

Board of Library Trustees
Washington-Centerville Public Library
February 17, 2026
Woodbourne Library Community Room

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Washington-Centerville Public Library
Board Meeting Agenda
February 17, 2026
Woodbourne Library

1 Call to Order - Board President

2 Roll Call

3 Hearing of the Public

4 **ROLL CALL VOTE:**

I hereby move to adjourn to executive session:

Pursuant to ORC § 121.22(G)(1), for the purpose reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

5 **Roll Call Vote:**

Ratification of Collective Bargaining Agreement

6 Foundation Committee

- **Action Item:**
Approval of request of \$5,000 to cover initial reopening event costs
- **Roll Call Vote:**
Approving Foundation Bylaws

7 Director's Report

- Facilities
- Personnel
- Collections / Programs / Services
- Other

8 Fiscal Officer's Report

- **ACTION ITEM:**
Approval of the January 20, 2026, Meeting Minutes
- **ACTION ITEM:**
Monthly Financial Report
Monthly Financial Statements
Personnel Items
- **ROLL CALL VOTE:**
Payment of February Expenditures

9 New/Old Business

Washington-Centerville Public Library
 Board Meeting Agenda
 February 17, 2026
 Woodbourne Library

- a. **ROLL CALL VOTE:**
Res. No. 026-004: Approval to open Retainage account for construction project

- b. **ROLL CALL VOTE:**
Res. No. 026-005: Approval of Then & Now Certificates

- c. **ACTION ITEM:**
Approval of legal advertisement for annual financial report

- d. **ACTION ITEM:**
Appropriation Transfer - Program Supplies to Speaker Stipends

11 ACTION ITEM:
Meeting Adjournment

Upcoming Meeting Schedule

Board/Committee Meetings

Date	Meeting	Time	Location
March 17, 2026	Board of Trustees	7:00 PM	Woodbourne Creativity Space
April 21, 2026	Finance Committee	6:30 PM	Woodbourne Creativity Space
April 21, 2026	Board of Trustees	7:00 PM	Woodbourne Creativity Space
May 19, 2026	Board of Trustees	7:00 PM	Woodbourne Creativity Space
June 16, 2026	Board of Trustees	7:00 PM	Woodbourne Creativity Space
July 21, 2026	Board of Trustees	7:00 PM	Woodbourne Creativity Space

Friends:

Date	Meeting	Time	Location
February 3, 2026	WCPL Friends Board	6:00 PM	Woodbourne Creativity Space
March 3, 2026	WCPL Friends Board	6:00 PM	Woodbourne Creativity Space
April 7, 2026	WCPL Friends Board	6:00 PM	Woodbourne Creativity Space

Board Minutes and Attachments

WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

January 20, 2026

CALL TO ORDER

The regular Board of Trustees meeting for January 2026 was held at the Woodbourne Library. Board President Carol Herrick called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mr. Falkner, **Present**; Mrs. Herrick, **Present**; and Mr. Nunna, **Present**; also Mrs. Fultz, Library Director, Mr. Monteith, Fiscal Officer; Ms. Herbstreit, Marketing & Communications Manager; Hannah Thirey, Fiscal Assistant/Notary Public, and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there is no hearing of the public this month.

OATH OF OFFICE

Mrs. Herrick called upon Hannah Thirey, Notary Public, to administer the oath of office to new board member David Seyer, and Fiscal Officer John Monteith.

Ms. Thirey asked Mr. Seyer to raise his right hand. She then said “Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Washington-Centerville Public Library, Montgomery County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?”

Mr. Seyer said “I do”

Ms. Thirey asked Mr. Monteith to raise his right hand. She then said “Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Washington-Centerville Public Library, Montgomery County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?”

Mr. Monteith said “I do”

The Board member congratulated Mr. Seyer on his appointment to the Board of Trustees.

ANNUAL HIGHLIGHTS

Mrs. Fultz presented the annual highlights, reviewing the major things that occurred during 2025. The presentation focused on the events, new offerings, and social media efforts. She then spent some time on the Centerville Library renovation. Finally, the presentation focused on building visitors, overall circulation, circulation of Library of Things offerings, library funding and annual expenditure comparisons.

STAFF PRESENTATION

Ms. Herbstreit presented an update on the rebranding process. She presented the board with two color palettes to review. The board members looked at both options and discussed the benefits and drawbacks of both. After some discussion, the board came to an agreement on which option they would like to proceed with.

EXECUTIVE SESSION

Mr. Bowling moved to adjourn to executive session pursuant to ORC §121.22(G)(1), for the purpose of discussing the employment of a public employee and pursuant to ORC §121.22(G)(4), for the purpose of reviewing the negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employees. Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

At 7:43 p.m., the board entered executive session.

At 8:03 p.m., the board exited executive session. Mrs. Herrick returned the meeting to open session with no further actions as a result of the executive session.

COMMITTEE REPORTS

Foundation Committee

Mr. Monteith stated that the foundation committee should likely meet to discuss the reopening festivities for the end of the first phase of construction, and also at the completion of the project. Later in the meeting, the board will be asked to approve the creation of a new bank account for the Foundation. This bank account will be used to account for the fundraising events that will occur as part of the reopening. When these events are completed and all costs paid, the final balance will be deposited in the Foundation account at the Dayton Foundation. There will be no public funds deposited to the account.

DIRECTOR'S REPORT

• FACILITIES

- Centerville Library
 - Change order log
 - Sneak peek events – March 4 and 5 by invitation
- Woodbourne Library
 - Boiler drainpipe leak
- Legacy Administration Building
 - Trustee recognition plaques installed

• COLLECTIONS/SERVICES/PROGRAMS

- SearchOhio continues to be delayed
- Launch Dayton holding Launchpad Event at Benham's Grove on January 29
- Business Breakfast scheduled for February 10
- Good Life Award – new plaque in Teen area commemorating past winners
- Cybersecurity training nearly completed by staff
 - CART members

• OTHER

- Joint Public Entities meeting – Monday, March 30 at Woodbourne Library
- Joint Public Entities discussion on communicating property taxes
 - Proud to Be Home campaign
- House Bill 309 – signed into law, effective March 18
 - Strengthens the County Budget Commission's ability to reduce levies they deem to be "unnecessary" or "excessive"
 - One year safe harbor
 - "Unnecessary" defined as those beyond the reasonably anticipated financial needs of the taxing authority after accounting for current fund balances, projected expenditures, and other available funding sources
 - "Excessive" defined as those that exceeds what is required to provide services at a level that is consistent with the statutory obligations
 - Tom Young and Phil Plummer among the cosponsors

FISCAL OFFICER'S REPORT

- a. Approval of the December 16, 2025 Meeting Minutes

Mrs. Cline moved for the approval of the December 16, 2025 Meeting Minutes. Mr. Falkner seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 2 (Denison, Seyer)

The motion is approved.

- b. Mr. Monteith presented the monthly financial report for December 2025, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, December 2025 Bank Reconciliation, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mr. Nunna moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mrs. Denison seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

- c. Payment of January 2026 Expenditures

Mr. Monteith presented the check register for the period of December 17, 2025 through January 20, 2026.

Mr. Falkner moved to approve the payment of expenditures, and Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The motion is approved.

NEW/OLD BUSINESS

- a. **Approval of Appropriations Transfer**

Mr. Monteith explained that this transfer was necessary due to a large legal invoice received after the December board meeting. This invoice was more than was appropriated for the year, and we are anticipating several additional invoices in the next several months.

The proposed transfer will pull from the contingency line item. This line was budgeted at about 1.75% of General Fund appropriations. The transfer of \$50,000 will reduce this to

about 1.32%. We generally do not need to use this contingency. The transfer is appended to these minutes.

Mr. Nunna moved to approve the proposed appropriations transfer. Mr. Falkner seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

b. **Res. No. 026-001: Approval of Then & Now Certificate**

Mr. Monteith explained that this Then & Now Certificate is separate from the appropriations transfer approved previously. This is related to an invoice received in early December. We had previously opened a purchase order for legal expenses that we anticipated carrying us through the end of the year. When we received this invoice, it required us to open a second purchase order to cover the remaining balance. This required appropriation transfers to provide enough funding to cover the amount.

Because the amount exceeded \$3,000, it requires board approval.

Mr. Falkner moved to approve Resolution No. 025-009. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Resolution No. 026-001 is approved.

c. **Res. No. 026-002: Approval of Changes to Authorized Signatories**

Mr. Monteith stated that this resolution is necessary to make changes to the signers on the bank account. The necessary changes are to remove Carleen Suttman, and to add David Falkner.

Mrs. Cline moved to approve Resolution No. 026-002. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Resolution No. 026-002 is approved.

d. **Approval to order additional furniture items, and adding a contingency amount to the approved contract amount for furniture for the renovation project**

Mrs. Fultz explained that this action is required because of some changes in furniture pricing after the contract amount was approved in October. Several of the items ended up being more expensive than originally approved. To keep the delivery of these items on schedule, we removed the footstools from the order. We are asking the board to approve the addition to the original contract amount of \$3,780 to allow for these items to be purchased.

Additionally, as there continue to be fluctuations in the markets right now and some unknowns regarding what will be needed in the space, we are asking the board to approve a contingency in the amount of \$5,000. This will allow us to move forward with the necessary furniture purchases without needing board approval prior to making decisions. The \$5,000 amount equates to less than 0.6% of the original furniture contract amount.

Mr. Nunna moved to approve the ordering of the additional furniture items, and to approve a \$5,000 contingency. Mrs. Denison seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

e. **Res. No. 026-003: Approval of Foundation Checking Account**

Mr. Monteith explained that the opening of a separate checking account would be necessary to account for the costs of the grand reopening festivities that would be a fundraiser for the Washington-Centerville Public Library Foundation. As this event is for the benefit of the Foundation, it would be inappropriate for the library to pay the costs related to the event. Proceeding with opening this account will give the Foundation more flexibility than the library because of the public funds aspect of things. With the foundation, these funds are private.

The signers on this account will be the members of the Foundation Committee, and the Fiscal Officer. As with our accounts, two signers will be required on all disbursements.

Mrs. Denison moved to approve the opening of a foundation checking account. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The resolution is approved.

f. **Approving a temporary change to Rules of Conduct for grand reopening festivities**

Mrs. Fultz explained that the Library Rules of Conduct prohibit alcohol in the library buildings. As part of the reopening, the preview night will have some alcohol available. As these are Foundation events for fundraising purposes, it will be necessary to temporarily allow alcohol in the library. We are asking the board to approve a temporary change related to the event only.

Mr. Nunna moved to approve the temporary change to the Rules of Conduct. Mrs. Cline seconded the motion

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

OTHER

Mrs. Herrick presented the Board Committee assignments for 2026.

ADJOURNMENT

Mr. Falkner moved to adjourn the meeting at 9:00 p.m. Mr. Nunna seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer

RESOLUTION NO. 026-001

AUTHORIZING THE EXECUTION OF THEN & NOW CERTIFICATES RELATED TO
PURCHASE ORDER NO. 2025-00092

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on January 20, 2026 at 7:00 pm at the Woodbourne Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Present</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mr. Seyer	<u>Present</u>
Mr. Falkner	<u>Present</u>		

Mr. Falkner moved, Mr. Nunna seconded of the following resolution:

Whereas, Ohio Rev. Code § 5705.41 (D) requires that all expenditures being properly encumbered at the time of commitment, and when this is not possible, the taxing authority is able to authorize the drawing of a warrant for these amounts based on the Fiscal Officer being able to certify that at both the time of commitment (Then) and at the current time (Now) the funds were available to pay the expenditure.

Whereas, the amount exceeds three thousand dollars, and requires the approval of the Board of Trustees to authorize the payment of said expenditure, within thirty days.

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes the drawing of a warrant in payment through:

PO #	PO Date	Invoice Date	Payment Date	Vendor	Amount
2025-00648	12/17/2025	11/30/2025	12/19/2025	TAFT, STETTINIUS & HOLLISTER	\$ 15,140.00
Total					\$ 15,140.00

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Passed: January 20, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on January 20, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer

RESOLUTION NO. 026-002

**BOARD AUTHORIZATION OF CHANGES TO THE MASTER SERVICES AGREEMENT,
AUTHORIZED ACCOUNT SIGNERS AND TREASURY MANAGEMENT SIGNERS**

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on January 20, 2026 at 7:00 pm at the Woodbourne Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Present</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mr. Seyer	<u>Present</u>
Mr. Falkner	<u>Present</u>		

Mrs. Cline moved, Mr. Nunna seconded the following resolution:

As part of the change in officers of the Board, we need to make changes to:

- Master Services Agreement
- Appendix A-1: New Account/Change in Authorized Signers
- Appendix B: Treasury Management Services

As these items were last updated in 2025, the only changes that will be required are
Add:

- David Falkner, Secretary

Remove:

- Carleen Suttman

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Passed: January 20, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on January 20, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer, Board of Trustees

RESOLUTION NO. 026-003

**ESTABLISHING FUNDS FOR THE CENTERVILLE
LIBRARY REOPENING CEREMONIES**

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on January 20, 2026 at 7:00 pm at the Woodbourne Library with the following members present:

Mr. Bowling	<u>Present</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Present</u>	Mr. Nunna	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mr. Seyer	<u>Present</u>
Mr. Falkner	<u>Present</u>		

Mrs. Denison moved, Mr. Nunna seconded the following resolution:

WHEREAS, the Board of Trustees of the Washington-Centerville Public Library endeavored to modernize the Centerville Library

WHEREAS, the cost of the project is funded with Capital Project Funds that have accumulated over the years, and

WHEREAS, the construction project began in early 2025 and is anticipated to be completed in late summer 2016, and

WHEREAS, the Foundation Committee of the Library Board is working to plan events for the re-opening of Centerville Library, and

WHEREAS, the Foundation Committee met in 2025 to begin planning the events, and

WHEREAS, the Foundation Committee recommends to the Library Board the establishment of funds for the events; therefore

BE IT RESOLVED by the Board of Trustees of the Washington-Centerville Public Library:

To set aside funds from the General Fund in an amount to be determined when the Foundation Committee / Foundation Board sets a budget to be approved by the Library Board in the next several months, and

FURTHERMORE that a new bank account be opened for the income and expenses generated from these events.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Passed: January 20, 2026

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on January 20, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer, Board of Trustees

Committee Items

Washington-Centerville Public Library
Approving the Request of \$5,000 from the Foundation Fund at the Dayton Foundation
February 17, 2026

Justification: In order to provide some funds for the preparation for the first phase reopening, and for the larger event later this year, I would like to request \$5,000 from the Washington-Centerville Public Library Foundation account at the Dayton Foundation. Currently, these costs have been being paid for with the Library's funds in anticipation of reimbursement occurring later.

Requesting these funds will make everything a lot cleaner from an accounting standpoint.

I recommend that the Library Board approve this action. The money will then be deposited in the Foundation Committee account once it is finalized.

Washington-Centerville Public Library
Approval of the Foundation Bylaws
February 17, 2026

Justification: Over the past twenty years, there has been talk about formally setting up the Library's Foundation. At one time there were even bylaws developed. However, the final steps to setting up this organization have never occurred. We are asking the Library Board to approve the attached Foundation Bylaws in the hope that we can finish setting up this organization.

In light of the current funding questions, we feel that this can help to provide much needed funding to offset the needs from the taxpayers.

It is realized that these bylaws will need further revision, but this will assist in getting this organization active.

Recommendation: Library Board approval of the Bylaws and allowing the Foundation Committee to lead the next steps in this process.

WASHINGTON-CENTERVILLE LIBRARY FOUNDATION BOARD

BYLAWS

Article I

Name and Location

Section 1. Name

The name of this Board shall be Washington-Centerville Public Library Foundation Board. Hereafter referred to as "Foundation Board".

Section 2. Location

The principal location of this Foundation Board shall be at such place in Centerville (Montgomery County), Ohio.

Article II

Purposes

The Foundation Board shall exist for the following purposes:

1. To promote long term (bequests, endowments, etc.) and annual giving to the Washington-Centerville Public Library and its Foundation Funds at the Dayton Foundation.
2. To raise funds to support the library's long term goals and financial health via fundraising activities.
3. To advise the library, in conjunction with the Dayton Foundation, on ways to maximize investment performance of endowment funds, monitoring fund performance annually.

Article III

Nature

Per its purpose, the Foundation Board will promote donations to new and/or existing funds resident at the Dayton Foundation, and by extension will be covered under the Dayton Foundation's 501(c)(3) Internal Revenue Service designation. At some point, the Foundation Board may wish to pursue its own 501(c)(3) designation and at such time shall follow all laws, rules and regulations of Section 501(c)(3) of the Internal Revenue Code for charitable organizations.

Article IV

Organization and Control

Section 1. Membership

The Foundation Board shall consist of not fewer than seven (7) and not more than eleven (11) members that possess subject matter expertise in the area of finance, law, fundraising, and/or community engagement. Members shall serve on the Foundation Board without compensation and with no restrictions or limit to number of years they may serve. Members are encouraged to remain on the Foundation Board as long as they are interested. Each member shall abide by and be subject to these by-laws and to the statutory laws of Ohio governing non-profit organizations.

Should the number of members fall below seven (7), new members shall be actively recruited immediately.

The Library Director (and/or designee) and at least one member of the Washington-Centerville Library Board of Trustees shall serve as ex officio members of the Foundation Board. Individuals currently employed by Washington-Centerville Public Library are not eligible to serve on the Foundation Board. Further, current Library Board members are eligible to serve only as ex-officio members of the Foundation Board.

Section 2. Officers and Committees

There shall be elected a President, Vice President, Secretary and Treasurer. The Foundation Board may obtain the services of a bookkeeper/financial officer as needed. Elections shall be held at the Annual Meeting.

Officers shall be elected by the Foundation Board for a term of three years beginning upon election by a majority vote. Officers may be reelected. To insure continuity, terms shall be staggered with no more than two (2) officers elected at a time, except in the case of vacant offices. As such, the first President and Vice-President will be elected for two (2) year terms, the Treasurer and Secretary for three (3) year terms.

Should a permanent vacancy occur in the office of the President, the Vice President shall assume that office until the end of the term. Other permanent vacancies shall be filled until the end of the current term by election at the next quarterly meeting.

The Foundation Board may create and appoint other officers and committees as deemed necessary.

The Foundation Board shall be a self-perpetuating governing body. That is, additional appointments, the filling of vacancies, and the removal and replacement of Foundation Board members shall be effected by a majority vote of the Foundation Board.

Section 3. Duties of Officers

The President shall preside over and conduct meetings, and shall appoint all committees and be an ex officio member thereof.

The Vice President shall perform the duties of the President in the absence of the President.

The Secretary shall keep a list of the membership, record attendance at all meetings, take and retain the minutes of all meetings, and conduct the correspondence of the Foundation Board.

The Treasurer shall maintain and retain the financial records of the Foundation Board.

Section 4. Removal

A Foundation Board member may be removed from office, or the Board itself, by a majority vote of the members present at a Foundation Board meeting called for the purpose of removing a member.

Section 5. Meetings of the Foundation Board

The Foundation Board shall meet quarterly, at a time and place designated by the President. One of the quarterly meetings shall serve as an Annual Meeting, in order to elect officers and plan the coming year's activities.

Additional meetings may be scheduled as the Foundation Board deems necessary.

All proceedings of the Foundation Board shall be governed by its own governing documents, Ohio Statutes and Robert's Rules of Order.

Section 6. Minutes

The Foundation Board shall maintain written minutes of its meetings.

Section 7. Quorum

A quorum shall be three (3) members of the Foundation Board.

Section 8. Fiscal Year

The Foundation Board Fiscal Year shall be from January 1 through December 31.

Article V

Indemnification of Officers and Members

Each member, officer, or volunteer of this Foundation Board, and any trustee, officer, director, agent, employee, or volunteer of any other Foundation serving as such at the request of this Foundation Board shall be indemnified by The Dayton Foundation under the standard set by and to the fullest extent allowable under Section 1702.12(E) Ohio Revised Code as it may be amended. This right of indemnification shall be in addition to any other rights to which any person seeking indemnification may be or become entitled by law.

Article VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the Foundation Board.

Article VII

Severability of Provisions

If any provision of these by-laws is found to violate any law and is, therefore, deemed unenforceable, the remaining provisions of these by-laws shall remain in effect.

Article VIII

Dissolution

If the Foundation Board should dissolve, it shall make payment, or provision for the payment, of all liabilities and obligations and distribute any remaining assets to the Washington-Centerville Library Foundation Fund.

Created 6/25/10, Adopted xx/xx/10

Fiscal Officer's Report

**Washington-Centerville Public Library
Monthly Cash Position
For the Month Ended January 31, 2026**

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 9,463,486.56	\$ 488,051.08	\$ 956,589.39	\$ 8,994,948.25
Unclaimed Funds	2,089.13	-	-	2,089.13
LSTA Grant	0.00	20,640.00	-	20,640.00
Special Operating Fund	3,750,186.25	-	-	3,750,186.25
Building Fund	3,953,560.78	-	327,916.24	3,625,644.54
Perm. Imp. Fund-IIs	568,950.30	-	-	568,950.30
Perm. Imp. Fund-Reference/Info	674,933.99	-	-	674,933.99
Dorothy R. Yeck Good Life End	214.22	175.00	236.73	152.49
Payroll Clearing Fund	15,189.05	126,836.15	113,272.19	28,753.01
	\$ 18,428,610.28	\$ 635,702.23	\$ 1,398,014.55	\$ 17,666,297.96

**Washington-Centerville Public Library
YTD Cash Position
For the Month Ended January 31, 2026**

Fund	Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 9,463,486.56	\$ 488,051.08	\$ 956,589.39	\$ 8,994,948.25
Unclaimed Funds	2,089.13	-	-	2,089.13
LSTA Grant	0.00	20,640.00	-	20,640.00
Special Operating Fund	3,750,186.25	-	-	3,750,186.25
Building Fund	3,953,560.78	-	327,916.24	3,625,644.54
Perm. Imp. Fund-IIs	568,950.30	-	-	568,950.30
Perm. Imp. Fund-Reference/Info	674,933.99	-	-	674,933.99
Dorothy R. Yeck Good Life End	214.22	175.00	236.73	152.49
Payroll Clearing Fund	15,189.05	126,836.15	113,272.19	28,753.01
	\$ 18,428,610.28	\$ 635,702.23	\$ 1,398,014.55	\$ 17,666,297.96

Washington-Centerville Public Library
Monthly Cash Reconciliation
For the Month Ended January 31, 2026

Bank Balances:

US Bank	\$ 743,882.53
Dayton Foundation	5,470.00
Paypal	12,240.67
Total Cash Accounts	<u>761,593.20</u>

Investments:

RedTree Investments	10,372,443.10
StarOhio	6,949,055.63
Total Investment Accounts	<u>17,321,498.73</u>

Total Bank Balances	18,083,091.93
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Deposits-in-Transit	\$736.42
Unposted Payments	\$193.21
Outstanding Checks	(\$417,723.60)

Adjusted Bank Balances	<u>17,666,297.96</u>
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Book Balance (from Cash Position)	17,666,297.96
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Difference	<u><u>\$ -</u></u>
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Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended January 31, 2026

101 - General Fund	Budget	Month Revenue	YTD Revenue	Percent
PUBLIC LIBRARY FUND	\$ 3,207,117.00	\$ 259,183.00	\$ 259,183.00	8.08%
GENERAL PROPERTY TAXES	4,749,774.00	138,676.63	138,676.63	2.92%
PROPERTY TAX ROLLBACK	600,000.00	-	-	0.00%
GRANTS - FEDERAL, STATE & LOCAL	-	-	-	0.00%
PATRON FINES & FEES	22,500.00	2,594.39	2,594.39	11.53%
COPIER INCOME	21,000.00	2,774.40	2,774.40	13.21%
PROGRAM FEES	5,000.00	8,920.00	8,920.00	178.40%
PASSPORT EXECUTION FEES	25,000.00	2,275.00	2,275.00	9.10%
PASSPORT PHOTOS	5,500.00	490.00	490.00	8.91%
PATRON SUPPLIES	27,500.00	1,736.05	1,736.05	6.31%
INTEREST INCOME	575,000.00	52,247.04	52,247.04	9.09%
DONATIONS	22,500.00	18,825.89	18,825.89	83.67%
REFUNDS & REIMBURSEMENTS	9,000.00	-	-	0.00%
MISCELLANEOUS-OTHER	200.00	328.68	328.68	164.34%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-GENERAL FUND	\$ 9,270,091.00	\$ 488,051.08	\$ 488,051.08	5.26%

102 - Unclaimed Funds	Budget	Month Revenue	YTD Revenue	Percent
REFUNDS	\$ 400.00	\$ -	\$ -	0.00%
TRANSFER TO UNCLAIMED	-	-	-	0.00%
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ 400.00	\$ -	\$ -	0.00%

204 - LSTA Grant	Budget	Month Revenue	YTD Revenue	Percent
GRANTS - FEDERAL, STATE & LOCAL	\$ 20,000.00	\$ 20,640.00	\$ 20,640.00	103.20%
MISCELLANEOUS-OTHER	\$ -	\$ -	\$ -	0.00%
TRANSFER IN	\$ 10,000.00	\$ -	\$ -	0.00%
TOTAL RECEIPTS-LSTA GRANT	\$ 30,000.00	\$ 20,640.00	\$ 20,640.00	103.20%

205 - Special Operating Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFER TO SPECIAL OPERATING	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	0.00%

**Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended January 31, 2026**

401 - Building Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO BUILDING FUND	\$ 1,500,000.00	\$ -	\$ -	0.00%
TOTAL RECEIPTS-BUILDING FUND	\$ 1,500,000.00	\$ -	\$ -	0.00%
450 - Perm. Improvement - ILS Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO PI - ILS	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	0.00%
451 - Perm. Improvement - Technology Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO PI - TECHNOLOGY	\$ 4,800.00	\$ 175.00	\$ 175.00	3.65%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$ 4,800.00	\$ 175.00	\$ 175.00	3.65%
898 - Yeck GLA Fund	Budget	Month Revenue	YTD Revenue	Percent
YECK DONATIONS-RESTRICTED	\$ -	\$ -	\$ -	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$ -	\$ -	\$ -	#DIV/0!
999 - Payroll Clearing Fund	Budget	Month Revenue	YTD Revenue	Collected Percent
CLEARING REVENUE	\$ -	\$ 126,836.15	\$ 126,836.15	0.00%
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 126,836.15	\$ 126,836.15	0.00%
GRAND TOTAL RECEIPTS	\$ 10,805,291.00	\$ 635,702.23	\$ 635,702.23	5.88%

**Washington-Centerville Public Library
Revenue Budget Statement - General Fund
For the Month Ended January 31, 2026**

101 - General Fund	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
Public Library Fund	\$ 259,252.94	\$ 259,183.00	\$ (69.94)	\$ 259,252.94	\$ 259,183.00	\$ (69.94)
General Property Taxes	118,744.35	138,676.63	19,932.28	118,744.35	138,676.63	19,932.28
Property Tax Rollback	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-
Local Grants	-	-	-	-	-	-
Patron Fines & Fees	2,540.40	2,594.39	53.99	2,540.40	2,594.39	53.99
Copier, Fax and Printing	1,588.52	2,774.40	1,185.88	1,588.52	2,774.40	1,185.88
Program Fees	5,000.00	8,920.00	3,920.00	5,000.00	8,920.00	3,920.00
Passport Execution Fees	2,500.00	2,275.00	(225.00)	2,500.00	2,275.00	(225.00)
Passport Photos	550.00	490.00	(60.00)	550.00	490.00	(60.00)
Patron Supplies	1,405.83	1,736.05	330.22	1,405.83	1,736.05	330.22
Interest Income	50,000.00	52,247.04	2,247.04	50,000.00	52,247.04	2,247.04
Donations	18,075.00	18,825.89	750.89	18,075.00	18,825.89	750.89
Refunds & Reimbursements	450.00	-	(450.00)	450.00	-	(450.00)
Miscellaneous-Other	16.67	328.68	312.01	16.67	328.68	312.01
Transfer In	-	-	-	-	-	-
TOTAL GENERAL FUND	\$ 460,123.71	\$ 488,051.08	\$ 27,927.37	\$ 460,123.71	\$ 488,051.08	\$ 27,927.37

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
PERSONAL SERVICES						
Salaries						
Manager/Director	706,500.00	76,664.70	76,664.70	-	629,835.30	10.85%
Team Leaders & Liaisons	798,000.00	69,178.07	69,178.07	-	728,821.93	8.67%
Library Specialists	722,000.00	92,626.54	92,626.54	-	629,373.46	12.83%
Technical Assistants	156,000.00	16,999.20	16,999.20	-	139,000.80	10.90%
Customer Service Assistants	510,000.00	40,664.95	40,664.95	-	469,335.05	7.97%
Substitutes	53,000.00	2,446.56	2,446.56	-	50,553.44	4.62%
Fiscal Officer	117,000.00	12,921.87	12,921.87	-	104,078.13	11.04%
Administrative Support	618,500.00	56,131.95	56,131.95	-	562,368.05	9.08%
Facilities Manager	86,000.00	9,719.40	9,719.40	-	76,280.60	11.30%
Facilities Assistant/Driver	32,500.00	3,168.72	3,168.72	-	29,331.28	9.75%
Library Aides	237,000.00	10,971.40	10,971.40	-	226,028.60	4.63%
Shelving Assistants	130,000.00	8,528.69	8,528.69	-	121,471.31	6.56%
Salaries Total:	4,166,500.00	400,022.05	400,022.05	-	3,766,477.95	9.60%
Retirement						
Retirement	583,650.00	37,345.68	37,345.68	-	546,304.32	6.40%
Retirement Total:	583,650.00	37,345.68	37,345.68	-	546,304.32	6.40%
Insurance						
Health Insurance	595,300.00	44,572.16	44,572.16	524,127.84	26,600.00	95.53%
Health Savings Account	104,733.48	7,448.46	7,448.46	92,195.02	5,090.00	95.14%
Dental Insurance	28,841.21	1,915.28	1,915.28	25,750.93	1,175.00	95.93%
Medicare	60,919.50	5,348.67	5,348.67	-	55,570.83	8.78%
Life Insurance	4,036.83	248.61	248.61	3,618.22	170.00	95.79%
Worker's Compensation	6,200.00	-	-	-	6,200.00	0.00%
Insurance Total:	800,031.02	59,533.18	59,533.18	645,692.01	94,805.83	88.15%
Other Benefits						
Unemployment Benefits	5,000.00	-	-	-	5,000.00	0.00%
Other Employee Benefits	300.00	-	-	300.00	-	100.00%
Other Benefits Total:	5,300.00	-	-	300.00	5,000.00	5.66%
PERSONAL SERVICES Total:	5,555,481.02	496,900.91	496,900.91	645,992.01	4,412,588.10	20.57%
SUPPLIES						
General/Administrative Supplies						
Office Supplies	33,537.42	1,373.92	1,373.92	9,683.01	22,480.49	32.97%
Program Supplies	75,039.90	1,129.40	1,129.40	24,870.50	49,040.00	34.65%
Cataloging/Processing Supplies	9,165.02	924.91	924.91	2,740.11	5,500.00	39.99%
Small Tools/Minor Equipment	2,298.00	198.00	198.00	290.00	1,810.00	21.24%
Janitorial Supplies	4,208.94	123.64	123.64	835.30	3,250.00	22.78%
General/Administrative Supplies Total:	124,249.28	3,749.87	3,749.87	38,418.92	82,080.49	33.94%
Property Maintenance Supplies						
Property Maintenance Supplies	64,257.48	2,007.96	2,007.96	15,849.52	46,400.00	27.79%
Property Maintenance Supplies Total:	64,257.48	2,007.96	2,007.96	15,849.52	46,400.00	27.79%
Vehicle Fuel & Supplies						
Vehicle Fuel	1,260.02	59.96	59.96	950.06	250.00	80.16%
Vehicle Supplies	514.41	-	-	14.41	500.00	2.80%
Vehicle Fuel & Supplies Total:	1,774.43	59.96	59.96	964.47	750.00	57.73%
Supplies Purchased for Resale						
Supplies Purchased for Resale	71,568.74	1,916.58	1,916.58	24,352.16	45,300.00	36.70%
Supplies Purchased for Resale Total:	71,568.74	1,916.58	1,916.58	24,352.16	45,300.00	36.70%
SUPPLIES Total:	261,849.93	7,734.37	7,734.37	79,585.07	174,530.49	33.35%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
CONTRACT SERVICES						
Travel & Meeting						
Mileage	10,450.00	81.76	81.76	7,918.24	2,450.00	76.56%
In-House Seminars	20,600.69	-	-	1,600.69	19,000.00	7.77%
Conference/Meetings	45,884.24	251.00	251.00	6,611.04	39,022.20	14.96%
Membership Dues	6,810.00	187.50	187.50	1,525.00	5,097.50	25.15%
Travel & Meeting Total:	83,744.93	520.26	520.26	17,654.97	65,569.70	21.70%
Communication & Printing						
Telephone Services	-	-	-	-	-	
Computer Data Line	46,013.88	823.82	823.82	43,630.06	1,560.00	96.61%
Postage	19,537.75	-	-	1,537.75	18,000.00	7.87%
Postage Meter Rental	3,278.05	203.85	203.85	1,874.20	1,200.00	63.39%
Copiers	26,500.00	1,264.89	1,264.89	13,735.11	11,500.00	56.60%
Security Alarm	14,010.00	834.00	834.00	9,696.00	3,480.00	75.16%
Legal Advertisements	1,000.00	-	-	-	1,000.00	0.00%
Marketing & Advertising	24,322.88	303.16	303.16	1,919.72	22,100.00	9.14%
Printing & Publications	82,719.16	79.26	79.26	12,604.90	70,035.00	15.33%
Communication & Printing Total:	217,381.72	3,508.98	3,508.98	84,997.74	128,875.00	40.71%
Property Maintenance Services						
Building/Site Repair	150,599.27	4,182.11	4,182.11	70,696.67	75,720.49	49.72%
Equipment & Furniture Repair	3,432.71	570.14	570.14	1,862.57	1,000.00	70.87%
Grounds & Snow Removal	136,404.00	8,435.00	8,435.00	4,969.00	123,000.00	9.83%
Janitorial Services	252,439.97	14,020.08	14,020.08	182,119.89	56,300.00	77.70%
Trash Services	20,854.91	1,868.67	1,868.67	15,115.44	3,870.80	81.44%
Property Maintenance Services Total:	563,730.86	29,076.00	29,076.00	274,763.57	259,891.29	53.90%
Insurance						
Property Insurance	40,179.75	-	-	179.75	40,000.00	0.45%
Insurance Total:	40,179.75	-	-	179.75	40,000.00	0.45%
Utilities						
Electricity	152,462.77	3,921.70	3,921.70	128,741.07	19,800.00	87.01%
Natural Gas	54,048.77	8,318.01	8,318.01	39,830.76	5,900.00	89.08%
Water/Sewer	18,746.82	36.90	36.90	2,748.59	15,961.33	14.86%
Utilities Total:	225,258.36	12,276.61	12,276.61	171,320.42	41,661.33	81.51%
Professional Services						
Speaker & Program Stipends	17,500.00	355.00	355.00	-	17,145.00	2.03%
Art & Other Exhibits	5,350.00	-	-	350.00	5,000.00	6.54%
Architect & Engineering Services	-	-	-	-	-	
Accounting & Auditing Services	3,000.00	-	-	-	3,000.00	0.00%
Legal Services - General	5,400.00	300.00	300.00	100.00	5,000.00	7.41%
Legal Services - Employment	69,628.75	27,490.00	27,490.00	24,638.75	17,500.00	74.87%
Tax Collection Fees	70,000.00	-	-	-	70,000.00	0.00%
Banking Fees	18,388.07	3,212.20	3,212.20	14,925.87	250.00	98.64%
Benefits Administration	6,125.00	202.50	202.50	3,122.50	2,800.00	54.29%
Other Professional Services	6,431.40	-	-	1,931.40	4,500.00	30.03%
Professional Services Total:	201,823.22	31,559.70	31,559.70	45,068.52	125,195.00	37.97%
Software Maintenance						
Software Maintenance	475,754.04	181,596.87	181,596.87	79,024.65	215,132.52	54.78%
Software Maintenance Total:	475,754.04	181,596.87	181,596.87	79,024.65	215,132.52	54.78%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Other Contract Services						
Temporary Contract Services	61,855.00	460.00	460.00	4,545.00	56,850.00	8.09%
Online Services	237,698.33	68,953.18	68,953.18	107,110.38	61,634.77	74.07%
Collection Development Services	3,000.00	-	-	2,400.00	600.00	80.00%
Other Contract Services Total:	302,553.33	69,413.18	69,413.18	114,055.38	119,084.77	60.64%
CONTRACT SERVICES Total:	2,110,426.21	327,951.60	327,951.60	787,065.00	995,409.61	52.83%
LIBRARY MATERIALS						
New Books						
New Books	616,063.24	20,207.54	20,207.54	254,355.70	341,500.00	44.57%
Standing Orders/Continuations	-	-	-	-	-	
Book Rentals	72,687.50	98.15	98.15	4,089.35	68,500.00	5.76%
New Books Total:	688,750.74	20,305.69	20,305.69	258,445.05	410,000.00	40.47%
Periodicals						
Periodicals	20,000.00	-	-	1,500.00	18,500.00	7.50%
Periodicals Total:	20,000.00	-	-	1,500.00	18,500.00	7.50%
Audio-Visual Materials						
Movies	107,893.20	5,448.62	5,448.62	38,944.58	63,500.00	41.15%
Read Along Audiobooks	41,000.00	6,344.10	6,344.10	5,155.90	29,500.00	28.05%
Pre-Loaded Learning Tablets	48,500.00	5,050.35	5,050.35	6,449.65	37,000.00	23.71%
Audiobooks	18,412.28	1,656.29	1,656.29	6,255.99	10,500.00	42.97%
Other Audio-Visual Materials	23,532.59	109.40	109.40	1,673.19	21,750.00	7.57%
Audio-Visual Materials Total:	239,338.07	18,608.76	18,608.76	58,479.31	162,250.00	32.21%
Online Subscriptions						
Online Subscriptions	111,500.00	28,120.34	28,120.34	16,727.04	66,652.62	40.22%
Online Subscriptions Total:	111,500.00	28,120.34	28,120.34	16,727.04	66,652.62	40.22%
Inter-Library Delivery Service						
Search Ohio Delivery	14,000.00	-	-	-	14,000.00	0.00%
Inter-Library Delivery Service Total:	14,000.00	-	-	-	14,000.00	0.00%
Electronic Materials						
eBooks	476,433.59	17,161.95	17,161.95	452,871.64	6,400.00	98.66%
Digital Music Services	42,000.00	-	-	-	42,000.00	0.00%
Digital Video Services	242,449.91	17,607.88	17,607.88	224,842.03	-	100.00%
Rokus	17,050.96	25.58	25.58	8,277.25	8,748.13	48.69%
Electronic Materials Total:	777,934.46	34,795.41	34,795.41	685,990.92	57,148.13	92.65%
Other Library Materials						
Culture Pass	11,000.00	680.00	680.00	20.40	10,299.60	6.37%
Mobile Hotspots	21,400.58	946.55	946.55	12,454.03	8,000.00	62.62%
Special Learning Kits	18,621.31	1,189.18	1,189.18	10,432.13	7,000.00	62.41%
Board Game Collection	13,119.88	1,511.20	1,511.20	8,608.68	3,000.00	77.13%
Other Library Materials Total:	64,141.77	4,326.93	4,326.93	31,515.24	28,299.60	55.88%
LIBRARY MATERIALS Total:	1,915,665.04	106,157.13	106,157.13	1,052,657.56	756,850.35	60.49%
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	3,300.00	2,887.40	2,887.40	412.60	-	100.00%
Land Improvements Total:	3,300.00	2,887.40	2,887.40	412.60	-	100.00%
Furniture & Equipment						
Furniture & Equipment	35,918.42	-	-	218.42	35,700.00	0.61%
Computer Hardware & Software	271,029.60	13,033.89	13,033.89	32,162.92	225,832.79	16.68%
Furniture & Equipment Total:	306,948.02	13,033.89	13,033.89	32,381.34	261,532.79	14.80%
CAPITAL OUTLAY Total:	310,248.02	15,921.29	15,921.29	32,793.94	261,532.79	15.70%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	250.00	-	-	-	250.00	0.00%
Trustee Dues	14,000.00	560.00	560.00	12,000.00	1,440.00	89.71%
Library Membership & Dues Total:	<u>14,250.00</u>	<u>560.00</u>	<u>560.00</u>	<u>12,000.00</u>	<u>1,690.00</u>	<u>88.14%</u>
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	
State Sales Tax	4,295.21	1,253.21	1,253.21	2,042.00	1,000.00	76.72%
Taxes & Assessments Total:	<u>4,295.21</u>	<u>1,253.21</u>	<u>1,253.21</u>	<u>2,042.00</u>	<u>1,000.00</u>	<u>76.72%</u>
Refunds & Reimbursements						
Patron Refunds	1,500.00	110.88	110.88	1,289.12	100.00	93.33%
Refunds & Reimbursements Total:	<u>1,500.00</u>	<u>110.88</u>	<u>110.88</u>	<u>1,289.12</u>	<u>100.00</u>	<u>93.33%</u>
OTHER EXPENDITURES Total:	<u>20,045.21</u>	<u>1,924.09</u>	<u>1,924.09</u>	<u>15,331.12</u>	<u>2,790.00</u>	<u>86.08%</u>
CONTINGENCY						
Contingency						
Contingency	150,000.00	-	-	-	150,000.00	0.00%
Contingency Total:	<u>150,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,000.00</u>	<u>0.00%</u>
CONTINGENCY Total:	<u>150,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,000.00</u>	<u>0.00%</u>
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	1,510,000.00	-	-	-	1,510,000.00	0.00%
Transfers Out Total:	<u>1,510,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,510,000.00</u>	<u>0.00%</u>
TRANSFERS AND OTHER Total:	<u>1,510,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,510,000.00</u>	<u>0.00%</u>
General Fund Total:	<u>11,833,715.43</u>	<u>956,589.39</u>	<u>956,589.39</u>	<u>2,613,424.70</u>	<u>8,263,701.34</u>	<u>30.17%</u>

**Washington-Centerville Public Library
Capital Project Funds Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Contract Services						
Communication & Printing						
Legal Advertisements	500.00	-	-	-	500.00	0.00%
Communication & Printing Total:	500.00	-	-	-	500.00	0.00%
Property Maintenance Services						
Site Preparation	20,200.00	-	-	10,200.00	10,000.00	50.50%
Property Maintenance Services Total:	20,200.00	-	-	10,200.00	10,000.00	50.50%
Liability Insurance						
Property Insurance	2,500.00	-	-	-	2,500.00	0.00%
Liability Insurance Total:	2,500.00	-	-	-	2,500.00	0.00%
Professional Services						
Architect & Engineering Services	313,868.73	2,831.96	2,831.96	11,036.77	300,000.00	4.42%
Legal Services	1,219.90	-	-	1,219.90	-	100.00%
Professional Services Total:	315,088.63	2,831.96	2,831.96	12,256.67	300,000.00	4.79%
Other Contract Services						
Temporary Contract Services	40,173.80	1,999.50	1,999.50	38,174.30	-	100.00%
Other Contract Services Total:	40,173.80	1,999.50	1,999.50	38,174.30	-	100.00%
CONTRACT SERVICES Total:	378,462.43	4,831.46	4,831.46	60,630.97	313,000.00	17.30%
Capital Outlay						
Land Improvements						
Land Improvements	-	-	-	-	-	-
Land Improvements Total:	-	-	-	-	-	-
Buildings						
Buildings	-	-	-	-	-	-
Buildings Total:	-	-	-	-	-	-
Building Improvements						
Building Improvements	3,205,676.15	321,199.54	321,199.54	2,284,476.61	600,000.00	81.28%
Building Improvements Total:	3,205,676.15	321,199.54	321,199.54	2,284,476.61	600,000.00	81.28%
Furniture & Equipment						
Furniture & Equipment	867,423.60	1,885.24	1,885.24	524,808.84	340,729.52	60.72%
Computer Hardware & Software	186,292.65	-	-	83,792.65	102,500.00	44.98%
Furniture & Equipment Total:	1,053,716.25	1,885.24	1,885.24	608,601.49	443,229.52	57.94%
CAPITAL OUTLAY Total:	4,259,392.40	323,084.78	323,084.78	2,893,078.10	1,043,229.52	75.51%
Capital Project Funds Total:	4,637,854.83	327,916.24	327,916.24	2,953,709.07	1,356,229.52	70.76%

**Washington-Centerville Public Library
Dorothy Yeck Good Life Award Fund Expenditures
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Dorothy Yeck Good Life Award Fund						
Supplies						
General Administrative Supplies						
Office Supplies	157.52	6.73	6.73	150.79	-	100.00%
Program Supplies	4,650.00	-	-	-	4,650.00	0.00%
General/Administrative Supplies Total:	4,807.52	6.73	6.73	150.79	4,650.00	3.28%
SUPPLIES Total:	4,807.52	6.73	6.73	150.79	4,650.00	3.28%
Contract Services						
Printing & Publications						
Printing & Publications	380.00	230.00	230.00	-	150.00	60.53%
Printing & Publications Total:	380.00	230.00	230.00	-	150.00	60.53%
Other Contract Services						
Temporary Contract Services	-	-	-	-	-	
Other Contract Services Total:	-	-	-	-	-	
CONTRACT SERVICES Total:	380.00	230.00	230.00	-	150.00	60.53%
Dorothy Yeck Good Life Award Fund Total:	5,187.52	236.73	236.73	150.79	4,800.00	10.98%

**Washington-Centerville Public Library
Payroll Clearing Fund
For the Month Ended January 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Held for Employee Benefits						
Employee Paid Benefits	-	113,272.19	113,272.19	-	(113,272.19)	
Held for Employee Benefits Total:	-	113,272.19	113,272.19	-	(113,272.19)	
Payroll Clearing Fund Total:	-	113,272.19	113,272.19	-	(113,272.19)	
Total All Funds	16,476,757.78	1,398,014.55	1,398,014.55	5,567,284.56	9,511,458.67	42.27%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
PERSONAL SERVICES						
Salaries						
Manager/Director	78,500.00	76,664.70	1,835.30	78,500.00	76,664.70	1,835.30
Team Leaders & Liaisons	88,666.67	69,178.07	19,488.60	88,666.67	69,178.07	19,488.60
Library Specialists	80,222.22	92,626.54	(12,404.32)	80,222.22	92,626.54	(12,404.32)
Technical Assistants	17,333.33	16,999.20	334.13	17,333.33	16,999.20	334.13
Customer Service Assistants	56,666.67	40,664.95	16,001.72	56,666.67	40,664.95	16,001.72
Substitutes	5,888.89	2,446.56	3,442.33	5,888.89	2,446.56	3,442.33
Fiscal Officer	13,000.00	12,921.87	78.13	13,000.00	12,921.87	78.13
Administrative Support	68,722.22	56,131.95	12,590.27	68,722.22	56,131.95	12,590.27
Facilities Manager	9,555.56	9,719.40	(163.84)	9,555.56	9,719.40	(163.84)
Facilities Assistant/Driver	3,611.11	3,168.72	442.39	3,611.11	3,168.72	442.39
Library Aides	26,333.33	10,971.40	15,361.93	26,333.33	10,971.40	15,361.93
Shelving Assistants	14,444.44	8,528.69	5,915.75	14,444.44	8,528.69	5,915.75
Salaries Total:	462,944.44	400,022.05	62,922.39	462,944.44	400,022.05	62,922.39
Retirement						
Retirement	44,896.15	37,345.68	7,550.47	44,896.15	37,345.68	7,550.47
Retirement Total:	44,896.15	37,345.68	7,550.47	44,896.15	37,345.68	7,550.47
Insurance						
Health Insurance	49,608.33	44,572.16	5,036.17	49,608.33	44,572.16	5,036.17
Health Savings Account	8,727.79	7,448.46	1,279.33	8,727.79	7,448.46	1,279.33
Dental Insurance	2,403.43	1,915.28	488.15	2,403.43	1,915.28	488.15
Medicare	5,076.63	5,348.67	(272.05)	5,076.63	5,348.67	(272.05)
Life Insurance	336.40	248.61	87.79	336.40	248.61	87.79
Worker's Compensation	516.67	-	516.67	516.67	-	516.67
Insurance Total:	66,669.25	59,533.18	7,136.07	66,669.25	59,533.18	7,136.07
Other Benefits						
Unemployment Benefits	-	-	-	-	-	-
Other Employee Benefits	-	-	-	-	-	-
Other Benefits Total:	-	-	-	-	-	-
PERSONAL SERVICES Total:	574,509.85	496,900.91	77,608.94	574,509.85	496,900.91	77,608.94
SUPPLIES						
General/Administrative Supplies						
Office Supplies	1,373.92	1,373.92	-	1,373.92	1,373.92	-
Program Supplies	1,145.28	1,129.40	15.88	1,145.28	1,129.40	15.88
Cataloging/Processing Supplies	924.91	924.91	-	924.91	924.91	-
Small Tools/Minor Equipment	198.00	198.00	-	198.00	198.00	-
Janitorial Supplies	131.64	123.64	8.00	131.64	123.64	8.00
General/Administrative Supplies Total:	3,773.75	3,749.87	23.88	3,773.75	3,749.87	23.88
Property Maintenance Supplies						
Property Maintenance Supplies	2,007.96	2,007.96	-	2,007.96	2,007.96	-
Property Maintenance Supplies Total:	2,007.96	2,007.96	-	2,007.96	2,007.96	-
Vehicle Fuel & Supplies						
Vehicle Fuel	59.96	59.96	-	59.96	59.96	-
Vehicle Supplies	-	-	-	-	-	-
Vehicle Fuel & Supplies Total:	59.96	59.96	-	59.96	59.96	-
Supplies Purchased for Resale						
Supplies Purchased for Resale	1,916.58	1,916.58	-	1,916.58	1,916.58	-
Supplies Purchased for Resale Total:	1,916.58	1,916.58	-	1,916.58	1,916.58	-
SUPPLIES Total:	7,758.25	7,734.37	23.88	7,758.25	7,734.37	23.88

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
CONTRACT SERVICES						
Travel & Meeting						
Mileage	81.76	81.76	-	81.76	81.76	-
In-House Seminars	-	-	-	-	-	-
Conference/Meetings	251.00	251.00	-	251.00	251.00	-
Membership Dues	187.50	187.50	-	187.50	187.50	-
Travel & Meeting Total:	520.26	520.26	-	520.26	520.26	-
Communication & Printing						
Telephone Services	-	-	-	-	-	-
Computer Data Line	1,944.96	823.82	1,121.14	1,944.96	823.82	1,121.14
Postage	-	-	-	-	-	-
Postage Meter Rental	203.85	203.85	-	203.85	203.85	-
Copiers	2,208.33	1,264.89	943.44	2,208.33	1,264.89	943.44
Security Alarm	834.00	834.00	-	834.00	834.00	-
Legal Advertisements	-	-	-	-	-	-
Marketing & Advertising	303.16	303.16	-	303.16	303.16	-
Printing & Publications	79.26	79.26	-	79.26	79.26	-
Communication & Printing Total:	5,573.56	3,508.98	2,064.58	5,573.56	3,508.98	2,064.58
Property Maintenance Services						
Building/Site Repair	4,160.88	4,182.11	(21.23)	4,160.88	4,182.11	(21.23)
Equipment & Furniture Repair	570.14	570.14	-	570.14	570.14	-
Grounds & Snow Removal	7,989.63	8,435.00	(445.38)	7,989.63	8,435.00	(445.38)
Janitorial Services	14,020.08	14,020.08	-	14,020.08	14,020.08	-
Trash Services	2,290.14	1,868.67	421.47	2,290.14	1,868.67	421.47
Property Maintenance Services Total:	29,030.86	29,076.00	(45.14)	29,030.86	29,076.00	(45.14)
Insurance						
Property Insurance	-	-	-	-	-	-
Insurance Total:	-	-	-	-	-	-
Utilities						
Electricity	3,921.70	3,921.70	-	3,921.70	3,921.70	-
Natural Gas	8,318.01	8,318.01	-	8,318.01	8,318.01	-
Water/Sewer	36.90	36.90	-	36.90	36.90	-
Utilities Total:	12,276.61	12,276.61	-	12,276.61	12,276.61	-
Professional Services						
Speaker & Program Stipends	355.00	355.00	-	355.00	355.00	-
Art & Other Exhibits	-	-	-	-	-	-
Architect & Engineering Services	-	-	-	-	-	-
Accounting & Auditing Services	-	-	-	-	-	-
Legal Services - General	300.00	300.00	-	300.00	300.00	-
Legal Services - Employment	27,490.00	27,490.00	-	27,490.00	27,490.00	-
Tax Collection Fees	-	-	-	-	-	-
Banking Fees	3,282.85	3,212.20	70.65	3,282.85	3,212.20	70.65
Benefits Administration	202.50	202.50	-	202.50	202.50	-
Other Professional Services	-	-	-	-	-	-
Professional Services Total:	31,630.35	31,559.70	70.65	31,630.35	31,559.70	70.65
Software Maintenance						
Software Maintenance	181,596.87	181,596.87	-	181,596.87	181,596.87	-
Software Maintenance Total:	181,596.87	181,596.87	-	181,596.87	181,596.87	-
Other Contract Services						
Temporary Contract Services	460.00	460.00	-	460.00	460.00	-
Online Services	68,953.18	68,953.18	-	68,953.18	68,953.18	-
Collection Development Services	-	-	-	-	-	-
Other Contract Services Total:	69,413.18	69,413.18	-	69,413.18	69,413.18	-
CONTRACT SERVICES Total:	330,041.70	327,951.60	2,090.10	330,041.70	327,951.60	2,090.10

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
LIBRARY MATERIALS						
New Books						
New Books	20,207.54	20,207.54	-	20,207.54	20,207.54	-
Standing Orders/Continuations	-	-	-	-	-	-
Book Rentals	363.44	98.15	265.29	363.44	98.15	265.29
New Books Total:	20,570.98	20,305.69	265.29	20,570.98	20,305.69	265.29
Periodicals						
Periodicals	-	-	-	-	-	-
Periodicals Total:	-	-	-	-	-	-
Audio-Visual Materials						
Movies	5,448.62	5,448.62	-	5,448.62	5,448.62	-
Read Along Audiobooks	6,560.00	6,344.10	215.90	6,560.00	6,344.10	215.90
Pre-Loaded Learning Tablets	5,092.50	5,050.35	42.15	5,092.50	5,050.35	42.15
Audiobooks	1,656.29	1,656.29	-	1,656.29	1,656.29	-
Other Audio-Visual Materials	109.40	109.40	-	109.40	109.40	-
Audio-Visual Materials Total:	18,866.81	18,608.76	258.05	18,866.81	18,608.76	258.05
Online Subscriptions						
Online Subscriptions	23,425.00	28,120.34	(4,695.34)	23,425.00	28,120.34	(4,695.34)
Online Subscriptions Total:	23,425.00	28,120.34	(4,695.34)	23,425.00	28,120.34	(4,695.34)
Inter-Library Delivery Service						
Search Ohio Delivery	-	-	-	-	-	-
Inter-Library Delivery Service Total:	-	-	-	-	-	-
Electronic Materials						
eBooks	17,867.38	17,161.95	705.43	17,867.38	17,161.95	705.43
Digital Music Services	-	-	-	-	-	-
Digital Video Services	18,183.74	17,607.88	575.86	18,183.74	17,607.88	575.86
Rokus	37.63	25.58	12.05	37.63	25.58	12.05
Electronic Materials Total:	36,088.76	34,795.41	1,293.35	36,088.76	34,795.41	1,293.35
Other Library Materials						
Culture Pass	687.50	680.00	7.50	687.50	680.00	7.50
Mobile Hotspots	946.55	946.55	-	946.55	946.55	-
Special Learning Kits	1,189.18	1,189.18	-	1,189.18	1,189.18	-
Board Game Collection	1,511.20	1,511.20	-	1,511.20	1,511.20	-
Other Library Materials Total:	4,334.43	4,326.93	7.50	4,334.43	4,326.93	7.50
LIBRARY MATERIALS Total:	103,285.97	106,157.13	(2,871.16)	103,285.97	106,157.13	(2,871.16)
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	2,887.40	2,887.40	-	2,887.40	2,887.40	-
Land Improvements Total:	2,887.40	2,887.40	-	2,887.40	2,887.40	-
Furniture & Equipment						
Furniture & Equipment	-	-	-	-	-	-
Computer Hardware & Software	13,033.89	13,033.89	-	13,033.89	13,033.89	-
Furniture & Equipment Total:	13,033.89	13,033.89	-	13,033.89	13,033.89	-
CAPITAL OUTLAY Total:	15,921.29	15,921.29	-	15,921.29	15,921.29	-

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended January 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	-	-	-	-	-	-
Trustee Dues	560.00	560.00	-	560.00	560.00	-
Library Membership & Dues Total:	560.00	560.00	-	560.00	560.00	-
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	-
State Sales Tax	1,253.21	1,253.21	-	1,253.21	1,253.21	-
Taxes & Assessments Total:	1,253.21	1,253.21	-	1,253.21	1,253.21	-
Refunds & Reimbursements						
Patron Refunds	125.00	110.88	14.12	125.00	110.88	14.12
Refunds & Reimbursements Total:	125.00	110.88	14.12	125.00	110.88	14.12
OTHER EXPENDITURES Total:	1,938.21	1,924.09	14.12	1,938.21	1,924.09	14.12
CONTINGENCY						
Contingency						
Contingency	-	-	-	-	-	-
Contingency Total:	-	-	-	-	-	-
CONTINGENCY Total:	-	-	-	-	-	-
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	-	-	-	-	-	-
Transfers Out Total:	-	-	-	-	-	-
TRANSFERS AND OTHER Total:	-	-	-	-	-	-
General Fund Total:	1,033,455.28	956,589.39	76,865.89	1,033,455.28	956,589.39	76,865.89

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended January 31, 2026

Year-to-Date - Last Three Years								
	Year to Date				Year to Date			
	2026	2025	\$ Change	% Change	2025	2024	\$ Change	% Change
GENERAL FUND:								
REVENUE								
Public Library Fund	259,183	286,062	(26,879)	-9.4%	286,062	206,632	79,430	38.4%
Operating Levy	138,677	103,880	34,796	33.5%	103,880	49,202	54,678	111.1%
Federal, State and Local Grants	-	-	-		-	-	-	
Patron Fees, and Supplies	18,790	10,053	8,737	86.9%	10,053	19,136	(9,083)	-47.5%
Interest Income	52,247	48,537	3,710	7.6%	48,537	49,626	(1,089)	-2.2%
Donations	18,826	12,445	6,381	51.3%	12,445	157	12,288	7826.5%
Refunds/Reimbursements	-	967	(967)	-100.0%	967	1,067	(100)	-9.4%
Miscellaneous	329	7	321	4341.6%	7	(3)	10	-346.7%
Total Revenue	488,051	461,951	26,100	5.6%	461,951	325,817	136,134	41.8%
EXPENDITURES								
Salaries	400,022	402,419	(2,397)	-0.6%	402,419	253,763	148,656	58.6%
Retirement	37,346	37,428	(82)	-0.2%	37,428	84,476	(47,048)	-55.7%
Insurance & Other Benefits	59,533	54,581	4,952	9.1%	54,581	54,444	137	0.3%
Supplies	7,734	8,681	(947)	-10.9%	8,681	12,766	(4,085)	-32.0%
Purchased / Contract Services	327,952	147,702	180,250	122.0%	147,702	67,634	80,068	118.4%
Library Materials	106,157	433,283	(327,126)	-75.5%	433,283	154,389	278,894	180.6%
Capital Outlay	15,921	35,163	(19,242)	-54.7%	35,163	8,963	26,200	292.3%
Other Expenditures	1,924	1,536	388	25.3%	1,536	1,136	400	35.2%
Transfers to Other Funds	-	-	-		-	0	0	
Total Expenditures	956,589	1,120,793	(164,204)	-14.7%	1,120,793	637,571	483,222	75.8%
Net Change in Fund Balance	(468,538)	(658,842)	190,304		(658,842)	(311,754)	(347,088)	

Budget versus Actual - Month and Year-to-Date								
	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	259,253	259,183	(70)	0.0%	259,253	259,183	(70)	0.0%
Operating Levy	118,744	138,677	19,932	16.8%	118,744	138,677	19,932	16.8%
Federal, State and Local Grants	0	0	0		0	0	0	
Patron Fees, and Supplies	13,585	18,790	5,205	38.3%	13,585	18,790	5,205	38.3%
Interest Income	50,000	52,247	2,247	4.5%	50,000	52,247	2,247	4.5%
Donations	18,075	18,826	751	4.2%	18,075	18,826	751	4.2%
Refunds/Reimbursements	450	0	(450)	-100.0%	450	0	(450)	-100.0%
Miscellaneous	17	329	312	1872.1%	17	329	312	1872.1%
Total Revenue	460,124	488,051	27,927	6.1%	460,124	488,051	27,927	6.1%
EXPENDITURES								
Salaries	462,944	400,022	62,922	13.6%	462,944	400,022	62,922	13.6%
Retirement	44,896	37,346	7,550	16.8%	44,896	37,346	7,550	16.8%
Insurance & Other Benefits	66,669	59,533	7,136	10.7%	66,669	59,533	7,136	10.7%
Supplies	7,758	7,734	24	0.3%	7,758	7,734	24	0.3%
Purchased / Contract Services	330,042	327,952	2,090	0.6%	330,042	327,952	2,090	0.6%
Library Materials	103,286	106,157	(2,871)	-2.8%	103,286	106,157	(2,871)	-2.8%
Capital Outlay	15,921	15,921	0	0.0%	15,921	15,921	0	0.0%
Other Expenditures	1,938	1,924	14	0.7%	1,938	1,924	14	0.7%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	0	0	0		0	0	0	
Total Expenditures	1,033,455	956,589	76,866	7.4%	1,033,455	956,589	76,866	7.4%
Net Change in Fund Balance	(573,332)	(468,538)	104,793		(573,332)	(468,538)	104,793	
Net Change in Fund Balance - Excluding Transfers	(573,332)	(468,538)	104,793		(573,332)	(468,538)	104,793	



P.O. Box 7177
Dublin, OH 43017

Return Service Requested

0003059-0003249 PDFE 001 ----- 894749



WASHINGTON CENTERVILLE PUBLIC LIBRARY
BD FD
ATTN JOHN MONTEITH
111 W SPRING VALLEY RD
CENTERVILLE, OH 45458

Client Services

- Call: 800-648-STAR (7827)
- Visit our website: www.tos.ohio.gov/star-ohio
- Funds Management
STAR Ohio
Columbus, OH 43260

Shareholder Message Center

STAR Ohio will be closed on Monday, February 16, 2026 for Presidents Day.

The STAR Ohio email address is now info@starohio.gov. Please notify your auditor's office and use this email for any/all STAR Ohio related requests to ensure timely processing.

As a reminder, a 24 hr. advanced notification is recommended for purchases and redemption transactions over \$100 million. Transactions can be scheduled in advance both online and via phone allowing you the freedom to plan your time effectively.

Enhancing Security Awareness for Your Investments:

In today's digital landscape, security awareness is paramount for local governments of all sizes. To help you strengthen your defenses, we've compiled a checklist of security awareness best practices:

1. **Regular Training:** Conduct ongoing cybersecurity training for all employees, emphasizing phishing awareness and safe online practices.
2. **Multi-Factor Authentication (MFA):** Implement MFA for all financial systems to add an additional layer of security beyond passwords.
3. **Secure Access Controls:** Ensure that access to investment platforms is restricted based on roles and responsibilities, regularly reviewing permissions.
4. **Data Encryption:** Use encryption for sensitive data both in transit and at rest, protecting it from unauthorized access.
5. **Incident Response Plan:** Develop and regularly update an incident response plan to address potential security breaches swiftly and effectively.
6. **Regular Software Updates:** Keep all software, including firewalls and anti-virus programs, up to date to defend against vulnerabilities.
7. **Monitor Transactions:** Regularly review and monitor transactions for unusual activity, enabling quick detection of potential fraud.
8. **Secure Communication Channels:** Utilize secure methods for communication regarding sensitive financial information, avoiding unsecured emails.

Most importantly, if you believe your account or credentials may have been compromised in any way (including a direct compromise or through a cybersecurity or phishing incident), please contact STAR Ohio at 1.800.648.STAR (7827) to have your account(s) flagged to monitor any suspicious activity.

ACCOUNT SUMMARY

Funds	Total Shares	Share Price	Share Value
STAR Ohio	6,949,055.630	\$1.0000	\$6,949,055.63

DISTRIBUTION SUMMARY

Funds	YTD Earnings	Reinvestment Option
	Income	Income
STAR Ohio	\$24,083.97	Reinvest

TRANSACTIONS

STAR Ohio Account Number: 30182

30 Day Yield = 3.84%

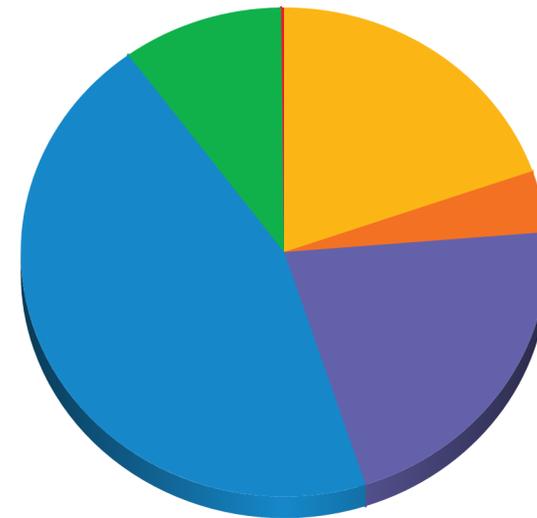
Date	Transaction Type	To/From Account Number	Shares	Share Price	Gross Amount	Share Value
	Beginning Shares Balance		7,674,971.660	\$1.00		\$7,674,971.66
01/20/2026	Redemption		(750,000.000)	\$1.00	(\$750,000.00)	6,924,971.66
01/30/2026	Income Dividend Reinvestment		24,083.970	\$1.00	\$24,083.97	6,949,055.63
	Closing Balance		6,949,055.630	\$1.00		\$6,949,055.63

Monthly Activity Summary

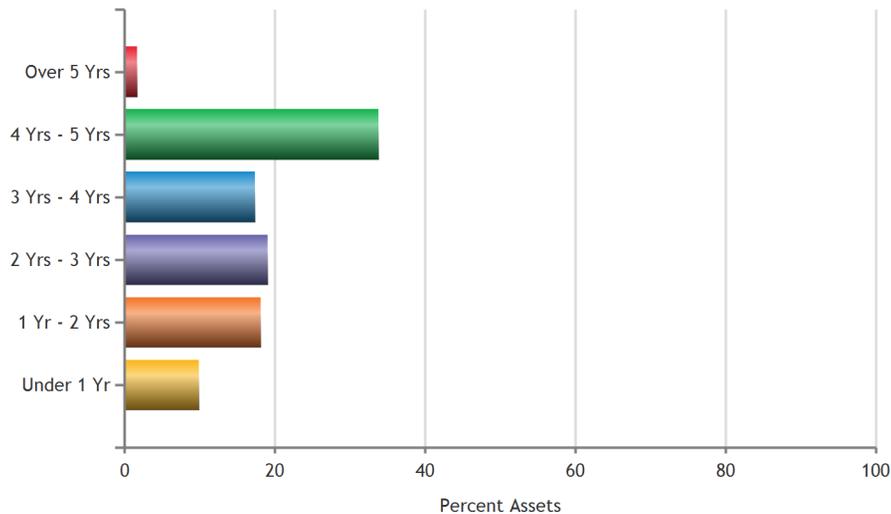
Since 1/1/2026

Beginning Book Value	10,345,208.02
Contributions	0.00
Withdrawals	0.00
Prior Month Management Fees	-875.54
Prior Month Custody Fees	-52.45
Realized Gains/Losses	0.00
Gross Interest Earnings	28,163.07
Ending Book Value	10,372,443.10

Portfolio Allocation as of 1/31/2026

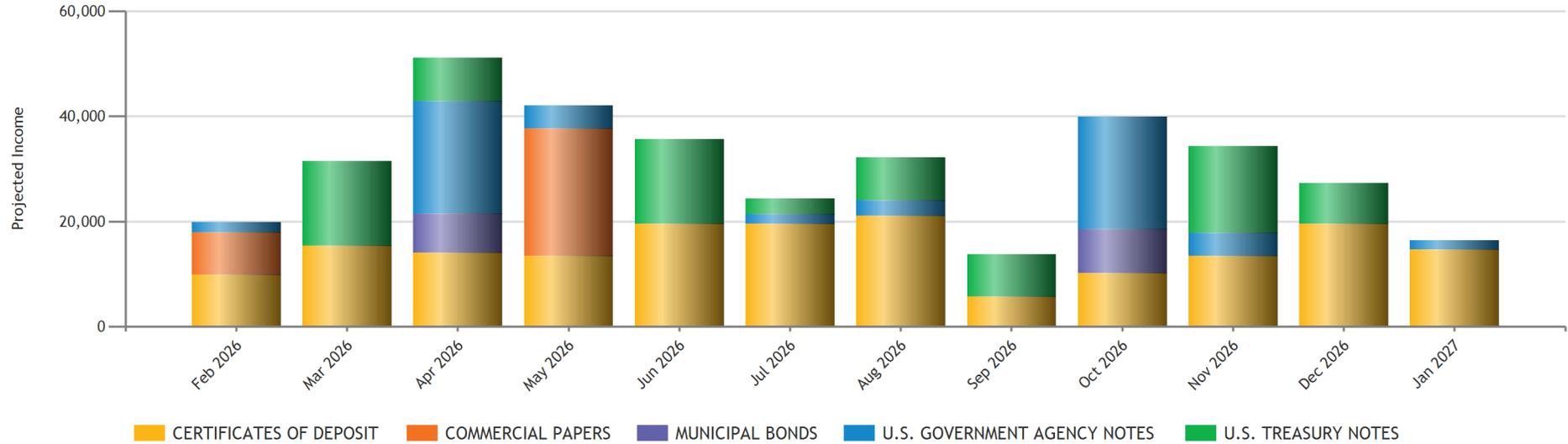


Distribution by Maturity



Allocation Information

Security Type	Market Value	% Assets	Yield	WAM
U.S. GOVERNMENT AGENCY NOTES	2,062,840.22	19.6	4.04	3.29
MUNICIPAL BONDS	428,688.42	4.1	3.94	4.38
U.S. TREASURY NOTES	2,239,077.37	21.3	4.04	3.64
CERTIFICATES OF DEPOSIT	4,723,561.79	44.9	3.87	2.76
COMMERCIAL PAPERS	1,040,400.95	9.9	4.26	0.24
MONEY MARKET FUNDS	19,360.79	0.2	3.55	0.00
Total	10,513,929.54	100.0	3.98	2.86



	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027
CERTIFICATES OF DEPOSIT	9,887	15,378	14,106	13,467	19,583	19,583	21,037	5,740	10,212	13,467	19,583	14,683
COMMERCIAL PAPERS	8,006	0	0	24,245	0	0	0	0	0	0	0	0
MUNICIPAL BONDS	0	0	7,395	0	0	0	0	0	8,372	0	0	0
U.S. GOVERNMENT AGENCY NOTES	1,965	0	21,341	4,380	0	1,750	3,008	0	21,341	4,380	0	1,750
U.S. TREASURY NOTES	0	16,106	8,250	0	16,000	3,000	8,156	8,000	0	16,500	7,750	0
Total	19,858	31,485	51,092	42,092	35,583	24,333	32,200	13,740	39,925	34,347	27,333	16,433
Grand Total	368,420											



Gross Monthly Income

Negative Amounts Represent Paid Accrued Interest

1/1/2026 - 1/31/2026

Pay-Date	CUSIP	Security	Amount
U.S. GOVERNMENT AGENCY NOTES			
1/20/2026	3133ETW29	Federal Farm Credit Bank 4.170% Due 8/19/2030	-706.58
1/27/2026	3136G4ZN6	Federal Natl Mtg Assoc 1.000% Due 7/27/2028	1,750.00
			1,043.42
U.S. TREASURY NOTES			
1/21/2026	91282CNX5	US Treasury Note 3.625% Due 8/31/2030	-3,579.92
			-3,579.92
CERTIFICATES OF DEPOSIT			
1/15/2026	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029	461.90
1/16/2026	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027	771.90
1/16/2026	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030	877.64
1/20/2026	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027	758.52
1/26/2026	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030	771.90
1/26/2026	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030	645.90
1/28/2026	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029	771.90
			5,059.66
COMMERCIAL PAPERS			
1/16/2026	06369MAG8	BMO 0.000% Due 1/16/2026	12,480.00
1/16/2026	62479MAG8	MUFG Bank 0.000% Due 1/16/2026	12,549.03
			25,029.03
MONEY MARKET FUNDS			
1/2/2026	USBMMF	First American Treasury Obligations Fund	610.88
			610.88
TOTAL INCOME			28,163.07



Realized Gains and Losses

1/1/2026 - 1/31/2026

Purchase Date	Close Date	Quantity	CUSIP	Security	Cost Basis	Proceeds	Total Gain/Loss
							0.00
Total Gains							0.00
Total Losses							0.00
Total					0.00	0.00	0.00

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
U.S. GOVERNMENT AGENCY NOTES											
300,000	3135G05Y5	Federal Natl Mtg Assoc 0.750% Due 10/8/2027	Aa1	AA+		278,373.00	286,464.46	3.85	1.65		4/24/2025
350,000	3136G4ZN6	Federal Natl Mtg Assoc 1.000% Due 7/27/2028	Aa1	AA+	4/27/2026	318,535.00	327,982.52	3.94	2.42		4/11/2025
150,000	3133EMX80	Federal Farm Credit Bank 1.230% Due 8/2/2028	Aa1	AA+	2/9/2026	140,837.85	140,603.53	3.57	2.41		10/27/2025
400,000	3133ETBF3	Federal Farm Credit Bank 4.000% Due 4/1/2030	Aa1	AA+		399,496.00	403,940.90	4.03	3.76		4/9/2025
300,000	3130B5TW8	Federal Home Ln Bank 4.540% Due 4/17/2030	Aa1	AA+	4/17/2026	300,000.00	299,236.33	4.54	3.75		4/17/2025
100,000	3133ETW29	Federal Farm Credit Bank 4.170% Due 8/19/2030	Aa1	AA+	5/19/2026	99,930.00	99,864.25	4.19	4.07		1/20/2026
250,000	3130B7YU2	Federal Home Ln Bank 4.325% Due 10/15/2030	Aa1	AA+	4/15/2026	250,000.00	249,426.18	4.33	4.17		10/15/2025
240,000	3133ETU62	Federal Farm Credit Bank 3.650% Due 11/12/2030	Aa1	AA+		239,565.60	238,451.53	3.69	4.32		11/12/2025
		Accrued Interest					16,870.53				
						2,026,737.45	2,062,840.22	4.04	3.29		
MUNICIPAL BONDS											
250,000	19951BCG7	City of Columbus, OH GO 3.666% Due 10/1/2028	Aaa	AAA		250,000.00	249,845.00	3.67	2.50		10/22/2025
175,000	19951BBV5	City of Columbus, OH GO 4.331% Due 10/1/2034	Aaa	AAA		175,000.00	174,238.75	4.33	7.08		10/22/2025
		Accrued Interest					4,604.67				
						425,000.00	428,688.42	3.94	4.38		
U.S. TREASURY NOTES											
200,000	91282CLK5	US Treasury Note 3.625% Due 8/31/2029	Aa1	AA+		197,976.56	199,656.25	3.88	3.28		4/21/2025
400,000	91282CLR0	US Treasury Note 4.125% Due 10/31/2029	Aa1	AA+		399,656.25	406,031.25	4.15	3.41		4/15/2025
400,000	91282CMA6	US Treasury Note 4.125% Due 11/30/2029	Aa1	AA+		399,749.98	406,015.62	4.14	3.50		4/15/2025
400,000	91282CGB1	US Treasury Note 3.875% Due 12/31/2029	Aa1	AA+		399,359.37	402,468.75	3.91	3.59		4/21/2025
400,000	91282CMU2	US Treasury Note 4.000% Due 3/31/2030	Aa1	AA+		396,421.88	404,093.75	4.20	3.76		4/15/2025
150,000	91282CHR5	US Treasury Note 4.000% Due 7/31/2030	Aa1	AA+		150,000.00	151,494.14	4.00	4.09		7/31/2025

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
250,000	91282CNX5	US Treasury Note 3.625% Due 8/31/2030	Aa1	AA+		248,203.11	248,496.10	3.80	4.12		1/21/2026
Accrued Interest								20,821.51			
						2,191,367.15	2,239,077.37	4.04	3.64		

CERTIFICATES OF DEPOSIT

229,000	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027				228,828.25	229,345.61	3.98	1.02	28453	8/20/2025
150,000	55316CDS2	M1 Bank, MO 3.900% Due 8/26/2027				149,850.00	150,207.68	3.95	1.49	9797	8/26/2025
245,000	70153RNU8	Parkway Bank and Trust, IL 4.000% Due 8/30/2027				244,877.50	245,917.48	4.03	1.50	19008	8/28/2025
245,000	27004PGY3	Eaglemark Savings Bank, NV 3.650% Due 10/15/2027				244,755.00	244,396.57	3.70	1.62	34313	10/15/2025
249,000	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027				248,751.00	248,414.13	3.73	1.63	57184	10/16/2025
245,000	06051XZ54	Bank of America NA, NC 3.650% Due 1/21/2028				244,755.00	244,285.19	3.70	1.88	3510	1/21/2026
245,000	178180HD0	City National Bank, CA 3.650% Due 1/24/2028				244,816.25	244,373.19	3.69	1.89	17281	1/23/2026
245,000	02589AHG0	American Express Nat'l Bank, UT 4.050% Due 5/8/2028				244,632.50	246,333.09	4.10	2.13	27471	5/7/2025
140,000	05612LES7	BMW Bank of North America, UT 3.950% Due 5/9/2028				139,790.00	140,431.77	4.00	2.13	35141	5/12/2025
145,000	38150V4Q9	Goldman Sachs Bank USA, NY 3.800% Due 8/21/2028				144,782.50	144,964.36	3.85	2.38	33124	8/19/2025
245,000	61690DWA2	Morgan Stanley Bank, UT 3.850% Due 8/28/2028				245,000.00	245,187.60	3.84	2.39	32992	12/15/2025
245,000	02007QAH4	Ally Bank, UT 3.750% Due 12/4/2028				244,632.50	244,612.17	3.80	2.65	57803	12/4/2025
245,000	05614FCR2	BNY Mellon, NA 3.650% Due 12/11/2028				244,387.50	244,019.61	3.74	2.68	7946	12/9/2025
249,000	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029				248,502.00	247,024.76	3.73	3.44	90250	10/28/2025
149,000	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029				148,702.00	147,708.11	3.73	3.55	17438	12/15/2025
249,000	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030				248,377.50	251,499.51	4.24	3.93	57449	6/16/2025
245,000	73319FDZ9	Poppy Bank, CA 4.000% Due 7/31/2030				244,387.50	245,893.69	4.06	4.08	57903	7/31/2025
245,000	32022WEG7	First Federal Bank, FL 3.800% Due 10/17/2030				245,000.00	243,891.57	3.83	4.20	31313	10/17/2025



Portfolio Holdings

1/31/2026

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
249,000	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030				248,502.00	246,286.60	3.72	4.26	1373	10/24/2025
195,000	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030				194,512.50	194,978.78	3.99	4.32	57565	11/26/2025
245,000	795451EE9	Sallie Mae Bank, UT 3.900% Due 12/10/2030				244,387.50	244,937.79	3.96	4.36	58177	12/11/2025
Accrued Interest							28,852.55				
						4,692,229.00	4,723,561.79	3.87	2.76		
COMMERCIAL PAPERS											
250,000	89119BBP0	TD Bank 0.000% Due 2/23/2026	P-1	A-1		241,993.75	249,375.25	4.41	0.06		5/29/2025
250,000	06054PEJ1	Bank of America 0.000% Due 5/18/2026		A-1		242,331.25	247,186.00	4.22	0.29		8/21/2025
300,000	63307MEJ4	National Bank CDA 0.000% Due 5/18/2026	P-1	A-1		291,101.83	296,668.20	4.18	0.29		8/28/2025
250,000	60689GEK8	Mizuho Securities 0.000% Due 5/19/2026	P-1	A-1		242,321.88	247,171.50	4.22	0.30		8/22/2025
Accrued Interest							0.00				
						1,017,748.71	1,040,400.95	4.26	0.24		
MONEY MARKET FUNDS											
	USBMMF	First American Treasury Obligations Fund				19,360.79	19,360.79	3.55	0.00		
						19,360.79	19,360.79	3.55	0.00		
Total Portfolio						10,372,443.10	10,513,929.54	3.98	2.86		

Washington-Centerville Public Library
Investment Schedules
For the Month Ended January 31, 2026

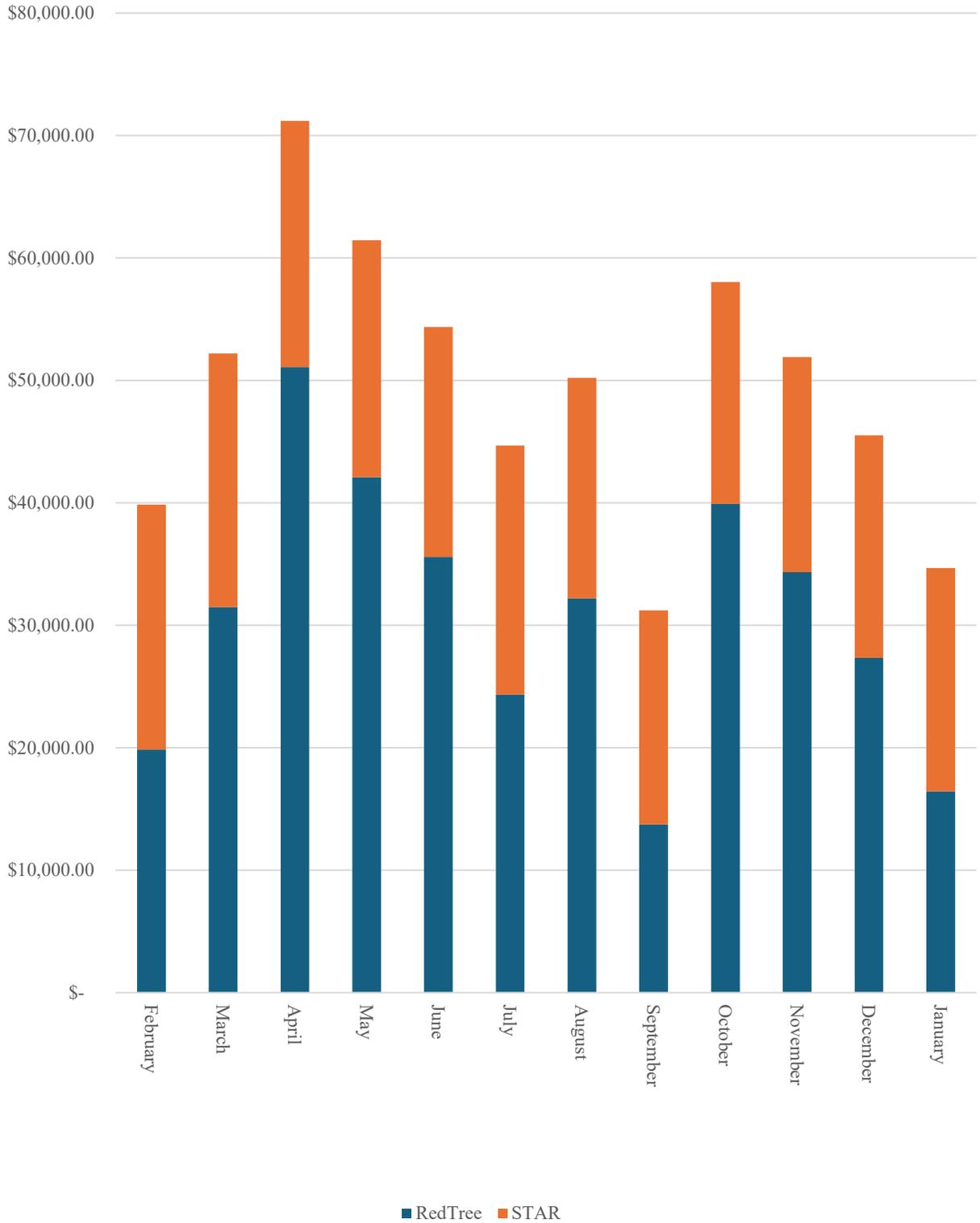
Interest Income - Year-to-Date

	US Bank/PNC	RedTree	STAR	Total
2026	\$ -	\$ 28,163.07	\$ 24,083.97	\$ 52,247.04
2025	2,433.58	-	46,103.88	48,537.46
Change - YTD	\$ (2,433.58)	\$ 28,163.07	\$ (22,019.91)	\$ 3,709.58

Interest Income Schedule - Next Twelve Months

	RedTree	STAR	Total
February	\$ 19,858.00	\$ 19,990.43	\$ 39,848.43
March	\$ 31,485.00	20,716.21	\$ 52,201.21
April	\$ 51,092.00	20,107.54	\$ 71,199.54
May	\$ 42,092.00	19,349.16	\$ 61,441.16
June	\$ 35,583.00	18,776.68	\$ 54,359.68
July	\$ 24,333.00	20,352.29	\$ 44,685.29
August	\$ 32,200.00	18,009.76	\$ 50,209.76
September	\$ 13,740.00	17,473.21	\$ 31,213.21
October	\$ 39,925.00	18,100.17	\$ 58,025.17
November	\$ 34,347.00	17,560.93	\$ 51,907.93
December	\$ 27,333.00	18,191.03	\$ 45,524.03
January	\$ 16,433.00	18,237.38	\$ 34,670.38
	\$ 368,421.00	\$ 226,864.80	\$ 595,285.80

Monthly Projected Investment Income - Next Twelve Months



Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
2601	1/30/2026	Kindred Spirits Investment Management, LLC	EFT	\$1,021.88
47150	1/23/2026	AES Ohio	Check	\$1,971.39
47151	1/23/2026	Amazon Capital Services, Inc.	Check	\$1,236.08
47152	1/23/2026	APG OFFICE FURNISHINGS	Check	\$1,885.24
47153	1/23/2026	CDW-G INC.	Check	\$907.65
47154	1/23/2026	CENTERVILLE ROTARY CLUB	Check	\$185.00
47155	1/23/2026	CHARTER COMMUNICATIONS	Check	\$159.99
47156	1/23/2026	DELL MARKETING L.P.	Check	\$6,388.74
47157	1/23/2026	HOME DEPOT CREDIT SERVICES	Check	\$833.04
47158	1/23/2026	KRONOS SAASHR, INC	Check	\$1,295.00
47159	1/23/2026	LEWIS & MICHAEL, INC.	Check	\$1,909.50
47160	1/23/2026	RUMPKE OF OHIO, INC.	Check	\$203.04
47161	1/23/2026	SILCO FIRE PROTECTION COMPANY	Check	\$13,662.00
47162	1/23/2026	STAPLES BUSINESS ADVANTAGE	Check	\$179.30
47163	1/23/2026	Trigon Imaging Solutions	Check	\$1,810.98
47164	1/30/2026	CDW-G INC.	Check	\$3,454.99
47165	1/30/2026	CENTERVILLE CITY SCHOOLS	Check	\$1,915.28
47166	1/30/2026	CENTERVILLE CITY SCHOOLS	Check	\$44,572.16
47167	1/30/2026	CHARTER COMMUNICATIONS	Check	\$125.00
47168	1/30/2026	Dayton International Peace Museum, Inc.	Check	\$680.00
47169	1/30/2026	DONNELTON MCCARTHY	Check	\$1,264.89
47170	1/30/2026	Group Sales Cincinnati Museum Center	Check	\$50.00
47171	1/30/2026	MARTIN J. GRUNDER JR., INC	Check	\$4,820.00
47172	1/30/2026	MONTGOMERY COUNTY TREASURER	Check	\$823.40
47173	1/30/2026	One America	Check	\$248.61
47174	1/30/2026	SIGN CONNECTION	Check	\$246.21
47175	1/30/2026	STAPLES BUSINESS ADVANTAGE	Check	\$546.55
47176	1/30/2026	TAFT, STETTINIUS & HOLLISTER	Check	\$27,490.00
47177	1/30/2026	WYCOM SYSTEMS INC.	Check	\$195.00
47178	2/6/2026	Computerized Meter Resetting System for FP	Check	\$2,000.00
47179	2/6/2026	AES Ohio	Check	\$1,413.65
47180	2/6/2026	AES Ohio	Check	\$31.12
47181	2/6/2026	BookPage	Check	\$2,818.80
47182	2/6/2026	CADRE COMPUTER RESOURCES CO.	Check	\$14,780.52
47183	2/6/2026	CenterPoint Energy	Check	\$257.09
47184	2/6/2026	CenterPoint Energy	Check	\$892.67
47185	2/6/2026	CenterPoint Energy	Check	\$1,501.59
47186	2/6/2026	CINTAS CORPORATION	Check	\$1,082.39
47187	2/6/2026	CREATIVE IMPRESSIONS, INC.	Check	\$902.97
47188	2/6/2026	DONNELTON MCCARTHY	Check	\$266.00
47189	2/6/2026	IGS Energy	Check	\$12,222.63
47190	2/6/2026	KATSAM LLC	Check	\$203.00
47191	2/6/2026	KORRECT PLUMBING CO INC.	Check	\$4,485.00
47192	2/6/2026	KROGER CO.	Check	\$2,925.00
47193	2/6/2026	MARTIN J. GRUNDER JR., INC	Check	\$11,151.00

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
47194	2/6/2026	MONTGOMERY COUNTY	Check	\$316.37
47195	2/6/2026	PARALLEL TECHNOLOGIES INC.	Check	\$34,953.16
47196	2/6/2026	RIECK MECHANICAL	Check	\$6,481.47
47197	2/6/2026	RUMPKE OF OHIO, INC.	Check	\$886.84
47198	2/6/2026	SILCO FIRE PROTECTION COMPANY	Check	\$348.00
47199	2/6/2026	TRANSFORMATIONS PLUS	Check	\$800.00
47200	2/6/2026	WESTERVILLE PUBLIC LIBRARY	Check	\$7,291.00
47201	2/12/2026	U.S. BANK	Check	\$7,429.02
47201	2/12/2026	U.S. BANK	Check	\$90.00
47202	2/12/2026	AES Ohio	Check	\$582.63
47203	2/12/2026	CenterPoint Energy	Check	\$3,300.07
47204	2/12/2026	CHARTER COMMUNICATIONS	Check	\$135.38
47205	2/12/2026	CHARTER COMMUNICATIONS	Check	\$504.00
47206	2/12/2026	DEMCO, INC.	Check	\$414.30
47207	2/12/2026	DIGITAL FRINGE	Check	\$88.38
47208	2/12/2026	RUMPKE OF OHIO, INC.	Check	\$208.30
47209	2/12/2026	STAPLES BUSINESS ADVANTAGE	Check	\$144.74
47210	2/12/2026	T-Mobile	Check	\$955.31
47211	2/17/2026	BIBLIOTHECA, LLC	Check	\$9,268.00
47212	2/17/2026	BRODART CO.	Check	\$21,462.02
47213	2/17/2026	CDW-G INC.	Check	\$1,940.42
47214	2/17/2026	COLUMBUS METROPOLITAN LIBRARY	Check	\$348,100.00
47215	2/17/2026	CREATIVE IMPRESSIONS, INC.	Check	\$866.00
47216	2/17/2026	DELL MARKETING L.P.	Check	\$9,228.84
47217	2/17/2026	DONNELSON MCCARTHY	Check	\$200.95
47218	2/17/2026	Elizabeth A. Crawford	Check	\$14.99
47219	2/17/2026	ERIN CATHLEEN BRANDON	Check	\$45.22
47220	2/17/2026	GLEASON PROPERTY SERVICES, LLC	Check	\$11,718.00
47221	2/17/2026	Jerome Michael Condron	Check	\$19.99
47222	2/17/2026	Judith A Garlow	Check	\$18.95
47223	2/17/2026	KANOPY, INC.	Check	\$2,035.00
47224	2/17/2026	LEWIS & MICHAEL, INC.	Check	\$1,909.50
47225	2/17/2026	LWC INC.	Check	\$8,936.37
47226	2/17/2026	Mark Spaulding Construction Company	Check	\$188,223.62
47227	2/17/2026	MIDWEST TAPE	Check	\$32,147.23
47228	2/17/2026	NATIONAL AUDUBON SOCIETY, INC.	Check	\$800.00
47229	2/17/2026	OVERDRIVE, INC.	Check	\$4,327.09
47230	2/17/2026	PLAYAWAY PRODUCTS, LLC	Check	\$239.90
47231	2/17/2026	SILCO FIRE PROTECTION COMPANY	Check	\$4,554.00
47232	2/17/2026	UNIQUE MANAGEMENT SERVICES INC	Check	\$410.50
47233	2/17/2026	VALUELINE INSTITUTIONAL SERVIC	Check	\$7,725.00
47234	2/17/2026	WEX Health, Inc.	Check	\$125.00
47235	2/17/2026	WYSO	Check	\$210.00
47236	2/17/2026	YEKATERINA DIAS	Check	\$25.99
2026000014	1/23/2026	OPERS	EFT	\$37,345.64

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
2026000015	1/23/2026	OPERS	EFT	\$0.04
2026000016	1/30/2026	INTERNAL REVENUE SERVICE	EFT	\$1,875.96
2026000017	1/30/2026	U.S. BANK	EFT	\$745.07
2026000018	1/30/2026	Merchant eSolutions	EFT	\$233.90
2026000019	1/30/2026	Nayax	EFT	\$475.78
2026000020	1/30/2026	OHIO BUSINESS GATEWAY	EFT	\$1,253.21
2026000021	1/30/2026	PAYPAL, INC	EFT	\$735.57
2026000022	2/2/2026	HealthEquity	EFT	\$7,448.46
2026000023	2/13/2026	INTERNAL REVENUE SERVICE	EFT	\$1,754.93
2026000024	2/17/2026	A.J. SCHWAB	EFT	\$25.52
2026000025	2/17/2026	ANNE WACHS	EFT	\$37.86
2026000026	2/17/2026	CHRIS J. EDDINGTON	EFT	\$123.68
2026000027	2/17/2026	Caitlin Spratt	EFT	\$9.00
2026000028	2/17/2026	DAVE KENT	EFT	\$31.63
2026000029	2/17/2026	Laura Fitzpatrick	EFT	\$18.76
2026000030	2/17/2026	SCOTT ROYAL	EFT	\$9.28
2026000031	2/17/2026	LAUREN RURA	EFT	\$163.73
2026000032	2/17/2026	WILLIAM MENKER	EFT	\$52.79
2026000033	2/17/2026	Gregg McCullough	EFT	\$9.28
2026000034	2/17/2026	JAMIE GARCIA	EFT	\$4.64
2026000035	2/17/2026	Katherine Watson	EFT	\$27.70
2026000036	2/17/2026	Abigail E. Neuman	EFT	\$19.60
2026000037	2/17/2026	KATHY O'NEILL	EFT	\$5.22
2026000038	2/17/2026	Rachel Knight	EFT	\$6.96
2026000039	2/17/2026	RUTH ANNE ATTALLA	EFT	\$27.28
2026000040	2/17/2026	KATHERINE GOETZ	EFT	\$114.65
2026000041	2/17/2026	Lauren Barrera	EFT	\$22.00
2026000042	2/17/2026	COLEEN PITZER	EFT	\$20.40
2026000043	2/17/2026	GARY BERRY	EFT	\$90.44
		Payroll #2	ACH	134,022.46
		Payroll #3	ACH	134,276.61
Grand Total				<u><u>\$ 1,217,483.95</u></u>

New Business

RESOLUTION NO. 026-004

ESTABLISHING RETAINAGE BANK ACCOUNT

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on February 17, 2026 at 7:00 pm at the Woodbourne Library with the following members present:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

_____ moved, _____ seconded the following resolution:

WHEREAS, the Board of Trustees of the Washington-Centerville Public Library endeavored to modernize the Centerville Library

WHEREAS, the cost of the project is funded with Capital Project Funds that have accumulated over the years, and

WHEREAS, the construction project began in early 2025 and is anticipated to be completed in late summer 2016, and

WHEREAS, the project has progressed to the point where the establishment of a separate bank account for the retainage portion of the contract is necessary; therefore,

BE IT RESOLVED by the Board of Trustees of the Washington-Centerville Public Library:

To direct the Fiscal Officer to work with the bank to establish this account with the same signers as our main accounts.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

Passed: February 17, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on February 17, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer, Board of Trustees

RESOLUTION NO. 026-005

**AUTHORIZING THE EXECUTION OF THEN & NOW CERTIFICATES RELATED TO
PURCHASE ORDER NO. 2026-00168**

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on February 17, 2026 at 7:00 pm at the Woodbourne Library with the following members present:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

_____ moved, _____ seconded of the following resolution:

Whereas, Ohio Rev. Code § 5705.41 (D) requires that all expenditures being properly encumbered at the time of commitment, and when this is not possible, the taxing authority is able to authorize the drawing of a warrant for these amounts based on the Fiscal Officer being able to certify that at both the time of commitment (Then) and at the current time (Now) the funds were available to pay the expenditure.

Whereas, the amount exceeds three thousand dollars, and requires the approval of the Board of Trustees to authorize the payment of said expenditure, within thirty days.

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes the drawing of a warrant in payment through:

PO #	PO Date	Invoice Date	Payment Date	Vendor	Amount
2026-00168	1/16/2026	12/16/2026	1/30/2026	TAFT, STETTINIUS & HOLLISTER	\$ 21,808.75
Total					\$ 21,808.75

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

Passed: February 17, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on February 17, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer

February 17, 2026

Legal Advertising
Cox Ohio Publishing

VIA EMAIL: legals.legals@coxinc.com

We are required by state statute to publish a notice that the annual financial report is complete and available for inspection.

The following is the notice I would like to run one time in the legal ads section of the Dayton Daily News:

NOTICE

The unaudited 2025 annual financial report of the Washington-Centerville Public Library has been completed. The report is available by appointment at the Office of the Fiscal Officer, 561 Congress Park Dr., Centerville, OH 45459.

Please email me at jmonteith@wclibrary.info with a cost for the ad. If you have any questions about the ad, you can reach me between the hours of 8:00 a.m. – 4:30 p.m. Monday – Friday.

Thank you.

Sincerely,

John Monteith
Fiscal Officer

BUDGET ADJUSTMENT WORKFLOW: [Budget Adjustment - One Step](#)

NUMBER:

DESCRIPTION: **Transfer from Program Supplies to Speaker Stipends**

AUTHORIZATION REFERENCE:

JOURNAL DATE: **2/17/2026**

SUPPLEMENTAL:

HAS ATTACHMENTS:

CREATED DATE: **2/14/2026**

GL JOURNAL: [N/A](#)

ORIGINATOR: [John Monteith](#)

WORKFLOW STATE: **Draft**

CURRENT QUEUE: [N/A](#)

TOTAL VALUE: **\$5,150.00**

Adjustment Lines

Workflow Histories

Attachments

Drag a column header here to group by that column

<input type="checkbox"/>		FROM ACCOUNT <input type="text"/>	TO ACCOUNT <input type="text"/>	YEAR <input type="text"/>	AMOUNT <input type="text"/>	JUSTIFICATION <input type="text"/>	SUPPLEMENTAL <input type="text"/>	FILTER <input type="text"/>
<input type="checkbox"/>		101.11.52120 (PROGRAM SUPPLIES-ADULT SERVICES)	101.11.53720 (SPEAKER/PROGRAM STIPENDS-ADULT-CV)	2026	\$2,575.00	Incorrectly budgeted to program supplies. Outside presenter should be paid as contracted service not supplies	<input type="checkbox"/>	Apply
<input type="checkbox"/>		101.12.52120 (Program Supplies - Youth)	101.12.53720 (Speaker/Program Stipend - Youth Services)	2026	\$2,575.00	Incorrectly budgeted to program supplies. Outside presenter should be paid as contracted service not supplies	<input type="checkbox"/>	
					\$5,150.00			

Monthly Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
CIRCULATION												
Total Circulation	49,819	15,027	-69.8%	40,107	59,036	47.2%	13	3	-76.9%	137,383	125,230	-8.8%
APPLICANT REGISTRATION												
Total Registrations	371	291	-21.6%	222	226	1.8%				593	517	-12.8%
LIBRARY CARDHOLDERS												
Total Library Cardholders										61,442	63,342	3.1%
VISITORS												
Building Visitors	14,051	2,714	-80.7%	12,525	16,303	30.2%	1,630	1,361	-16.5%	28,206	20,378	-27.8%
Website Visitors										271,889	135,601	-50.1%
Total Visitors										300,095	155,979	-48.0%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	3,332	2,972	-10.8%	3,582	772	-78.4%	1,756	388	-77.9%	8,670	4,132	-52.3%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PROGRAMS*												
Adult Programs	23	16	-30.4%	11	16	45.5%	4	3	-25.0%	38	35	-7.9%
Adult Attendees	340	144	-57.6%	187	363	94.1%	243	215	-11.5%	770	722	-6.2%
General Programs	0	0	0.0%	0	4	0.0%	0	0	0.0%	0	4	0.0%
General Attendees	0	0	0.0%	0	643	0.0%	0	0	0.0%	0	643	0.0%
Children's (Ages 0-5) Programs	32	29	-9.4%	1	2	100.0%	0	0	0.0%	33	31	-6.1%
Children's (Ages 0-5) Attendees	679	877	29.2%	20	70	250.0%	0	0	0.0%	699	947	35.5%
Children's (Ages 6-11) Programs	7	7	0.0%	1	3	200.0%	0	0	0.0%	8	10	25.0%
Children's (Ages 6-11) Attendees	83	162	95.2%	19	52	173.7%	0	0	0.0%	102	214	109.8%
Teen (Ages 12-18) Programs	6	6	0.0%	0	1	0.0%	0	0	0.0%	6	7	16.7%
Teen (Ages 12-18) Attendees	120	103	-14.2%	0	20	0.0%	0	0	0.0%	120	123	2.5%
Total Library Programs	68	58	-14.7%	13	26	100.0%	4	3	-25.0%	85	87	2.4%
Total Library Program Attendees	1,222	1,286	5.2%	226	1,148	408.0%	243	215	-11.5%	1,691	2,649	56.7%

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PRINT CIRCULATION												
Adult Books	15,684	2,867	-81.7%	13,057	19,301	47.8%	9	3	-66.7%	28,750	22,171	-22.9%
Juvenile Books	20,428	9,715	-52.4%	13,915	19,580	40.7%	2	0	-100.0%	34,345	29,295	-14.7%
Off Line Transactions										16	7	-56.3%
Periodicals	1,221	114	-90.7%	1,127	1,685	49.5%	0	0	0.0%	2,348	1,799	-23.4%
Young Adult Books	1,401	689	-50.8%	1,118	1,503	34.4%	2	0	-100.0%	2,521	2,192	-13.1%
Total Print Circulation	38,734	13,385	-65.4%	29,217	42,069	44.0%	13	3	-76.9%	67,980	55,464	-18.4%
AV CIRCULATION												
Audiobooks	1,916	772	-59.7%	1,641	2,273	38.5%				3,557	3,045	-14.4%
Movies (DVDs/Blu-rays)	7,862	212	-97.3%	7,613	10,482	37.7%				15,475	10,694	-30.9%
Music (Compact Discs)	153	N/A	0.0%	520	981	88.7%				673	981	45.8%
Total AV Circulation	9,931	984	-90.1%	9,774	13,736	40.5%				19,705	14,720	-25.3%
LIBRARY OF THINGS CIRCULATION												
Board Games	469	295	-37.1%	481	1,277	165.5%	0	0	0.0%	950	1,572	65.5%
Library Bags	66	27	-59.1%	55	124	125.5%				121	151	24.8%
Cultural Passes	16	19	18.8%	16	59	268.8%	0	0	0.0%	32	78	143.8%
Hotspots	13	14	7.7%	27	18	-33.3%	0	0	0.0%	40	32	-20.0%
Kits	97	61	-37.1%	130	211	62.3%	0	0	0.0%	227	272	19.8%
Streaming Devices	66	53	-19.7%	47	116	146.8%	0	0	0.0%	113	169	49.6%
Streaming Device+Hotspot Combos	11	3	-72.7%	6	12	100.0%	0	0	0.0%	17	15	-11.8%
Preloaded Tablets (Launchpads)	400	179	-55.3%	354	589	66.4%				754	768	1.9%
Audio Figurines (Tonies)*	N/A	N/A	0.0%	N/A	825	0.0%				0	825	0.0%
Total Library of Things Circulation	1,138	651	-42.8%	1,116	3,231	189.5%	0	0	0.0%	2,254	3,882	72.2%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	24,509	3,414	-86.1%	22,047	32,540	47.6%	9	3	-66.7%	46,565	35,957	-22.8%
Juvenile Circulation	23,909	10,924	-54.3%	16,892	24,816	46.9%	2	0	-100.0%	40,803	35,740	-12.4%
Young Adult Circulation	1,401	689	-50.8%	1,168	1,680	43.8%	2	0	-100.0%	2,571	2,369	-7.9%
Total Physical Circulation	49,819	15,027	-69.8%	40,107	59,036	47.2%	13	3	-76.9%	89,939	74,066	-17.6%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed*										1,389	26	-98.1%
DIGITAL CIRCULATION												
eAudiobooks										18,598	21,335	14.7%
eBooks										19,844	20,772	4.7%
eMusic										344	389	13.1%
eVideo										2,577	3,351	30.0%
eZines (Digital Magazines)										4,692	5,291	12.8%
Total Digital Circulation										46,055	51,138	11.0%

NOTES:*

Centerville Library - renovation Mar 2025-Mar 2026; most Adult & Teen materials in storage; Juvenile materials in storage between Feb-Mar 2026

SearchOhio temporarily unavailable - starting Aug 2025

February 2026 Board Packet

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
CIRCULATION												
Total Circulation	49,819	15,027	-69.8%	40,107	59,036	47.2%	13	3	-76.9%	137,383	125,230	-8.8%
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Total Visitors										300,095	155,979	-48.0%
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Total Patron Assistance	3,332	2,972	-10.8%	3,582	772	-78.4%	1,756	388	-77.9%	8,670	4,132	-52.3%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PROGRAMS*												
Adult Programs	23	16	-30.4%	11	16	45.5%	4	3	-25.0%	38	35	-7.9%
Adult Attendees	340	144	-57.6%	187	363	94.1%	243	215	-11.5%	770	722	-6.2%
General Programs	0	0	0.0%	0	4	0.0%	0	0	0.0%	0	4	0.0%
General Attendees	0	0	0.0%	0	643	0.0%	0	0	0.0%	0	643	0.0%
Children's (Ages 0-5) Programs	32	29	-9.4%	1	2	100.0%	0	0	0.0%	33	31	-6.1%
Children's (Ages 0-5) Attendees	679	877	29.2%	20	70	250.0%	0	0	0.0%	699	947	35.5%
Children's (Ages 6-11) Programs	7	7	0.0%	1	3	200.0%	0	0	0.0%	8	10	25.0%
Children's (Ages 6-11) Attendees	83	162	95.2%	19	52	173.7%	0	0	0.0%	102	214	109.8%
Teen (Ages 12-18) Programs	6	6	0.0%	0	1	0.0%	0	0	0.0%	6	7	16.7%
Teen (Ages 12-18) Attendees	120	103	-14.2%	0	20	0.0%	0	0	0.0%	120	123	2.5%
Total Library Programs	68	58	-14.7%	13	26	100.0%	4	3	-25.0%	85	87	2.4%
Total Library Program Attendees	1,222	1,286	5.2%	226	1,148	408.0%	243	215	-11.5%	1,691	2,649	56.7%

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PRINT CIRCULATION												
Adult Books	15,684	2,867	-81.7%	13,057	19,301	47.8%	9	3	-66.7%	28,750	22,171	-22.9%
Juvenile Books	20,428	9,715	-52.4%	13,915	19,580	40.7%	2	0	-100.0%	34,345	29,295	-14.7%
Off Line Transactions										16	7	-56.3%
Periodicals	1,221	114	-90.7%	1,127	1,685	49.5%	0	0	0.0%	2,348	1,799	-23.4%
Young Adult Books	1,401	689	-50.8%	1,118	1,503	34.4%	2	0	-100.0%	2,521	2,192	-13.1%
Total Print Circulation	38,734	13,385	-65.4%	29,217	42,069	44.0%	13	3	-76.9%	67,980	55,464	-18.4%
AV CIRCULATION												
Audiobooks	1,916	772	-59.7%	1,641	2,273	38.5%				3,557	3,045	-14.4%
Movies (DVDs/Blu-rays)	7,862	212	-97.3%	7,613	10,482	37.7%				15,475	10,694	-30.9%
Music (Compact Discs)	153	N/A	0.0%	520	981	88.7%				673	981	45.8%
Total AV Circulation	9,931	984	-90.1%	9,774	13,736	40.5%				19,705	14,720	-25.3%
LIBRARY OF THINGS CIRCULATION												
Board Games	469	295	-37.1%	481	1,277	165.5%	0	0	0.0%	950	1,572	65.5%
Library Bags	66	27	-59.1%	55	124	125.5%				121	151	24.8%
Cultural Passes	16	19	18.8%	16	59	268.8%	0	0	0.0%	32	78	143.8%
Hotspots	13	14	7.7%	27	18	-33.3%	0	0	0.0%	40	32	-20.0%
Kits	97	61	-37.1%	130	211	62.3%	0	0	0.0%	227	272	19.8%
Streaming Devices	66	53	-19.7%	47	116	146.8%	0	0	0.0%	113	169	49.6%
Streaming Device+Hotspot Combos	11	3	-72.7%	6	12	100.0%	0	0	0.0%	17	15	-11.8%
Preloaded Tablets (Launchpads)	400	179	-55.3%	354	589	66.4%				754	768	1.9%
Audio Figurines (Tonies)*	N/A	N/A	0.0%	N/A	825	0.0%				0	825	0.0%
Total Library of Things Circulation	1,138	651	-42.8%	1,116	3,231	189.5%	0	0	0.0%	2,254	3,882	72.2%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	24,509	3,414	-86.1%	22,047	32,540	47.6%	9	3	-66.7%	46,565	35,957	-22.8%
Juvenile Circulation	23,909	10,924	-54.3%	16,892	24,816	46.9%	2	0	-100.0%	40,803	35,740	-12.4%
Young Adult Circulation	1,401	689	-50.8%	1,168	1,680	43.8%	2	0	-100.0%	2,571	2,369	-7.9%
Total Physical Circulation	49,819	15,027	-69.8%	40,107	59,036	47.2%	13	3	-76.9%	89,939	74,066	-17.6%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed*										1,389	26	-98.1%
DIGITAL CIRCULATION												
eAudiobooks										18,598	21,335	14.7%
eBooks										19,844	20,772	4.7%
eMusic										344	389	13.1%
eVideo										2,577	3,351	30.0%
eZines (Digital Magazines)										4,692	5,291	12.8%
Total Digital Circulation										46,055	51,138	11.0%

NOTES:*

Centerville Library - renovation Mar 2025-Mar 2026; most Adult & Teen materials in storage; Juvenile materials in storage between Feb-Mar 2026

SearchOhio temporarily unavailable - starting Aug 2025

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