

WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

December 13, 2022

CALL TO ORDER

The regular Board of Trustees meeting for December 2022 was held at the Centerville Library. Board Vice President Barbara Denison called the meeting to order at 5:30 P.M.

ROLL CALL

The roll call was as follows: Mr. Bowling, **Absent**; Mrs. Cline, **Absent**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Absent**; Mrs. Suttman, **Present**; and Mr. Talda, **Present**; also Mrs. Fultz, Library Director; and Mr. Monteith, Fiscal Officer; and members of the public.

NAMING OF SECRETARY PRO-TEM

Mr. Talda motioned to appoint Carol Herrick to serve as Secretary Pro-tem for the December 13, 2022 meeting of the Library Board of Trustees. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public

EXECUTIVE SESSION

Mrs. Herrick moved for the Board to adjourn to Executive Session for the purposes of Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Talda seconded the motion.

The roll call vote was as follows: Mr. Bowling, **Absent**; Mrs. Cline, **Absent**; Mrs. Denison, **Yes**; Mrs. Herrick, **Yes**; Mr. Nunna, **Absent**; Mrs. Suttman, **Yes**; and Mr. Talda, **Yes**.

The Board entered into Executive Session at 5:31 p.m.

At 5:43 p.m., the Board Vice President returned the meeting to open session, with no further action as a result of matters discussed in Executive Session

FINANCE COMMITTEE

Mrs. Herrick moved for the approval of Resolution No. 022-225: 2023 Annual Appropriations (copy appended to these minutes) in the total amount of \$12,521,586, as approved by the Finance Committee at their November 29, 2022 meeting. Mrs. Suttman seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

NOMINATING COMMITTEE

Mrs. Herrick presented the slate of officers for 2023 and moved for their approval. Mr. Talda seconded the motion. The officers being proposed are:

President: Barbara Denison

Vice President: Randy Bowling

Secretary: Carleen Suttman

Fiscal Officer: John Monteith

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

APPROVAL OF MINUTES

Mrs. Herrick moved to approve the November 10, 2022 Meeting Minutes and Mrs. Suttman seconded the motion.

The vote was: **Yes**: 2; **No**: 0; **Abstain**: 2

Motion is approved

DIRECTOR'S REPORT

- **FACILITIES**
 - ❖ Centerville
 - HVAC project - terms and conditions
- **PERSONNEL**
 - ❖ Two promotions to Adult Services Liaisons
 - ❖ Additional recruitment suspended until after the holidays

- **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Email from patron received regarding concerns over board books
 - ❖ Puzzle swap available at Woodbourne
 - ❖ Upcoming programs and exhibits
 - The Wall That Heals – selected for July 27-30
 - Young at Art – through January 19th
 - Tween Coding Club
 - Radiate – new teen leadership program

- **OTHER**
 - ❖ Strategic Roadmap - presented at All Staff meeting
 - ❖ Library Journal’s Star Ratings – only three Ohio libraries this year
 - ❖ Joint Entities Meetings resume in 2023 – first meeting January 30 at CHS
 - ❖ Friends
 - Grant requests for 2023 presented - \$19,650

FISCAL OFFICER’S REPORT

- a. Mr. Monteith presented the monthly financial report for November 2022, including the financial statements (Cash Position, Revenue Summary and Expense Summary), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mrs. Suttman seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

- b. Payment of December Expenditures

Mrs. Herrick moved to approve the payment of November expenditures, and Mrs. Denison seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

c. Resolution No. 022-026: Then & Now Certificate – Mid-America Arts Alliance

Mrs. Herrick moved to approve Resolution No. 022-026 for a Then & Now Certificate for the Mid-America Arts Alliance in the amount of \$3,375. Mrs. Suttman seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

NEW/OLD BUSINESS

a. Request for Qualifications

Mrs. Suttman moved to advertise for a Request for Qualifications for design firms for 2023. Mr. Talda seconded the motion

The vote was **Yes**: 4; **No**: 0; **Abstain**: 0

b. 2023 Meeting Schedule

Mrs. Suttman moved to approve the 2023 Meeting Schedule as presented, with the addition of the January 17, 2023 Foundation Committee meeting. Mr. Talda seconded the motion.

The vote was **Yes**: 4; **No**: 0; **Abstain**: 0

c. Appropriation Transfer

Mr. Monteith discussed that an appropriation transfer was necessary to pay for additional legal costs related to both collective bargaining and legal review of “Wall that Heals” agreements

<u>Account Code</u>	<u>Description</u>	<u>Increase/(Decrease)</u>
101.18.51610	Health & Dental - Admin	(\$25,000)
101.00.53750	Legal Services	\$25,000

Mrs. Herrick moved to approve the appropriation transfer, Mrs. Suttman seconded the motion. The vote was: The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

ADJOURNMENT

Mrs. Herrick moved to adjourn the meeting at 6:25 PM

Vice President

Secretary Pro-Tem