

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

June 20, 2023

CALL TO ORDER

The regular Board of Trustees meeting for June 2023 was held at the Centerville Library. Board Vice President Randell Bowling called the meeting to order at 7:00 PM.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Absent**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; Mrs. Suttman, **Present**; and Mr. Talda, **Present**; also Mrs. Fultz, Library Director; and members of the public.

HEARING OF THE PUBLIC

Mrs. Fultz stated that there was no hearing of the public.

APPROVAL OF MINUTES

Mr. Talda moved for the approval of the May 17, 2023 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

Motion is approved.

PERSONNEL

2023 PAY RATES FOR SUBSTITUTES, LIBRARY AIDES, AND MATERIALS HANDLING

Mrs. Herrick moved for the approval of the merit increase strategy range for eligible partially-benefitted of 0% to 5% before midpoint adjustment, to be effective July 1, 2023. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

Motion is approved.

DIRECTOR'S REPORT

- **FACILITIES**
 - ❖ Woodbourne Library
 - Butterfly garden – dead plants being replaced

- Contract for additional boiler installation
- ❖ Centerville Library
 - Bid opening for HVAC project on Friday, 6/23
 - Individual on-site visits with short-listed architects
 - Met with realtor to discuss available space for administration/support services or Creativity Commons
- ❖ Creativity Commons
 - Graduation banners huge hit – resulting in about 400 more visitors in the months of April and May
 - MOU extension
- ❖ Van
 - Made an appearance at the Farmer’s Market
 - Will drive it in Americana parade
 - Working on setting it up to transport materials
- **PERSONNEL**
 - ❖ Hiring temporary shelving assistants to help with extra volume from Summer Reading Clubs
 - ❖ One of the Makerspace Specialist resigned
- **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Children’s books being hidden in the library
 - ❖ Summer Reading Clubs
 - Nearly 1,600 signed up for CSRC, nearly 500 for TSRC, and 380 for ASRC
 - Brought back school nights – Stingley was first school
 - ❖ After Hours – staff art exhibit on display through 6/28
 - ❖ The Wall That Heals – 5 weeks from its arrival
 - Opening ceremony – Thursday, 7/27 at 10:00
 - Buglers playing taps each evening Thursday – Saturday at sundown
 - Brief closing ceremony – Sunday, 7/30
- **OTHER**
 - ❖ State budget update
 - ❖ Friends
 - Paperback book sale – Friday, 6/23 and Saturday, 6/24
 - City BBQ takeover – Monday, 6/26
 - October will be current Book Sale Chair’s last sale
 - Also looking for an Events Chair and possibly a Volunteer Chair

FISCAL OFFICER’S REPORT

- a. Mrs. Fultz presented the monthly financial report for May 2023, including the financial statements (Cash Position, Revenue Summary, Revenue BVA, Expense

Summary, General Fund Expense BVA), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mrs. Cline seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

b. Payment of June Expenditures

Mrs. Herrick moved to approve the payment of May expenditures, and Mr. Talda seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Absent</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

NEW/OLD BUSINESS

None.

ADJOURNMENT

Mrs. Herrick moved to adjourn the meeting at 7:38 P.M. Mr. Nunna seconded the motion

President

Secretary