

Synopsis of Board Meeting

July 16, 2019
Centerville Library

CALL TO ORDER at 7:00 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Absent; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Absent; Mr. Nunna, Present; also Ms. Senft-Paras, Library Director; Ms. Fingers, Deputy Fiscal Officer and members of the public.

HEARING OF PUBLIC - None

COMMITTEE REPORTS

Long-Range Facilities Planning Committee – Ms. Senft-Paras updated the Board on the following projects:

- Woodbourne Library Renovation Project
 - On July 16th the eleven month walk through was conducted with members of the construction team including LWC's Eddie Howlett; Staffco's Mike Fannin; Saturn's Doug Kash; and Advanced Mechanical's Eric Nunn and Steve Fryman; Facilities Manager Gary Berry; Assistant Director Liz Fultz and Library Director Kim Senft-Paras. Representatives for BCI Mechanical and Vaughn Interior Concepts, Inc. did not attend the meeting.
 - Staffco Project Manager Mike Fannin reported that Mapes had done 3 1/2 runs of the desired exterior panels and could not produce it satisfactorily. They are going to apply a Kynar finish which has a twenty year warranty and send us a sample because this finish will have more of a sheen than the original panels. We will need to see how this looks before committing to this finish. The timeline for completion is one month if the finish works with the other panels. Interior drywall repairs have begun and will be complete in two weeks.
 - Saturn owner Doug Kash was pleased to hear that the lights were working after a rigorous overhaul last week by Wattstopper. The light over the circulation desk is not working, but under warranty and is scheduled to be replaced when the new one is received.
 - Representatives from BCI Mechanical did not attend the meeting to address the moving pipes, noise and leaking toilets created due to over pressurized water in the system. A new backflow valve has been installed to replace the one that was leaking, but consideration needs to be given to installing a pressure reducing valve. Eddie Howlett sees this as an engineering problem and will be in contact with Heapy to make the correction.
 - On Monday July 8, met with Bill Adkins of Adkins Landscaping to address the numbers and types of plants and trees that needed to be replaced. Mr. Adkins will provide a summary report and timeline for those replacements.
 - Techs from Vaughn Interior Concepts replaced the coving on the service desks and it looks good and appears to have adhered well.
 - The edges of the tables are wearing quickly because they are scratched and rubbed by contact with the wooden chairs. John Fabelo is looking into a solution for this problem.

- Woodbourne Roof Replacement
 - BK Construction has installed more coping. The wall panels have arrived and they will start installation, weather permitting on Tuesday. Without weather delays, the panels should be installed by the end of the week and painting of the panels will follow.
 - Eddie Howlett suggests painting a few of the red screws to see how it is going to look before proceeding with the entire project. He thinks this might give a polka dot look to the ceiling because of old and new paint. At this time we have saved \$5,000 on the project and BK will charge us \$4,999.50 to paint the screws. It was decided to delay this project and get more quotes elsewhere.
- Centerville Library Parking Lot Replacement
 - Reviewed estimate numbers supplied by LWC's Kevin McCurdy.
 - Kevin McCurdy reports, "As you can see, the costs jumped about \$160,000. Most of the additional cost of about \$140,000 is for soil remediation and additional drainage to deal with the poor soils and shallow bedrock. These are dollars that will significantly extend the life of the parking lot. The additional \$20,000 was for plantings not included in the original estimate. A portion of that can be reduced if we eliminate changing the plantings along the north property line." Members of the Board discussed just how deep the remediation needs to be and whether there is another option. Mr. Nunna offered to review the geotechnical investigation report completed by CBC Engineers and contact Mr. McCurdy from LWC. His findings will be reported at the August meeting.
- Mandel Property
 - A representative from Grismer Tire Company contacted Mrs. Senft-Paras to inquire about the Mandel property.

DIRECTOR'S REPORT

Ms. Senft-Paras reported on the following:

- Personnel:
 - Four student Materials Handling staff have resigned and one adult staff member is retiring
 - Our current staff count is 110 with an FTE of 66.9.
- Collections / Programs / Services.
- At the end of the month, we will be introducing a new collection for our young patrons called *Launchpads*. *Launchpads* are tablets with pre-loaded content which are locked down so nothing can be downloaded to them. The start-up collection consists of 47 *Launchpads* total. The Friends group generously donated \$6,000 to begin this collection.
- Youth Services
 - As of the end of June, staff registered almost 2,600 children for Children's SRC; Teen SRC has 735 with 3,426 reading entries.
 - Summer story times have been popular. Between the two buildings, we had 56 story times in June with a total of 1,425 attendees, averaging 25 per session.
 - June Totally Teen Tuesdays averaged 64 attendees.
 - Youth services staff have been doing many off-site visits, including many in collaboration with the Centerville-Washington Park District's day camps. In addition, we are again working with Bill's Donuts and the Centerville Police Department for their Monday lunches at Chevy Chase. The kids have been requesting some of their favorite books that

Youth Services team Leader Becky Camillus read to them last summer, and it's so fun to see them get excited about the books. Thanks to the Friends, those kids will be receiving lots of books that they can take home and keep.

- WCPL hosted two School Nights at the Library in June—John Hole with 58 attendees and Cline with 197 attendees.
- Eric Vinande, a member of the Friends of the Library and a NASA Ambassador, presented a program for us in June called Family Mission to the Moon. Families came to learn about the missions to the moon and got a chance to design a build a rocket. The 67 attendees loved it, and a couple of the kids even showed up in astronaut costumes.
- Other:
 - ❖ Friends of WCPL
 - The Friends gave the library a check for \$14,148 in spring grant requests. This money will be used to pay for the September How to Fest; the Manhattan Short; Peace, Love, Music Festival; Launchpads; and protective wall covering for Woodbourne meeting rooms.
 - The Friends will host a Better Book Blowout Sale at Centerville Library on Friday and Saturday August 9 and 10 from 10 am – 6 pm and 10 am – 5 pm, respectively. All items will be priced individually.

CONSENT AGENDA – Resolution No. 019-010 – Consent Agenda. Ms. Fingers noted: The Ohio House and Senate did not reach a final agreement on FY 20-21 budget by July 1, the July PLF reverts to the permanent law which is 1.66% of General Revenue fund tax sources which means a lower distribution for July. Once a decision is made the new percentage will be retroactive. Expenses are slightly higher YTD than last year because of the WB roof repair and Architectural/Engineering services for CV's parking lot replacement.

The Board adopted Resolution No. 019-010, a consent agenda approving the following action items:

- Approval of June 18, 2019 Regular Board Meeting Minutes
- June Financial Statement, Notes to the June Financial Statement and June Investment Report
- Payment of July Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but Abstain from payments to Centerville Landscape and Creative Impressions; Mrs. Cline, Absent; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes.

NEW / OLD BUSINESS

The Board decided to table any further discussion on the Centerville parking lot until August including the total appropriation needed.

Foundation Checking Account - remainder is \$10,530.99 – Ms. Senft-Paras mentioned the need for laptop kiosks are not in big demand. The extra funds could cover other expenses for the Creativity Space at WB such as a 3D Printer. A proposal will be presented at next month's board meeting on how to use the remaining funds.

Acceptance of Policy Revisions – Rules of Conduct and Maker Kits. Ms. Senft-Paras discussed the following Policy revisions:

Rules of Conduct: Ms. Senft-Paras reported the rules of conduct will have some wording changes from observing quiet to avoiding unreasonable noise and vulgar language is prohibited. Due to damage to a bench outside of the Woodbourne Library from 2 young people, one with a skateboard and one with a bike, who were using the bench to do their tricks; the wording has been changed. A member of the Board asked about posting signs and Ms. Senft-Paras said she would look into it.

Maker Kits: Ms. Senft-Paras noted that the loan period has changed from 21 to 14 days for Maker Kits.

The Board unanimously approved a motion to accept the rules of conduct and maker kit policy revisions.

OTHER

Mr. Bowling moved for adjournment at 7:58 P.M.

M. Fingers

