

Synopsis of Board Meeting

May 18, 2021
WebEx

CALL TO ORDER at 7:02 p.m.

ROLL CALL VOTE: Mr. Bowling, (arrived 7:46); Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Present; also Ms. Fultz, Library Director; and Ms. Fingers, Deputy Fiscal Officer.

HEARING OF PUBLIC - None

COMMITTEE REPORTS

Personnel Committee:

- Executive Session. The Board retired into executive session at 7:03 p.m. to consider the appointment and compensation of a public employee or official. The roll call vote resulted as follows: Mr. Bowling, Absent; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.
- The President returned the meeting to open session at 7:16 p.m.
- The Board unanimously approved the re-hiring of the Deputy Fiscal Officer, Maggie Fingers, for another year to be re-evaluated next May with a salary compensation increase of 3.25%.

DIRECTOR'S REPORT

- Director's Update – Ms. Fultz updated the Board on the following:
 - Facilities:
 - ❖ Woodbourne Library
 - Rail system installed to make art exhibits easier to install
 - Staff art exhibit on display in June - After Hours: A Staff Art Exhibit which was made possible by a donation from the Yeck family
 - Getting close to installing the copper flowers in the outside containers
 - Fine tuning the window tinting
 - **PERSONNEL**
 - ❖ Systems Administrator – offer extended and accepted
 - ❖ Three Shelving Assistant positions posted
 - **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Self-checkout usage increased during COVID

Year	Patrons	Items
2018	39%	47%
2019	47%	55%
2020	51%	58%
2021	54%	61%

❖ App – 911 downloads to date; 7,535 page views and 150 items checked out

▪ **OTHER**

❖ Re-opening

- Stopped quarantining materials on May 3rd
- Small in-person programming resumed – book discussions, maker programs and Speaker’s Bureau programs
- Beginning to put out more seating
- With changes in CDC guidelines and ODH order, communication went out to staff today about changes to our protocols
 - Masks are not required for those who are fully vaccinated – we plan to continue to ask patrons in programs to wear their masks through June
 - Opening up meeting rooms soon – waiting for quiet rooms to be re-painted after chair rail installation
 - More changes effective June 2nd with the State mandates being rescinded
 - More computers, interactives in children’s room, drinking fountains, all restrooms - will be available
- 63% of staff are vaccinated

❖ Levy campaign

- Library information regarding levy planned to start going out 5/25, after School Board meeting passing resolution on 5/24
- Campaign committee plans to begin sending fundraising letters also on 5/25
- All nine public library ballot initiatives in the May special election passed
 - Eight were straight renewals; one renewal + increase
 - Eight were 5-year terms; one 6-year term
 - Millage rates ranged from 1 to 5.95
 - Approval rates ranged from 70% to 89%

❖ PLF

- Still waiting to see PLF amount in the House budget bill
- Senator Antani sponsored amendment to keep PLF at 1.7% after receiving my email – meeting scheduled with him for Friday, 5/21

CONSENT AGENDA – Resolution No. 021-006– Consent Agenda. Ms. Fingers reported on the following:

- Montgomery County Auditor’s office notified Ms. Fingers on 4/22/20 that they erroneously sent our \$190,849.14 2020 real estate tax settlement advance for April to Wright Memorial and we received Wright Memorial’s advance of \$32,805.71. Montgomery County Auditor’s office told her they can only transfer funds into an account not take funds away and they had contacted Wright Memorial to remit the funds to WCPL. Wright Memorial said they would cut us a check so their Board can approve such a large sum. Their Board met last night and will be mailing our check out on Wednesday. It was mentioned to Montgomery County that we would like to receive the interest on our money while it was in Wright Memorial’s possession. Montgomery County notified Wright Memorial of that request.

The Board adopted Resolution No. 021-006, a consent agenda approving the following action items:

- Approval of April 20, 2021 Regular Board Meeting Minutes
- April Financial Statement, Notes to the April

Financial Statement and Investment Report as corrected

- Payment of May Expenditures

The roll call vote resulted as follows: Mr. Bowling, Absent; Mr. Carr, Yes, but abstain from payments to Centerville Landscaping, Creative Impressions, Rieck Mechanical Services, and The New York Times; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

NEW / OLD BUSINESS

Resolution No. 21-007 Requesting School Board to Submit a Levy It is a resolution asking the Centerville School Board to submit a question of a levy for a renewal of 3 mills for a continuing period of time. If passed, we will then forward the first resolution 21-005 passed last month requesting levy certification from Montgomery Co, the certification form from Montgomery Co., and this resolution 21-007 to the School Board tomorrow. The school board will need to pass a resolution at their next meeting to submit to the electors of the Centerville city school district a question of a levy for a renewal of an existing tax.

The Board adopted Resolution 21-007 Requesting School Board to Submit a Levy.

The roll call vote resulted as follows: Mr. Bowling, Absent; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

Resolution No. 21-008 Establish a Payroll Clearing Fund -999 & New Accounts: Ms. Fingers stated the Payroll Clearing fund is a custodial fund that will be set up to transfer monies withheld from employees pay for deductions until the Library is ready to payout the deduction. The fund will zero out at the end of the year and we will not have the carryover issue from before.

999.00.20100 Accounts Payable
999.00.34000 Budget Control
999.00.35000 Encumbrance Control
999.00.35500 Encumbrance Reserve
999.00.39999 Retained Earnings
999.00.91001 Payroll Clearing Default Cash
999.00.91002 Payroll Clearing Unum Cash
999.00.91003 Payroll Clearing Delta Cash
999.00.91004 Payroll Clearing Anthem Cash
999.00.91005 Payroll Clearing Fidelity Cash
999.00.95001 Default Expense
999.00.95002 Unum Expense
999.00.95003 Delta Expense
999.00.95004 Anthem Expense
999.00.95005 Fidelity Expense
999.00.94001 Default Revenue
999.00.94002 Unum Revenue
999.00.94003 Delta Revenue
999.00.94004 Anthem Revenue
999.00.94005 Fidelity Revenue

The Board adopted Resolution 21-008 establishing a new fund and new accounts as stated above.

The roll call vote resulted as follows: Mr. Bowling, Absent; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

- Transfer Funds. Ms. Fingers stated the following transfer of funds is necessary for organizational dues
\$400 from 101.00.53410 Property Insurance to 101.10.57110
Organizational Dues

The Board unanimously approved the transfer of funds as stated above.

OTHER

- Future Meetings

Board decided to keep June meeting virtual and all future meeting will be in-person.

- Union

The Board unanimously agreed to ratify the library offer of a 1% salary increase for 2021 and 2022 for union members which was accepted and signed by the union and signed by Mr. Hanseman on behalf of the Board on 5/18/21.

Mr. Bowling moved for adjournment at 7:50 p.m.

M. Fingers