

ATTACHMENTS FOR OCTOBER 15, 2024 BOARD OF TRUSTEES MEETING

Washington-Centerville Public Library

	<u>Page #</u>
• Director's Activities	1
• Minutes:	
○ September 17, 2024, Meeting Minutes	3-21
• Fiscal Officer's Report:	
○ Monthly Cash Position	23
○ Monthly Revenue Statement	24-25
○ Monthly Revenue Budget Statement – General Fund	26
○ Monthly Expense Account Summary	27-30
○ Monthly Expense Budget Summary – General Fund	31-34
○ Monthly Summary Statements	35
○ Notes to the Financial Report	36-37
○ Monthly Investment Report	38-41
○ Notes to the Investment Report	42
○ Personnel Action Appendix	43
○ Monthly Check Register	44-46
• New Business	
○ Sunday Closures	48
• Monthly Statistics	50-51

Washington-Centerville Public Library

Director Activities September 12 – October 10, 2024

Library Operations

- Centerville Library renovation
 - Continued to meet with LWC
 - Walked through to assess furniture, fixtures, and equipment that can be reused
- Met with on-boarding team to discuss training schedules and welcoming new employees
- Discussed alternatives to the driver position with managers
- Worked on PLF proposal
- Met with new employee
- Delivered materials between buildings on Saturday
- Prepared policy for approval

Communication

- Spoke at South Metro Optimists meeting
- Responded to complaint of printing of political items at Creativity Commons
- Letter in response to Patron Reconsideration Request

Community/Professional Involvement

- Friends
 - Attended Friends gathering on Sunday, September 15
 - Attended Friends trivia
 - Attended Friends meeting
 - Helped with Ghost Walk
- Hosted OLC's Road Ahead Tour meeting
- Provided tour of Woodbourne Library to staff from Richmond, IN area library
- Provided update at Joint Public Entities meeting
- Attended Library Journal's Design Institute

Financial Management

- 2025 budget meetings with various departments

Board Minutes and Attachments

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES**

September 17, 2024

CALL TO ORDER

The regular Board of Trustees meeting for September 2024 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:03 P.M.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Absent**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; and Mrs. Suttman, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

EXECUTIVE SESSION

Mrs. Herrick moved, pursuant to ORC §121.22(G)(1), to adjourn to executive session for the purpose of discussing the employment and/or compensation of a public employee. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

The board entered executive session at 7:04 p.m.

At 7:17 p.m., Board President Barbara Denison returned the meeting to open session.

RE-HIRING OF LIBRARY DIRECTOR

Mrs. Herrick moved to re-hire Liz Fultz, effective October 14, 2024 for the period of one-year, with a 3.5% salary raise, plus a one-time bonus of \$1,000. Mr. Nunna seconded the motion as presented.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

APPROVAL OF MINUTES

Mr. Nunna moved for the approval of the August 20, 2024 Meeting Minutes. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 3; **No**: 0; **Abstain**: 2 (Bowling, Herrick)

DIRECTOR'S REPORT

- **FACILITIES**

- Centerville Library
 - Update from LWC

John Fabelo from LWC presented to the board regarding the renovation project at the Centerville Library.

At 8:10 p.m., the board took a five-minute break.

At 8:15 p.m., the board returned.

- Woodbourne Library
 - Magazine shelves repaired
 - One half of Circulation Desk repaired, second half out for repairs now

- **COLLECTIONS/SERVICES/PROGRAMS**

- Ghost Walk on Main – October 10, tickets on sale now
- Manhattan Short Film Festival begins September 26, 9 showings through October 5

- **OTHER**

- Budget Commission and PLF formula

FISCAL OFFICER'S REPORT

- a. Mr. Monteith presented the monthly financial report for August 2024, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mrs. Suttman moved to approve the monthly financial report, and Mr. Nunna seconded the motion.

The vote was: **Yes: 5; No: 0; Abstain: 0**

The motion is approved.

b. Payment of September 2024 Expenditures

Mr. Monteith presented the check register for the period of August 21, 2024 through September 17, 2024. These checks reflect the bills paid since the prior meeting, and the checks to be approved for payment. He did explain Check #45778 to Kronos SAASHR, Inc. was for the new human resources and Time Clock system that was selected. This allows us to begin the development and implementation process with a current goal of being in place by January.

Mrs. Herrick moved to approve the payment of expenditures, and Mrs. Suttman seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

The motion is approved.

NEW/OLD BUSINESS

a. Appropriation Transfer

Mr. Monteith presented the appropriation transfers (as appended to the minutes), as outlined in the packet. These transfers are a reallocation, and no additional funds were being requested.

Mrs. Herrick moved to approve the appropriation transfer. Mr. Nunna seconded the motion.

The vote was: **Yes: 5; No: 0; Abstain: 0**

The motion is approved.

b. Resolution No. 024-005: Naming of Congress Park Building

Mrs. Fultz presented the resolution to name the Congress Park building as the Legacy Administration Building. The resolution additionally directs that appropriate signage be placed on the property to recognize the four trustees that served for a period of twenty-five years or more.

Mrs. Herrick moved for the adoption of the resolution, as appended to these minutes. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Resolution No. 024-005 is approved.

c. Resolution No. 024-006: Acceptance of the Montgomery County PLF Formula for the 2025 Fiscal Year

Mr. Monteith stated that this resolution is necessary as part of the process approved by the County Budget Commission in 2019. Based on the Budget Commission meeting held at the end of August, we are estimated to receive \$3.18 million in Public Library Funds for 2025. Additionally, we will be receiving additional funds related to the correction of the error in the PLF formula over the last two years.

Mr. Nunna moved to approve the Resolution, as appended to these minutes. Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Resolution No. 024-006 is approved.

d. Resolution No. 024-007: Transfer to Building Fund

Mr. Monteith stated that this transfer was approved as part of the 2024 Appropriations. As we get close to commencing the Centerville Library renovation, we should now move forward with the transfer of these funds.

Mr. Nunna moved to approve the Resolution, as appended to these minutes. Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Resolution No. 024-007 is approved.

e. Resolution No. 024-008: Accepting the Amounts and Rates as Determined by County Budget Commission

Mr. Monteith stated that this resolution is necessary to allow us to collect the property tax levy for 2025. This resolution must approved annually. The amounts in the resolution come from the County Auditor, and are based on a 95% collection rate.

Mr. Bowling moved to approve the Resolution, as appended to these minutes. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Resolution No. 024-008 is approved.

f. Approving the Placement of Legal Advertisement – Board of Trustees Vacancy

This legal advertisement will be placed in the Dayton Daily News for the term of January 1, 2025 to December 31, 2031. This is the seat that was vacated by Mr. Talda, and the anticipated filling of the seat by David Falkner, pending School Board approval next week.

Mrs. Herrick moved to approve the placement of the legal advertisement. Mr. Nunna seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

g. Approval of the Naming Rights Policy

Mrs. Fultz stated that she had put this policy together using policies in place at other governmental agencies. She additionally sent the policy to our legal counsel, Scot Stone, for his input. He provided some items for the board to consider. Most of these items were incorporated into the final draft provided to the board.

Mr. Nunna moved to approve the Naming Rights Policy as presented. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

ADJOURNMENT

Mr. Nunna moved to adjourn the meeting at 8:45 P.M. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer

**Washington-Centerville Public Library
Appropriation Transfers
September 17, 2024**

Transfer #1

From			To		
Account	Description	Amount	Account	Description	Amount
101.30.54375	Books on CD	\$ 8,000.00	101.30.54840	Digital Video Services	\$ 16,000.00
101.30.54377	Playaways	\$ 8,000.00			
Total From:		\$ 16,000.00	Total To:		\$ 16,000.00

Transfer #2

From			To		
Account	Description	Amount	Account	Description	Amount
101.30.54377	Playaways	\$ 500.00	101.12.54975	Board Games - Youth	\$ 500.00
Total From:		\$ 500.00	Total To:		\$ 500.00

Transfer #3

From			To		
Account	Description	Amount	Account	Description	Amount
101.30.54600	Search Ohio Delivery	\$ 1,246.24	101.00.57120	Trustee Dues	\$ 1,246.24
Total From:		\$ 1,246.24	Total To:		\$ 1,246.24

DRAFT - UNAPPROVED

RESOLUTION #024-005

RESOLUTION TO APPROVE NAMING OF THE ADMINISTRATION BUILDING ON CONGRESS PARK

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on September 17, 2024 at 7:00 P.M. at the Centerville Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mrs. Suttman	<u>Present</u>

Mrs. Herrick moved, and Mr. Nunna seconded of the following resolution:

WHEREAS, the Washington-Centerville Public Library appreciates the time, energy, and expertise all of the Trustees provide while serving on the Board; and

WHEREAS, throughout the history of the Washington-Centerville Public Library as a public institution, there have been several Trustees who served for more than 25 years:

- Laura Lucas (1930 – 1955)
- Celia Eliot (1946 – 1996)
- John Presbaugh (1950 – 1992)
- Dorothy Yeck (1966 – 1994); and

WHEREAS, these Trustees helped guide the library through periods of tremendous growth; and

WHEREAS, the naming of a facility is an appropriate recognition for such distinguished service,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Washington-Centerville Public Library in acknowledgement of the service of Laura Lucas, Celia Eliot, John Presbaugh, and Dorothy Yeck shall name the administration building located on Congress Park as The Legacy Administration Building; and

BE IT FURTHER RESOLVED, that the Board of Trustees directs that appropriate signage be placed within the building to recognize the above named Trustees and any other future Trustees who serve for more than 25 years; and

BE IT FINALLY RESOLVED, that an open house will be held once signage is in place to honor and celebrate the named Trustees.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Passed: September 17, 2024

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on September 17, 2024 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer, Board of Trustees

RESOLUTION #024-006

ACCEPTANCE OF THE MONTGOMERY COUNTY PUBLIC LIBRARY FUND
DISTRIBUTION FORMULA FOR 2025

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on September 17, 2024 at 7:00 P.M. at the Centerville Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mrs. Suttman	<u>Present</u>

Mr. Nunna moved, Mrs. Herrick seconded of the following resolution:

WHEREAS, the Montgomery County Budget Commission, recognized that the Montgomery County Public Library Fund Distribution Formula, as agreed to by the four libraries and adopted by the Budget Commission in 1998, needed clarification and adjustment, and

WHEREAS, the Commission, at its meeting on August 29, 2019, instructed the four libraries to meet with staff representatives of the Commission to developed a revised the Funding Distribution Formula for the Public Library Fund, and

WHEREAS, the libraries met on several occasions, discussed new strategies for a principled, fair, and equitable distribution of the Public Library Fund, and

WHEREAS, the representatives of the Library Boards of the four public libraries in Montgomery County have agreed to adopt the new Public Library Fund Distribution Formula as distributed to each of the Library Boards, and

WHEREAS, the Library Boards of all four libraries endorsed the adoption of the agreed to formula commencing with calendar year 2021, and

WHEREAS, the Funding Distribution Formula will to serve the citizens of Montgomery County in a principled, fair, and equitable manner, now

THEREFORE BE IT RESOLVED, that the Board of Library Trustees of the Washington-Centerville Public Library accepts the Funding Distribution Formula for the allocation of the 2025 Public Library Fund by the Montgomery County Budget Commission.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling Yes
Mrs. Cline Absent
Mrs. Denison Yes

Mrs. Herrick Yes
Mr. Nunna Yes
Mrs. Suttman Yes

Passed: September 17, 2024

Board of Trustees

Washington-Centerville Public Library

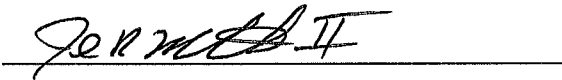
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on September 17, 2024 and in appearing upon the official records of said Board.



President, Board of Trustees



Fiscal Officer, Board of Trustees

DRAFT - UNAPPROVED

RESOLUTION NO. 024-007

APPROVAL OF TRANSFER FROM GENERAL FUND TO BUILDING FUND,

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on September 17, 2024 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mrs. Suttman	<u>Present</u>

Mr. Nunna moved, and Mrs. Herrick seconded of the following resolution:

Whereas, the Board of Trustees of the Washington-Centerville Public Library approved the 2024 Annual Appropriations on December 12, 2023 through Resolution No. 023-022;

Whereas, as part of this resolution, the Board of Trustees approved the transfer of \$2,000,000 from the General Fund to the Building Fund;

Whereas, in anticipation of certain building improvements to be made at the Centerville Library, the appropriated transfer should be made to help prepare for these expenditures;

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes this transfer to be made.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Passed: September 17, 2024

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Secretary of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on September 17, 2024 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer

DRAFT - UNAPPROVED

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(Board of Library Trustees)

Revised Code, Secs, 5705.34 - 5705.35

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on the 17th day of September 2024, at the Centerville Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mrs. Suttman	<u>Present</u>

Mr. Bowling moved the adoption of the following Resolution:

WHEREAS, This Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2025 and

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Washington-Centerville Library - Tax Year 2024/2025

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
Washington-Centerville Library - Tax Year 2024/2025	Column I	Column II	III	IV
General Fund.....		5,290,516		3.00
TOTAL	0	5,290,516	0.00	3.00

DRAFT - UNAPPROVED

Washington-Centerville Library - Tax Year 2024/2025

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION
 Carry to Sch A

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters 11/02/21 for a CONT period of time	3.00	5,290,516

DRAFT - UNAPPROVED

Tax Year 2024/2025


and be it further

RESOLVED, That the Fiscal Officer of the Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Nunna seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>

Adopted the 17th day of September 2024.



Fiscal Officer of Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

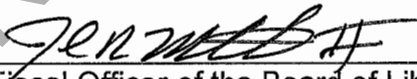
CERTIFICATE OF COPY

Original On File

The State of Ohio, Montgomery County,

I, John Monteith, Fiscal Officer of this Board of the Washington-Centerville Public Library, in said County, and in whose custody the files and Records of said Board required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes of the regular meeting now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 17th day of September, 2024.



Fiscal Officer of the Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

Tax Year 2024/2025

No:


BOARD OF LIBRARY TRUSTEES
Washington-Centerville Public Library
MONTGOMERY COUNTY, OHIO

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY
AUDITOR.

(Board of Library Trustees)

Adopted September 17, 2024



Fiscal Officer

Filed _____, 2024

County Auditor

By _____
Deputy

Fiscal Officer's Report

Washington-Centerville Public Library
Monthly Cash Position And Reconciled Balances
For The Month Of September 2024

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 11,202,677.31	\$ 575,519.08	\$ 2,517,180.93	\$ 9,261,015.46
Unclaimed Funds	611.97	0.00	0.00	611.97
"The Wall That Heals" Fund	0.00	0.00	0.00	0.00
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	2,873,007.63	2,000,000.00	0.00	4,873,007.63
Perm. Imp. Fund-IIs	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	726,336.34	0.00	0.00	726,336.34
Dorothy R. Yeck Good Life End	189.17	0.00	0.00	189.17
Payroll Clearing Fund	30,343.58	88,380.88	90,012.58	28,711.88
	\$ 19,152,302.55	\$ 2,663,899.96	\$ 2,607,193.51	\$ 19,209,009.00

Reconciled Balances	
US Bank:	
Checking/Payroll	\$ 1,372,893.17
Investment	4,705,870.44
Dayton Foundation - TWTH	5,470.00
STAR Ohio	11,834,275.78
PNC Capital - Investments	1,355,644.77
PNC Capital - Money Market	37,949.07
Paypal	436.96
Petty Cash	550.00
Total Bank Balances	\$ 19,313,090.19
Outstanding Checks	\$ (102,126.29)
Deposit in Transit	(2,130.28)
Adjustments	175.38
Reconciled Balance	\$ 19,209,009.00

See Notes to the Financial Report

Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of September 2024 And Year-to-Date

101 - GENERAL FUND					
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent	
PUBLIC LIBRARY FUND	\$ 2,866,382.00	\$ 259,084.79	\$ 2,092,080.64	72.99%	1
GENERAL PROPERTY TAXES	4,580,609.00	248,397.02	4,957,324.62	108.22%	2
PROPERTY TAX ROLLBACK	615,000.00	-	302,586.48	49.20%	
GRANTS - FEDERAL, STATE & LOCAL	-	-	3,573.32	0.00%	
PATRON FINES & FEES	29,000.00	1,672.01	22,330.09	77.00%	
COPIER INCOME	28,750.00	2,501.30	26,384.19	91.77%	
PROGRAM FEES	6,500.00	-	9,009.44	138.61%	
PASSPORT EXECUTION FEES	25,000.00	1,155.00	18,055.00	72.22%	
PASSPORT PHOTOS	5,400.00	220.00	4,150.00	76.85%	
PATRON SUPPLIES	20,350.00	2,518.50	22,346.89	109.81%	
INTEREST INCOME	250,000.00	57,877.59	573,530.46	229.41%	3
DONATIONS	25,950.00	1,050.52	21,457.47	82.69%	
REFUNDS & REIMBURSEMENTS	9,000.00	1,042.51	11,573.96	128.60%	
MISCELLANEOUS-OTHER	50.00	(0.16)	158.45	316.90%	
TRANSFER IN	-	-	-	0.00%	
TOTAL RECEIPTS-GENERAL FUND	\$ 8,461,991.00	\$ 575,519.08	\$ 8,064,561.01	95.30%	

102 - UNCLAIMED FUNDS				
	Estimated Revenue	Actual Revenue	Revenue	Percent
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ 301.90	0.00%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ 301.90	0.00%

205 - SPECIAL OPERATING FUND				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
FUND	\$ -	\$ -	\$ -	0.00%

401 - BUILDING FUND				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFERS IN	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	100.00%
TOTAL RECEIPTS-BUILDING FUND	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	100.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of September 2024 And Year-to-Date

450 - PERMANENT IMPROVEMENT - ILS FUND				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	0.00%
451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$ -	\$ -	\$ -	0.00%
898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT				
	Estimated Revenue	Actual Revenue	Revenue	Percent
DONATIONS-RESTRICTED	\$ 4,800.00	\$ -	\$ -	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$ 4,800.00	\$ -	\$ -	0.00%
999 - PAYROLL CLEARING FUND				
	Estimated Revenue	Actual Revenue	Revenue	Percent
REVENUE	\$ -	\$ 88,380.88	\$ 872,324.36	0.00%
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 88,380.88	\$ 872,324.36	0.00%
GRAND TOTAL RECEIPTS	\$ 10,466,791.00	\$ 2,663,899.96	\$ 10,937,187.27	104.49%

See Notes to the Financial Report

**Washington-Centerville Public Library
Revenue Budget Statement - General Fund
For The Month Of September 2024 And Year-to-Date**

101 - GENERAL FUND						
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
Public Library Fund	\$ 252,933.77	\$ 259,084.79	\$ 6,151.02	\$ 2,157,233.72	\$ 2,092,080.64	\$ (65,153.08) 1
General Property Taxes	251,933.50	248,397.02	(3,536.48)	4,580,609.00	4,957,324.62	376,715.62 2
Property Tax Rollback	-	-	-	307,500.00	302,586.48	(4,913.52)
Federal Grants	-	-	-	-	3,573.32	3,573.32
Local Grants	-	-	-	-	-	-
Patron Fines & Fees	2,416.67	1,672.01	(744.66)	21,750.00	22,330.09	580.09
Copier, Fax and Printing	2,395.83	2,501.30	105.47	21,562.50	26,384.19	4,821.69
Program Fees	-	-	-	6,500.00	9,009.44	2,509.44
Passport Execution Fees	2,083.33	1,155.00	(928.33)	18,750.00	18,055.00	(695.00)
Passport Photos	450.00	220.00	(230.00)	4,050.00	4,150.00	100.00
Patron Supplies	1,695.83	2,518.50	822.67	15,262.50	22,346.89	7,084.39
Interest Income	12,500.00	57,877.59	45,377.59	187,500.00	573,530.46	386,030.46 3
Donations	696.59	1,050.52	353.93	23,860.23	21,457.47	(2,402.76)
Refunds & Reimbursements	300.00	1,042.51	742.51	8,100.00	11,573.96	3,473.96
Miscellaneous-Other	4.17	(0.16)	(4.33)	37.50	158.45	120.95
Transfer In	-	-	-	-	-	-
TOTAL GENERAL FUND	\$ 527,409.69	\$ 575,519.08	\$ 48,109.39	\$ 7,352,715.45	\$ 8,064,561.01	\$ 711,845.56

See Notes to the Financial Report

**Washington-Centerville Public Library
Expense Account Summary
For the Month of September 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
101 - GENERAL FUND						
1000 SALARIES & BENEFITS						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	656,000.00	50,055.23	474,245.24	0.00	181,754.76	72.29%
Library Specialist	1,516,000.00	110,194.42	1,084,047.87	0.00	431,952.13	71.51%
Technician	181,500.00	11,110.40	146,944.92	0.00	34,555.08	80.96%
Public Services Assistant	403,500.00	25,609.27	287,517.32	0.00	115,982.68	71.26%
Substitute	61,500.00	2,695.67	31,465.96	0.00	30,034.04	51.16%
Fiscal Officer	106,000.00	8,110.87	80,564.53	0.00	25,435.47	76.00%
Administrative Support	465,500.00	32,523.31	316,480.33	0.00	149,019.67	67.99%
Facilities	80,000.00	5,969.60	63,627.84	0.00	16,372.16	79.53%
Library Aides	150,000.00	9,395.64	90,571.46	0.00	59,428.54	60.38%
Driver	6,500.00	797.48	2,429.18	0.00	4,070.82	37.37%
Shelving Assistants	105,000.00	6,895.87	80,574.15	0.00	24,425.85	76.74%
TOTAL SALARIES & LEAVE BENEFITS	3,731,500.00	263,357.76	2,658,468.80	0.00	1,073,031.20	71.24%
1400 - RETIREMENT-OPERS						
OPERS	522,430.00	39,452.20	400,044.21	0.00	122,385.79	76.57%
1600 - INSURANCE BENEFITS						
Health Insurance	528,419.04	39,509.96	360,409.25	147,290.75	20,719.04	96.08%
Health Savings Account	105,891.65	6,583.46	61,134.49	35,898.98	8,858.18	91.63%
Dental Insurance	26,152.77	1,794.92	16,062.42	6,337.58	3,752.77	85.65%
Medicare	54,295.00	3,482.20	35,182.79	0.00	19,112.21	64.80%
Life Insurance	4,622.54	0.00	2,252.83	1,372.17	997.54	78.42%
Workers' Compensation	9,500.00	0.00	915.00	0.00	8,585.00	9.63%
TOTAL INSURANCE BENEFITS	728,881.00	51,370.54	475,956.78	190,899.48	62,024.74	65.30%
1900 - OTHER EMPLOYEE BENEFITS						
Unemployment Benefits	4,444.00	0.00	4,444.00	0.00	0.00	100.00%
Other Employee Benefits	2,602.86	0.00	734.60	618.26	1,250.00	51.98%
TOTAL OTHER EMPLOYEE BENEFITS	7,046.86	0.00	5,178.60	618.26	1,250.00	73.49%
TOTAL SALARIES & BENEFITS	4,989,857.86	354,180.50	3,539,648.39	191,517.74	1,258,691.73	70.94%
2000 - SUPPLIES						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	44,851.04	1,116.99	20,716.87	7,689.55	16,444.62	63.34%
Program Supplies	106,829.34	2,259.72	51,142.26	23,052.99	32,634.09	69.45%
Cataloging/Processing Supplies	13,665.28	86.02	4,142.79	1,903.68	7,618.81	44.25%
Postage	20,000.00	2,250.00	10,213.46	370.94	9,415.60	52.92%
Janitorial Supplies	3,750.00	0.00	897.51	544.50	2,307.99	
TOTAL GENERAL ADMIN SUPPLIES	189,095.66	5,712.73	87,112.89	33,561.66	68,421.11	46.07%
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	15,200.00	198.09	11,656.32	3,438.63	105.05	99.31%
2300 - VEHICLE FUEL AND SUPPLIES						
Vehicle Fuel	4,000.00	39.00	175.00	2,825.00	1,000.00	75.00%
Vehicle Supplies	1,000.00	0.00	809.16	0.00	190.84	80.92%
	5,000.00	39.00	984.16	2,825.00	1,190.84	76.18%
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	48,644.20	3,269.76	29,472.14	4,441.74	14,730.32	69.72%
TOTAL SUPPLIES	257,939.86	9,219.58	129,225.51	44,267.03	84,447.32	50.10%
3000 - PURCHASED & CONTRACTED SERVICES						
3100 - TRAVEL EXPENSES						
Mileage	12,129.40	426.48	4,867.94	6,157.54	1,103.92	90.90%
In-House Seminars	13,000.00	0.00	6,200.00	1,750.00	5,050.00	61.15%
Conference/Meetings	35,300.81	0.00	19,344.46	5,388.31	10,568.04	70.06%
Membership Dues	5,358.00	0.00	2,440.00	262.00	2,656.00	50.43%
TOTAL TRAVEL EXPENSES	65,788.21	426.48	32,852.40	13,557.85	19,377.96	49.94%

Washington-Centerville Public Library
Expense Account Summary
For the Month of September 2024 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
3200 - COMMUNICATION / PRINTING / PUBLICITY						
Telephone	8,284.42	0.00	3,822.13	2,182.29	2,280.00	72.48%
Computer Data Line	58,581.66	2,354.16	21,736.72	25,053.76	11,791.18	79.87%
Postage Machine Rental	3,000.00	0.00	1,687.95	1,312.05	0.00	100.00%
Security Alarm	8,414.33	0.00	4,672.99	2,009.34	1,732.00	79.42%
Legal Ads	2,000.00	0.00	397.44	397.44	1,205.12	39.74%
Marketing & Advertising	9,180.00	1,484.91	4,998.29	4,085.71	96.00	98.95%
Printing/Publications	57,326.15	380.11	18,549.55	2,885.92	35,890.68	37.39%
TOTAL COMMUNICATION/PRINT/PUBLICIT	146,786.56	4,219.18	55,865.07	37,926.51	52,994.98	38.06%
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	198,604.66	1,085.00	176,966.31	9,773.10	11,865.25	94.03%
Equipment Maintenance	27,087.61	1,246.16	17,886.50	3,937.16	5,263.95	80.57%
Grounds & Snow Removal	147,069.64	0.00	18,008.60	52,385.20	76,675.84	47.86%
Janitorial Services	245,548.20	15,741.92	143,882.29	57,487.32	44,178.59	82.01%
Trash Services	13,558.37	1,009.85	8,735.13	4,798.11	25.13	99.81%
TOTAL PROPERTY MAINT/REPAIR/SECURITY	631,868.48	19,082.93	365,478.83	128,380.89	138,008.76	78.16%
3400 - INSURANCE						
Property Insurance	33,875.00	10,325.75	27,498.50	54.00	6,322.50	81.34%
3500 - RENTS & LEASES						
Rents & Leases	0.00	0.00	0.00	0.00	0.00	
3600 - UTILITIES						
Electricity	171,901.84	1,748.24	69,947.90	41,501.67	60,452.27	64.83%
Gas	77,307.74	2,042.85	24,962.08	38,588.13	13,757.53	82.20%
Water/Sewer	13,850.09	0.00	6,533.94	5,918.45	1,397.70	89.91%
TOTAL UTILITIES	263,059.67	3,791.09	101,443.92	86,008.25	75,607.50	71.26%
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	12,765.00	415.45	3,850.45	4,119.55	4,795.00	62.44%
Art and Other Exhibits	12,000.00	489.68	1,316.21	103.89	10,579.90	11.83%
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	
Auditing & Accounting Services	500.00	0.00	29.40	0.00	470.60	5.88%
General Legal Services	15,506.25	0.00	300.00	4,700.00	10,506.25	32.25%
Labor Legal Services	10,000.00	0.00	6,182.50	3,817.50	0.00	100.00%
Tax Collection Fees	80,000.00	10,574.35	51,571.46	24,428.54	4,000.00	95.00%
Banking Fees	8,736.72	670.64	7,293.11	1,428.78	14.83	99.83%
TOTAL PROFESSIONAL SERVICES	139,507.97	12,150.12	70,543.13	38,598.26	30,366.58	78.23%
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	245,611.03	370.00	166,790.69	3,752.91	75,067.43	69.44%
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	53,491.47	7,888.25	36,509.38	5,112.79	11,869.30	77.81%
Online Services	159,423.12	0.00	115,350.31	23,297.53	20,775.28	86.97%
Collection Development Services	6,600.00	200.00	4,689.50	1,110.50	800.00	87.88%
TOTAL OTHER CONTRACTED SERVICES	219,514.59	8,088.25	156,549.19	29,520.82	33,444.58	84.76%
TOTAL PURCHASED/CONTRACT SERVICES	1,746,011.51	58,453.80	977,021.73	337,799.49	431,190.29	75.30%
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	614,000.46	25,150.89	373,572.99	221,253.77	19,173.70	96.88%
Standing Orders/Continuations	29,544.57	469.28	9,819.94	10,398.90	9,325.73	68.44%
Book Rentals	65,917.65	169.00	62,446.49	1,116.40	2,354.76	96.43%
TOTAL NEW BOOKS	709,462.68	25,789.17	445,839.42	232,769.07	30,854.19	62.84%
4200 - PERIODICALS						
Periodicals	24,000.00	0.00	1,643.21	17,574.79	4,782.00	80.08%

Washington-Centerville Public Library
Expense Account Summary
For the Month of September 2024 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	56,481.12	1,799.27	16,114.19	28,480.14	11,886.79	78.95%
Blu-Ray Movies	64,643.58	2,197.33	25,135.51	27,736.88	11,771.19	81.79%
Read Along Audiobooks	37,820.71	2,579.30	26,141.60	8,735.48	2,943.63	92.22%
Pre-Loaded Learning Tablets	22,355.56	2,781.20	12,925.20	3,299.80	6,130.56	72.58%
Books On CD	9,669.84	163.11	2,212.72	3,336.89	4,120.23	57.39%
Playaways	10,059.56	0.00	3,406.87	2,388.23	4,264.46	57.61%
Brary Bags	3,654.46	45.41	1,268.21	1,651.32	734.93	79.89%
TOTAL AUDIO-VISUAL MATERIALS	204,684.83	9,565.62	87,204.30	75,628.74	41,851.79	79.55%
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	117,536.06	20,133.00	96,775.60	9,170.31	11,590.15	90.14%
Online Subscriptions - Youth	6,485.00	1,017.25	4,276.07	0.00	2,208.93	65.94%
TOTAL ONLINE LIBRARY DATABASES	124,021.06	21,150.25	101,051.67	9,170.31	13,799.08	81.48%
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	11,753.76	0.00	11,079.47	0.00	674.29	94.26%
4800 - eMATERIALS						
eBOOKS	408,816.80	10,507.09	356,734.08	33,595.07	18,487.65	95.48%
Digital Music Services	42,000.00	0.00	39,735.00	0.00	2,265.00	94.61%
Digital Video Services	167,192.97	13,661.10	111,404.41	55,788.56	0.00	100.00%
Roku Subscription Services	23,000.00	0.00	18,902.79	1,210.00	2,887.21	87.45%
TOTAL E-MATERIALS	641,009.77	24,168.19	526,776.28	90,593.63	23,639.86	82.18%
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	50,072.67	80.05	14,285.73	13,032.41	22,754.53	54.56%
Board Game Collection	8,000.00	104.94	4,243.00	3,757.00	0.00	100.00%
TOTAL LIBRARY MATERIALS - OTHER	58,072.67	184.99	18,528.73	16,789.41	22,754.53	31.91%
TOTAL LIBRARY MATERIALS	1,773,004.77	80,858.22	1,192,123.08	442,525.95	138,355.74	92.20%
5000 - CAPITAL OUTLAY						
Land Improvements	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Building Improvements	83,500.00	0.00	67,594.53	3,899.78	12,005.69	85.62%
Hardware	145,012.36	128.17	45,624.71	6,789.90	92,597.75	36.14%
Software	71,600.00	0.00	14,439.52	0.00	57,160.48	20.17%
Office Furniture	16,800.00	0.00	2,227.77	97.26	14,474.97	13.84%
Library Furniture	66,209.00	14,217.69	15,998.73	0.00	50,210.27	24.16%
Library Vehicle	132.54	0.00	132.54	0.00	0.00	100.00%
TOTAL CAPITAL OUTLAY	408,253.90	14,345.86	146,017.80	10,786.94	251,449.16	35.77%
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	200.00	0.00	175.00	0.00	25.00	87.50%
Trustees Dues	13,246.24	0.00	11,353.00	0.00	1,893.24	85.71%
TOTAL DUES & MEMBERSHIPS	13,446.24	0.00	11,528.00	0.00	1,918.24	85.73%
7200 - TAXES AND ASSESSMENTS						
Real Estate Taxes	9,233.26	0.00	9,233.26	0.00	0.00	100.00%
State Sales Tax	2,839.71	0.00	2,365.93	2.00	471.78	83.39%
TOTAL TAXES AND ASSESSMENTS	12,072.97	0.00	11,599.19	2.00	471.78	96.08%
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	3,434.86	122.97	1,040.82	1,694.04	700.00	79.62%
TOTAL REFUNDS & REIMBURSEMENTS	3,434.86	122.97	1,040.82	1,694.04	700.00	30.30%
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER OBJECTS	28,954.07	122.97	24,168.01	1,696.04	3,090.02	89.33%
8900 - CONTINGENCY						
Contingency	90,766.74	0.00	0.00	0.00	90,766.74	0.00%
TOTAL CONTINGENCY	90,766.74	0.00	0.00	0.00	90,766.74	0.00%

**Washington-Centerville Public Library
Expense Account Summary
For the Month of September 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	2,000,000.00	2,000,000.00	2,000,000.00	0.00	0.00	100.00%
TOTAL INTERFUND	2,000,000.00	2,000,000.00	2,000,000.00	0.00	0.00	100.00%
TOTAL GENERAL FUND	11,294,788.71	2,517,180.93	8,008,204.52	1,028,593.19	2,257,991.00	80.01%
102 - UNCLAIMED FUNDS						
Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	
TOTAL INTERFUND	0.00	0.00	0.00	0.00	0.00	
401 - BUILDING FUND						
Legal Services	21,787.50	0.00	4,357.50	17,430.00	0.00	100.00%
Legal Advertisements	5,000.00	0.00	276.48	0.00	4,723.52	5.53%
Architect/Engineering	378,896.86	0.00	10,913.60	90,333.26	277,650.00	26.72%
Land Improvements	0.00	0.00	0.00	0.00	0.00	
Buildings	0.00	0.00	0.00	0.00	0.00	
Building Improvements - CV	3,734,589.31	0.00	179,799.52	0.00	3,554,789.79	4.81%
Building Improvements - WB	81,584.00	0.00	81,584.00	0.00	0.00	100.00%
Office Furniture	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
Library Furniture	400,000.00	0.00	0.00	0.00	400,000.00	0.00%
TOTAL BUILDING FUND	4,721,857.67	0.00	276,931.10	107,763.26	4,337,163.31	8.15%
450 - PERMANENT IMPROVEMENT FUND--ILS						
Software	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
TOTAL PERMANENT IMPROVEMENT FUND-ILS	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
451 - PERMANENT IMPROVEMENT FUND--TECHNOLOGY						
Site Preparation	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Hardware	32,900.00	0.00	14,763.00	237.00	17,900.00	45.59%
Software	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
TOTAL PERMANENT IMPROVEMENT FUND-TECHNOLOGY	40,900.00	0.00	14,763.00	237.00	25,900.00	36.67%
898-GOOD LIFE PRIVATE PURPOSE FUND						
Office & Program Supplies	0.00	0.00	0.00	0.00	0.00	
Program Supplies	4,720.20	0.00	0.00	4,660.00	60.20	98.72%
Printing / Publications	250.00	0.00	0.00	250.00	0.00	100.00%
TOTAL GOOD LIFE PRIVATE PURPOSE FUND	4,970.20	0.00	0.00	4,910.00	60.20	98.79%
999 PAYROLL CLEARING FUND						
Default Expense	0.00	75,578.26	716,393.01	0.00	-716,393.01	
Unum Expense	0.00	525.70	4,900.75	0.00	-4,900.75	
Delta Expense	0.00	1,300.06	11,649.33	0.00	-11,649.33	
Anthem Expense	0.00	12,608.56	114,444.12	0.00	-114,444.12	
TOTAL PAYROLL CLEARING FUND	0.00	90,012.58	847,387.21	0.00	(847,387.21)	
GRAND TOTAL ALL APPROPRIATIONS	\$16,067,516.58	\$2,607,193.51	\$9,147,285.83	\$1,141,503.45	\$5,778,727.30	64.03%

Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of September 2024 and Year-to-Date

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
101 - GENERAL FUND						
1000 SALARIES & BENEFITS						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	50,461.54	50,055.23	406.31	504,615.38	474,245.24	30,370.14
Library Specialist	116,615.38	110,194.42	6,420.96	1,166,153.85	1,084,047.87	82,105.98
Technician	13,961.54	11,110.40	2,851.14	139,615.38	146,944.92	-7,329.54
Public Services Assistant	31,038.46	25,609.27	5,429.19	310,384.62	287,517.32	22,867.30
Substitute	4,730.77	2,695.67	2,035.10	47,307.69	31,465.96	15,841.73
Fiscal Officer	8,153.85	8,110.87	42.98	81,538.46	80,564.53	973.93
Administrative Support	35,807.69	32,523.31	3,284.38	358,076.92	316,480.33	41,596.59
Facilities	6,153.85	5,969.60	184.25	61,538.46	63,627.84	(2,089.38)
Library Aides	11,538.46	9,395.64	2,142.82	115,384.62	90,571.46	24,813.16
Driver	1,181.82	797.48	384.34	2,954.55	2,429.18	525.37
Shelving Assistants	8,076.92	6,895.87	1,181.05	80,769.23	80,574.15	195.08
TOTAL SALARIES & LEAVE BENEFITS	287,720.28	263,357.76	24,362.52	2,868,339.16	2,658,468.80	209,870.36
1400 - RETIREMENT-OPERS						
OPERS	36,483.03	39,452.20	(2,969.17)	394,739.40	400,044.21	(5,304.81)
1600 - INSURANCE BENEFITS						
Health Insurance	44,034.92	39,509.96	4,524.96	396,314.28	360,409.25	35,905.03
Health Savings Account	8,824.30	6,583.46	2,240.84	79,418.74	61,134.49	18,284.25
Dental Insurance	2,179.40	1,794.92	384.48	19,614.58	16,062.42	3,552.16
Medicare	4,176.54	3,482.20	694.34	41,765.38	35,182.79	6,582.59
Life Insurance	385.21	0.00	385.21	3,466.91	2,252.83	1,214.08
Workers' Compensation	0.00	0.00	0.00	950.00	915.00	35.00
TOTAL INSURANCE BENEFITS	59,600.37	51,370.54	8,229.83	541,529.88	475,956.78	65,573.10
1900 - OTHER EMPLOYEE BENEFITS						
Unemployment Benefits	0.00	0.00	0.00	4,444.00	4,444.00	0.00
Other Employee Benefits	0.00	0.00	0.00	1,301.43	734.60	566.83
TOTAL OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	5,745.43	5,178.60	566.83
TOTAL SALARIES & BENEFITS	383,803.68	354,180.50	29,623.18	3,810,353.88	3,539,648.39	270,705.49
2000 - SUPPLIES						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	3,737.59	1,116.99	2,620.60	33,638.28	20,716.87	12,921.41
Program Supplies	8,318.89	2,259.72	6,059.17	83,056.84	51,142.26	31,914.58
Cataloging/Processing Supplies	1,138.77	86.02	1,052.75	10,248.96	4,142.79	6,106.17
Postage	1,837.82	2,250.00	(412.18)	15,174.35	10,213.46	4,960.89
Janitorial Supplies	395.83	0.00	395.83	2,812.50	897.51	1,914.99
TOTAL GENERAL ADMIN SUPPLIES	15,428.91	5,712.73	9,716.18	144,930.93	87,112.89	57,818.04
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	1,266.67	198.09	1,068.58	11,400.00	11,656.32	(256.32)
2300 - Vehicle Fuel & Supplies						
Vehicle Fuel	333.33	39.00	294.33	3,000.00	175.00	2,825.00
Vehicle Supplies	17.27	0.00	17.27	948.18	809.16	139.02
TOTAL VEHICLE FUEL & SUPPLIES	350.61	39.00	311.61	3,948.18	984.16	2,964.02
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	4,053.68	3,269.76	783.92	36,483.15	29,472.14	7,011.01
TOTAL SUPPLIES	21,099.86	9,219.58	11,880.28	196,762.26	129,225.51	67,536.75
3000 - PURCHASED & CONTRACTED SERVICES						
3100 - TRAVEL EXPENSES						
Mileage	1,010.78	426.48	584.30	9,097.05	4,867.94	4,229.11
In-House Seminars	0.00	0.00	0.00	5,200.00	6,200.00	(1,000.00)
Conference/Meetings	4,346.38	0.00	4,346.38	27,766.70	19,344.46	8,422.24
Membership Dues	379.90	0.00	379.90	4,218.30	2,440.00	1,778.30
TOTAL TRAVEL EXPENSES	5,737.07	426.48	5,310.59	46,282.04	32,852.40	13,429.64

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of September 2024 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
3200 - COMMUNICATION / PRINTING / PUBLICITY						
Telephone	679.32	0.00	679.32	6,246.45	3,822.13	2,424.32
Computer Data Line	4,881.81	2,354.16	2,527.65	43,936.25	21,736.72	22,199.53
Postage Machine Rental	0.00	0.00	0.00	1,500.00	1,687.95	(187.95)
Security Alarm	468.14	0.00	468.14	7,214.63	4,672.99	2,541.64
Legal Ads	50.00	0.00	50.00	500.00	397.44	102.56
Marketing & Advertising	660.96	1,484.91	(823.95)	7,197.12	4,998.29	2,198.83
Printing/Publications	1,719.78	380.11	1,339.67	36,688.74	18,549.55	18,139.19
TOTAL						
COMMUNICATION/PRINT/PUBLICITY	8,460.01	4,219.18	4,240.83	103,283.18	55,865.07	47,418.11
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	11,406.03	1,085.00	10,321.03	164,386.58	176,966.31	(12,579.73)
Equipment Maintenance	2,257.30	1,246.16	1,011.14	20,315.71	17,886.50	2,429.21
Grounds & Snow Removal	12,255.80	0.00	12,255.80	110,302.23	18,008.60	92,293.63
Janitorial Services	20,462.35	15,741.92	4,720.43	184,161.15	143,882.29	40,278.86
Trash Services	1,129.86	1,009.85	120.01	10,168.78	8,735.13	1,433.65
TOTAL PROPERTY MAINT/REPAIR/SECURITY	47,511.35	19,082.93	28,428.42	489,334.44	365,478.83	123,855.61
3400 - INSURANCE						
Property Insurance	0.00	10,325.75	(10,325.75)	22,696.25	27,498.50	(4,802.25)
3500 - RENTS & LEASES						
Rents & Leases	0.00	0.00	0.00	0.00	0.00	0.00
3600 - UTILITIES						
Electricity	17,795.38	1,748.24	16,047.14	131,879.27	69,947.90	61,931.37
Gas	3,019.22	2,042.85	976.37	65,231.28	24,962.08	40,269.20
Water/Sewer	2,330.65	0.00	2,330.65	10,297.06	6,533.94	3,763.12
TOTAL UTILITIES	23,145.25	3,791.09	19,354.16	207,407.61	101,443.92	105,963.69
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	1,617.86	415.45	1,202.41	8,076.99	3,850.45	4,226.54
Art and Other Exhibits	1,000.00	489.68	510.32	9,000.00	1,316.21	7,683.79
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
Auditing & Accounting Services	0.00	0.00	0.00	80.00	29.40	50.60
General Legal Services	1,661.38	0.00	1,661.38	10,522.10	300.00	10,222.10
Labor Legal Services	900.00	0.00	900.00	7,300.00	6,182.50	1,117.50
Tax Collection Fees	34,800.00	10,574.35	24,225.65	79,600.00	51,571.46	28,028.54
Banking Fees	647.92	670.64	(22.72)	6,792.97	7,293.11	(500.14)
TOTAL PROFESSIONAL SERVICES	40,627.16	12,150.12	28,477.04	121,372.06	70,543.13	50,828.93
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	3,908.89	370.00	3,538.89	164,115.77	166,790.69	(2,674.92)
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	4,457.62	7,888.25	(3,430.63)	40,118.60	36,509.38	3,609.22
Online Services	0.00	0.00	0.00	159,003.34	115,350.31	43,653.03
Collection Development Services	264.00	200.00	64.00	6,138.00	4,689.50	1,448.50
TOTAL OTHER CONTRACTED SERVICES	4,721.62	8,088.25	(3,366.63)	205,259.95	156,549.19	48,710.76
TOTAL PURCHASED/CONTRACT SERVICES	134,111.34	58,453.80	75,657.54	1,359,751.30	977,021.73	382,729.57
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	51,166.71	25,150.89	26,015.82	460,500.35	373,572.99	86,927.36
Standing Orders/Continuations	2,462.05	469.28	1,992.77	22,158.43	9,819.94	12,338.49
Book Rentals	197.75	169.00	28.75	65,324.39	62,446.49	2,877.90
TOTAL NEW BOOKS	53,826.51	25,789.17	28,037.34	547,983.16	445,839.42	102,143.74
4200 - PERIODICALS						
Periodicals	21,600.00	0.00	21,600.00	23,280.00	1,643.21	21,636.79

Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of September 2024 and Year-to-Date

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	5,252.74	1,799.27	3,453.47	40,722.89	16,114.19	24,608.70
Blu-Ray Movies	5,947.21	2,197.33	3,749.88	46,801.95	25,135.51	21,666.44
Read Along Audiobooks	2,815.54	2,579.30	236.24	29,374.08	26,141.60	3,232.48
Pre-Loaded Learning Tablets	1,788.44	2,781.20	(992.76)	16,990.23	12,925.20	4,065.03
Books On CD	928.30	163.11	765.19	6,884.93	2,212.72	4,672.21
Playaways	985.84	0.00	985.84	7,102.05	3,406.87	3,695.18
'Brary Bags	321.59	45.41	276.18	2,689.68	1,268.21	1,421.47
TOTAL AUDIO-VISUAL MATERIALS	18,039.67	9,565.62	8,474.05	150,565.81	87,204.30	63,361.51
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	8,697.67	20,133.00	(11,435.33)	91,560.59	96,775.60	(5,215.01)
Online Subscriptions - Youth	0.00	1,017.25	(1,017.25)	3,923.43	4,276.07	(352.65)
TOTAL ONLINE LIBRARY DATABASES	8,697.67	21,150.25	(12,452.58)	95,484.02	101,051.67	(5,567.65)
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	0.00	0.00	0.00	11,753.76	11,079.47	674.29
4800 - eMATERIALS						
eBOOKS	8,585.88	10,507.09	(1,921.21)	383,059.17	356,734.08	26,325.09
Digital Music Services	0.00	0.00	0.00	39,900.00	39,735.00	165.00
Digital Video Services	13,932.75	13,661.10	271.65	125,394.73	111,404.41	13,990.32
Roku Subscription Services	575.00	0.00	575.00	21,275.00	18,902.79	2,372.21
TOTAL E-MATERIALS	23,093.63	24,168.19	-1,074.56	569,628.89	526,776.28	42,852.61
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	4,251.12	80.05	4,171.07	37,319.32	14,285.73	23,033.59
Board Game Collection	888.89	104.94	783.95	5,333.33	4,243.00	1,090.33
TOTAL LIBRARY MATERIALS - OTHER	5,140.00	184.99	4,955.01	42,652.66	18,528.73	24,123.93
TOTAL LIBRARY MATERIALS	130,397.48	80,858.22	49,539.26	1,441,348.30	1,192,123.08	249,225.22
5000 - CAPITAL OUTLAY						
Land Improvements	2,083.33	0.00	2,083.33	18,750.00	0.00	18,750.00
Building Improvements	3,399.64	0.00	3,399.64	73,301.07	67,594.53	5,706.54
Hardware	2,547.33	128.17	2,419.16	126,016.32	45,624.71	80,391.61
Software	7,093.60	0.00	7,093.60	50,353.33	14,439.52	35,913.81
Office Furniture	1,627.08	0.00	1,627.08	11,918.75	2,227.77	9,690.98
Library Furniture	7,161.80	14,217.69	(7,055.89)	44,383.61	15,998.73	28,384.88
Library Vehicle	0.00	0.00	0.00	132.54	132.54	0.00
TOTAL CAPITAL OUTLAY	23,912.78	14,345.86	9,566.92	324,855.62	146,017.80	178,837.82
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	0.00	0.00	0.00	200.00	175.00	25.00
Trustees Dues	0.00	0.00	0.00	13,246.24	11,353.00	1,893.24
TOTAL DUES & MEMBERSHIPS	0.00	0.00	0.00	13,446.24	11,528.00	1,918.24
7200 - TAXES AND ASSESSMENTS						
Real Estate Taxes	0.00	0.00	0.00	9,233.26	9,233.26	0.00
State Sales Tax	0.00	0.00	0.00	2,839.71	2,365.93	473.78
TOTAL TAXES AND ASSESSMENTS	0.00	0.00	0.00	12,072.97	11,599.19	473.78
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	286.24	122.97	163.27	2,576.15	1,040.82	1,535.33
TOTAL REFUNDS & REIMBURSEMENTS	286.24	122.97	163.27	2,576.15	1,040.82	1,535.33
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER OBJECTS	286.24	122.97	163.27	28,095.36	24,168.01	3,927.35

Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of September 2024 and Year-to-Date

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
8900 - CONTINGENCY						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	2,000,000.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00	0.00
TOTAL INTERFUND	2,000,000.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00	0.00
TOTAL GENERAL FUND	2,693,611.39	2,517,180.93	176,430.46	9,161,166.71	8,008,204.52	1,152,962.19

See Notes to the Financial Report

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For The Month Of September 2024 And Year-To-Date

Year-to-Date - Last Three Years									
	Year to Date				Year to Date				2022-2024
	2024	2023	\$ Change	% Change	2023	2022	\$ Change	% Change	% Change
GENERAL FUND:									
REVENUE									
Public Library Fund	2,092,081	2,282,433	(190,352)	-8.3%	2,282,433	2,332,497	(50,064)	-2.1%	-10.3%
Operating Levy	5,259,911	5,167,452	92,460	1.8%	5,167,452	5,110,423	57,029	1.1%	2.9%
Federal, State and Local Grants	3,573	2,000	1,573	78.7%	2,000	3,750	(1,750)	-46.7%	-4.7%
Patron Fines, Fees, Patron Supplies	102,276	87,627	14,649	16.7%	87,627	85,060	2,567	3.0%	20.2%
Interest Income	573,530	361,771	211,760	58.5%	361,771	38,417	323,354	841.7%	1392.9%
Donations	21,457	23,237	(1,780)	-7.7%	23,237	39,182	(15,945)	-40.7%	-45.2%
Refunds/Reimbursements	11,574	14,145	(2,571)	-18.2%	14,145	1,700	12,445	732.0%	580.8%
Miscellaneous	158	272	(114)	-41.8%	272	279	(7)	-2.5%	-43.3%
Total Revenue	8,064,561	7,938,936	125,625	1.6%	7,938,936	7,611,308	327,629	4.3%	6.0%
EXPENDITURES									
Salaries	2,658,469	2,338,890	319,578	13.7%	2,338,890	2,192,309	146,582	6.7%	21.3%
Retirement	400,044	537,445	(137,401)	-25.6%	537,445	483,373	54,072	11.2%	-17.2%
Insurance & Other Benefits	481,135	474,514	6,621	1.4%	474,514	427,395	47,119	11.0%	12.6%
Supplies	129,226	96,002	33,223	34.6%	96,002	89,520	6,482	7.2%	44.4%
Purchased / Contract Services	977,022	827,746	149,276	18.0%	827,746	925,223	(97,477)	-10.5%	5.6%
Library Materials	1,192,123	1,046,088	146,036	14.0%	1,046,088	1,028,077	18,010	1.8%	16.0%
Capital Outlay	146,018	179,806	(33,788)	-18.8%	179,806	190,301	(10,495)	-5.5%	-23.3%
Other Expenditures	24,168	17,301	6,867	39.7%	17,301	14,378	2,924	20.3%	68.1%
Transfers to Other Funds	2,000,000	10,000	1,990,000	19900.0%	10,000	3,000,170	(2,990,170)	-99.7%	-33.3%
Total Expenditures	8,008,205	5,527,792	2,480,412	44.9%	5,527,792	8,350,745	(2,822,953)	-33.8%	-4.1%
Net Change in Fund Balance	56,356	2,411,144	(2,354,788)		2,411,144	(739,438)	3,150,582		

Budget versus Actual - Month and Year-to-Date								
	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	252,934	259,085	6,151	2.4%	2,157,234	2,092,081	(65,153)	-3.0%
Operating Levy	251,933	248,397	(3,536)	-1.4%	4,580,609	4,960,898	380,289	8.3%
Federal, State and Local Grants	0	0	0		307,500	302,586	(4,914)	-1.6%
Patron Fines, Fees, Patron Supplies	9,042	8,067	(975)	-10.8%	87,875	102,276	14,401	16.4%
Interest Income	12,500	57,878	45,378	363.0%	187,500	573,530	386,030	205.9%
Donations	697	1,051	354	50.8%	23,860	21,457	(2,403)	-10.1%
Refunds/Reimbursements	300	1,043	743	247.5%	8,100	11,574	3,474	42.9%
Miscellaneous	4	0	(4)	-103.8%	38	158	121	322.5%
Total Revenue	527,410	575,519	48,109	9.1%	7,352,715	8,064,561	711,846	9.7%
EXPENDITURES								
Salaries	287,720	263,358	24,363	8.5%	2,868,339	2,658,469	209,870	7.3%
Retirement	36,483	39,452	(2,969)	-8.1%	394,739	400,044	(5,305)	-1.3%
Insurance & Other Benefits	59,600	51,371	8,230	13.8%	547,275	481,135	66,140	12.1%
Supplies	21,100	9,220	11,880	56.3%	196,762	129,226	67,537	34.3%
Purchased / Contract Services	134,111	58,454	75,658	56.4%	1,359,751	977,022	382,730	28.1%
Library Materials	130,397	80,858	49,539	38.0%	1,441,348	1,192,123	249,225	17.3%
Capital Outlay	23,913	14,346	9,567	40.0%	324,856	146,018	178,838	55.1%
Other Expenditures	286	123	163	57.0%	28,095	24,168	3,927	14.0%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	2,000,000	2,000,000	0	0.0%	2,000,000	2,000,000	0	0.0%
Total Expenditures	2,693,611	2,517,181	176,430	-6.5%	9,161,167	8,008,205	1,152,962	12.6%
Net Change in Fund Balance	(2,166,202)	(1,941,662)	224,540		(1,808,451)	56,356	1,864,808	
Net Change in Fund Balance - Excluding Transfers	(166,202)	58,338	(128,321)		191,549	2,056,356	(441,117)	

Washington-Centerville Public Library
Notes to the Financial Report
For the Month of September 2024 and Year-to-Date

Monthly Cash Position and Reconciled Balances

There was an increase in overall fund balances in September of 0.3%.

Additional details are discussed in revenue and expense sections.

Revenue Summary and Revenue Budget Summary

The General Fund revenue was stronger than anticipated in September

1 - The Public Library Fund receipt for September was 2.4% above expectations. It is now about 3% under budgeted amounts for the year. October is typically the lowest month for the Public Library Fund.

In comparison to prior years, the PLF is down 8.3% through the same period in 2023, and down a total of 10.3% since 2022.

2 - Property tax revenue ended up 8.2% higher for 2024 than the amount the County Auditor estimated. Based on these amounts, we will end up collecting nearly 99.9% of the levy amount after the receipt of the Homestead/Rollback money from the State of Ohio.

While the final settlement was less than anticipated, you can see that we still ended up collecting about 2% more than 2023.

3 - Interest income continues to be stronger than anticipated. Overall, we were \$3,000 higher than anticipated amounts for the month of August.
a - U.S. Bank was \$3,790 more than estimates due to another investment being called.
b - STAR Ohio was about \$5,000 more than anticipated as additional funds were moved into STAR Ohio during September. Daily rates have fallen to just above 5% as a result of the rate cut that happened last month.
c - PNC interest was nearly \$3,500 more than anticipated. This is due to the timing of interest receipts. These amounts were received at the beginning of September, but were included in the August expectations.

Expense Account Summary and Expense Budget Summary

1 - Salaries and benefits accounted for about 68.5% of all expenditures last month. This was slightly higher than the percentage we anticipated to spend for the month. However, we did end up spending about 7% less on salaries and benefits than we had budgeted.

Retirement benefits continue to come in slightly higher than anticipated. As we move toward the end of the fiscal year, this is an item that we may need to monitor and potentially make an appropriation transfer to cover.

Insurance benefits continue to come in under estimates. The main reason for this is that there have been several positions that we anticipated hiring that have not been filled yet. Additionally, due to several employees leaving, Health Savings Account expenditures have been lower than anticipated due to provisionary employees not yet become eligible for library-paid contributions

Washington-Centerville Public Library
Notes to the Financial Report
For the Month of September 2024 and Year-to-Date

2 - Supplies as a whole continue to come in well under budgeted amounts. So far for the year, these amounts are about 32% under budget. When looking back at 2023 fiscal year-end amounts, we were about 47% under budget. This indicates that, while adjustments have been made to the budgeting process, there are still additional changes necessary.

General Administrative Supplies are 37% under budget for the year. Office supplies will require some adjustments moving into next year. The amount of supplies being ordered for Congress Park are far less than anticipated. Program supplies is also far less than anticipated. As we are moving into the 2025 Appropriations process, we are asking the departments to provide more details on their plans for these supplies. Two departments have been asking for far more than they are tending to spend on an annual basis.

Property Maintenance supplies have been far exceeding budgeted amounts. This is mainly due to several larger scale projects that have occurred during 2024 coupled with things such as the water leak at Woodbourne, and continued issues with the HVAC system at Centerville

Vehicle fuel and supplies was an area that we were not sure how to budget for 2024. As we have moved into more regular usage of the van, the methodology for budgeting for 2025 has become more clear.

Supplies purchased for resale is another area that likely will require adjustment. Creativity Commons continues to spend the money that they had budgeted, but other departments have been far lagging behind their budgets. As we move into the 2025 budget process, we anticipate that the total amounts will likely remain at the current levels, but the allocation will be move heavily weighted toward Creativity Commons.

3 - Contract services continue to be well under budget. Some of the most significant reasons for coming in under budget are:

- a - Grounds and snow removal are 83% under budget. This points to two things: (1) These items were likely over budgeted to begin with, (2) The monthly allocation of these items should be weighted toward the winter months and the potential for snow
- b - Janitorial services need to be adjusted moving into next year. The Cintas cost has been less than anticipated, and the costs for Congress Park are also less than we had initially anticipated. We additionally will make changes to the contract due to the ongoing renovation project at Centerville
- c - Utilities costs were over budgeted to start. Specifically, the amounts for Centerville need to be significantly adjusted during the 2025 budget process. Costs have been about half of what we initially estimated.

4 - Library materials are 17.3% under budgeted amounts for the year. This is due in large part to items currently on order, or in the process of being ordered. These items have not been received to this point.

New books account for 40% or about \$102,000 of the amount that we are under budget for the year. However, there are currently purchase orders open for nearly \$233,000.

Another item that accounts for a large portion of the amount under budget is audio-visual materials. As these collections change, changes are being made to the allocation of the funds for the 2025 Appropriations process.

E-Materials are another area that are under budget. This is due to costs for Overdrive Advantage Plus, Kanopy, and Libby extras being less than anticipated

**Washington-Centerville Public Library
Listing of Investments
For the Month Ended September 30, 2024**

US BANK INVESTMENTS

CUSIP #	Par Value	Rate	Maturity Date	Next Call	Purchase Price	Anticipated Annual Income
Federal Home Loan Bank						
3130AKWM4	\$ 300,000.00	0.30%	11/26/2024	None	\$ 300,000.00	\$ 1,125.00
3130AUEZ3	\$ 200,000.00	5.22%	1/27/2025	10/27/2024	\$ 200,000.00	\$ 5,220.00
3130AS2V0	\$ 500,000.00	3.33%	5/23/2025	11/23/2024	\$ 500,000.00	\$ 16,650.00
3130ASXZ7	\$ 500,000.00	3.60%	8/28/2025	None	\$ 500,000.00	\$ 18,000.00
3130AW3Z1	\$ 500,000.00	5.00%	5/22/2026	11/22/2024	\$ 500,069.44	\$ 25,000.00
3130B1CV7	\$ 400,000.00	5.13%	8/13/2026	8/13/2025	\$ 401,354.17	\$ 15,375.00
3130B1ZE0	\$ 500,000.00	5.40%	7/16/2027	10/16/2024	\$ 501,385.00	\$ 13,425.00
3130B2EL5	\$ 300,000.00	5.25%	8/13/2027	11/13/2024	\$ 300,812.50	\$ 7,743.75
3130B2F42	\$ 600,000.00	4.58%	8/20/2027	8/20/2025	\$ 601,224.33	\$ 27,480.00
3130ASY94	\$ 250,000.00	4.20%	8/25/2027	11/25/2024	\$ 250,000.00	\$ 10,500.00
3130ASZ77	\$ 250,000.00	4.00%	8/25/2027	11/25/2024	\$ 250,000.00	\$ 10,000.00
3130B1CP0	\$ 400,000.00	5.13%	11/10/2027	11/10/2025	\$ 401,025.00	\$ 20,500.00
	<u>\$ 4,700,000.00</u>				<u>\$ 4,705,870.44</u>	<u>\$ 171,018.75</u>

PNC CAPITAL

CUSIP #	Par Value	Rate	Maturity Date		Purchase Price	Anticipated Annual Income
Freddie Mac						
3134GXDZ4	\$ 600,000.00	0.45%	11/25/2024	None	\$ 601,244.70	\$ 2,700.00
US Treasury Notes						
91282CGD7	\$ 150,000.00	4.25%	12/31/2024	None	\$ 152,264.27	\$ 6,375.00
91282CGN5	\$ 150,000.00	4.63%	2/28/2025	None	\$ 151,984.62	\$ 6,937.50
91282CHD6	\$ 200,000.00	4.25%	5/31/2025	None	\$ 199,550.20	\$ 8,500.00
91282CJS1	\$ 250,000.00	4.25%	12/31/2025	None	\$ 250,600.98	\$ 10,625.00
Total PNC	<u>\$ 1,350,000.00</u>				<u>\$ 1,355,644.77</u>	<u>\$ 35,137.50</u>

Total	\$ 6,050,000.00				\$ 6,061,515.21	\$ 206,156.25
--------------	------------------------	--	--	--	------------------------	----------------------

Anticipating investment to be called

**Washington-Centerville Public Library
Investment Schedules
For the Month Ended September 30, 2024**

Interest Income - Year-to-Date

	US Bank	PNC	STAR	Total
2024	\$ 176,609.71	\$ 26,035.50	\$ 370,885.25	\$ 573,530.46
2023	\$ 93,013.40	\$ 11,778.54	\$ 256,978.76	\$ 361,770.70
Change - YTD	\$ 83,596.31	\$ 14,256.96	\$ 113,906.49	\$ 211,759.76

Interest Income Schedule - Next Twelve Months

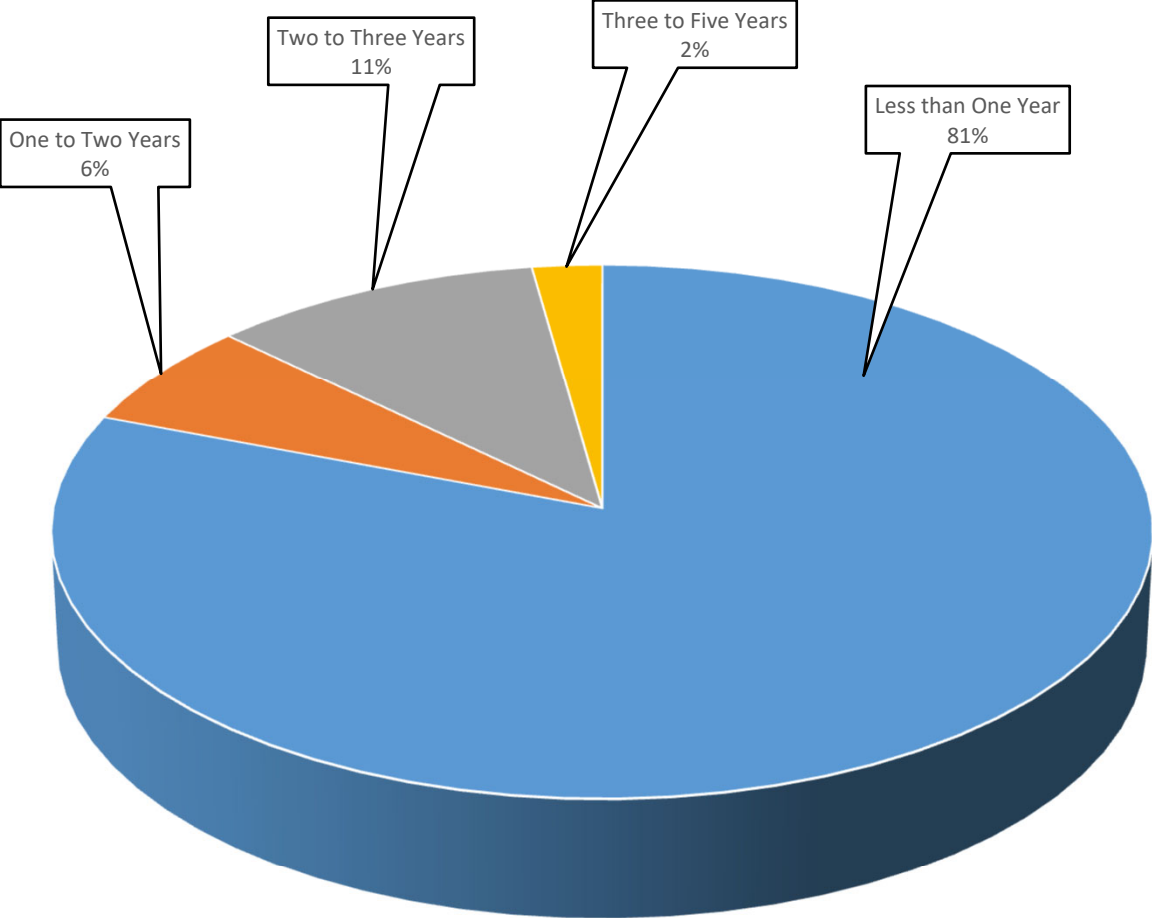
	US Bank	PNC	STAR (1)	Total
October	\$ -	\$ -	\$ 49,309.48	\$ 49,309.48
November	\$ 38,170.00	\$ 5,600.00	\$ 49,514.94	\$ 93,284.94
December	\$ -	\$ 5,312.50	\$ 43,754.70	\$ 49,067.20
January	\$ 18,645.00	\$ 3,187.50	\$ 43,915.13	\$ 65,747.63
February	\$ 51,433.75	\$ 3,468.75	\$ 44,076.16	\$ 98,978.66
March	\$ -	\$ -	\$ 44,237.77	\$ 44,237.77
April	\$ -	\$ -	\$ 39,354.52	\$ 39,354.52
May	\$ 37,945.00	\$ 5,600.00	\$ 39,482.43	\$ 83,027.43
June	\$ -	\$ 5,312.50	\$ 39,610.74	\$ 44,923.24
July	\$ -	\$ 3,187.50	\$ 37,192.08	\$ 40,379.58
August	\$ 24,825.00	\$ 3,468.75	\$ 37,305.20	\$ 65,598.95
September	\$ -	\$ -	\$ 37,418.67	\$ 37,418.67
	\$ 171,018.75	\$ 35,137.50	\$ 505,171.82	\$ 711,328.07

1 - Interest rate cut occurred in September. Additional rate cuts are likely by the end of the year. Projections are to be to 3.4% by the end of 2025.

Investment Maturity Summary

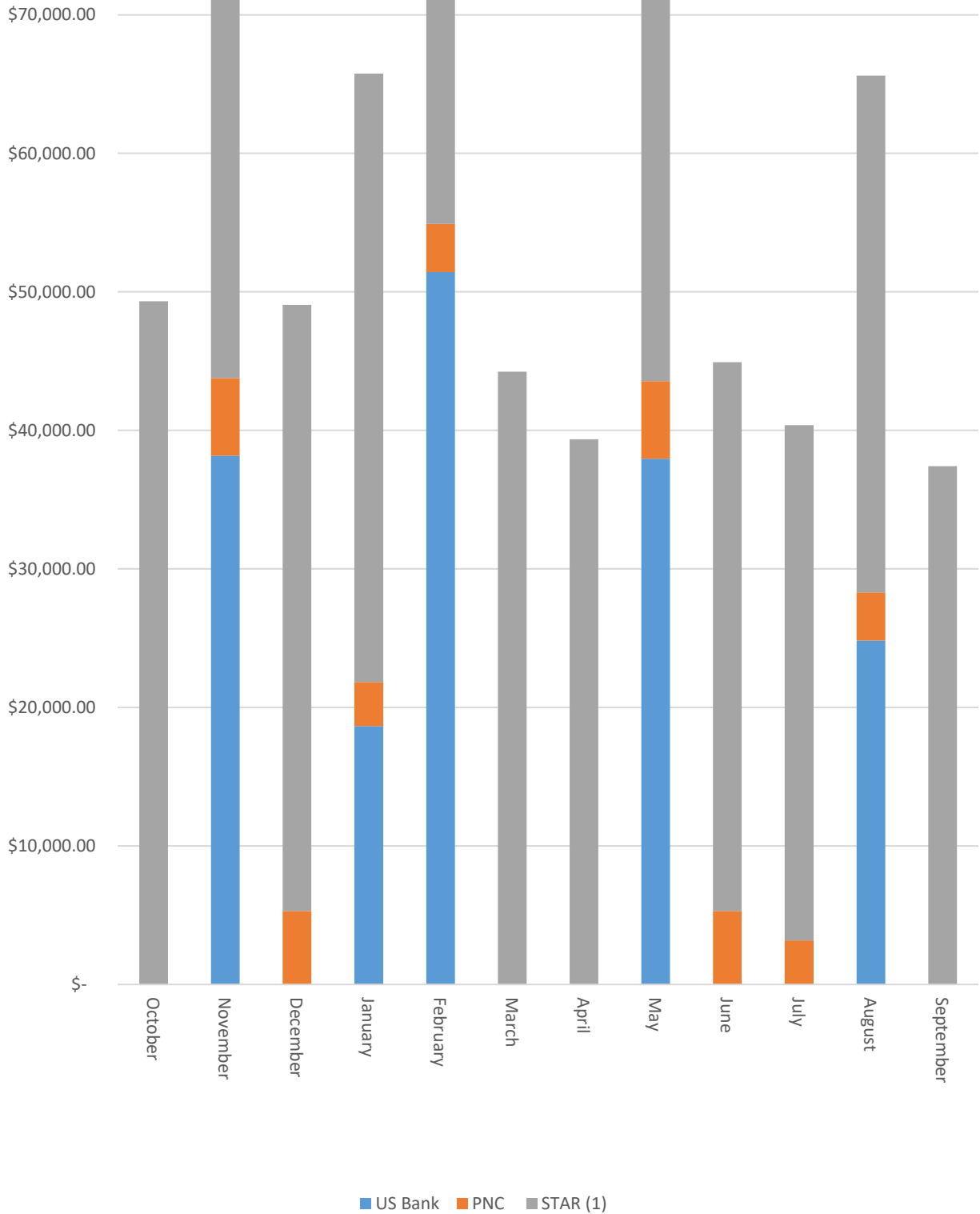
Agency	Less than One Year	One to Two Years	Two to Three Years	Three to Five Years	Total
STAR Ohio	\$ 11,834,276	\$ -	\$ -	\$ -	\$ 11,834,276
Money Market	\$ 37,949	\$ -	\$ -	\$ -	\$ 37,949
Federal Farm Credit Bank	\$ 1,500,000	\$ 900,000	\$ 1,900,000	\$ 400,000	\$ 4,700,000
Federal Home Loan Bank	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000
Freddie Mac	\$ 500,000	\$ 250,000	\$ -	\$ -	\$ 750,000
US Treasury Notes	\$ 14,472,225	\$ 1,150,000	\$ 1,900,000	\$ 400,000	\$ 17,922,225
Total	\$ 28,944,450	\$ 2,300,000	\$ 3,800,000	\$ 800,000	\$ 35,844,450

Investment Laddering - Including STAR Ohio and PNC Money Market



■ Less than One Year ■ One to Two Years ■ Two to Three Years ■ Three to Five Years

Monthly Projected Investment Income - Next Twelve Months



Washington-Centerville Public Library
Notes to the Investment Report
For the Month of September 2024 and Year-to-Date

Investment Report

As we continue to move forward, the library's investments continue to change. During September, we saw another investment get called. It is anticipated that there will be additional investments called this month.

A summary of the changes from last month:

	Called				
Agency	Maturity Date	Interest Rate	Annual Income	\$	Annual Income
Federal Farm Credit Bank	1/26/2027	5.35%	\$	16,050.00	16,050.00

1 - Interest Income continues to far outpace 2023. Amounts are nearly \$212,000 greater than last year.

2 - Interest income schedule over the last month has seen some changes since last month. Part of this reason is the called investment. Additional changes are related to the realization that there are several investments that are likely to be called soon. Anything with an interest rate greater than 5.0% has been noted as "Anticipated to be Called", and interest to reflect only the next six months. It is likely that, if called, we will only see three months of interest paid.

Investment Strategy

As you can see from the investment laddering chart, we are heavily invested in items that are more short-term. To this point, this strategy has made sense given the strong interest earnings that STAR Ohio is showing. As the market is now changing, and interest rates appear to be headed for a steady decline, a shift in investment strategy is necessary.

The likely strategy moving forward will include keeping enough in the STAR Ohio account to pay for the upcoming Centerville renovation costs, but also looking to move into securities with reasonable interest rates, and either long-term call dates, or potentially Treasury notes. This will help us to ensure some longer-term strong investment income.

To achieve these goals, we will need to look at the existing investment maturities, coupled with looking at the revenues and expenditures monthly budgets. Based on the results of this, we will work on a plan to draw the maximum interest on these inactive funds.

APPENDED TO OCTOBER 15, 2024 FINANCIAL REPORT
Washington-Centerville Public Library

ITEM A: Personnel Actions:

Hiring

- Karen Rocha, Public Services Library Aide, CS 1, 10/8/24, \$13.83 per hour, 12 hours per week
- Megan Suttles, Digital Content Creator, Admin 3, 10/7/24, \$20.40 per hour, 40 hours per week

Promotions

- None

End of Provisionary

- Felicia Brock, Technical Services Specialist, 10/8/24
- Scott Royal, Technical Services Assistant, 10/8/24

Change in Status

- Michelle Fang, PS Admin, CS 1, 10/20/24, 15 hours per week, from Public Services Library Aide

Retirement

- None

Resignation/Termination

- Tim Carroll, Driver, 9/13/24

Washington-Centerville Public Library
Check Report
October 15, 2024

Check Number	Check Date	Vendor Name	Check Type	Amount
45834	9/18/2024	U.S. BANK	Check	\$ 9,015.92
45835	9/18/2024	AES Ohio	Check	1,748.24
45836	9/18/2024	Amazon Capital Services, Inc.	Check	1,920.64
45837	9/18/2024	CHARTER COMMUNICATIONS	Check	124.98
45838	9/18/2024	Lifestyle Publications, LLC	Check	941.25
45840	9/18/2024	RIECK MECHANICAL	Check	385.00
45841	9/18/2024	RUMPKE OF OHIO, INC.	Check	186.61
45842	9/18/2024	SAM'S CLUB	Check	151.76
45843	9/18/2024	SOUTH COMMUNITY	Check	202.50
45844	9/18/2024	STAPLES BUSINESS ADVANTAGE	Check	21.82
45845	9/18/2024	TECH LOGIC	Check	370.00
45846	9/18/2024	Trigon Imaging Solutions	Check	665.77
45847	9/18/2024	WYSO	Check	210.00
45848	9/25/2024	CENTERVILLE CITY SCHOOLS	Check	39,509.96
45849	9/25/2024	CHARTER COMMUNICATIONS	Check	159.98
45850	9/25/2024	DELTA DENTAL	Check	1,794.92
45851	9/25/2024	HYLANT ADMINISTRATIVE SERVICES	Check	10,319.00
45852	9/25/2024	MANHATTAN SHORT INC	Check	600.00
45853	9/25/2024	LAUREN RURA	Check	11.00
45854	10/7/2024	AES Ohio	Check	19.84
45855	10/7/2024	AES Ohio	Check	1,360.40
45856	10/7/2024	AES Ohio	Check	417.05
45857	10/7/2024	AT&T	Check	310.17
45858	10/7/2024	CenterPoint Energy	Check	65.50
45859	10/7/2024	CenterPoint Energy	Check	422.10
45860	10/7/2024	CenterPoint Energy	Check	195.62
45861	10/7/2024	CENTERVILLE LANDSCAPING, INC.	Check	105.00
45862	10/7/2024	CENTERVILLE-WASHINGTON DIVERSITY	Check	75.00
45863	10/7/2024	CHARD SNYDER & ASSOCIATES	Check	125.00
45864	10/7/2024	CHARTER COMMUNICATIONS	Check	114.98
45865	10/7/2024	CINTAS CORPORATION	Check	371.39
45866	10/7/2024	CREATIVE IMPRESSIONS, INC.	Check	2,291.00
45867	10/7/2024	Dayton Society of Natural History, Inc.	Check	200.00
45868	10/7/2024	DELL MARKETING L.P.	Check	1,031.66
45869	10/7/2024	DIGITAL FRINGE	Check	164.04
45869	10/7/2024	DIGITAL FRINGE	Check	150.81
45870	10/7/2024	DONNELLON MCCARTHY	Check	266.56
45871	10/7/2024	DSS SWEEPING SERVICE	Check	155.40
45872	10/7/2024	FARONICS	Check	404.25
45873	10/7/2024	IGS Energy	Check	5,887.34
45874	10/7/2024	KORRECT PLUMBING CO INC.	Check	274.10
45875	10/7/2024	KROGER CO.	Check	118.50
45876	10/7/2024	LIBRARY IDEAS, LLC	Check	212.60

Check Number	Check Date	Vendor Name	Check Type	Amount
45877	10/7/2024	One America	Check	241.53
45878	10/7/2024	ONSOLVE, LLC	Check	980.27
45879	10/7/2024	RIECK MECHANICAL	Check	509.00
45880	10/7/2024	RUMPKE OF OHIO, INC.	Check	817.94
45881	10/7/2024	STAPLES BUSINESS ADVANTAGE	Check	438.51
45882	10/7/2024	TRANSFORMATIONS PLUS	Check	1,314.00
45883	10/8/2024	JENELLE ALLEN	Check	5.90
45884	10/8/2024	LOWES BUSINESS ACCOUNT	Check	198.09
45885	10/8/2024	LOWES BUSINESS ACCOUNT	Check	206.40
45886	10/15/2024	Amazon Capital Services, Inc.	Check	3,609.53
45887	10/15/2024	BAKER & TAYLOR, INC	Check	1,678.34
45888	10/15/2024	BRODART CO.	Check	33,384.83
45889	10/15/2024	CenterPoint Energy	Check	904.13
45890	10/15/2024	CENTERVILLE LANDSCAPING, INC.	Check	179.78
45891	10/15/2024	CHARTER COMMUNICATIONS	Check	672.41
45892	10/15/2024	DONNELLO MCCARTHY	Check	428.73
45893	10/15/2024	FASTSIGNS	Check	2,659.78
45894	10/15/2024	GLEASON PROPERTY SERVICES, LLC	Check	13,520.00
45895	10/15/2024	GWEN FRASER	Check	29.95
45896	10/15/2024	Instruction & Design Concepts	Check	1,000.00
45897	10/15/2024	KANOPY, INC.	Check	1,408.00
45898	10/15/2024	KORRECT PLUMBING CO INC.	Check	411.15
45899	10/15/2024	Lifestyle Publications, LLC	Check	941.25
45900	10/15/2024	LOWES BUSINESS ACCOUNT	Check	67.12
45901	10/15/2024	LWC INC.	Check	94,325.00
45902	10/15/2024	MIDWEST TAPE	Check	20,535.55
45903	10/15/2024	OHIONET	Check	1,893.24
45904	10/15/2024	OVERDRIVE, INC.	Check	35.88
45905	10/15/2024	PLAYAWAY PRODUCTS, LLC	Check	188.96
45906	10/15/2024	RIVISTAS SUBSCRIPTION SERVICES	Check	14,946.51
45907	10/15/2024	RUMPKE OF OHIO, INC.	Check	185.41
45908	10/15/2024	SUSAN CANNAVINO	Check	125.00
45909	10/15/2024	TAFT, STETTINIUS & HOLLISTER	Check	280.00
45910	10/15/2024	T-Mobile	Check	975.80
45911	10/15/2024	UNIQUE MANAGEMENT SERVICES INC	Check	256.10
45912	10/15/2024	YIJIAO WANG	Check	14.99
2021000493	9/23/2024	OPERS	EFT	37,149.74
2021000494	9/23/2024	OPERS	EFT	71.59
2021000496	9/27/2024	INTERNAL REVENUE SERVICE	EFT	1,760.04
2021000497	9/30/2024	U.S. BANK	EFT	211.62
2021000498	9/30/2024	PAYPAL, INC	EFT	39.90
2021000499	9/30/2024	U.S. BANK	EFT	419.12
2021000500	9/30/2024	MONTGOMERY COUNTY AUDITOR	EFT	10,574.35
2021000501	10/1/2024	HealthEquity	EFT	6,725.13
2021000503	10/11/2024	INTERNAL REVENUE SERVICE	EFT	1,754.04
2021000504	10/16/2024	JAMIE GARCIA	EFT	17.12
2021000505	10/16/2024	DEBE DOCKINS	EFT	25.73
2021000506	10/16/2024	Caitlin Spratt	EFT	14.33

Check Number	Check Date	Vendor Name	Check Type	Amount
2021000507	10/16/2024	ALYSSA FRAZIER	EFT	6.42
2021000508	10/16/2024	DARRILYNN BREWSTER	EFT	23.57
2021000509	10/16/2024	Gregg McCullough	EFT	5.50
2021000510	10/16/2024	DAVE KENT	EFT	29.22
2021000511	10/16/2024	A.J. SCHWAB	EFT	14.59
2021000512	10/16/2024	KATHERINE GOETZ	EFT	15.12
2021000513	10/16/2024	JENELLE ALLEN	EFT	22.50
2021000514	10/16/2024	RUTH ANNE ATTALLA	EFT	13.27
2021000515	10/16/2024	Katherine Watson	EFT	80.55
2021000516	10/16/2024	SHELLY PERESIE	EFT	39.74
2021000517	10/16/2024	JOHN MONTEITH II	EFT	185.60
2021000518	10/16/2024	KEVIN RISNER	EFT	12.47
2021000519	10/16/2024	TARYN FILER	EFT	11.31
2021000520	10/16/2024	TAMMY SIMPSON	EFT	9.06
2021000521	10/16/2024	Laura Fitzpatrick	EFT	7.36
2021000522	10/16/2024	WILLIAM MENKER	EFT	32.98
2021000523	10/16/2024	Rachel Knight	EFT	16.13
2021000524	10/16/2024	COLEEN PITZER	EFT	77.70
2021000525	10/16/2024	SCOTT ROYAL	EFT	14.99
2021000526	10/16/2024	Teri Herbstreit	EFT	8.84
2021000527	10/16/2024	GRAHAM DOSTAL	EFT	4.28
CC:	9/18/2024	U.S. BANK	Credit Card	3,094.92
CC:1	9/18/2024	Newspaper Direct Inc.	Credit Card	5,921.00
	9/27/2024	Payroll #20	ACH	132,968.62
	10/11/2024	Payroll #21	ACH	132,541.37
				<u>\$ 616,366.56</u>

New Business

Washington-Centerville Public Library
2025 Sunday Closures

Date	Reason
April 20, 2025	Easter
May 25, 2025	Precedes Memorial Day
August 31, 2025	Precedes Labor Day

Monthly Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
CIRCULATION												
Total Circulation	55,978	49,343	-11.9%	41,336	37,509	-9.3%	1	4	300.0%	135,292	129,183	-4.5%
APPLICANT REGISTRATION												
Total Registrations	300	350	16.7%	173	190	9.8%				473	540	14.2%
LIBRARY CARDHOLDERS												
Total Library Cardholders										65,017	68,057	4.7%
VISITORS												
Building Visitors	16,742	15,263	-8.8%	11,976	12,296	2.7%	1,301	1,840	41.4%	30,019	29,399	-2.1%
Website Visitors										194,001	248,723	28.2%
Total Visitors										224,020	278,122	24.2%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	2,534	2,894	14.2%	2,226	2,809	26.2%	1,159	1,666	43.7%	5,919	7,369	24.5%
PROGRAMS												
Adult/General Programs	10	8	-20.0%	22	18	-18.2%	2	8	300.0%	52	55	5.8%
Adult/General Program Attendees	85	107	25.9%	293	171	-41.6%	8	304	3700.0%	1,341	1,169	-12.8%
Children's Programs	19	21	10.5%	16	7	-56.3%	0	0	0.0%	51	30	-41.2%
Children's Program Attendees	352	503	42.9%	362	159	-56.1%	0	0	0.0%	1,131	746	-34.0%
Teen Programs	4	2	-50.0%	2	4	100.0%	0	0	0.0%	6	6	0.0%
Teen Program Attendees	71	15	-78.9%	17	36	111.8%	0	0	0.0%	88	51	-42.0%
Total Library Programs	33	31	-6.1%	40	29	-27.5%	2	8	300.0%	109	91	-16.5%
Total Library Program Attendees	508	625	23.0%	672	366	-45.5%	8	304	3700.0%	2,560	1,966	-23.2%
ELECTRONIC DATABASE USAGE												
Library-Owned Databases*	2,202	1,228	-44.2%	2,042	1,618	-20.8%						
OPLIN Databases*				2,051	141	-93.1%						
Total All Databases	2,202	1,228	-44.2%	4,093	1,759	-57.0%						

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
PRINT CIRCULATION												
Adult Books	16,625	15,384	-7.5%	12,572	11,903	-5.3%	1	4	300.0%	29,198	27,291	-6.5%
Juvenile Books	24,249	19,914	-17.9%	16,984	15,187	-10.6%	0	0	0.0%	41,233	35,101	-14.9%
Off Line Transactions										2	9	350.0%
Periodicals	1,811	1,811	0.0%	1,527	1,052	-31.1%	0	0	0.0%	3,338	2,863	-14.2%
Young Adult Books	1,659	1,515	-8.7%	1,238	1,153	-6.9%	0	0	0.0%	2,897	2,668	-7.9%
Total Print Circulation	44,344	38,624	-12.9%	32,321	29,295	-9.4%	1	4	300.0%	76,668	67,932	-11.4%
AV CIRCULATION												
Audiobooks	2,082	1,739	-16.5%	1,740	1,411	-18.9%				3,822	3,150	-17.6%
Movies (DVDs/Blu-rays)	8,565	7,554	-11.8%	6,403	5,679	-11.3%				14,968	13,233	-11.6%
Music (Compact Discs)	369	536	45.3%	306	408	33.3%				675	944	39.9%
Total AV Circulation	11,016	9,829	-10.8%	8,449	7,498	-11.3%				19,465	17,327	-11.0%
LIBRARY OF THINGS CIRCULATION												
Board Games	146	305	108.9%	82	327	298.8%	0	0	0.0%	228	632	177.2%
Library Bags	72	81	12.5%	73	46	-37.0%				145	127	-12.4%
Cultural Passes**	N/A	16	0.0%	N/A	7	0.0%	N/A	0	0.0%	0	23	0.0%
Hotspots	8	14	75.0%	19	19	0.0%	0	0	0.0%	27	33	22.2%
Maker Kits	78	83	6.4%	48	81	68.8%	0	0	0.0%	126	164	30.2%
Streaming Devices	47	49	4.3%	38	37	-2.6%	0	0	0.0%	85	86	1.2%
Streaming Device+Hotspot Combos**	N/A	6	0.0%	N/A	11	0.0%	N/A	0	0.0%	0	17	0.0%
Juvenile Tablets	265	327	23.4%	306	188	-38.6%				571	515	-9.8%
Total Library of Things Circulation	616	881	43.0%	566	716	26.5%	0	0	0.0%	1,182	1,597	35.1%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	26,800	24,660	-8.0%	20,273	18,506	-8.7%	1	4	300.0%	47,074	43,170	-8.3%
Juvenile Circulation	27,491	23,137	-15.8%	19,793	17,826	-9.9%	0	0	0.0%	47,284	40,963	-13.4%
Young Adult Circulation	1,687	1,546	-8.4%	1,270	1,177	-7.3%	0	0	0.0%	2,957	2,723	-7.9%
Total Physical Circulation	55,978	49,343	-11.9%	41,336	37,509	-9.3%	1	4	300.0%	97,315	86,856	-10.7%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed										1,305	1,329	1.8%
DIGITAL CIRCULATION												
eAudiobooks										14,258	16,360	14.7%
eBooks										17,596	18,386	4.5%
eMusic										288	290	0.7%
eVideo										2,404	2,179	-9.4%
eZines (Digital Magazines)										2,126	3,783	77.9%
Total Digital Circulation										36,672	40,998	11.8%

*NOTES: ELECTRONIC DATABASES: Some database statistical reporting is delayed. Full reporting is available the following month.

**Cultural Passes & Streaming Device+Hotspot Combos debuted April 2024

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
CIRCULATION												
Total Circulation	541,099	508,413	-6.0%	384,252	365,778	-4.8%	40	67	67.5%	1,268,658	1,263,704	-0.4%
APPLICANT REGISTRATION												
Total Registrations	3,197	3,256	1.8%	1,844	1,818	-1.4%				5,041	5,074	0.7%
LIBRARY CARDHOLDERS												
Total Library Cardholders										65,017	68,057	4.7%
VISITORS												
Building Visitors	163,502	149,615	-8.5%	113,815	114,001	0.2%	12,725	17,050	34.0%	290,042	280,666	-3.2%
Website Visitors										788,222	1,392,092	76.6%
Total Visitors										1,078,264	1,672,758	55.1%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	28,246	32,030	13.4%	23,911	28,052	17.3%	9,151	12,942	41.4%	61,308	73,024	19.1%
PROGRAMS												
Adult/General Programs	64	67	4.7%	148	126	-14.9%	62	125	101.6%	426	493	15.7%
Adult/General Program Attendees	692	900	30.1%	1,646	1,444	-12.3%	1,595	5,226	227.6%	79,503	85,416	7.4%
Children's Programs	212	184	-13.2%	154	156	1.3%	0	0	0.0%	553	508	-8.1%
Children's Program Attendees	5,026	4,397	-12.5%	4,126	4,072	-1.3%	0	0	0.0%	15,921	13,701	-13.9%
Teen Programs	53	42	-20.8%	24	20	-16.7%	0	0	0.0%	82	72	-12.2%
Teen Program Attendees	915	635	-30.6%	210	173	-17.6%	0	0	0.0%	1,861	1,641	-11.8%
Total Library Programs	329	293	-10.9%	326	302	-7.4%	62	125	101.6%	1,061	1,073	1.1%
Total Library Program Attendees	6,633	5,932	-10.6%	5,982	5,689	-4.9%	1,595	5,226	227.6%	97,285	100,758	3.6%
ELECTRONIC DATABASE USAGE												
Library-Owned Databases	18,187	18,413	1.2%	31,382	28,335	-9.7%						
OPLIN Databases												
Total All Databases	18,187	18,413	1.2%	53,731	56,556	5.3%						

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
PRINT CIRCULATION												
Adult Books	157,089	156,589	-0.3%	115,520	114,202	-1.1%	30	57	90.0%	272,639	270,848	-0.7%
Juvenile Books	232,120	207,460	-10.6%	153,426	143,155	-6.7%	10	10	0.0%	385,556	350,625	-9.1%
Off Line Transactions										50	41	-18.0%
Periodicals	16,924	16,639	-1.7%	11,740	10,146	-13.6%	0	0	0.0%	28,664	26,785	-6.6%
Young Adult Books	16,952	16,714	-1.4%	11,911	11,730	-1.5%	0	0	0.0%	28,863	28,444	-1.5%
Total Print Circulation	423,085	397,402	-6.1%	292,597	279,233	-4.6%	40	67	67.5%	715,772	676,743	-5.5%
AV CIRCULATION												
Audiobooks	18,713	18,985	1.5%	15,779	15,480	-1.9%				34,492	34,465	-0.1%
Movies (DVDs/Blu-rays)	89,332	80,386	-10.0%	66,869	60,610	-9.4%				156,201	140,996	-9.7%
Music (Compact Discs)	3,708	4,146	11.8%	3,899	4,434	13.7%				7,607	8,580	12.8%
Total AV Circulation	111,753	103,517	-7.4%	86,547	80,524	-7.0%				198,300	184,041	-7.2%
LIBRARY OF THINGS CIRCULATION												
Board Games	1,369	1,728	26.2%	884	1,561	76.6%	0	0	0.0%	2,253	3,289	46.0%
Library Bags	694	707	1.9%	488	539	10.5%				1,182	1,246	5.4%
Cultural Passes**	0	70	0.0%	0	41	0.0%	0	0	0.0%	0	111	0.0%
Hotspots	138	115	-16.7%	145	166	14.5%	0	0	0.0%	283	281	-0.7%
Maker Kits	734	983	33.9%	546	677	24.0%	0	0	0.0%	1,280	1,660	29.7%
Streaming Devices	335	482	43.9%	282	337	19.5%	0	0	0.0%	617	819	32.7%
Streaming Device+Hotspot Combos**	0	60	0.0%	0	54	0.0%	0	0	0.0%	0	114	0.0%
Juvenile Tablets	2,941	3,308	12.5%	2,763	2,646	-4.2%				5,704	5,954	4.4%
Total Library of Things Circulation	6,211	7,453	20.0%	5,108	6,021	17.9%	0	0	0.0%	11,319	13,474	19.0%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	257,997	250,258	-3.0%	191,679	183,908	-4.1%	30	57	90.0%	449,706	434,223	-3.4%
Juvenile Circulation	265,722	241,069	-9.3%	180,310	169,852	-5.8%	10	10	0.0%	446,042	410,931	-7.9%
Young Adult Circulation	17,380	17,086	-1.7%	12,263	12,018	-2.0%	0	0	0.0%	29,643	29,104	-1.8%
Total Physical Circulation	541,099	508,413	-6.0%	384,252	365,778	-4.8%	40	67	67.5%	925,391	874,258	-5.5%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed										11,900	11,408	-4.1%
DIGITAL CIRCULATION												
eAudiobooks										126,801	147,028	16.0%
eBooks										170,608	173,513	1.7%
eMusic										2,644	2,832	7.1%
eVideo										19,210	21,488	11.9%
eZines (Digital Magazines)										12,104	33,177	174.1%
Total Digital Circulation										331,367	378,038	14.1%

*NOTES: ELECTRONIC DATABASES: Some database statistical reporting is delayed. Full reporting is available the following month.

**Cultural Passes & Streaming Device+Hotspot Combos debuted April 2024