

Synopsis of Board Meeting

April 20, 2021
WebEx Virtual Meeting

CALL TO ORDER at 7:00 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Absent; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Officer; Ms. Robinson, HR Manager; and members of the public.

HEARING OF PUBLIC - None

STAFF PRESENTATION – None

COMMITTEE REPORTS – None

EXECUTIVE SESSION

The Board retired into executive session at 7:01 p.m. to prepare for, conduct or review a collective bargaining strategy. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Absent.

The President returned the meeting to open session at 7:40 p.m.

DIRECTOR'S REPORT

- Director's Update – Ms. Fultz updated the Board on the following:
 - **FACILITIES**
 - ❖ Centerville Library
 - Pine tree in front of building to be removed; there are no plans to replace it right now.
 - **PERSONNEL**
 - ❖ Systems Administrator position has been posted since February 11 – have not received any viable candidates
 - ❖ Resignation in Technical Services Department – end of April; that position will remain unfilled for right now
 - **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Scanning station installed at Woodbourne – purchased with a Friends grant, and is the same as the station at Centerville
 - One patron comment – *“I used it on 4/10 and had 35 pages scanned so I could email the papers to put my sister on Hospice in Kansas. I was amazed that you charge nothing to scan documents. I called Staples and found that they charge \$1 per page to scan. This is a great service you are now offering to us. Thank you for your great staff that are always so helpful and kind.”*
 - ❖ New app has been downloaded 680 times in April
 - ❖ Classroom visits held virtually this spring for Kindergarten & 5th grade
 - ❖ Acorn TV will no longer be available through libraries starting May 14
 - ❖ Lynda.com is switching to LinkedIn Learning on May 4; names will not show on the account.
 - ❖ Little Free Libraries sponsored by the Friends and other groups at Schoolhouse and Iron Horse Parks are falling into disrepair – Parks wanted to replace them with

standard LFL boxes; Friends Vice-President is leading the efforts to fix up and maintain the LFLs

- ❖ Met with Representative Tom Young on April 8 – meetings scheduled with Representative White and Senator Antani scheduled for later this month

- **OTHER**

- ❖ Re-opening

- Passport appointments resumed April 12 – evening appointments Monday – Thursday only at this point with Monday & Wednesday at Centerville and Tuesday 7 Thursday at Woodbourne.
 - Preparing to resume Sunday hours starting June 6 at one building – usual practice to only have Woodbourne open on Sundays during the summer
 - Beginning to make plans for small in-person programs later this summer
 - Staff vaccinations – 45% are fully vaccinated or in the process of becoming fully vaccinated

- ❖ Levy campaign

- Slogan and logo – “Your Library...Your Connection”
 - Plans are being made to make short videos to be posted on social media
 - Committee is seeking donations to start the fund-raising campaign. Anyone interested in donating can make checks out to the Citizens of the Library c/o of their treasurer, Chris Wysong.

CONSENT AGENDA – Resolution No. 021-004 – Consent Agenda.

Mrs. Fingers stated that OLC put out the following:

“The Substitute House Bill (Sub. HB) 110 **does not** include an amendment to keep the Public Library Fund (PLF) at 1.7%. Additionally, the House has included a 2% across the board personal income tax rate cut starting in tax year 2021. This will impact the General Revenue Fund (GRF) with an estimated loss being split between the Local Government Fund and the PLF. The total loss is estimated to be about \$10 million over the biennium or about 2.5 million each year to the PLF.

- Libraries need to communicate with legislators and let them know that they are disappointed in the lack of action by the Ohio House and urge their Senate members to maintain critical funding for libraries at 1.7%. If the state budget bill is not changed, libraries will be cut on July 1, and funded at 1.66% of the General Revenue Fund.

- Libraries will also be impacted by the proposed 2% personal income tax rate reduction. Urge Senators to hold libraries harmless when considering tax cuts.

- Clarify that libraries are not eligible for the COVID-19 relief funds currently being discussed in the bill or the American Rescue Plan (ARP) funding going directly to local governments from the federal government.”

The Board adopted Resolution No. 021-004, a consent agenda approving the following action items:

- Approval of March 16, 2021 Regular Board Meeting Minutes
- March Financial Statement, Notes to the March Financial Statement and Investment Report as corrected
- Payment of April Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes but abstained from payments to Buck Run Doors, Centerville Landscaping, Garber Connect, Rieck Mechanical, and the New York Times; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Absent.

NEW / OLD BUSINESS

Resolution No. 21-005 Requesting Operating Levy Certification – Ms. Fingers stated that this is the first of 2 resolutions needed to pass a levy. This resolution is asking Montgomery County to certify both the total current tax valuation of the Library’s district which is the Centerville School District and the dollar amount of the revenue Randy will submit it to Montgomery County tomorrow. Ms. Fultz added that the resolution was sent to our legal counsel and to a contact at the Bureau of Elections to review for errors.

The Board adopted Resolution No. 021-005, Requesting Operating Levy Certification from Montgomery County.

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Absent

System Balancing – Ms. Fingers stated that our accounting system has been off from the bank by under \$100 for about 10 years. As part of the new system transfer, Ms. Fingers asked the Board to approve adjusting the system so the system and the bank are the same.

The Board unanimously approved the adjustment of the accounting system so the system and the bank are the same.

Maker Space Proposal- Ms. Fultz stated she would like to propose a maker space option for the 2022 budget. Ms. Fultz went on to state that maker programs are well attended with nearly 800 people attending last year. A maker space will not fit in any of our current buildings so Ms. Fultz contacted the Director of Washington Township to talk about options and there is a space available in the Washington Township RecPlex’s main building. There is a 782 square foot room with a storage closet, restroom, kitchenette and sink.

The space would be open for 30 hours a week. The layout of the room would allow for approximately 10-23 to be in the space at one time and maintain social distancing. This would be a good opportunity to collaborate with the Township as well reach possible new users.

This would be a two year test in exchange for \$5,000. If it is successful then the Library would evaluate moving to a new location, like the Stolz building on the Township property and transferring the equipment to the new location.

Ms. Fultz went on to state that approval for a maker space in 2022 will be contingent on the levy passing in November. The cost for the setup for new maker equipment as well as furniture, supplies, staffing and rent would come to approximately \$177,000. Ms. Fultz is researching grant opportunities to help offset costs.

The Board unanimously approved to add this project to the budget for 2022 contingent on the levy passing in November and finalizing an agreement with RecPlex, with implementation to begin in early 2022. The library would be in that space for 2022 and 2023.

WB Window Tinting – Ms. Fultz stated there is a large portion of glass in the Woodbourne Library that is quite blinding to the staff working in that area. The staff tracked the sections of the glass the light comes through so it could be tinted. Ms. Fultz wanted to maintain the esthetics of the library while providing relief to the employees and patrons. The cost to provide tinting is \$10,267 and would come from building improvements.

Five members approved and one member abstained the approval to pay Solar Tint \$10,267 to tint specific panels of glass in the Woodbourne Library.

OTHER

One member asked Mr. Hanseman about the Mandel property. Mr. Hanseman stated that the proposed buyer provide a draft contract which our legal counsel reviewed and revised which the library's Oberer representative sent back to the proposed buyer. There has been no other communication.

Mrs. Herrick moved for adjournment at 8:25 p.m.

M. Fingers