WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

May 19, 2026

CALL TO ORDER

The regular Board of Trustees meeting for May 2026 was held at the Centerville Library. Board President Carol Herrick called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Absent**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mr. Falkner, **Present;** Mrs. Herrick, **Present**; Mr. Nunna, **Absent**; Mr. Seyer, **Present**; also Mrs. Fultz, Library Director, and Mr. Monteith, Fiscal Officer; and members of the public.

BOARD MEMBER COMMENTS

Mrs. Herrick wanted to commend leadership and staff for winning the Better Business Bureau's 2026 Torch Award for Ethics. She specifically commended the work of Teri Herbstreit in preparing the library's application and presentation. Mr. Seyer followed up on this stating that this award takes a lot of work and effort, and that the staff needed to put in a lot of time to prepare and ultimately win this award.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

COMMITTEE REPORTS

Mrs. Cline stated that the Foundation Committee has met several times recently. They have been working on revisions to the Foundation Bylaws that were previously approved. They are hoping to be able to approve the revisions later in the meeting. This led to a discussion about the proposed revisions. As there were some concerns and additional revisions that the board felt necessary, Mrs. Cline stated that she would motion to table this until next month.

DIRECTOR'S REPORT

- **FACILITIES**
  - Centerville Library
    - More furniture delivered
    - Contractor working Saturdays
  - Woodbourne Library
    - Pollinator garden has been planted
  - Legacy Administration Building

- **COLLECTIONS/SERVICES/PROGRAMS**
  - SearchOhio – joint letter from several library Directors
  - Library Card Design Contest – for limited edition commemorative card
    - Over 100 design entries

        - Over 300 votes online
        - Voting closes Friday
    - Summer Reading Club kickoff event
        - Saturday, May 30
        - 1:00 – 4:00
        - Schoolhouse Park

- **OTHER**
    - HB 420 – in hearing tomorrow
        - Provided opponent testimony
    - Optimist donation
        - $50,000 to fund interactive wall, outdoor interactives, and Creativity Commons equipment
    - Friends
        - Annual meeting – June 7 at 4:30
            - Heavier Than Air Brewery
            - Will present check for Creativity Commons donation

PERSONNEL ACTIONS

The Personnel Actions Report since the beginning of the year was presented. It was noted that there had been a significant amount of hiring since the beginning of the year. This was all planned in the 2026 Appropriations. Mr. Monteith stated that this was moved to the Director's Report since Human Resources falls under the Library Director. Previously, it was an appendix to the Fiscal Officer's report.

Mrs. Cline moved to approve the Personnel Actions Report as presented. Mrs. Denison seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

FISCAL OFFICER'S REPORT

a. Approval of the April 21, 2026 Meeting Minutes

   Mrs. Herrick asked the Board if there were any additions, corrections or revisions necessary to the minutes as presented.

   Mr. Seyer moved for the approval of the April 21, 2026 Meeting Minutes. Mrs. Cline seconded the motion.

   The vote was: **Yes**: 4; **No**: 0; **Abstain**: 1 (Falkner)

   The motion is approved.

b. Mr. Monteith presented the monthly financial report for April 2026, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, April Bank Reconciliation, and Monthly Investment Report for the board's review and approval.

Mr. Falkner moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mr. Seyer seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

c. Payment of May 2026 Expenditures

Mr. Monteith presented the check register for the period of April 23, 2026 through May 19, 2026.

Mrs. Denison moved to approve the payment of expenditures, and Mr. Falkner seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Absent	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Absent
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The motion is approved.

NEW/OLD BUSINESS

a. **Foundation Bylaw Revisions**

Mrs. Cline moved to table the Foundation Bylaw Revisions until a future meeting. Mrs. Denison seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion to table is approved.

b. **<u>Res. No. 026-006</u>: Approval of Interfund Transfers**

Mr. Monteith stated that this resolution and the associated transfers were accounted for in the 2026 Appropriations. The transfers are now being made due to the upcoming expenditures in the LSTA Grant fund. Rather than make the transfer to the Building Fund at a different time, we are asking for both transfers to be made at this time.

Mr. Falkner moved for the approval of Res. No. 026-006. Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Absent	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Absent
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The resolution is approved

c. Approval of Signage Package

Mrs. Fultz presented the signage package for the Centerville Library. There were three bids received for the signage package. It is the recommendation that we go with SpeedPro Dayton for the signage package. Their bid was $32,678. LWC has recommended that we include a contingency in the amount the board approves, which will allow management to respond to small fluctuations in pricing without needing to come back to the board prior to approval. Not including the contingency could result in additional delays while awaiting board approval.

We are asking the board to approve the signage package in the amount of $36,000, which includes the bid of $32,678, plus a contingency just over 10%.

Mrs. Denison moved to approve the signage package in the amount of $36,000, including contingency. Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Absent	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Absent
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The motion is approved.

ADJOURNMENT

Mr. Seyer moved to adjourn the meeting at 7:45 p.m. Mrs. Cline seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

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President

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Fiscal Officer