

Synopsis of Board Meeting

April 21, 2020
WebEx Virtual Meeting

CALL TO ORDER at 7:02 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Present; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Officer; Ms. Robinson, HR Manager; Kevin McCurdy, LWC; John Fabelo, LWC; and members of the public.

HEARING OF PUBLIC - None

STAFF PRESENTATION – None

COMMITTEE REPORTS – Mr. McCurdy updated the Board on the following:

Long-Range Facilities Planning Committee Update:

Centerville Library Parking Lot Replacement Project. The Library received 4 bids. One bid was significantly lower than the others. LWC conducted a post bid interview with the lowest bidder and followed up by contacted the companies references. The lowest bidder is Outdoor Enterprises (OE). OE said they bid aggressively because they had a gap in their schedule they wanted to fill and wanted to be the successful bidder. Discussion was held about the issue with bad soil. The soil is not bad throughout thinking is about a third is bad mostly towards the south end but will know once they remove all the old asphalt and material. OE has a \$17,000 allowance for soil stabilization.

Mr. McCurdy went on to say that OE quoted two alternatives for phases. If WCPL chooses to do the project in 1 phase instead of the original plan of 2 phases, OE would be able to mobilize the end of April. Two phases could take up to about 16 weeks and one phase would be about 8 to 10 weeks. Mr. Carr interjected that though he will abstain from voting, he found the 1 phase and the ability for OE to begin in April is very attractive and would be wonderful for patrons to come back to a new parking lot once we are able to open. Mr. Nunna agreed that we should take advantage of the library being closed to complete this project.

Mr. McCurdy stated the original estimate was \$614,000 for the entire project. OE had a base bid of \$553,854. They have a \$17,000 allowance for soils stabilization and \$13,500 allowance for site furnishings. Using 1 phase would save \$5000, eliminating new plantings at north end of the property would save \$15,000 and eliminating extending existing irrigation would save \$12,000. Mr. McCurdy stated that LWC recommends work begin at the south end of the property to help determine the extent of the bad soil and if it will cost more than anticipated to stabilize.

The Board approved a motion to accept Outdoor Enterprise's bid, as noted by LWC, to complete in 1 phase at \$548,854 with \$17,000 bad soil allowance and \$13,500 site furnishing allowance to begin as soon as stated by Outdoor Enterprise. All in Favor, six members. Opposed, None. Abstain, one member.

EXECUTIVE SESSION

The Board retired into executive session at 7:32 p.m. to prepare for, conduct or review a collective bargaining strategy and to consider the appointment, employment, dismissal, discipline,

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promotion, demotion or compensation of a public employee or official. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

The President returned the meeting to open session at 7:58 p.m.

DIRECTOR'S REPORT

- Director's Update – Ms. Fultz updated the Board on the following:
 - Facilities:
 - Personnel:
 - Programs:
 - ❖ National and local recognition for efforts in serving patrons while we are closed
 - WHIO segment on 3D printing face mask extenders
 - Email from librarian in Tennessee – *"I work at the UT Chattanooga Library and I've been tasked with taking a peek at what other libraries are doing during the shutdown. I've peeked at a few dozen and so far, y'all have the best and most creative interactions and remote activities!"*
 - Digital escape room – over 350 people completed the puzzle; it was mentioned on numerous social media sites and blogs from other libraries
 - ❖ Online chat/email – Adult Services answered 172 questions since 3/24
 - ❖ Online registrations – 175 new card holders since closure
 - ❖ Digital collection usage up from 10% for ebooks to 82% for evideos
- Other:
 - ❖ Re-opening
 - Watching closely for Governor's directives for after May 1
 - Anticipating starting with holds pick-up in lobby and phone assistance as first phase
 - Provided we are clear to – we will start with TLs/Managers in the building starting May 4 to work out process, with more staff starting the following week
 - Supplies are on hand or on order to be ready:
 - Masks
 - Barriers
 - Sanitizing supplies
 - Gloves
 - Temperature checks
 - Paper bags for holds pickup
 - Plans have been made to make summer reading club virtual

CONSENT AGENDA – Resolution No. 020-006 – Consent Agenda. Ms. Fingers and Ms. Fultz reported on the following:

- Interest rates are still very low, some investments are being moved to StarOhio & StarOhio Plus which are at higher rates
- Montgomery County Auditor's office sent out a note to Director's and Fiscal Officers that the collection of taxes will most likely be extended until August with disbursements going out in September instead of July

The Board adopted Resolution No. 020-006, a consent agenda approving the following action items:

- Approval of March 17, 2020 Regular Board Meeting Minutes
- March Financial Statement, Notes to the March Financial Statement and Investment Report as corrected
- Payment of April Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes but abstained from payments to Centerville Landscaping, Creative Impressions, LWC, and the New York Times; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

NEW / OLD BUSINESS

Mr. Bowling asked about the Woodbourne Parking lot not being one way anymore and where is the stop sign. Ms. Fultz stated that a truck driver tried to turn around in the parking lot and knocked down the stop sign. It happened after hours but was caught on our camera and the company was notified. Discussion was then held about improving the flow of the Woodbourne parking lot.

OTHER

Mr. Carr moved for adjournment at 8:20 p.m.

M. Fingers