

Synopsis of Board Meeting

September 18, 2018
Centerville Library

CALL TO ORDER at 7:00 p.m.

ROLL CALL – Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Present; Ms. Senft-Paras, Present; Ms. Uttermohlen, Deputy Fiscal Officer and members of the public.

HEARING OF PUBLIC – None

COMMITTEE REPORTS

Long-Range Facilities Planning Committee. Ms. Senft-Paras reported on the following:

- Closeout of the Woodbourne Library addition / renovation project:
 - No new change orders
 - The final touches continue to be completed including cleaning, landscaping, service desks and painting in preparation for the gala.
 - Project administrator Eddie Howlett is retiring on September 21. Kevin McCurdy will oversee the final punch list items.
- Chart of Projected Building Cost for WB Addition / Renovation. Ms. Uttermohlen reviewed the chart of the projected building cost for the Woodbourne Library addition / renovation project. Mr. Carr pointed out that the cost for the McDonald's property and its demolition brings the total project cost to \$5.8 million.

Foundation Committee: Mrs. Denison and Mr. Carr summarized the Committee / Foundation Board meeting on September 6:

- The Gala on September 20:
 - The total sponsorships / donations received for the special projects at Woodbourne Library is \$39,375. In-kind donations for the gala are from Ed Ponikwia, the photographer; Dorothy Lane Market for providing desserts and overflow parking if needed; and Siebenthaler's for providing overflow parking north of the Library.
 - We anticipate about 286 attendees to the gala. There are 120 parking spaces at Woodbourne Library and additional spaces to the north at Siebenthaler's.
 - Forte, the Centerville High School musical group, will perform outside along the sidewalk as guests arrive.
 - Richard Carr will serve as emcee for the evening. Barbara Denison and Kim Senft-Paras will also give remarks.
 - Local singer and songwriter Jim McCutcheon will lead the guests in song to the northwest corner of the 'new' original building.
 - Mr. Carr said that the Woodbourne Library is the community's library. Input was given by the community, Library Board, staff and focus groups that resulted in this beautiful building.
- The Public Grand Re-Opening:
 - The public grand re-opening is Sunday, September 23.

- The flag dedication ceremony begins at 12:30. The VFW Post 9550 will raise the flag. The middle school quartet will lead the crowd in singing the national anthem.
- The ribbon-cutting ceremony will follow. Herbert Woodward Martin, Henry Peresie (son of staff member Shelly Peresie) and Dr. Radha Reddy's 3 children will cut the ribbon.
- Food for the event is being donated by Dunkin' Donuts, Piada Italian Street Food and Marion's Piazza.

DIRECTOR'S REPORT - Ms. Senft-Paras reported on the following:

- Facilities – The new square footage of Woodbourne Library is 29,858.
- Personnel:
 - This month, two staff submitted their resignations and two new staff in Public Services will begin their work at the end of the month.
 - Our current staff count is 109 with a full-time equivalency of 67.
- Collections / Programs / Services:
 - The new calendar of events format now has a pullout calendar for computer and make-it programs.
 - The Dottie Yeck Good Life Award Writing Contest began on September 10.
 - The Library will host Woodie Garber's daughter, Elizabeth Garber, at Woodbourne Library on Wednesday, October 24 at 1:00 pm. Ms. Garber selected the date and time based on her personal schedule. Ms. Senft-Paras is working with local architect Patrick Hansford to create an audience. Ms. Garber wrote the book, *Implosion: a memoir of an architect's daughter*.
 - Other – Friends of WCPL:
 - Tickets are on sale for the October 4 and 11 Ghost Walk fundraising event.
 - After the Woodbourne Library is open, a space will be created for the Friends at Centerville Library. A plan for the space has been determined, and tables and necessary shelving will be set in place.
 - The fall book sale will be held on October 25, 26 and 27 at Centerville Library.
 - The 5K Race to the Holidays fundraising event will be held on Sunday, November 4 at Oak Grove Park at 2:00 pm.

CONSENT AGENDA – Resolution No. 018-012 – Consent Agenda. Ms. Uttermohlen presented the following action items for adoption. Mrs. Herrick added that the Ohio Department of Taxation's estimate for the PLF is about 8% higher than their earlier projections.

Mr. Bowling moved, Mr. Nunna seconded and the Board adopted Resolution No. 018-012, a consent agenda approving the following action items:

- Approval of August 21, 2018 Regular Board Meeting Minutes
- August Financial Statement, Notes to the August Financial Statement and Investment Report
- Payment of September Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but abstain from payments to Creative Impressions, Lincoln Storage and Moving, LWC Inc., Staffco Construction and Superior

Mechanical; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.

NEW / OLD BUSINESS

- Report on the Budget Commission Hearing. Ms. Senft-Paras and Ms. Uttermohlen attended the Montgomery County Budget Commission hearing on Wednesday, August 29. Ms. Senft-Paras made a presentation to the Commissioners. Ms. Uttermohlen referred the Board to their meeting packet that contains materials included in the budget commission hearing packet:
 - 2017 Montgomery County population estimates
 - Calendar year 2019 Public Library Fund estimates by the Ohio Department of Taxation
 - 2019 Public Library Fund distribution for Montgomery County libraries
- Update on Fiber Project. Ms. Senft-Paras said the public entities are going to resubmit the request for proposal for the fiber line in the first week of November. The timeline was too tight for vendors to submit proposals for self-provisioned fiber.
- Resolution No. 018-013 Resolution Accepting the Amounts and Rates for the 2019 Operating Levy. Mr. Carr moved, Mr. Nunna seconded and the Board adopted Resolution No. 018-013 Accepting the Amounts and Rates for the 2019 Operating Levy, attached to and made a part of these minutes. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Yes; Mr. Nunna, Yes.
- Transfer of Funds. Mr. Carr moved, Mr. Bowling seconded and the Board approved a transfer of \$10,000 from account #101.00.53500 Rents / Leases to #101.00.54210 Periodicals. All in Favor, Unanimous.
- Ms. Uttermohlen stated that a legal ad will run twice in the Dayton Daily News in later September for the trustee term expiring December 31, 2018.
- Sunday Closures in 2019. Mr. Bowling moved, Mr. Nunna seconded and the Board approved a motion to close on the following Sundays in 2019. All in Favor, Unanimous.
 - April 21 (Easter)
 - May 26 (precedes Memorial Day)
 - September 1 (precedes Labor Day)

OTHER

Mr. Bowling moved for adjournment at 7:51 P.M.

C. Uttermohlen