WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

January 16, 2024

CALL TO ORDER

The regular Board of Trustees meeting for January 2024 was held at the Centerville Library. Board President Barbara Dension called the meeting to order at 7:00 P.M.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; Mrs. Suttman, **Present**; and Mr. Talda, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public.

OATH OF OFFICE

Sami Ligon, notary public, administered an oath to Randy Bowling, upon her re-appointment to the Board, to support the Constitution of the United States and the state of Ohio, which read:

> Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Washington-Centerville Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

> He answered "I do".

Sami Ligon, notary public, administered an oath to John Monteith, upon his re-appointment as Fiscal Officer, to support the Constitution of the United States and the state of Ohio, which read:

> Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Washington-Centerville Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

> He answered "I do".

2023 ANNUAL HIGHLIGHTS

Liz Fultz, Library Director, presented the 2023 Annual Highlights.

APPROVAL OF MINUTES

Mrs. Suttman moved for the approval of the December 19, 2023 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 1 (Talda)

DIRECTOR'S REPORT

- ❖ **FACILITIES**
    - ❖ Congress Park
        - ➢ Getting carpet and painting quotes
        - ➢ Gary getting started on breakroom kitchen
        - ➢ Waiting on Spectrum to finish keycard system, etc.
    - ❖ Woodbourne Library
        - ➢ Water leak on Sunday, January 14

- ❖ **PERSONNEL**
    - ❖ Several position postings going out soon – Systems Administrator, Public Services Liaison, Community Relations & Development Manager replacement

- ❖ **OTHER**
    - ❖ PLF formula

FISCAL OFFICER'S REPORT

a. Mr. Monteith presented the monthly financial report for December 2023, including the financial statements (Cash Position, Revenue Summary, Revenue BVA, Expense Summary, General Fund Expense BVA), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mr. Nunna seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

b. Payment of January 2024 Expenditures

Mr. Talda moved to approve the payment of December expenditures, and Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mr. Nunna	Yes
Mrs. Cline	Yes	Mrs. Suttman	Yes
Mrs. Denison	Yes	Mr. Talda	Yes
Mrs. Herrick	Yes		

The motion is approved.

NEW/OLD BUSINESS

a. **2024 Committee Appointment**

Mrs. Denison, Board President, presented the 2024 Committee Appointments.

b. **Discussion Regarding the Next Steps in Architect Selection Process**

The Board discussed the next steps in the architect selection process. The Board will meet on February 6, 2024 for architect interviews with the three firms. Interviews will start at 6:15 p.m.

ADJOURNMENT

Mrs. Herrick moved to adjourn the meeting at 8:03 P.M. Mrs. Cline seconded the motion.

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President

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Fiscal Officer