

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES**

July 16, 2024

CALL TO ORDER

The regular Board of Trustees meeting for July 2024 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:00 P.M.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Absent**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; Mrs. Suttman, **Present**; and Mr. Talda, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public.

APPROVAL OF MINUTES

Mrs. Herrick moved for the approval of the June 18, 2024 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

DIRECTOR'S REPORT

- **FACILITIES**
 - Congress Park
 - Woodbourne Library
 - Centerville Library
 - Renovation
 - Still working on schematic design
 - LWC met with teens
 - Collections – nonfiction & CD formats
- **COLLECTIONS/SERVICES/PROGRAMS**
 - Summer reading club ends July 31
 - Wright Brothers Then and Now exhibit begins July 26
 - Working on mailing quarterly postcards highlighting program offerings
 - AED/Narcan boxes to be installed in public areas
- **OTHER**
 - City of Centerville using the library to gain community input
 - PLF formula – reporting at Budget Commission meeting on 8/29

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FISCAL OFFICER’S REPORT

- a. Mr. Monteith presented the monthly financial report for June 2024, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of July 2024 Expenditures

Mr. Talda moved to approve the payment of June expenditures, and Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

The motion is approved.

NEW/OLD BUSINESS

- a. **Follow-up on RedTree Investments**

Mr. Monteith stated that he was still looking into the fees that we are charged on our investments with U.S. Bank and PNC Capital. He has looked through the information that we have and has not been able to discern what the fees are for these accounts. It is likely due to the fees being buried in the overall costs we are paying for the securities. He is hopeful that he will be able to find additional information before the meeting next month.

OTHER

Mr. Talda announced that he intends to resign his position as Trustee effective August 15, 2024. A discussion regarding the timeline on the vacancy followed this news. In order to meet the deadlines for getting this approved by the Board of Education several changes were necessary.

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- a. Based on Board Policy, the vacancy is required to be advertised for a period of thirty (30) days. This creates some issues with the timing necessary to have the board approve the replacement and then send to the Board of Education. As a result, Mrs. Herrick moved to amend the board policy to require the advertisement of the vacancy twice in a twenty (20) day period. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

- b. Additionally, due to previously scheduled vacations and other conflicts, the Trustee Interview Committee would not have a quorum for any interviews. As a result, Board President Barbara Denison decided to re-appoint the Trustee Interview Committee. She decided that the committee would consist of:
- Randy Bowling
 - Ram Nunna
 - Barbara Denison

- c. Approval of the Placement of Legal Advertisement

Mrs. Suttman moved to approve the placement of the legal advertisement in the Dayton Daily News twice in a period of twenty (20) days. The advertisement will close on August 5, 2024. Mrs. Herrick seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

ADJOURNMENT

Mr. Nunna moved to adjourn the meeting at 8:10 P.M. Mrs. Herrick seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

President

Fiscal Officer