

# *Synopsis of Board Meeting*

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October 20, 2020

Via WebEx

**CALL TO ORDER at 7:02 p.m.**

**ROLL CALL VOTE:** Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Present; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Officer; and members of the public.

**HEARING OF PUBLIC** – None

**STAFF PRESENTATION** – None

## **COMMITTEE REPORTS**

Trustee Interview Committee – Mrs. Cline

Ms. Cline reported there was one letter of interest received for the seven-year Trustee term beginning January 1, 2021. Mr. Nunna submitted his letter of interest to be re-appointed for another seven-year term.

The Board unanimously approved the motion to recommend to the Centerville City School Board that Mr. Nunna be re-appointed for another seven-year term.

## **DIRECTOR'S REPORT**

- Facilities-

CV Library

Parking lot project – waiting for information on benches. LWC is looking into other benches. LWC will be in contact concerning outside trash cans, repair to lights on sign, and shrubs that need to be replaced; final payment is on hold until these items are complete.

New touchless chutes installed on book return – purchased with CARES Act grant funds and installed by the facilities manager.

Chiller condenser coil was installed

WB Library

Mr. Nunna asked if the WB roof is still leaking. Ms. Fultz stated that it had leaked a couple of weeks ago but was patched and there have been no leaks since.

- Personnel

3 resignations, they are from Youth Services, Systems and the Fiscal Office. Posting internally & possibly externally for 2 of the positions

Additional \$300/week unemployment benefit was distributed for August 1st through September 5th - employees on SharedWork were eligible for up to \$1,800

- Collections / Programs / Services-

Fall Reading Program – over 700 registered- trying to keep kids reading. This fall program is being handled similar to the Summer Reading Club program.

Speaker's Bureau programs are being recorded at MVCC for groups to use – 12 will be completed by the end of October; some were shown at local nursing homes. Get Creative – this is through Youth Services, supplies were available for patrons to pick up to do the craft at home, with an instruction sheet and link to a video

Erma Bombeck Writing Competition Awards Ceremony was held virtually with 184 participants.

- Other –

Reopening – planning to add Friday and Saturday hours at Centerville the week of November 9, positions in Public Services were posted internally to help cover those days; subs, LAs, and a few more shelvers may also be called back at that time; adding evening hours TBD.

Overdue fines have been reinstated as of 9/23, but still being very generous with check-in dates.

Slowly putting chairs back at tables, reinstating proctoring services, and extending time allowed on the Information Stations

Burges & Burges – Ms. Fultz, Ms. Mergler and Ms. Fingers had initial meeting with Jill Billman-Royer; another meeting scheduled with more of her team on 10/29, they will be joining the November Board meeting.

The Friends first fall sales – raised approximately \$8,120 in total over the three sales – they are interested in trying to do some type of sales next year; CV Library is going to start taking donations soon.

Discussions with the Friends next week at their Board meeting about other fund-raising activities for next year

Building tours – LWC brought Kettering College staff to Woodbourne for a tour and a Glendale, WI Administrator wanted to see our libraries. This person has family in the area. She was impressed with our libraries. She had heard from her local librarian that our library was one of the best in the country.

CONSENT AGENDA - Resolution No. 020-018. Ms. Fingers stated that the PLF is 11% higher than the June 2020 estimates but 2% lower than original estimates in 2019. The levy dollars are slightly lower as well.

The Board adopted Resolution No. 020-018, a consent agenda approving the following action items:

- Approval of September 15, 2020 Regular Meeting Minutes
- September Financial Statement, Notes to the September Financial Statement and Investment Report
- Payment of October Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but abstain from payments to Centerville Landscaping, Korreect Plumbing, LWC, New York Times, and Rieck Mechanical; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

## NEW / OLD BUSINESS

- Union Agreement Ratification – Ms. Fultz commented that our legal counsel sent out the union changes to the contract and asked for the Board to ratify these changes. The Board accepted the changes in the union agreement that was sent in the Board packet.

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

- Sunday Closures. Mrs. Fingers stated if we open on Sundays again these would be the dates the Library would be closed. The Board unanimously approved the closing of the following Sundays if the library is open on Sundays in 2021.
  - April 4 (Easter)
  - May 30 (precedes Memorial Day)
  - July 4 (Independence Day)
  - September 5 (precedes Labor Day)
  - December 26 (succeeds Christmas)
- December Board Meeting. The Board decided to not meet at an earlier time for the December meeting for a holiday dinner and will meet at the normally scheduled time of 7:00 P.M. via WebEx.

## OTHER

Mr. Bowling moved for adjournment at 7:29 P.M.

M. Fingers