

WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

August 20, 2024

CALL TO ORDER

The regular Board of Trustees meeting for August 2024 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:01 P.M.

The roll call was as follows: Mr. Bowling, **Absent**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mrs. Herrick, **Absent**; Mr. Nunna, **Present**; and Mrs. Suttman, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

COMMITTEE REPORT – TRUSTEE INTERVIEW COMMITTEE

Mr. Nunna reported that the Trustee Interview Committee had met on August 12, 2024, for the purpose of interviewing for the open trustee position. As a result of this meeting, the committee is recommending that the board approve the recommendation of David Falkner to the Centerville City School District Board of Education for the unexpired term ending December 31, 2024.

Mrs. Suttman moved to approve the recommendation, and Mr. Nunna seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

Mrs. Denison then reappointed the original Trustee Interview Committee. The committee will again consist of Carol Herrick (Chair), Elizabeth Cline, and Ram Nunna.

APPROVAL OF MINUTES

Mrs. Suttman moved for the approval of the July 16, 2024 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 3; **No**: 0; **Abstain**: 1 (Cline)

DIRECTOR'S REPORT

- **FACILITIES**
 - Centerville Library
 - HVAC project has been closed out
 - Chiller pipe and flange rusted
 - Schematic design

- **COLLECTIONS/SERVICES/PROGRAMS**
 - Juvenile Nonfiction DVD/Blu-ray collection eliminated
 - Wright Brothers: Then and Now exhibit at Woodbourne through Sept. 3

- **OTHER**
 - Naming Rights & Name Recognition Policy
 - A resolution will be worked on for next month for the naming of Congress Park. Likely will be named "Legacy Administration Building".
 - Budget Commission and PLF formula

FISCAL OFFICER'S REPORT

- a. Mr. Monteith presented the monthly financial report for July 2024, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mrs. Suttman moved to approve the monthly financial report, and Mr. Nunna seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of August 2024 Expenditures

Mr. Nunna moved to approve the payment of June expenditures, and Mrs. Suttman seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

The motion is approved.

NEW/OLD BUSINESS

a. Appropriation Transfer

Mr. Monteith stated that this transfer was necessary due to a bill that we recently received from the Ohio Department of Job and Family Services for unemployment. This amount actually goes back to 2020, during the COVID-19 pandemic. It is the belief that we are being billed this amount in error, but to avoid any penalties and interest, we must go ahead and pay the bill.

The requested transfer is:

Account Code	Description	Increase/ (Decrease)
101.00.51930	Unemployment Benefits	\$ 4,444.00
101.10.51610	Health Ins. – Public Services	\$ (4,444.00)

Mrs. Suttman moved to approve the transfer as presented. Mr. Nunna seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

ADJOURNMENT

Mrs. Suttman moved to adjourn the meeting at 8:25 P.M. Mr. Nunna seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer