

Synopsis of Board Meeting

July 21, 2020
Centerville Library

CALL TO ORDER at 7:01 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Absent; Mr. Nunna, Present; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Office.

HEARING OF PUBLIC - None

COMMITTEE REPORTS

DIRECTOR'S REPORT

Ms. Fultz reported on the following:

❖ Facilities: Centerville Library

Parking lot project – lights, landscaping and some signage still need to be installed-LWC stated the bollard lights are on backorder. The landscaping/trees will come in the first of September which is more in line with timing of planting of trees/shrubbery.

Chiller condenser coil needs repair on the older unit.

Replaced water heater that failed- was the original from the 1990's.

Outside sign being freshened up; Friends sponsored that to be done & will be ready next week.

❖ Personnel:

Recalled more Materials Handling staff to help with check-in and shelving of materials at Centerville.

❖ Collections/Services/Programs:

Online programming has continued

- Virtual storytimes – twice weekly with an average of 47 attendees
- Virtual trivia – 30 teams with 100 people participating
- Meditation series, and writer's workshop on journaling coming up
- Virtual teen programming to start later this month

Virtual Summer Reading Club – ends July 31

- Children's and Teen's SRC registration was about half of what it was last year – not unexpected under the circumstances

❖ Other:

PLF formula – resolution to accept the formula later on in the agenda. Formula same except the square footage adjustment does not get added for the following year.

Woodbourne reopening

- Received positive feedback on our reopening from Mark Metzger (thank you for being a leader in the community) and Tim Kambitsch (we should be commended for the way we reopened)
- Averaging 463 patrons a day
- Most patrons abiding by safety protocols
 - Storytime statue kids are now wearing masks
 - not being able to stay / length of time on the computers biggest complaint

Centerville reopening

- Implement similar phases as we did at Woodbourne
- Drop opened 7/16
- Holds for CV turned on 7/20
 - Materials now have to be quarantined for 4 days based on results from Battelle study – any type of material that has glossy paper - just quarantining all materials for 4 days
- Curbside to begin 7/22
- Have a video on Facebook explaining the quarantine of materials and late fees. Fines will come off after checked in after quarantine.
- Not a firm date on opening to public. Need lights installed around the parking lot. Opening slowly still working on materials collection bins and barriers. Mrs. Denison said we need to keep the public posted that we are not opening due to the lights and other safety precautions. Ms. Fultz said we are letting the public know that we are taking a similar approach as we did with WB.

One Board member would like us to document all that we did for the public while we were closed which Ms. Fultz said we have.

Another Board member asked since the \$600 benefit from the federal government will end in July what is that going to do for our employees on SharedWork. Ms. Fultz responded that she looked at our SharedWork spreadsheet to see how long we could keep people on a reduced schedule before they have a reduction in total pay. It will be way into 2021 before that is a problem. Not sure when will bring everyone back at 100% of their hours. When we reopen CV it will be limited hours so may increase employee's hours then.

Little Free Library in Pleasant Hill park to honor Kim Senft-Paras – to be installed by end of July

Centerville Brixilated project by the city (Lego city) – Woodbourne Library included as a landmark

CONSENT AGENDA – Resolution No. 020-012 – Consent Agenda. Ms. Fingers noted the following information from OLC:

“The Ohio Department of Taxation (ODT) posted the July 2020 PLF distribution of \$38,541,614 - which is \$1.5 million (- 3.68%) below ODT's original estimate that was issued in July 2019. Surprisingly, the actual July distribution came in + \$4,985,168 (+ 14.86%) above ODT's latest estimates that were just issued at the end of June.

According to the Office of Budget and Management (OBM), overall state tax receipts for the month of June came in at \$2.23 billion and were just \$50.5 million (or - 2.2%) below estimates.

The state closed out Fiscal Year (FY) 2020 on June 30 in a much better position than expected and did not have to utilize the Budget Stabilization Fund (BSF). However, the state plans to use the BSF/Rainy Day Fund in FY 2021.

In an interview with reporters last week, OBM Director Kim Murnieks said, 'We were able to get through this final quarter of FY 2020 without having to access it. It is likely that we will need to rely on that source in FY 2021 and even into the next biennium. Economists are projecting a protracted recovery; we're not expecting to rebound quickly.'

The first bill from ODJFS came for unemployment for May due in July. Section 2108 of the CARES Act authorizes a 100% federal reimbursement to states for Short-Time Compensation programs which SharedWork Ohio is considered. SharedWork Ohio will credit the library's account which can be applied to future bills, this process takes months.

The Library has applied for a CARES Act Mini Grant of \$3000 for purchasing of required supplies needed to stay open such as PPEs and cleaning supplies. It is through the State Library.

The Board adopted Resolution No. 020-012, a consent agenda approving the following action items:

- Approval of June 16, 2020 Regular Board Meeting Minutes
- June Financial Statement, Notes to the June Financial Statement and June Investment Report
- Payment of July Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but Abstain from payments to CBC Engineering, Centerville Landscaping, Garber Electric, Korrekt Plumbing, and LWC; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes.

NEW / OLD BUSINESS

- Resolution No. 020-013-Accepting of PLF Formula.

The Board approved Resolution No.020-013, accepting the Public Library Fund Distribution Formula for Montgomery County as submitted by the Montgomery County Auditor's Office. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes

- CV Condenser coil replacement.

By majority vote, the Board approved the motion for the payment of \$14,685 + freight to replace the Centerville Library chiller condenser coil.

- 2022 Levy Preparations.

The Board discussed consultants and the firm the Library used for the last levy. One member stated he was pleased with the information provided by the group about how the library could better serve the community.

Members of the Board will research and discuss at a later date.

OTHER

Mr. Carr moved for adjournment at 7:49 P.M.

M. Fingers