

Washington-Centerville Public Library
Board of Library Trustees
June 16, 2026
Centerville Library Conference Room

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**Washington-Centerville Public Library
Board Meeting Agenda
June 16, 2026
Centerville Library**

- 1 Call to Order - Board President**
- 2 Roll Call**
- 3 Hearing of the Public**
- 4 Committee Reports**
 - **Foundation Committee**
- 5 Director's Report**
 - **Facilities**
 - **Personnel**
 - **Collections / Programs / Services**
 - **Other**

 - **ACTION ITEM:**
Approval of Personnel Actions
- 6 Fiscal Officer's Report**
 - **ACTION ITEM:**
Approval of the May 19, 2026, Meeting Minutes

 - **ACTION ITEM:**
Monthly Financial Report

 - **ROLL CALL VOTE:**
Payment of June Expenditures
- 7 New/Old Business - None**
 - a. **ACTION ITEM:**
Foundation Bylaws Revisions

 - b. **ACTION ITEM:**
Approval of Cybersecurity Policy

 - c. **ROLL CALL VOTE:**
Res. No. 026-007: Resolution of Appreciation to the Noon Optimist Club of Centerville

**Washington-Centerville Public Library
Board Meeting Agenda
June 16, 2026
Centerville Library**

- d. **ACTION ITEM:**
Legal Advertisement and Banking Request for Proposal

- 8 **ACTION ITEM:**
Meeting Adjournment

Upcoming Meeting Schedule

Board/Committee Meetings

Date	Meeting	Time	Location
June 29, 2026	Joint Public Entities	5:30 PM	Golf Club at Yankee Trace
July 21, 2026	Board of Trustees	7:00 PM	Centerville Conference Room
August 18, 2026	Board of Trustees	7:00 PM	Centerville Conference Room
September 15, 2026	Executive Committee	6:30 PM	Centerville Conference Room
September 15, 2026	Board of Trustees	7:00 PM	Centerville Conference Room

Friends:

Date	Meeting	Time	Location
July 7, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room
August 4, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room
September 1, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room
October 6, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room

Personnel Actions

**Washington-Centerville Public Library
Personnel Action Appendix
June 16, 2026**

NEW HIRES / PROMOTION / POSITION CHANGE / END OF PROVISIONARY (EOP)

Name	Department	Position	Pay Rate	Hours	Effective Date	Action
Emily Bowman	Public Services	Summer Shelving Assistnt	\$11.00	12	6/9/2026	New Hire
Melina Meade	Public Services	Summer Shelving Assistnt	\$11.00	12	6/9/2026	New Hire
Don Salvatore	Human Resources	Manager	\$44.57	40	5/17/2026	EOP
Graham Dostal	Systems	Team Leader	\$35.53	40	5/24/2026	Position Change
Lauren Rura	Outreach	Outreach Agent	\$27.33	40	5/18/2026	Position Change
Katherine Watson	Outreach	Outreach Agent	\$27.33	40	5/18/2026	Position Change
Larry Yung	Creativity Commons	Team Leader	\$28.50	40	5/11/2026	Position Change

CHANGE IN STATUS

Name	Department	Position	Reason	Effective Date
Darrilynn Brewater	Creativity Commons	Makerspace Associate	Elimination of Liaison Position	5/11/2026
Debra Dockins	Administration	Executive Coordinator	Moved to Salaried/Exempt Position	6/15/2026
Alexandra Woods	Adult Services	Library Specialist 2	Completion of MLIS Degree	5/11/2026

RETIREMENT / RESIGNATION / TERMINATION

Name	Department	Position	Effective Date	Action
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None

Board Minutes and Attachments

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

May 19, 2026

CALL TO ORDER

The regular Board of Trustees meeting for May 2026 was held at the Centerville Library. Board President Carol Herrick called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Absent**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mr. Falkner, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Absent**; Mr. Seyer, **Present**; also Mrs. Fultz, Library Director, and Mr. Monteith, Fiscal Officer; and members of the public.

BOARD MEMBER COMMENTS

Mrs. Herrick wanted to commend leadership and staff for winning the Better Business Bureau's 2026 Torch Award for Ethics. She specifically commended the work of Teri Herbstreit in preparing the library's application and presentation. Mr. Seyer followed up on this stating that this award takes a lot of work and effort, and that the staff needed to put in a lot of time to prepare and ultimately win this award.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

COMMITTEE REPORTS

Mrs. Cline stated that the Foundation Committee has met several times recently. They have been working on revisions to the Foundation Bylaws that were previously approved. They are hoping to be able to approve the revisions later in the meeting. This led to a discussion about the proposed revisions. As there were some concerns and additional revisions that the board felt necessary, Mrs. Cline stated that she would motion to table this until next month.

DIRECTOR'S REPORT

- **FACILITIES**
 - Centerville Library
 - More furniture delivered
 - Contractor working Saturdays
 - Woodbourne Library
 - Pollinator garden has been planted
 - Legacy Administration Building
- **COLLECTIONS/SERVICES/PROGRAMS**
 - SearchOhio – joint letter from several library Directors
 - Library Card Design Contest – for limited edition commemorative card
 - Over 100 design entries

- Over 300 votes online
 - Voting closes Friday
 - Summer Reading Club kickoff event
 - Saturday, May 30
 - 1:00 – 4:00
 - Schoolhouse Park
- **OTHER**
 - HB 420 – in hearing tomorrow
 - Provided opponent testimony
 - Optimist donation
 - \$50,000 to fund interactive wall, outdoor interactives, and Creativity Commons equipment
 - Friends
 - Annual meeting – June 7 at 4:30
 - Heavier Than Air Brewery
 - Will present check for Creativity Commons donation

PERSONNEL ACTIONS

The Personnel Actions Report since the beginning of the year was presented. It was noted that there had been a significant amount of hiring since the beginning of the year. This was all planned in the 2026 Appropriations. Mr. Monteith stated that this was moved to the Director’s Report since Human Resources falls under the Library Director. Previously, it was an appendix to the Fiscal Officer’s report.

Mrs. Cline moved to approve the Personnel Actions Report as presented. Mrs. Denison seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

FISCAL OFFICER’S REPORT

- a. Approval of the April 21, 2026 Meeting Minutes

Mrs. Herrick asked the Board if there were any additions, corrections or revisions necessary to the minutes as presented.

Mr. Seyer moved for the approval of the April 21, 2026 Meeting Minutes. Mrs. Cline seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 1 (Falkner)

The motion is approved.

- b. Mr. Monteith presented the monthly financial report for April 2026, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, April Bank Reconciliation, and Monthly Investment Report for the board’s review and approval.

Mr. Falkner moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mr. Seyer seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion is approved.

- c. Payment of May 2026 Expenditures

Mr. Monteith presented the check register for the period of April 23, 2026 through May 19, 2026.

Mrs. Denison moved to approve the payment of expenditures, and Mr. Falkner seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The motion is approved.

NEW/OLD BUSINESS

- a. **Foundation Bylaw Revisions**

Mrs. Cline moved to table the Foundation Bylaw Revisions until a future meeting. Mrs. Denison seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion to table is approved.

b. **Res. No. 026-006: Approval of Interfund Transfers**

Mr. Monteith stated that this resolution and the associated transfers were accounted for in the 2026 Appropriations. The transfers are now being made due to the upcoming expenditures in the LSTA Grant fund. Rather than make the transfer to the Building Fund at a different time, we are asking for both transfers to be made at this time.

Mr. Falkner moved for the approval of Res. No. 026-006. Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The resolution is approved

c. **Approval of Signage Package**

Mrs. Fultz presented the signage package for the Centerville Library. There were three bids received for the signage package. It is the recommendation that we go with SpeedPro Dayton for the signage package. Their bid was \$32,678. LWC has recommended that we include a contingency in the amount the board approves, which will allow management to respond to small fluctuations in pricing without needing to come back to the board prior to approval. Not including the contingency could result in additional delays while awaiting board approval.

We are asking the board to approve the signage package in the amount of \$36,000, which includes the bid of \$32,678, plus a contingency just over 10%.

Mrs. Denison moved to approve the signage package in the amount of \$36,000, including contingency. Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mr. Seyer	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The motion is approved.

ADJOURNMENT

Mr. Seyer moved to adjourn the meeting at 7:45 p.m. Mrs. Cline seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer

RESOLUTION NO. 026-006

APPROVAL OF INTERFUND TRANSFERS

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on May 21, 2026 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Present</u>
Mrs. Cline	<u>Present</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Present</u>	Mr. Seyer	<u>Present</u>
Mr. Falkner	<u>Present</u>		

Mr. Falkner moved, Mrs. Cline seconded the following resolution:

Whereas, the Board of Trustees of the Washington-Centerville Public Library approved the 2026 Annual Appropriations on December 16, 2025 through Resolution No. 025-009; and

Whereas, as part of this resolution, the Board of Trustees approved the following transfers from the General Fund:

- \$10,000 to Fund 204 – LSTA Grant Fund
- \$1,500,000 to Fund 401 – Building Fund

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes the Fiscal Officer to make to make transfers in these amounts.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Absent</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

Passed: May 19, 2026

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on May 19, 2026 and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer

Fiscal Officer's Report

**Washington-Centerville Public Library
Monthly Cash Position
For the Month Ended May 31, 2026**

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 10,321,504.05	\$ 654,608.43	\$ 2,081,938.73	\$ 8,894,173.75
Unclaimed Funds	2,425.05	0.00	0.00	2,425.05
LSTA Grant	20,640.00	10,000.00	21,821.30	8,818.70
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	2,960,218.91	1,500,000.00	317,771.86	4,142,447.05
Perm. Imp. Fund-IIs	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	653,755.48	0.00	76,565.45	577,190.03
Dorothy R. Yeck Good Life End	152.49	0.00	0.00	152.49
Payroll Clearing Fund	29,556.23	90,452.93	90,177.23	29,831.93
	\$ 18,307,388.76	\$ 2,255,061.36	\$ 2,588,274.57	\$ 17,974,175.55

**Washington-Centerville Public Library
YTD Cash Position
For the Month Ended May 31, 2026**

Fund	Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 9,463,486.56	\$ 4,727,276.49	\$ 5,296,589.30	\$ 8,894,173.75
Unclaimed Funds	2,089.13	335.92	0.00	2,425.05
LSTA Grant	0.00	30,640.00	21,821.30	8,818.70
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	3,953,560.78	1,500,000.00	1,311,113.73	4,142,447.05
Perm. Imp. Fund-IIs	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	674,933.99	0.00	97,743.96	577,190.03
Dorothy R. Yeck Good Life End	214.22	175.00	236.73	152.49
Payroll Clearing Fund	15,189.05	492,492.77	477,849.89	29,831.93
	\$ 18,428,610.28	\$ 6,750,920.18	\$ 7,205,354.91	\$ 17,974,175.55

Washington-Centerville Public Library
Monthly Cash Reconciliation
For the Month Ended May 31, 2026

Bank Balances:	
US Bank	\$ 595,873.74
Dayton Foundation	5,470.00
Paypal	100.00
Total Cash Accounts	601,443.74
Investments:	
RedTree Investments	10,521,320.98
StarOhio	7,036,137.29
Total Investment Accounts	17,557,458.27
Total Bank Balances	18,158,902.01
Deposits-in-Transit	834.54
Unposted Payments	(8.66)
Outstanding Checks	(185,552.34)
Adjusted Bank Balances	17,974,175.55
Book Balance (from Cash Position)	17,974,175.55
Difference	\$ -

See detail in separate attachment

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended May 31, 2026

101 - General Fund	Budget	Month Revenue	YTD Revenue	Percent
Public Library Fund	\$ 3,207,117.00	\$ 267,055.08	\$ 1,319,531.25	41.14%
General Property Taxes	4,811,633.00	-	2,715,969.65	56.45%
Property Tax Rollback	610,000.00	310,469.96	310,469.96	50.90%
Grants - Federal, State & Local	-	-	-	0.00%
Patron Fines & Fees	22,500.00	2,597.65	12,306.41	54.70%
Copier Income	21,000.00	2,926.30	15,385.63	73.26%
Program Fees	5,000.00	-	8,895.00	177.90%
Passport Execution Fees	25,000.00	2,015.00	11,974.25	47.90%
Passport Photos	5,500.00	455.79	2,605.79	47.38%
Patron Supplies	27,500.00	3,533.00	13,361.61	48.59%
Interest Income	575,000.00	63,704.83	291,933.27	50.77%
Donations	22,500.00	1,242.61	20,936.19	93.05%
Refunds & Reimbursements	9,000.00	255.00	453.00	5.03%
Miscellaneous-Other	200.00	353.21	3,454.48	1727.24%
Transfer In	-	-	-	0.00%
Total Receipts-General Fund	\$ 9,341,950.00	\$ 654,608.43	\$ 4,727,276.49	50.60%

102 - Unclaimed Funds	Budget	Month Revenue	YTD Revenue	Percent
Refunds	\$ 400.00	\$ -	\$ 335.92	83.98%
Transfer To Unclaimed	-	-	-	0.00%
Total Receipts-Unclaimed Funds	\$ 400.00	\$ -	\$ 335.92	83.98%

204 - LSTA Grant	Budget	Month Revenue	YTD Revenue	Percent
Grants - Federal, State & Local	\$ 20,000.00	\$ -	\$ 20,640.00	103.20%
Miscellaneous-Other	\$ -	\$ -	\$ -	0.00%
Transfer In	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100.00%
Total Receipts-LSTA Grant	\$ 30,000.00	\$ 10,000.00	\$ 30,640.00	203.20%

205 - Special Operating Fund	Budget	Month Revenue	YTD Revenue	Percent
Transfer To Special Operating	\$ -	\$ -	\$ -	0.00%
Total Receipts-Special Operating Fund	\$ -	\$ -	\$ -	0.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended May 31, 2026

401 - Building Fund	Budget	Month Revenue	YTD Revenue	Percent
Transfers To Building Fund	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00	100.00%
Total Receipts-Building Fund	<u>\$ 1,500,000.00</u>	<u>\$ 1,500,000.00</u>	<u>\$ 1,500,000.00</u>	<u>100.00%</u>
450 - Perm. Improvement - ILS Fund	Budget	Month Revenue	YTD Revenue	Collected Percent
Transfers To PI - ILS	\$ -	\$ -	\$ -	0.00%
Total Receipts-Perm. Imp. - ILS Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
451 - Perm. Improvement - Technology Fund	Budget	Month Revenue	YTD Revenue	Collected Percent
Transfers To PI - Technology	\$ -	\$ -	\$ -	0.00%
Total Perm. Imp. Fund-Technology	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
898 - Yeck GLA Fund	Budget	Month Revenue	YTD Revenue	Percent
Yeck Donations-Restricted	\$ 4,800.00	\$ -	\$ 175.00	3.65%
Total Yeck Good Life Endowment	<u>\$ 4,800.00</u>	<u>\$ -</u>	<u>\$ 175.00</u>	<u>3.65%</u>
999 - Payroll Clearing Fund	Budget	Month Revenue	YTD Revenue	Percent
Clearing Revenue	\$ -	\$ 90,452.93	\$ 492,492.77	0.00%
Total Payroll Clearing Fund	<u>\$ -</u>	<u>\$ 90,452.93</u>	<u>\$ 492,492.77</u>	<u>0.00%</u>
Grand Total Receipts	<u><u>\$ 10,877,150.00</u></u>	<u><u>\$ 2,255,061.36</u></u>	<u><u>\$ 6,750,920.18</u></u>	<u><u>62.07%</u></u>

See Notes to the Financial Report

**Washington-Centerville Public Library
Revenue Budget Statement - General Fund
For the Month Ended May 31, 2026**

101 - General Fund	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
Public Library Fund	\$ 259,252.94	\$ 267,055.08	\$ 7,802.14	\$ 1,052,760.32	\$ 1,319,531.25	\$ 266,770.93	1
General Property Taxes	261,237.57	0.00	(261,237.57)	2,398,635.87	2,715,969.65	317,333.78	2
Property Tax Rollback	0.00	310,469.96	310,469.96	0.00	310,469.96	310,469.96	
Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	
Local Grants	0.00	0.00	0.00	0.00	0.00	0.00	
Patron Fines & Fees	1,516.59	2,597.65	1,081.06	8,776.76	12,306.41	3,529.65	
Copier, Fax and Printing	1,840.74	2,926.30	1,085.56	7,301.04	15,385.63	8,084.59	
Program Fees	0.00	0.00	0.00	5,000.00	8,895.00	3,895.00	
Passport Execution Fees	1,750.00	2,015.00	265.00	9,250.00	11,974.25	2,724.25	
Passport Photos	385.00	455.79	70.79	2,035.00	2,605.79	570.79	
Patron Supplies	2,205.08	3,533.00	1,327.92	7,228.83	13,361.61	6,132.78	
Interest Income	70,000.00	63,704.83	(6,295.17)	213,000.00	291,933.27	78,933.27	3
Donations	175.00	1,242.61	1,067.61	18,875.00	20,936.19	2,061.19	
Refunds & Reimbursements	180.00	255.00	75.00	2,700.00	453.00	(2,247.00)	
Miscellaneous-Other	16.67	353.21	336.54	66.67	3,454.48	3,387.81	
Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL GENERAL FUND	\$ 598,559.59	\$ 654,608.43	\$ 56,048.84	\$ 3,725,629.49	\$ 4,727,276.49	\$ 1,001,647.00	

See Notes to the Financial Report

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
PERSONAL SERVICES						
Salaries						
Manager/Director	\$ 706,500.00	\$ 52,187.80	\$ 282,993.99	\$ -	\$ 423,506.01	40.06%
Team Leaders & Liaisons	798,000.00	42,783.32	251,755.67	-	546,244.33	31.55%
Library Specialists	838,163.20	59,538.48	337,503.49	-	500,659.71	40.27%
Technical Assistants	156,000.00	11,617.60	62,800.32	-	93,199.68	40.26%
Customer Service Assistants	393,836.80	28,948.94	153,888.28	-	239,948.52	39.07%
Substitutes	53,000.00	2,165.56	10,828.82	-	42,171.18	20.43%
Fiscal Officer	117,000.00	8,751.60	47,978.27	-	69,021.73	41.01%
Administrative Support	618,500.00	44,765.82	219,363.17	-	399,136.83	35.47%
Facilities Manager	86,000.00	6,435.64	35,231.39	-	50,768.61	40.97%
Facilities Assistant/Driver	32,500.00	2,249.40	13,046.52	-	19,453.48	40.14%
Library Aides	237,000.00	11,262.06	43,447.28	-	193,552.72	18.33%
Shelving Assistants	130,000.00	6,530.83	34,457.58	-	95,542.42	26.51%
Salaries Total:	4,166,500.00	277,237.05	1,493,294.78	-	2,673,205.22	35.84%
Retirement						
Retirement	583,650.00	38,708.62	188,799.15	-	394,850.85	32.35%
Retirement Total:	583,650.00	38,708.62	188,799.15	-	394,850.85	32.35%
Insurance						
Health Insurance	595,300.00	44,485.18	223,426.22	345,273.78	26,600.00	95.53%
Health Savings Account	104,733.48	7,731.83	37,158.93	60,901.07	6,673.48	93.63%
Dental Insurance	28,841.21	1,946.62	9,796.84	17,869.37	1,175.00	95.93%
Medicare	60,919.50	3,637.38	19,660.48	-	41,259.02	32.27%
Life Insurance	4,036.83	502.83	1,273.08	2,426.92	336.83	91.66%
Worker's Compensation	6,200.00	-	117.00	-	6,083.00	1.89%
Insurance Total:	800,031.02	58,303.84	291,432.55	426,471.14	82,127.33	89.73%
Other Benefits						
Unemployment Benefits	4,900.00	-	-	-	4,900.00	0.00%
Other Employee Benefits	400.00	-	96.35	283.65	20.00	95.00%
Other Benefits Total:	5,300.00	-	96.35	283.65	4,920.00	7.17%
PERSONAL SERVICES Total:	5,555,481.02	374,249.51	1,973,622.83	426,754.79	3,155,103.40	43.21%
SUPPLIES						
General/Administrative Supplies						
Office Supplies	33,537.42	2,126.34	10,606.50	6,754.53	16,176.39	51.77%
Program Supplies	69,889.90	5,427.67	19,140.17	27,645.65	23,104.08	66.94%
Cataloging/Processing Supplies	9,165.02	406.32	1,881.64	1,457.57	5,825.81	36.43%
Small Tools/Minor Equipment	2,298.00	289.96	743.06	370.00	1,184.94	48.44%
Janitorial Supplies	4,208.94	41.86	547.42	950.00	2,711.52	35.58%
General/Administrative Supplies Total:	119,099.28	8,292.15	32,918.79	37,177.75	49,002.74	58.86%
Property Maintenance Supplies						
Property Maintenance Supplies	64,257.48	2,444.66	12,915.36	6,549.04	44,793.08	30.29%
Property Maintenance Supplies Total:	64,257.48	2,444.66	12,915.36	6,549.04	44,793.08	30.29%
Vehicle Fuel & Supplies						
Vehicle Fuel	1,260.02	188.32	360.13	449.83	450.06	64.28%
Vehicle Supplies	514.41	-	-	65.00	449.41	12.64%
Vehicle Fuel & Supplies Total:	1,774.43	188.32	360.13	514.83	899.47	49.31%
Supplies Purchased for Resale						
Supplies Purchased for Resale	71,568.74	1,134.57	13,306.62	12,079.16	46,182.96	35.47%
Supplies Purchased for Resale Total:	71,568.74	1,134.57	13,306.62	12,079.16	46,182.96	35.47%
SUPPLIES Total:	256,699.93	12,059.70	59,500.90	56,320.78	140,878.25	45.12%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
CONTRACT SERVICES						
Travel & Meeting						
Mileage	10,450.00	402.24	1,841.50	6,958.50	1,650.00	84.21%
In-House Seminars	20,456.69	-	-	-	20,456.69	0.00%
Conference/Meetings	45,884.24	2,966.89	7,755.66	8,140.44	29,988.14	34.64%
Membership Dues	6,954.00	50.00	2,116.50	534.00	4,303.50	38.11%
Travel & Meeting Total:	83,744.93	3,419.13	11,713.66	15,632.94	56,398.33	32.65%
Communication & Printing						
Telephone Services	-	-	-	-	-	
Computer Data Line	46,013.88	1,221.99	5,643.21	22,010.62	18,360.05	60.10%
Postage	19,537.75	15.60	10,111.35	140.00	9,286.40	52.47%
Postage Meter Rental	3,278.05	-	851.40	1,948.60	478.05	85.42%
Copiers	26,500.00	966.17	7,137.36	12,862.64	6,500.00	75.47%
Security Alarm	14,010.00	650.00	1,484.00	5,836.00	6,690.00	52.25%
Legal Advertisements	1,000.00	-	-	-	1,000.00	0.00%
Marketing & Advertising	24,322.88	1,012.69	1,957.35	4,870.81	17,494.72	28.07%
Printing & Publications	82,719.16	399.96	13,324.38	13,099.09	56,295.69	31.94%
Communication & Printing Total:	217,381.72	4,266.41	40,509.05	60,767.76	116,104.91	46.59%
Property Maintenance Services						
Building/Site Repair	148,299.27	2,292.12	53,021.29	30,677.36	64,600.62	56.44%
Equipment & Furniture Repair	5,732.71	-	570.14	2,300.00	2,862.57	50.07%
Grounds & Snow Removal	136,404.00	3,650.94	37,801.82	34,606.00	63,996.18	53.08%
Janitorial Services	252,439.97	17,961.52	76,359.21	112,410.22	63,670.54	74.78%
Trash Services	20,854.91	1,348.66	6,768.08	8,564.16	5,522.67	73.52%
Property Maintenance Services Total:	563,730.86	25,253.24	174,520.54	188,557.74	200,652.58	64.41%
Insurance						
Property Insurance	40,179.75	-	24,333.00	14,048.00	1,798.75	95.52%
Insurance Total:	40,179.75	-	24,333.00	14,048.00	1,798.75	95.52%
Utilities						
Electricity	152,462.77	10,491.29	58,949.46	72,903.15	20,610.16	86.48%
Natural Gas	54,048.77	2,629.58	25,900.20	20,919.48	7,229.09	86.62%
Water/Sewer	18,746.82	891.39	3,236.60	7,218.44	8,291.78	55.77%
Utilities Total:	225,258.36	14,012.26	88,086.26	101,041.07	36,131.03	83.96%
Professional Services						
Speaker & Program Stipends	22,650.00	5,630.00	8,440.00	1,775.00	12,435.00	45.10%
Art & Other Exhibits	5,350.00	-	-	-	5,350.00	0.00%
Architect & Engineering Services	-	-	-	-	-	
Accounting & Auditing Services	3,000.00	-	30.43	-	2,969.57	1.01%
Legal Services - General	4,800.00	-	497.50	302.50	4,000.00	16.67%
Legal Services - Employment	69,628.75	5,171.25	48,787.05	5,638.75	15,202.95	78.17%
Tax Collection Fees	70,000.00	42,963.89	42,963.89	27,036.11	-	100.00%
Banking Fees	18,988.07	4,446.26	11,622.82	6,838.26	526.99	97.22%
Benefits Administration	6,125.00	307.25	1,440.88	2,759.12	1,925.00	68.57%
Other Professional Services	6,431.40	140.40	187.20	1,312.80	4,931.40	23.32%
Professional Services Total:	206,973.22	58,659.05	113,969.77	45,662.54	47,340.91	77.13%
Software Maintenance						
Software Maintenance	475,754.04	3,298.19	275,309.56	54,728.87	145,715.61	69.37%
Software Maintenance Total:	475,754.04	3,298.19	275,309.56	54,728.87	145,715.61	69.37%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Other Contract Services						
Temporary Contract Services	61,855.00	1,779.10	5,804.55	11,195.45	44,855.00	27.48%
Online Services	237,698.33	7,079.98	101,150.54	79,586.82	56,960.97	76.04%
Collection Development Services	3,000.00	-	2,400.00	-	600.00	80.00%
Other Contract Services Total:	302,553.33	8,859.08	109,355.09	90,782.27	102,415.97	66.15%
CONTRACT SERVICES Total:	2,115,576.21	117,767.36	837,796.93	571,221.19	706,558.09	66.60%
LIBRARY MATERIALS						
New Books						
New Books	616,063.24	13,757.73	83,831.18	288,886.17	243,345.89	60.50%
Standing Orders/Continuations	-	-	-	-	-	
Book Rentals	72,687.50	193.05	64,774.83	3,323.32	4,589.35	93.69%
New Books Total:	688,750.74	13,950.78	148,606.01	292,209.49	247,935.24	64.00%
Periodicals						
Periodicals	20,000.00	83.82	815.28	734.72	18,450.00	7.75%
Periodicals Total:	20,000.00	83.82	815.28	734.72	18,450.00	7.75%
Audio-Visual Materials						
Movies	107,893.20	6,599.62	36,889.34	23,303.73	47,700.13	55.79%
Read Along Audiobooks	41,000.00	96.71	10,208.92	9,727.97	21,063.11	48.63%
Pre-Loaded Learning Tablets	48,500.00	-	8,900.79	13,149.56	26,449.65	45.46%
Audiobooks	18,412.28	570.29	5,499.69	4,971.63	7,940.96	56.87%
Other Audio-Visual Materials	23,532.59	170.26	795.67	818.72	21,918.20	6.86%
Audio-Visual Materials Total:	239,338.07	7,436.88	62,294.41	51,971.61	125,072.05	47.74%
Online Subscriptions						
Online Subscriptions	111,500.00	1,650.00	54,567.38	19,434.62	37,498.00	66.37%
Online Subscriptions Total:	111,500.00	1,650.00	54,567.38	19,434.62	37,498.00	66.37%
Inter-Library Delivery Service						
Search Ohio Delivery	14,000.00	-	-	-	14,000.00	0.00%
Inter-Library Delivery Service Total:	14,000.00	-	-	-	14,000.00	0.00%
Electronic Materials						
eBooks	476,433.59	13,147.44	388,377.18	64,684.77	23,371.64	95.09%
Digital Music Services	40,000.00	-	-	-	40,000.00	0.00%
Digital Video Services	242,449.91	18,135.67	90,707.52	141,900.36	9,842.03	95.94%
Rokus	19,050.96	1,966.64	14,965.49	1,138.58	2,946.89	84.53%
Electronic Materials Total:	777,934.46	33,249.75	494,050.19	207,723.71	76,160.56	90.21%
Other Library Materials						
Culture Pass	11,000.00	-	3,480.00	5,000.00	2,520.00	77.09%
Mobile Hotspots	21,400.58	947.10	4,716.57	8,229.98	8,454.03	60.50%
Special Learning Kits	18,621.31	381.49	3,526.19	6,251.87	8,843.25	52.51%
Board Game Collection	13,119.88	714.62	2,976.53	6,515.48	3,627.87	72.35%
Other Library Materials Total:	64,141.77	2,043.21	14,699.29	25,997.33	23,445.15	63.45%
LIBRARY MATERIALS Total:	1,915,665.04	58,414.44	775,032.56	598,071.48	542,561.00	71.68%
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	3,300.00	-	2,887.40	-	412.60	87.50%
Land Improvements Total:	3,300.00	-	2,887.40	-	412.60	87.50%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Furniture & Equipment						
Furniture & Equipment	35,918.42	1,949.95	4,558.74	1,789.71	29,569.97	17.67%
Computer Hardware & Software	271,029.60	7,048.51	118,990.91	31,861.73	120,176.96	55.66%
Furniture & Equipment Total:	306,948.02	8,998.46	123,549.65	33,651.44	149,746.93	51.21%
CAPITAL OUTLAY Total:	310,248.02	8,998.46	126,437.05	33,651.44	150,159.53	51.60%
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	250.00	-	-	175.00	75.00	70.00%
Trustee Dues	14,000.00	-	11,865.00	695.00	1,440.00	89.71%
Library Membership & Dues Total:	14,250.00	-	11,865.00	870.00	1,515.00	89.37%
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	-
State Sales Tax	4,295.21	415.28	1,999.04	1,000.96	1,295.21	69.85%
Taxes & Assessments Total:	4,295.21	415.28	1,999.04	1,000.96	1,295.21	69.85%
Refunds & Reimbursements						
Patron Refunds	1,500.00	33.98	334.99	1,065.01	100.00	93.33%
Refunds & Reimbursements Total:	1,500.00	33.98	334.99	1,065.01	100.00	93.33%
OTHER EXPENDITURES Total:	20,045.21	449.26	14,199.03	2,935.97	2,910.21	85.48%
CONTINGENCY						
Contingency						
Contingency	150,000.00	-	-	-	150,000.00	0.00%
Contingency Total:	150,000.00	-	-	-	150,000.00	0.00%
CONTINGENCY Total:	150,000.00	-	-	-	150,000.00	0.00%
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	1,510,000.00	1,510,000.00	1,510,000.00	-	-	100.00%
Transfers Out Total:	1,510,000.00	1,510,000.00	1,510,000.00	-	-	100.00%
TRANSFERS AND OTHER Total:	1,510,000.00	1,510,000.00	1,510,000.00	-	-	100.00%
General Fund Total:	11,833,715.43	2,081,938.73	5,296,589.30	1,688,955.65	4,848,170.48	59.03%

See Notes to the Financial Report

**Washington-Centerville Public Library
Special Revenue Funds Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Capital Outlay						
Furniture & Equipment						
Furniture & Equipment	30,000.00	21,821.30	21,821.30	3,607.00	4,571.70	84.76%
Furniture & Equipment Total:	30,000.00	21,821.30	21,821.30	3,607.00	4,571.70	84.76%
CAPITAL OUTLAY Total:	30,000.00	21,821.30	21,821.30	3,607.00	4,571.70	84.76%
Special Revenue Funds Total:	30,000.00	21,821.30	21,821.30	3,607.00	4,571.70	84.76%

**Washington-Centerville Public Library
Capital Project Funds Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Contract Services						
Communication & Printing						
Legal Advertisements	500.00	-	-	-	500.00	0.00%
Communication & Printing Total:	500.00	-	-	-	500.00	0.00%
Property Maintenance Services						
Site Preparation	20,200.00	-	7,497.65	2,702.35	10,000.00	50.50%
Property Maintenance Services Total:	20,200.00	-	7,497.65	2,702.35	10,000.00	50.50%
Liability Insurance						
Property Insurance	2,500.00	-	-	-	2,500.00	0.00%
Liability Insurance Total:	2,500.00	-	-	-	2,500.00	0.00%
Professional Services						
Architect & Engineering Services	312,868.73	500.01	16,923.84	119,944.89	176,000.00	43.75%
Legal Services	1,219.90	-	-	-	1,219.90	0.00%
Other Professional Services	1,000.00	-	883.25	116.75	-	100.00%
Professional Services Total:	315,088.63	500.01	17,807.09	120,061.64	177,219.90	43.76%
Other Contract Services						
Temporary Contract Services	40,173.80	-	31,887.50	8,286.30	-	100.00%
Other Contract Services Total:	40,173.80	-	31,887.50	8,286.30	-	100.00%
CONTRACT SERVICES Total:	378,462.43	500.01	57,192.24	131,050.29	190,219.90	49.74%
Capital Outlay						
Building Improvements						
Building Improvements	3,205,676.15	317,271.85	1,186,257.06	1,419,419.09	600,000.00	81.28%
Building Improvements Total:	3,205,676.15	317,271.85	1,186,257.06	1,419,419.09	600,000.00	81.28%
Furniture & Equipment						
Furniture & Equipment	867,423.60	-	75,162.08	456,588.01	335,673.51	61.30%
Computer Hardware & Software	186,292.65	76,565.45	90,246.31	4,658.49	91,387.85	50.94%
Furniture & Equipment Total:	1,053,716.25	76,565.45	165,408.39	461,246.50	427,061.36	59.47%
CAPITAL OUTLAY Total:	4,259,392.40	393,837.30	1,351,665.45	1,880,665.59	1,027,061.36	75.89%
Capital Project Funds Total:	4,637,854.83	394,337.31	1,408,857.69	2,011,715.88	1,217,281.26	73.75%

See Notes to the Financial Report

**Washington-Centerville Public Library
Dorothy Yeck Good Life Award Fund Expenditures
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Supplies						
General Administrative Supplies						
Office Supplies	157.52	-	6.73	-	150.79	4.27%
Program Supplies	4,650.00	-	-	-	4,650.00	0.00%
General/Administrative Supplies Total:	4,807.52	-	6.73	-	4,800.79	0.14%
SUPPLIES Total:	4,807.52	-	6.73	-	4,800.79	0.14%
Contract Services						
Printing & Publications						
Printing & Publications	380.00	-	230.00	-	150.00	60.53%
Printing & Publications Total:	380.00	-	230.00	-	150.00	60.53%
Other Contract Services						
Temporary Contract Services	-	-	-	-	-	
Other Contract Services Total:	-	-	-	-	-	
CONTRACT SERVICES Total:	380.00	-	230.00	-	150.00	60.53%
Dorothy Yeck Good Life Award Fund Total:	5,187.52	-	236.73	-	4,950.79	10.98%

**Washington-Centerville Public Library
Payroll Clearing Fund
For the Month Ended May 31, 2026**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Held for Employee Benefits						
Employee Paid Benefits	-	90,177.23	477,849.89	-	(477,849.89)	
Held for Employee Benefits Total:	-	90,177.23	477,849.89	-	(477,849.89)	
Payroll Clearing Fund Total:	-	90,177.23	477,849.89	-	(477,849.89)	
Total All Funds	16,506,757.78	2,588,274.57	7,205,354.91	3,704,278.53	5,597,124.34	66.09%

See Notes to the Financial Report

**Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended May 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
PERSONAL SERVICES						
Salaries						
Manager/Director	52,704.90	52,187.80	517.10	284,719.50	282,993.99	1,725.51
Team Leaders & Liaisons	59,530.80	42,783.32	16,747.48	321,594.00	251,755.67	69,838.33
Library Specialists	62,481.26	59,538.48	2,942.78	338,313.15	337,503.49	809.66
Technical Assistants	11,629.09	11,617.60	11.49	62,967.27	62,800.32	166.95
Customer Service Assistants	29,358.74	28,948.94	409.80	158,966.85	153,888.28	5,078.57
Substitutes	3,865.79	2,165.56	1,700.23	21,261.85	10,828.82	10,433.03
Fiscal Officer	8,666.67	8,751.60	(84.93)	47,666.67	47,978.27	(311.60)
Administrative Support	46,079.49	44,765.82	1,313.67	249,496.13	219,363.17	30,132.96
Facilities Manager	6,415.60	6,435.64	(20.04)	34,658.00	35,231.39	(573.39)
Facilities Assistant/Driver	2,422.73	2,249.40	173.33	13,118.18	13,046.52	71.66
Library Aides	17,286.65	11,262.06	6,024.59	95,076.59	43,447.28	51,629.31
Shelving Assistants	9,482.13	6,530.83	2,951.30	52,151.71	34,457.58	17,694.13
Salaries Total:	309,923.84	277,237.05	32,686.79	1,679,989.90	1,493,294.78	186,695.12
Retirement						
Retirement	44,896.15	38,708.62	6,187.53	224,480.77	188,799.15	35,681.62
Retirement Total:	44,896.15	38,708.62	6,187.53	224,480.77	188,799.15	35,681.62
Insurance						
Health Insurance	49,608.33	44,485.18	5,123.15	248,041.67	223,426.22	24,615.45
Health Savings Account	8,727.79	7,731.83	995.96	43,638.95	37,158.93	6,480.02
Dental Insurance	2,403.43	1,946.62	456.81	12,017.17	9,796.84	2,220.33
Medicare	5,076.63	3,637.38	1,439.25	25,383.13	19,660.48	5,722.65
Life Insurance	336.40	502.83	(166.43)	1,682.01	1,273.08	408.93
Worker's Compensation	516.67	-	516.67	2,583.33	117.00	2,466.33
Insurance Total:	66,669.25	58,303.84	8,365.41	333,346.26	291,432.55	41,913.71
Other Benefits						
Unemployment Benefits	-	-	-	-	-	-
Other Employee Benefits	36.36	-	36.36	145.45	96.35	49.10
Other Benefits Total:	36.36	-	36.36	145.45	96.35	49.10
PERSONAL SERVICES Total:	421,525.61	374,249.51	47,276.10	2,237,962.39	1,973,622.83	264,339.56
SUPPLIES						
General/Administrative Supplies						
Office Supplies	2,923.95	2,126.34	797.61	13,069.74	10,606.50	2,463.24
Program Supplies	6,271.88	5,427.67	844.21	26,164.79	19,140.17	7,024.62
Cataloging/Processing Supplies	749.10	406.32	342.78	3,921.31	1,881.64	2,039.67
Small Tools/Minor Equipment	190.91	289.96	(99.05)	961.64	743.06	218.58
Janitorial Supplies	370.66	41.86	328.80	1,614.29	547.42	1,066.87
General/Administrative Supplies Total:	10,506.51	8,292.15	2,214.36	45,731.77	32,918.79	12,812.98
Property Maintenance Supplies						
Property Maintenance Supplies	5,659.05	2,444.66	3,214.39	24,644.15	12,915.36	11,728.79
Property Maintenance Supplies Total:	5,659.05	2,444.66	3,214.39	24,644.15	12,915.36	11,728.79
Vehicle Fuel & Supplies						
Vehicle Fuel	109.10	188.32	(79.22)	496.35	360.13	136.22
Vehicle Supplies	46.76	-	46.76	187.06	-	187.06
Vehicle Fuel & Supplies Total:	155.86	188.32	(32.46)	683.40	360.13	323.27
Supplies Purchased for Resale						
Supplies Purchased for Resale	6,332.01	1,134.57	5,197.44	27,244.64	13,306.62	13,938.02
Supplies Purchased for Resale Total:	6,332.01	1,134.57	5,197.44	27,244.64	13,306.62	13,938.02
SUPPLIES Total:	22,653.43	12,059.70	10,593.73	98,303.96	59,500.90	38,803.06

**Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended May 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
CONTRACT SERVICES						
Travel & Meeting						
Mileage	942.57	402.24	540.33	3,852.03	1,841.50	2,010.53
In-House Seminars	1,859.70	-	1,859.70	7,438.80	-	7,438.80
Conference/Meetings	4,148.48	2,966.89	1,181.59	16,844.91	7,755.66	9,089.25
Membership Dues	615.14	50.00	565.14	2,648.05	2,116.50	531.55
Travel & Meeting Total:	<u>7,565.88</u>	<u>3,419.13</u>	<u>4,146.75</u>	<u>30,783.78</u>	<u>11,713.66</u>	<u>19,070.12</u>
Communication & Printing						
Telephone Services	-	-	-	-	-	-
Computer Data Line	4,006.27	1,221.99	2,784.28	17,970.02	5,643.21	12,326.81
Postage	1,776.16	15.60	1,760.56	7,104.64	10,111.35	(3,006.71)
Postage Meter Rental	443.04	-	443.04	1,461.94	851.40	610.54
Copiers	2,208.33	966.17	1,242.16	11,041.67	7,137.36	3,904.31
Security Alarm	1,047.85	650.00	397.85	5,025.38	1,484.00	3,541.38
Legal Advertisements	90.91	-	90.91	363.64	-	363.64
Marketing & Advertising	2,183.61	1,012.69	1,170.92	9,037.60	1,957.35	7,080.25
Printing & Publications	7,512.72	399.96	7,112.76	30,130.13	13,324.38	16,805.75
Communication & Printing Total:	<u>19,268.88</u>	<u>4,266.41</u>	<u>15,002.47</u>	<u>82,135.02</u>	<u>40,509.05</u>	<u>41,625.97</u>
Property Maintenance Services						
Building/Site Repair	13,113.29	2,292.12	10,821.17	56,506.27	53,021.29	3,484.98
Equipment & Furniture Repair	469.32	-	469.32	2,447.44	570.14	1,877.30
Grounds & Snow Removal	11,497.66	3,650.94	7,846.72	55,126.70	37,801.82	17,324.88
Janitorial Services	21,674.54	17,961.52	3,713.02	100,718.22	76,359.21	24,359.01
Trash Services	1,589.16	1,348.66	240.50	8,646.79	6,768.08	1,878.71
Property Maintenance Services Total:	<u>48,343.97</u>	<u>25,253.24</u>	<u>23,090.73</u>	<u>223,445.42</u>	<u>174,520.54</u>	<u>48,924.88</u>
Insurance						
Property Insurance	-	-	-	28,125.83	24,333.00	3,792.83
Insurance Total:	<u>-</u>	<u>-</u>	<u>-</u>	<u>28,125.83</u>	<u>24,333.00</u>	<u>3,792.83</u>
Utilities						
Electricity	12,740.66	10,491.29	2,249.37	63,278.13	58,949.46	4,328.67
Natural Gas	4,157.34	2,629.58	1,527.76	24,947.38	25,900.20	(952.82)
Water/Sewer	1,366.34	891.39	474.95	6,209.48	3,236.60	2,972.88
Utilities Total:	<u>18,264.35</u>	<u>14,012.26</u>	<u>4,252.09</u>	<u>94,434.99</u>	<u>88,086.26</u>	<u>6,348.73</u>
Professional Services						
Speaker & Program Stipends	2,014.95	5,630.00	(3,615.05)	8,545.38	8,440.00	105.38
Art & Other Exhibits	486.36	-	486.36	1,945.45	-	1,945.45
Architect & Engineering Services	-	-	-	-	-	-
Accounting & Auditing Services	45.45	-	45.45	181.82	30.43	151.39
Legal Services - General	412.12	-	412.12	1,915.15	497.50	1,417.65
Legal Services - Employment	3,830.80	5,171.25	(1,340.45)	42,813.18	48,787.05	(5,973.87)
Tax Collection Fees	35,000.00	42,963.89	(7,963.89)	35,000.00	42,963.89	(7,963.89)
Banking Fees	1,519.05	4,446.26	(2,927.21)	9,114.27	11,622.82	(2,508.55)
Benefits Administration	538.41	307.25	231.16	2,356.14	1,440.88	915.26
Other Professional Services	584.67	140.40	444.27	2,338.69	187.20	2,151.49
Professional Services Total:	<u>44,431.81</u>	<u>58,659.05</u>	<u>(14,227.24)</u>	<u>104,210.08</u>	<u>113,969.77</u>	<u>(9,759.69)</u>
Software Maintenance						
Software Maintenance	24,884.49	3,298.19	21,586.30	301,562.59	275,309.56	26,253.03
Software Maintenance Total:	<u>24,884.49</u>	<u>3,298.19</u>	<u>21,586.30</u>	<u>301,562.59</u>	<u>275,309.56</u>	<u>26,253.03</u>
Other Contract Services						
Temporary Contract Services	5,581.36	1,779.10	3,802.26	22,785.45	5,804.55	16,980.90
Online Services	15,340.47	7,079.98	8,260.49	130,315.05	101,150.54	29,164.51
Collection Development Services	272.73	-	272.73	1,090.91	2,400.00	(1,309.09)
Other Contract Services Total:	<u>21,194.56</u>	<u>8,859.08</u>	<u>12,335.48</u>	<u>154,191.42</u>	<u>109,355.09</u>	<u>44,836.33</u>
CONTRACT SERVICES Total:	<u>183,953.94</u>	<u>117,767.36</u>	<u>66,186.58</u>	<u>1,018,889.11</u>	<u>837,796.93</u>	<u>181,092.18</u>

3

**Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended May 31, 2026**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
LIBRARY MATERIALS						
New Books						
New Books	54,168.70	13,757.73	40,410.97	236,882.34	83,831.18	153,051.16
Standing Orders/Continuations	-	-	-	-	-	-
Book Rentals	363.44	193.05	170.39	70,143.44	64,774.83	5,368.61
New Books Total:	54,532.14	13,950.78	40,581.36	307,025.78	148,606.01	158,419.77
Periodicals						
Periodicals	40.00	83.82	(43.82)	160.00	815.28	(655.28)
Periodicals Total:	40.00	83.82	(43.82)	160.00	815.28	(655.28)
Audio-Visual Materials						
Movies	9,313.14	6,599.62	2,713.52	42,701.19	36,889.34	5,811.85
Read Along Audiobooks	1,640.00	96.71	1,543.29	18,450.00	10,208.92	8,241.08
Pre-Loaded Learning Tablets	3,516.25	-	3,516.25	20,733.75	8,900.79	11,832.96
Audiobooks	1,523.27	570.29	952.98	7,749.38	5,499.69	2,249.69
Other Audio-Visual Materials	2,129.38	170.26	1,959.12	8,626.92	795.67	7,831.25
Audio-Visual Materials Total:	18,122.05	7,436.88	10,685.17	98,261.25	62,294.41	35,966.84
Online Subscriptions						
Online Subscriptions	7,350.00	1,650.00	5,700.00	68,095.00	54,567.38	13,527.62
Online Subscriptions Total:	7,350.00	1,650.00	5,700.00	68,095.00	54,567.38	13,527.62
Inter-Library Delivery Service						
Search Ohio Delivery	14,000.00	-	14,000.00	14,000.00	-	14,000.00
Inter-Library Delivery Service Total:	14,000.00	-	14,000.00	14,000.00	-	14,000.00
Electronic Materials						
eBooks	9,350.75	13,147.44	(3,796.69)	403,370.38	388,377.18	14,993.20
Digital Music Services	-	-	-	40,000.00	-	40,000.00
Digital Video Services	9,698.00	18,135.67	(8,437.67)	116,375.96	90,707.52	25,668.44
Rokus	394.96	1,966.64	(1,571.68)	16,499.41	14,965.49	1,533.92
Electronic Materials Total:	19,443.70	33,249.75	(13,806.05)	576,245.75	494,050.19	82,195.56
Other Library Materials						
Culture Pass	-	-	-	11,000.00	3,480.00	7,520.00
Mobile Hotspots	1,859.46	947.10	912.36	8,384.38	4,716.57	3,667.81
Special Learning Kits	1,584.74	381.49	1,203.25	7,528.14	3,526.19	4,001.95
Board Game Collection	1,055.33	714.62	340.71	5,732.54	2,976.53	2,756.01
Other Library Materials Total:	4,499.53	2,043.21	2,456.32	32,645.05	14,699.29	17,945.76
LIBRARY MATERIALS Total:	117,987.42	58,414.44	59,572.98	1,096,432.83	775,032.56	321,400.27
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	37.51	-	37.51	3,037.44	2,887.40	150.04
Land Improvements Total:	37.51	-	37.51	3,037.44	2,887.40	150.04
Furniture & Equipment						
Furniture & Equipment	3,241.94	1,949.95	1,291.99	13,224.87	4,558.74	8,666.13
Computer Hardware & Software	23,239.55	7,048.51	16,191.04	108,352.78	118,990.91	(10,638.13)
Furniture & Equipment Total:	26,481.48	8,998.46	17,483.02	121,577.65	123,549.65	(1,972.00)
CAPITAL OUTLAY Total:	26,518.99	8,998.46	17,520.53	124,615.09	126,437.05	(1,821.96)

**Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended May 31, 2026**

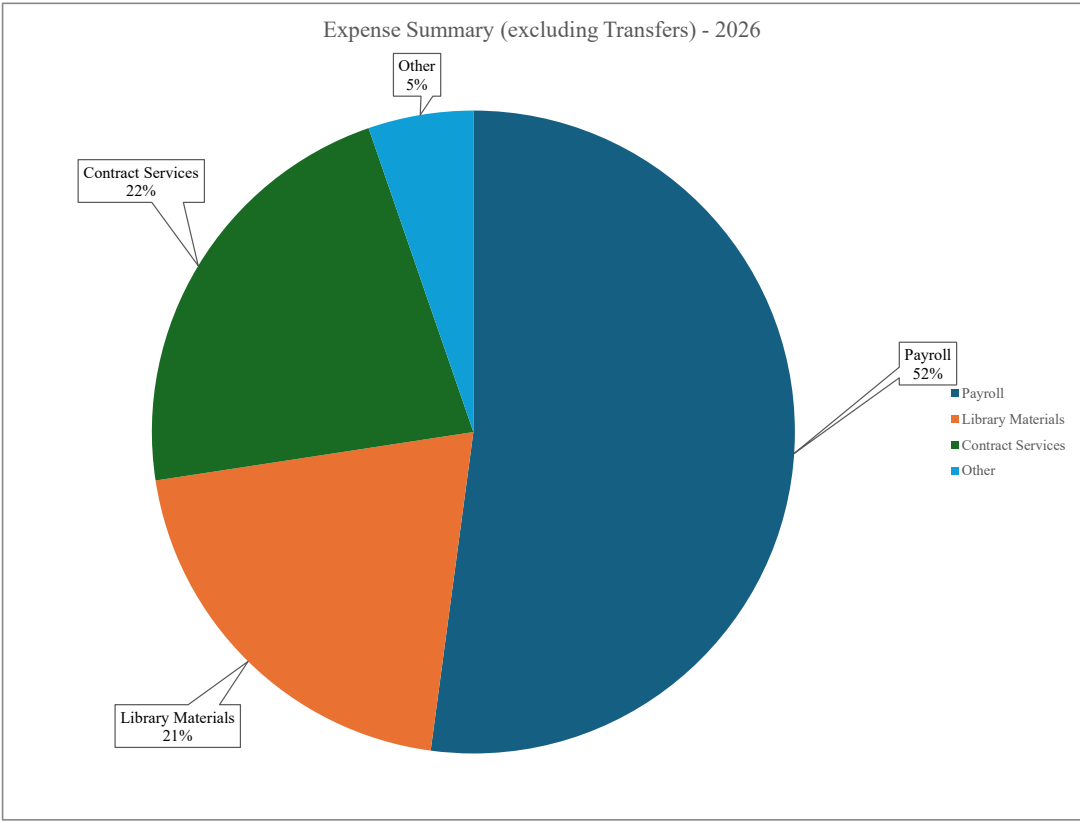
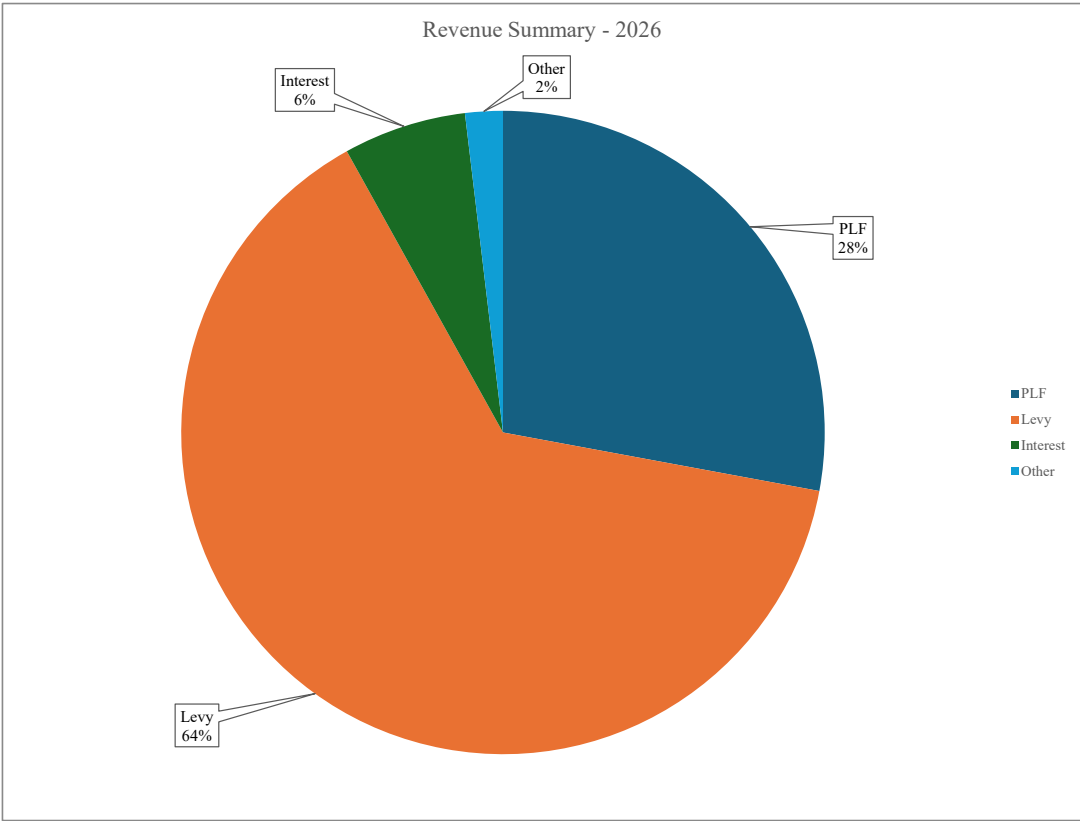
Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	22.73	-	22.73	90.91	-	90.91
Trustee Dues	-	-	-	13,160.00	11,865.00	1,295.00
Library Membership & Dues Total:	22.73	-	22.73	13,250.91	11,865.00	1,385.91
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	-
State Sales Tax	276.55	415.28	(138.73)	2,359.39	1,999.04	360.35
Taxes & Assessments Total:	276.55	415.28	(138.73)	2,359.39	1,999.04	360.35
Refunds & Reimbursements						
Patron Refunds	125.00	33.98	91.02	625.00	334.99	290.01
Refunds & Reimbursements Total:	125.00	33.98	91.02	625.00	334.99	290.01
OTHER EXPENDITURES Total:	424.27	449.26	(24.99)	16,235.30	14,199.03	2,036.27
CONTINGENCY						
Contingency						
Contingency	-	-	-	-	-	-
Contingency Total:	-	-	-	-	-	-
CONTINGENCY Total:	-	-	-	-	-	-
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	1,510,000.00	1,510,000.00	-	1,510,000.00	1,510,000.00	-
Transfers Out Total:	1,510,000.00	1,510,000.00	-	1,510,000.00	1,510,000.00	-
TRANSFERS AND OTHER Total:	1,510,000.00	1,510,000.00	-	1,510,000.00	1,510,000.00	-
General Fund Total:	2,283,063.67	2,081,938.73	201,124.94	6,102,438.68	5,296,589.30	805,849.38

See Notes to the Financial Report

**Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended May 31, 2026**

Year-to-Date - Last Three Years										
	Year to Date				Year to Date				2024-2026	
	2026	2025	\$ Change	% Change	2025	2024	\$ Change	% Change		
GENERAL FUND:										
REVENUE										
Public Library Fund	1,319,531	1,370,108	(50,577)	-3.7%	1,370,108	1,092,950	277,158		25.4%	
Operating Levy	3,026,440	2,959,010	67,430	2.3%	2,959,010	2,939,492	19,518		0.7%	
Federal, State and Local Grants	-	-	-		-	657	(657)		-100.0%	
Patron Fees, and Supplies	64,529	54,024	10,505	19.4%	54,024	62,571	(8,547)		-13.7%	
Interest Income	291,933	292,549	(616)	-0.2%	292,549	318,681	(26,132)		-8.2%	
Donations	20,936	15,598	5,338	34.2%	15,598	19,820	(4,222)		-21.3%	
Refunds/Reimbursements	453	5,864	(5,411)	-92.3%	5,864	7,276	(1,412)		-19.4%	
Miscellaneous	3,454	897	2,557	285.1%	897	28	869		3103.6%	
Total Revenue	4,727,276	4,698,050	29,226	0.6%	4,698,050	4,441,475	256,575		5.8%	
EXPENDITURES										
Salaries	1,493,295	1,475,172	18,123	1.2%	1,475,172	1,457,192	17,980		1.2%	
Retirement	188,799	187,381	1,418	0.8%	187,381	232,224	(44,843)		-19.3%	
Insurance & Other Benefits	291,529	267,248	24,281	9.1%	267,248	268,184	(936)		-0.3%	
Supplies	59,501	45,824	13,677	29.8%	45,824	70,675	(24,851)		-35.2%	
Purchased / Contract Services	837,797	609,745	228,052	37.4%	609,745	681,740	(71,995)		-10.6%	
Library Materials	775,033	807,408	(32,375)	-4.0%	807,408	791,928	15,480		2.0%	
Capital Outlay	126,437	117,745	8,692	7.4%	117,745	84,114	33,631		40.0%	
Other Expenditures	14,199	12,817	1,382	10.8%	12,817	22,270	(9,453)		-42.4%	
Transfers to Other Funds	1,510,000	-	1,510,000		-	0	0			
Total Expenditures	5,296,589	3,523,340	1,773,249	50.3%	3,523,340	3,608,327	(84,987)		-2.4%	
Net Change in Fund Balance	(569,313)	1,174,710	(1,744,023)		1,174,710	833,148	341,562			

Budget versus Actual - Month and Year-to-Date								
	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	259,253	267,055	7,802	3.0%	1,052,760	1,319,531	266,771	25.3%
Operating Levy	261,238	0	(261,238)		2,398,636	2,715,970	317,334	13.2%
Federal, State and Local Grants	0	310,470	310,470	#DIV/0!	0	310,470	310,470	
Patron Fees, and Supplies	7,697	11,528	3,830	49.8%	39,592	64,529	24,937	63.0%
Interest Income	70,000	63,705	(6,295)	-9.0%	213,000	291,933	78,933	37.1%
Donations	175	1,243	1,068	610.1%	18,875	20,936	2,061	10.9%
Refunds/Reimbursements	180	255	75	41.7%	2,700	453	(2,247)	-83.2%
Miscellaneous	17	353	337	2019.3%	67	3,454	3,388	5081.7%
Total Revenue	598,560	654,608	56,049	9.4%	3,725,629	4,727,276	1,001,647	26.9%
EXPENDITURES								
Salaries	309,924	277,237	32,687	10.5%	1,679,990	1,493,295	186,695	11.1%
Retirement	44,896	38,709	6,188	13.8%	224,481	188,799	35,682	15.9%
Insurance & Other Benefits	66,706	58,304	8,402	12.6%	333,492	291,529	41,963	12.6%
Supplies	22,653	12,060	10,594	46.8%	98,304	59,501	38,803	39.5%
Purchased / Contract Services	183,954	117,767	66,187	36.0%	1,018,889	837,797	181,092	17.8%
Library Materials	117,987	58,414	59,573	50.5%	1,096,433	775,033	321,400	29.3%
Capital Outlay	26,519	8,998	17,521	66.1%	124,615	126,437	(1,822)	-1.5%
Other Expenditures	424	449	(25)	-5.9%	16,235	14,199	2,036	12.5%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	1,510,000	1,510,000	0	0.0%	1,510,000	1,510,000	0	0.0%
Total Expenditures	2,283,064	2,081,939	201,125	8.8%	6,102,439	5,296,589	805,849	13.2%
Net Change in Fund Balance	(1,684,504)	(1,427,330)	257,174		(2,376,809)	(569,313)	1,807,496	
Net Change in Fund Balance - Excluding Transfers	(174,504)	82,670	257,174		(866,809)	940,687	1,807,496	



**Washington-Centerville Public Library
Investment Schedules
For the Month Ended May 31, 2026**

Interest Income - Year-to-Date

	US Bank/PNC	RedTree	STAR	Total
2026	\$ -	\$ 180,767.64	\$ 111,165.63	\$ 291,933.27
2025	22,964.75	58,266.98	211,317.32	292,549.05
Change - YTD	\$ (22,964.75)	\$ 122,500.66	\$ (100,151.69)	\$ (615.78)

Interest Income Schedule - Next Twelve Months

	RedTree	STAR	Total
June	\$ 27,333.00	\$ 21,686.72	\$ 49,019.72
July	\$ 24,333.00	18,750.65	\$ 43,083.65
August	\$ 32,200.00	18,806.39	\$ 51,006.39
September	\$ 13,740.00	16,949.99	\$ 30,689.99
October	\$ 37,906.00	17,561.78	\$ 55,467.78
November	\$ 47,048.00	15,731.24	\$ 62,779.24
December	\$ 34,009.00	16,295.70	\$ 50,304.70
January	\$ 20,427.00	16,337.22	\$ 36,764.22
February	\$ 30,287.00	14,793.80	\$ 45,080.80
March	\$ 31,526.00	16,416.54	\$ 47,942.54
April	\$ 45,398.00	15,927.45	\$ 61,325.45
May	\$ 30,354.00	16,498.95	\$ 46,852.95
	\$ 374,561.00	\$ 205,756.44	\$ 580,317.44

See Notes to the Investment Report



P.O. Box 7177
Dublin, OH 43017

Return Service Requested

0003077-0003272 PDFE 001 ----- 959182



WASHINGTON CENTERVILLE PUBLIC LIBRARY
BD FD
ATTN JOHN MONTEITH
111 W SPRING VALLEY RD
CENTERVILLE, OH 45458

Client Services

- Call: 800-648-STAR (7827)
- Visit our website: www.tos.ohio.gov/star-ohio
- Funds Management
STAR Ohio
Columbus, OH 43260

Shareholder Message Center

STAR Ohio will be closed on Friday, June 19th for Juneteenth and Friday, July 3rd for Independence Day. The fund will close early at 1:00 p.m. on Thursday, July 2nd.

Government-related fraud and impersonation attempts continue to increase, especially with the implementation of the use of Artificial Intelligence (AI).

Below are some reminders and best practices to protect yourself and your organization:

1. **Stop and pause** prior to responding or acting on any financial requests.
2. **Do not respond & verify independently.** Avoid responding. Instead *verbally* verify the request independently with a trusted contact.
3. **Urgent Threats.** Requests to "act immediately" or with "urgency" is almost always a threat to be sensitive to.
4. **Requests for Personal Information.** Avoid responding to requests for personal information, especially in an unsecured manner.
5. **Talk to your bank or financial institution first.** It's always best to verbally communicate with your financial institution at a known business phone.
6. **Protect your personal information** and do not respond to requests for personal information. Keep confidential login and account access protected.

If you think you were targeted, even if there was no financial loss, it's best to:

- * Stop all contact with caller or sender.
- * Contact banks or financial intermediaries to report incident to protect future unwanted transactions or account access.
- * Please contact STAR Ohio at 1.800.648.STAR (7827) to have your STAR Ohio account(s) flagged to monitor any suspicious activity.

As always, prevention and early reporting will help protect you and your financial firm from government-connected fraud.

ACCOUNT SUMMARY

Funds	Total Shares	Share Price	Share Value
STAR Ohio	7,036,137.290	\$1.0000	\$7,036,137.29

DISTRIBUTION SUMMARY

Funds	YTD Earnings	Reinvestment Option
	Income	Income
STAR Ohio	\$111,165.63	Reinvest

TRANSACTIONS

STAR Ohio Account Number: 30182

30 Day Yield = 3.79%

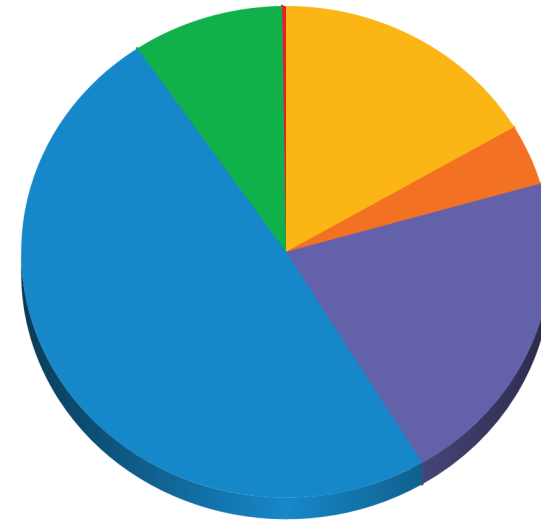
Date	Transaction Type	To/From Account Number	Shares	Share Price	Gross Amount	Share Value
	Beginning Shares Balance		7,013,551.160	\$1.00		\$7,013,551.16
05/29/2026	Income Dividend Reinvestment		22,586.130	\$1.00	\$22,586.13	7,036,137.29
	Closing Balance		7,036,137.290	\$1.00		\$7,036,137.29

Monthly Activity Summary

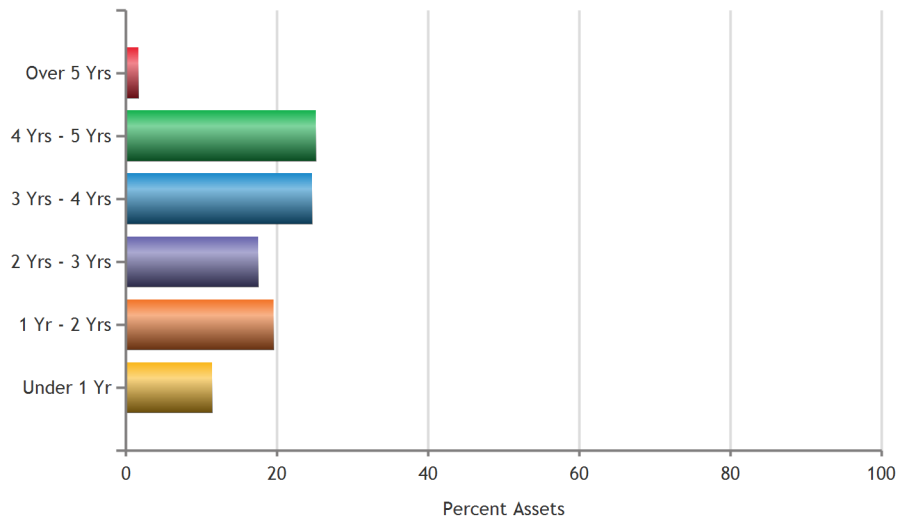
Since 5/1/2026

Beginning Book Value	10,481,135.33
Contributions	0.00
Withdrawals	0.00
Prior Month Management Fees	-880.71
Prior Month Custody Fees	-52.34
Realized Gains/Losses	0.00
Gross Interest Earnings	41,118.70
Ending Book Value	10,521,320.98

Portfolio Allocation as of 5/31/2026

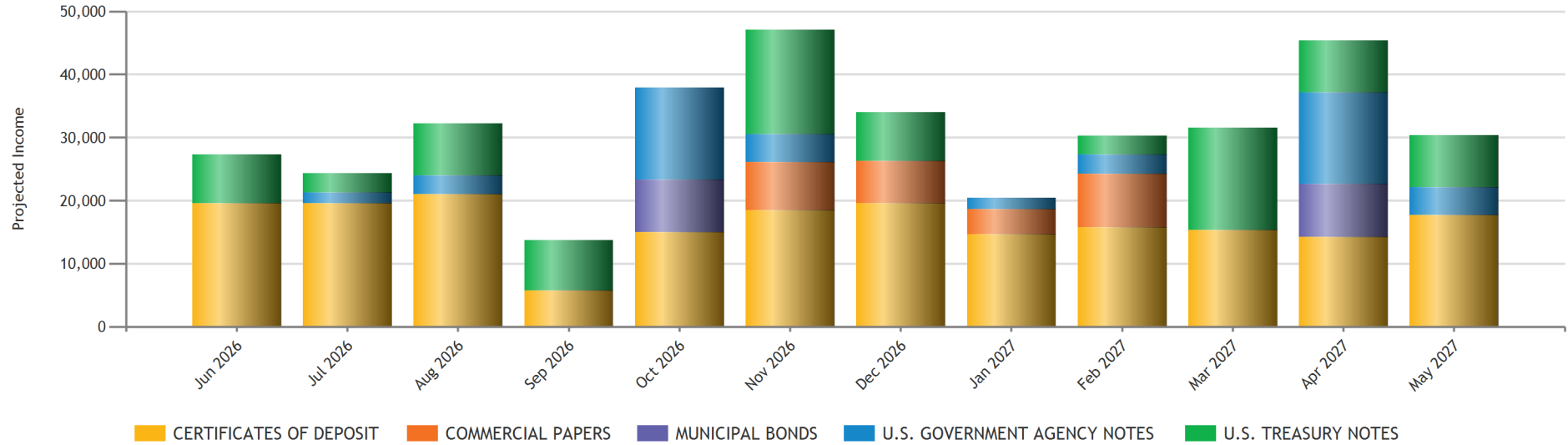


Distribution by Maturity



Allocation Information

Security Type	Market Value	% Assets	Yield	WAM
U.S. GOVERNMENT AGENCY NOTES	1,743,842.18	16.5	3.95	2.91
MUNICIPAL BONDS	422,220.93	4.0	3.94	4.11
U.S. TREASURY NOTES	2,204,410.50	20.9	4.04	3.35
CERTIFICATES OF DEPOSIT	5,182,381.38	49.1	3.89	2.54
COMMERCIAL PAPERS	976,502.20	9.3	3.94	0.58
MONEY MARKET FUNDS	24,769.18	0.2	3.52	0.00
Total	10,554,126.37	100.0	3.94	2.64



	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027
CERTIFICATES OF DEPOSIT	19,583	19,583	21,037	5,740	15,002	18,469	19,583	14,683	15,784	15,370	14,245	17,724
COMMERCIAL PAPERS	0	0	0	0	0	7,699	6,677	3,994	8,496	0	0	0
MUNICIPAL BONDS	0	0	0	0	8,372	0	0	0	0	0	8,372	0
U.S. GOVERNMENT AGENCY NOTES	0	1,750	3,008	0	14,531	4,380	0	1,750	3,008	0	14,531	4,380
U.S. TREASURY NOTES	7,750	3,000	8,156	8,000	0	16,500	7,750	0	3,000	16,156	8,250	8,250
Total	27,333	24,333	32,200	13,740	37,906	47,048	34,009	20,427	30,287	31,526	45,398	30,354
Grand Total	374,561											



Gross Monthly Income

Negative Amounts Represent Paid Accrued Interest

5/1/2026 - 5/31/2026

Pay-Date	CUSIP	Security	Amount
U.S. GOVERNMENT AGENCY NOTES			
5/12/2026	3133ETU62	Federal Farm Credit Bank 3.650% Due 11/12/2030	4,380.00
			4,380.00
CERTIFICATES OF DEPOSIT			
5/7/2026	02589AHG0	American Express Nat'l Bank, UT 4.050% Due 5/8/2028	4,920.47
5/11/2026	05612LES7	BMW Bank of North America, UT 3.950% Due 5/9/2028	2,742.27
5/15/2026	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029	447.00
5/18/2026	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027	747.00
5/18/2026	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030	849.33
5/20/2026	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027	734.05
5/26/2026	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030	747.00
5/26/2026	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030	625.07
5/28/2026	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029	747.00
			12,559.19
COMMERCIAL PAPERS			
5/13/2026	60689GEK8	Mizuho Securities 0.000% Due 5/19/2026	7,524.78
5/13/2026	63307MEJ4	National Bank CDA 0.000% Due 5/18/2026	8,744.83
5/18/2026	06054PEJ1	Bank of America 0.000% Due 5/18/2026	7,668.75
			23,938.36
MONEY MARKET FUNDS			
5/1/2026	USBMMF	First American Treasury Obligations Fund	241.15
			241.15
TOTAL INCOME			41,118.70



Realized Gains and Losses

5/1/2026 - 5/31/2026

Purchase Date	Close Date	Quantity	CUSIP	Security	Cost Basis	Proceeds	Total Gain/Loss
							0.00
Total Gains							0.00
Total Losses							0.00
Total					0.00	0.00	0.00

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
U.S. GOVERNMENT AGENCY NOTES											
300,000	3135G05Y5	Federal Natl Mtg Assoc 0.750% Due 10/8/2027	Aa1	AA+		278,373.00	287,476.30	3.85	1.32		4/24/2025
350,000	3136G4ZN6	Federal Natl Mtg Assoc 1.000% Due 7/27/2028	Aa1	AA+	7/27/2026	318,535.00	327,590.20	3.94	2.09		4/11/2025
150,000	3133EMX80	Federal Farm Credit Bank 1.230% Due 8/2/2028	Aa1	AA+	6/8/2026	140,837.85	141,042.50	3.57	2.10		10/27/2025
400,000	3133ETBF3	Federal Farm Credit Bank 4.000% Due 4/1/2030	Aa1	AA+		399,496.00	397,635.41	4.03	3.50		4/9/2025
100,000	3133ETW29	Federal Farm Credit Bank 4.170% Due 8/19/2030	Aa1	AA+	6/8/2026	99,930.00	99,279.46	4.19	3.78		1/20/2026
250,000	3130B7YU2	Federal Home Ln Bank 4.325% Due 10/15/2030	Aa1	AA+	6/8/2026	250,000.00	247,830.89	4.33	3.92		10/15/2025
240,000	3133ETU62	Federal Farm Credit Bank 3.650% Due 11/12/2030	Aa1	AA+		239,565.60	235,148.64	3.69	4.05		11/12/2025
		Accrued Interest					7,838.78				
						1,726,737.45	1,743,842.18	3.95	2.91		
MUNICIPAL BONDS											
250,000	19951BCG7	City of Columbus, OH GO 3.666% Due 10/1/2028	Aaa	AAA		250,000.00	247,546.68	3.67	2.20		10/22/2025
175,000	19951BBV5	City of Columbus, OH GO 4.331% Due 10/1/2034	Aaa	AAA		175,000.00	171,883.55	4.33	6.87		10/22/2025
		Accrued Interest					2,790.71				
						425,000.00	422,220.93	3.94	4.11		
U.S. TREASURY NOTES											
200,000	91282CLK5	US Treasury Note 3.625% Due 8/31/2029	Aa1	AA+		197,976.56	197,187.50	3.88	3.01		4/21/2025
400,000	91282CLR0	US Treasury Note 4.125% Due 10/31/2029	Aa1	AA+		399,656.25	400,328.12	4.15	3.15		4/15/2025
400,000	91282CMA6	US Treasury Note 4.125% Due 11/30/2029	Aa1	AA+		399,749.98	400,343.75	4.14	3.23		4/15/2025
400,000	91282CGB1	US Treasury Note 3.875% Due 12/31/2029	Aa1	AA+		399,359.37	396,937.50	3.91	3.26		4/21/2025
400,000	91282CMU2	US Treasury Note 4.000% Due 3/31/2030	Aa1	AA+		396,421.88	398,437.50	4.20	3.50		4/15/2025
150,000	91282CHR5	US Treasury Note 4.000% Due 7/31/2030	Aa1	AA+		150,000.00	149,261.72	4.00	3.75		7/31/2025

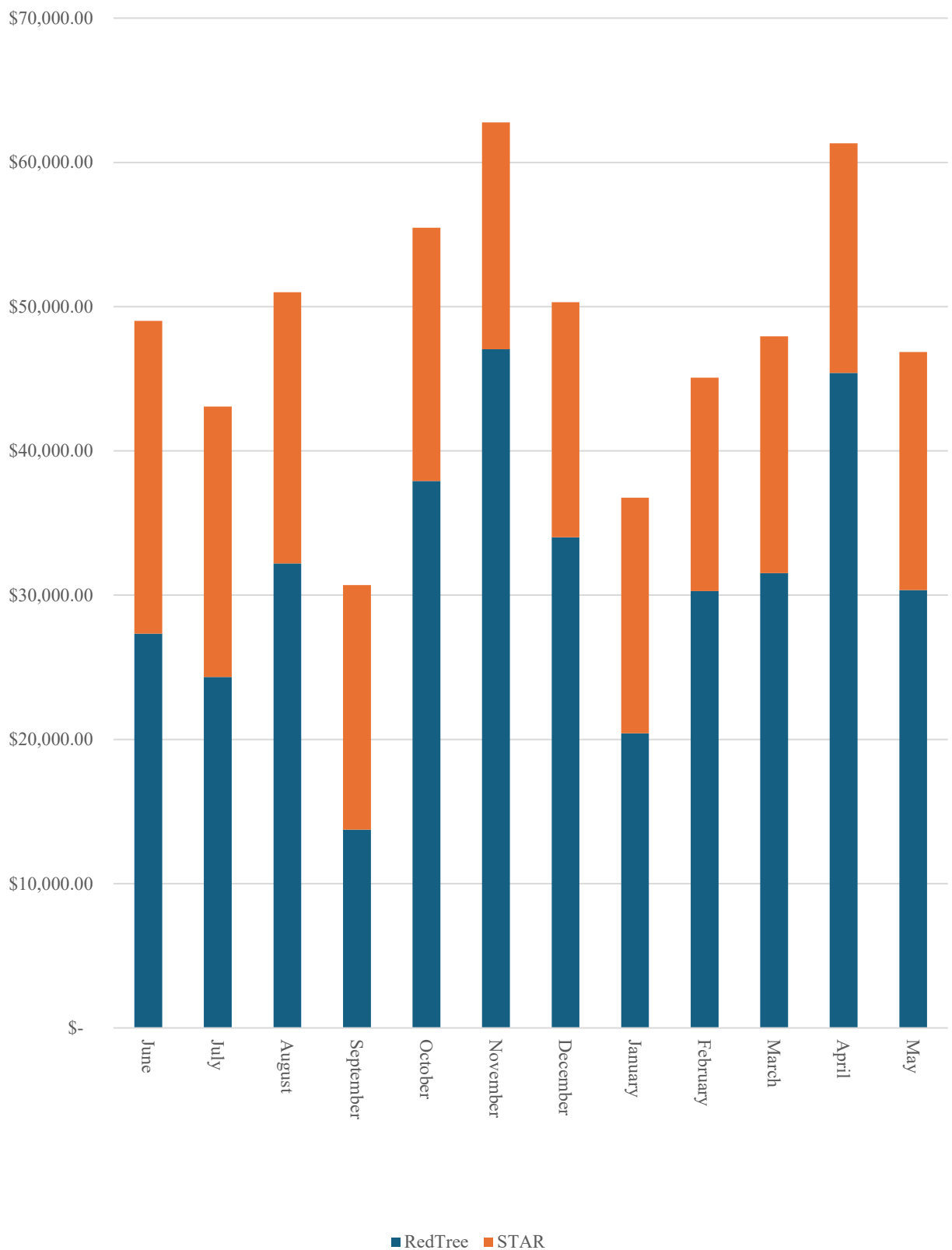
Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
250,000	91282CNX5	US Treasury Note 3.625% Due 8/31/2030	Aa1	AA+		248,203.11	245,087.89	3.80	3.86		1/21/2026
		Accrued Interest					16,826.51				
						2,191,367.15	2,204,410.50	4.04	3.35		

CERTIFICATES OF DEPOSIT

229,000	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027				228,828.25	228,879.78	3.98	0.70	28453	8/20/2025
150,000	55316CDS2	M1 Bank, MO 3.900% Due 8/26/2027				149,850.00	149,751.72	3.95	1.19	9797	8/26/2025
245,000	70153RNU8	Parkway Bank and Trust, IL 4.000% Due 8/30/2027				244,877.50	244,906.34	4.03	1.20	19008	8/28/2025
245,000	27004PGY3	Eaglemark Savings Bank, NV 3.650% Due 10/15/2027				244,755.00	243,648.34	3.70	1.32	34313	10/15/2025
249,000	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027				248,751.00	247,670.29	3.73	1.32	57184	10/16/2025
245,000	06051XZ54	Bank of America NA, NC 3.650% Due 1/21/2028				244,755.00	243,361.81	3.70	1.55	3510	1/21/2026
245,000	178180HD0	City National Bank, CA 3.650% Due 1/24/2028				244,816.25	243,443.59	3.69	1.56	17281	1/23/2026
245,000	02589AHG0	American Express Nat'l Bank, UT 4.050% Due 5/8/2028				244,632.50	244,733.76	4.10	1.84	27471	5/7/2025
140,000	05612LES7	BMW Bank of North America, UT 3.950% Due 5/9/2028				139,790.00	139,559.04	4.00	1.85	35141	5/12/2025
145,000	38150V4Q9	Goldman Sachs Bank USA, NY 3.800% Due 8/21/2028				144,782.50	144,072.48	3.85	2.09	33124	8/19/2025
245,000	61690DWA2	Morgan Stanley Bank, UT 3.850% Due 8/28/2028				245,000.00	243,630.30	3.84	2.11	32992	12/15/2025
245,000	75472RBH3	Raymond James Bank, FL 3.900% Due 10/30/2028				244,693.75	243,745.50	3.95	2.28	33893	4/30/2026
245,000	02007QAH4	Ally Bank, UT 3.750% Due 12/4/2028				244,632.50	242,856.62	3.80	2.33	57803	12/4/2025
245,000	05614FCR2	BNY Mellon, NA 3.650% Due 12/11/2028				244,387.50	242,322.27	3.74	2.35	7946	12/9/2025
249,000	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029				248,502.00	244,942.02	3.73	3.15	90250	10/28/2025
149,000	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029				148,702.00	146,424.18	3.73	3.26	17438	12/15/2025
249,000	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030				248,377.50	248,402.25	4.24	3.65	57449	6/16/2025
245,000	73319FDZ9	Poppy Bank, CA 4.000% Due 7/31/2030				244,387.50	242,942.32	4.06	3.75	57903	7/31/2025

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
245,000	32022WEG7	First Federal Bank, FL 3.800% Due 10/17/2030				245,000.00	240,797.47	3.83	3.95	31313	10/17/2025
249,000	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030				248,502.00	243,240.93	3.72	3.98	1373	10/24/2025
195,000	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030				194,512.50	192,379.12	3.99	4.03	57565	11/26/2025
245,000	795451EE9	Sallie Mae Bank, UT 3.900% Due 12/10/2030				244,387.50	241,667.29	3.96	4.03	58177	12/11/2025
244,000	61776N6G3	Morgan Stanley Private Bank, NY 4.100% Due 5/13/2031				243,390.00	242,382.28	4.16	4.43	34221	5/13/2026
		Accrued Interest					36,621.70				
						5,180,312.75	5,182,381.38	3.89	2.54		
COMMERCIAL PAPERS											
280,000	62479MLL5	MUFG Bank 0.000% Due 11/20/2026	P-1	A-1		272,300.62	274,719.54	3.78	0.47		2/24/2026
290,000	60689GMN3	Mizuho Securities 0.000% Due 12/22/2026	P-1	A-1		283,323.35	283,556.95	3.95	0.56		5/21/2026
140,000	17291YNK9	Citigroup 0.000% Due 1/19/2027	P-1	A-1		136,006.27	136,415.02	4.00	0.63		4/30/2026
290,000	06054PPC4	Bank of America 0.000% Due 2/12/2027		A-1		281,504.21	281,810.69	4.07	0.69		5/21/2026
		Accrued Interest					0.00				
						973,134.45	976,502.20	3.94	0.58		
MONEY MARKET FUNDS											
	USBMMF	First American Treasury Obligations Fund				24,769.18	24,769.18	3.52	0.00		
						24,769.18	24,769.18	3.52	0.00		
Total Portfolio						10,521,320.98	10,554,126.37	3.94	2.64		

Monthly Projected Investment Income - Next Twelve Months



Washington-Centerville Public Library
 Check Report
 June 16, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
2604	5/29/2026	Kindred Spirits Investment Management, LLC	EFT	\$ 1,864.85
47507	5/29/2026	AES Ohio	Check	51.75
47508	5/29/2026	Amazon Capital Services, Inc.	Check	3,493.54
47509	5/29/2026	CDW-G INC.	Check	7,388.92
47510	5/29/2026	CENTERVILLE CITY SCHOOLS	Check	1,946.62
47511	5/29/2026	CENTERVILLE CITY SCHOOLS	Check	44,485.18
47512	5/29/2026	CHARTER COMMUNICATIONS	Check	130.00
47513	5/29/2026	DARA PAUL, LLC	Check	1,575.00
47514	5/29/2026	DELL MARKETING L.P.	Check	4,824.08
47515	5/29/2026	DONNELLON MCCARTHY	Check	97.54
47516	5/29/2026	Group Sales Cincinnati Museum Center	Check	350.00
47517	5/29/2026	HOME DEPOT CREDIT SERVICES	Check	499.88
47518	5/29/2026	KROGER CO.	Check	427.87
47519	5/29/2026	KRONOS SAASHR, INC	Check	1,451.15
47520	5/29/2026	MONTGOMERY COUNTY	Check	197.59
47521	5/29/2026	One America	Check	240.30
47522	5/29/2026	RIECK MECHANICAL	Check	225.42
47523	5/29/2026	SILCO FIRE PROTECTION COMPANY	Check	629.20
47524	5/29/2026	SOUTH COMMUNITY	Check	182.25
47525	5/29/2026	TADMOR GREENES	Check	186.00
47526	5/29/2026	TODAY'S BUSINESS SOLUTIONS	Check	69.24
47527	5/29/2026	WhisperRoom Inc.	Check	21,821.30
47528	6/9/2026	AES Ohio	Check	3,910.55
47529	6/9/2026	AES Ohio	Check	363.66
47530	6/9/2026	CenterPoint Energy	Check	284.49
47531	6/9/2026	CenterPoint Energy	Check	671.83
47532	6/9/2026	CenterPoint Energy	Check	89.41
47533	6/9/2026	GARBER CONNECT	Check	1,240.00
47534	6/9/2026	KORRECT PLUMBING CO INC.	Check	355.00
47535	6/9/2026	MONTGOMERY COUNTY	Check	995.83
47536	6/9/2026	PETER BERWALD	Check	100.00
47537	6/9/2026	RUMPKE OF OHIO, INC.	Check	1,117.03
47538	6/9/2026	TODAY'S BUSINESS SOLUTIONS	Check	780.00
47539	6/9/2026	TRANSFORMATIONS PLUS	Check	1,011.00
47540	6/16/2026	ALPHACARD	Check	490.00
47541	6/16/2026	AMANDA KRICHBAUM	Check	26.94
47542	6/16/2026	Amazon Capital Services, Inc.	Check	5,759.03
47542	6/16/2026	Amazon Capital Services, Inc.	Check	3,280.35
47543	6/16/2026	ANN-MARIE PINDROH	Check	28.99
47544	6/16/2026	BETHANY RACHELLE LANSFORD	Check	12.99
47545	6/16/2026	BETTER BUSINESS BUREAU	Check	125.00
47546	6/16/2026	BRODART CO.	Check	20,356.96
47547	6/16/2026	CenterPoint Energy	Check	1,146.07
47548	6/16/2026	CHARTER COMMUNICATIONS	Check	287.37

Washington-Centerville Public Library
Check Report
June 16, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
47549	6/16/2026	CHARTER COMMUNICATIONS	Check	252.00
47550	6/16/2026	CINTAS CORPORATION	Check	1,052.90
47551	6/16/2026	DEMCO, INC.	Check	133.31
47552	6/16/2026	DIGITAL FRINGE	Check	124.82
47553	6/16/2026	DONNELON MCCARTHY	Check	565.64
47554	6/16/2026	ELEMENTS IV INTERIORS	Check	115,670.33
47555	6/16/2026	GLEASON PROPERTY SERVICES, LLC	Check	15,338.00
47556	6/16/2026	JESSICA COCHRAN	Check	15.99
47557	6/16/2026	JOHN NICHOLAS BOHALL	Check	27.98
47558	6/16/2026	KANOPY, INC.	Check	1,272.00
47559	6/16/2026	KATSAM LLC	Check	162.00
47560	6/16/2026	KELLI RENEE DUBENDORFER	Check	14.99
47561	6/16/2026	LEVEL 3 COMMUNICATIONS LLC	Check	412.79
47562	6/16/2026	LIBRARY IDEAS, LLC	Check	492.73
47563	6/16/2026	Mark Spaulding Construction Company	Check	234,893.15
47564	6/16/2026	MARTIN J. GRUNDER JR., INC	Check	3,464.96
47565	6/16/2026	MIDWEST TAPE	Check	33,781.63
47566	6/16/2026	OHIO PARKS & RECREATION ASSOCIATIO	Check	140.00
47567	6/16/2026	OVERDRIVE, INC.	Check	7,337.01
47568	6/16/2026	PLAYAWAY PRODUCTS, LLC	Check	12,455.40
47569	6/16/2026	POLICYMAP, INC	Check	7,100.00
47570	6/16/2026	RIVER CITY PUPPETS, LLC	Check	585.00
47571	6/16/2026	ROBERT L PEETS	Check	29.99
47572	6/16/2026	RUMPKE OF OHIO, INC.	Check	264.78
47573	6/16/2026	SILCO FIRE PROTECTION COMPANY	Check	1,653.00
47574	6/16/2026	SOFTWARE SOLUTIONS INC	Check	22,107.08
47575	6/16/2026	STAPLES BUSINESS ADVANTAGE	Check	167.85
47576	6/16/2026	TAFT, STETTINIUS & HOLLISTER	Check	157.50
47577	6/16/2026	T-Mobile	Check	1,002.18
47578	6/16/2026	Trigon Imaging Solutions	Check	2,779.91
47579	6/16/2026	ULINE INC	Check	1,472.06
47580	6/16/2026	UNIQUE MANAGEMENT SERVICES INC	Check	239.05
47581	6/16/2026	WEX Health, Inc.	Check	115.62
47582	6/16/2026	WYSO	Check	1,710.00
47583	6/16/2026	XIANG JIANG	Check	10.98
2026000120	5/22/2026	OPERS	EFT	38,708.62
2026000121	5/22/2026	INTERNAL REVENUE SERVICE	EFT	1,830.63
2026000122	5/29/2026	U.S. BANK	EFT	1,909.54
2026000123	5/29/2026	OHIO BUSINESS GATEWAY	EFT	415.28
2026000124	5/29/2026	Merchant eSolutions	EFT	249.70
2026000125	5/29/2026	PAYPAL, INC	EFT	39.90
2026000126	5/29/2026	Nayax	EFT	382.27
2026000127	5/29/2026	MONTGOMERY COUNTY AUDITOR	EFT	42,963.89
2026000128	6/1/2026	HealthEquity	EFT	7,248.46

Washington-Centerville Public Library
 Check Report
 June 16, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
2026000129	6/5/2026	INTERNAL REVENUE SERVICE	EFT	1,908.85
2026000130	6/16/2026	Abigail E. Neuman	EFT	24.12
2026000131	6/16/2026	A.J. SCHWAB	EFT	35.12
2026000132	6/16/2026	CHRIS J. EDDINGTON	EFT	29.16
2026000133	6/16/2026	Laura Fitzpatrick	EFT	24.62
2026000134	6/16/2026	Gregg McCullough	EFT	18.36
2026000135	6/16/2026	Caitlin Spratt	EFT	19.62
2026000136	6/16/2026	COLEEN PITZER	EFT	25.99
2026000137	6/16/2026	GARY BERRY	EFT	141.67
2026000138	6/16/2026	JENNY CATRI	EFT	15.72
2026000139	6/16/2026	Lauren Barrera	EFT	47.58
2026000140	6/16/2026	DAVE KENT	EFT	36.27
2026000141	6/16/2026	DARRILYNN BREWSTER	EFT	20.21
2026000142	6/16/2026	Katherine Watson	EFT	67.44
2026000143	6/16/2026	JAMIE GARCIA	EFT	2.32
2026000144	6/16/2026	NIRALI DESAI	EFT	25.48
2026000145	6/16/2026	LAUREN RURA	EFT	25.30
2026000146	6/16/2026	RUTH ANNE ATTALLA	EFT	11.02
2026000147	6/16/2026	Rachel Knight	EFT	11.60
2026000148	6/16/2026	SCOTT ROYAL	EFT	17.86
2026000149	6/16/2026	WILLIAM MENKER	EFT	355.42
2026000150	6/16/2026	SUNSHINE BRICKER	EFT	18.14
2026000151	6/16/2026	SHELLY PERESIE	EFT	22.55
	5/22/2026	Payroll #11	ACH	139,440.88
	6/5/2026	Payroll #12	ACH	144,336.72
		Total		<u>\$ 982,003.12</u>

New Business

WASHINGTON-CENTERVILLE LIBRARY FOUNDATION BOARD

BYLAWS

Article I

Name and Location

Section 1. Name

The name of this Board shall be Washington-Centerville Public Library Foundation Board. Hereafter referred to as "Foundation Board."

Section 2. Location

The principal location of this Foundation Board shall be at such place in Centerville (Montgomery County), Ohio.

Article II

Purposes

The Foundation Board shall exist for the following purposes:

1. To promote long term (bequest, endowments, etc.) and annual giving to the Washington-Centerville Public Library and its Foundation Funds at the Dayton Foundation.
2. To raise funds to support the library's long term goals and financial health via fundraising activities.
3. To advise the library, in conjunction with the Dayton Foundation, on ways to maximize investment performance of endowment funds, monitoring fund performance annually.

Article III

Nature

Per its purpose, the Foundation Board will promote donations to new and/or existing funds resident at the Dayton Foundation, and by extension will be covered under the Dayton Foundation's 501(c)3 Internal Revenue Service designation. At some point, the Foundation Board may wish to pursue its own 501(c)3 designation and at such time shall follow all laws, rules and regulations of Section 501(c)3 of the Internal Revenue Code for charitable organizations.

Article IV

Organization and Control

Section 1. Membership

The Foundation Board shall consist of not fewer than ~~seven (7)~~ **five (5)** and not more than ~~eleven (11)~~ **seven (7)** members that possess subject matter expertise in the area of finance, law, fundraising, and/or community engagement. Members shall serve on the Foundation Board without compensation and with no restrictions or limit to number of years they may serve. Members are encouraged to remain on the Foundation Board as long as they are interested. Each member shall abide by and be subject to these ~~by-laws~~ **bylaws** and to the statutory laws of Ohio governing non-profit organizations.

Should the number of members fall below ~~seven (7)~~ **five (5)**, new members shall be actively recruited immediately.

The Library Director (and/or designee) and at least one member of the Washington-Centerville Library Board of Trustees shall serve as ex officio members of the Foundation Board. Individuals currently employed by Washington-Centerville Public Library are not eligible to serve on the Foundation Board. Further, current Library Board members are eligible to serve only as ex officio members of the Foundation Board.

The appointment of the initial members to the Foundation Board shall be made by the Foundation Committee of the Washington-Centerville Public Library. The chair of the Washington-Centerville Public Library Foundation Committee will serve as the Foundation Board's liaison to the Washington-Centerville Public Library Board of Trustees.

The Foundation Board shall be a self-perpetuating governing body. That is, additional appointments, the filling of vacancies, and the removal and replacement of Foundation Board members shall be effected by a majority vote of the Foundation Board.

Section 2. Officers and Committees

There shall be elected a President, Vice President, Secretary, and Treasurer. The Foundation Board may obtain **the** services of a bookkeeper/financial officer as needed. Elections shall be held at the Annual Meeting.

Officers shall be elected by the Foundation Board for a term of three years beginning upon election by a majority vote. Officers may be reelected. To ~~insure~~ **ensure** continuity, terms shall be staggered with no more than two (2) officers elected at a time, except in the case of vacant offices. As such, the first President and Vice-President will be elected for two (2) year terms, the Treasurer and Secretary for three (3) year terms.

Should a permanent vacancy occur in the office of the President, the Vice President shall assume that office until the end of the term. Other permanent vacancies shall be filled until the end of the current term by election at the next ~~quarterly~~ meeting.

The Foundation Board may create and appoint other officers and committees as deemed necessary.

~~The Foundation Board shall be a self-perpetuating governing body. That is, additional~~

~~appointments, the filling of vacancies, and the removal and replacement of Foundation Board members shall be effected by a majority vote of the Foundation Board.~~

Section 3. Duties of Officers

The President shall preside over and conduct meetings, and shall appoint all committees and be an ex officio member thereof.

The Vice President shall perform the duties of the President in the absence of the President.

The Secretary shall keep a list of the membership, record attendance at all meetings, take and retain the minutes of all meetings, and conduct the correspondence of the Foundation Board.

The Treasurer shall maintain and retain the financial records of the Foundation Board.

All board officers are subject to the successful completion of a background check.

Section 4. Removal

A Foundation Board member may be removed from office, or the Board itself, by a majority vote of the members present at a Foundation Board meeting called for the purpose of removing a member.

Section 5. Meetings of the Foundation Board

The Foundation Board shall meet ~~quarterly~~ **two times per year**, at a time and place designated by the President. One of the ~~quarterly~~ meetings shall serve as an Annual Meeting, in order to elect officers and plan the coming year's activities. **Virtual attendance of meetings is permitted.**

Additional meetings may be scheduled as the Foundation Board deems necessary.

All proceedings of the Foundation Board shall be governed by its own governing documents, Ohio Statutes and Robert's Rules of Order.

Section 6. Minutes

The Foundation Board shall maintain written minutes of its meetings.

Section 7. Quorum

A quorum shall be three (3) members of the Foundation Board.

Section 8. Fiscal Year

The Foundation Board Fiscal Year shall be from January 1 through December 31.

Article V

Indemnification of Officers and Members

Each member, officer, or volunteer of this Foundation Board, and any trustee, officer, director, agent, employee, or volunteer of any other Foundation serving as such at the request of this Foundation Board shall be indemnified by the Dayton Foundation under the standard set by and to the fullest extent allowable under Section 1702.12(E) Ohio Revised Code as it may be amended. This right of indemnification shall be in addition to any other rights to which any person seeking indemnification may be or become entitled to by law.

Article VI

Amendments

These ~~by-laws~~ **bylaws** may be amended by the affirmative vote of a majority of the Foundation Board.

Article VII

Severability of Provisions

If any provision of these ~~by-laws~~ **bylaws** is found to violate any law and is, therefore, deemed unenforceable, the remaining provisions of these ~~by-laws~~ **bylaws** shall remain in effect.

Article VIII

Dissolution

If the Foundation Board should dissolve, it shall make payment, or provision for the payment, of all liabilities and obligations and distribute any remaining assets to the Washington-Centerville Library Foundation Fund.

Created 6/25/10, Adopted 2/17/2026

Ammended xx/xx/26

Cybersecurity policies and procedures
are exempt from public disclosure
according to Ohio Rev.
Code 149.43.

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RESOLUTION NO. 026-007

**RESOLUTION OF APPRECIATION TO THE NOON OPTIMIST CLUB OF CENTERVILLE
FOR THEIR SIGNIFICANT DONATION TOWARDS IMPROVEMENTS AT THE
CENTERVILLE LIBRARY**

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on June 16, 2026 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

_____ moved, _____ seconded the following resolution:

WHEREAS, the Noon Optimist Club of Centerville has been serving the Centerville and Washington Township community since 1968;

WHEREAS, the Noon Optimist Club of Centerville supports the community with funds raised by several large annual initiatives, such as the Avenue of Flags and the Christmas tree lot;

WHEREAS, the mission of the Noon Optimist Club of Centerville is to “Bring out the Best in Kids”;

WHEREAS, the Noon Optimist Club of Centerville donated \$50,000 for indoor and outdoor interactive elements in the Children’s area at the Centerville Library and for equipment in the expanded Creativity Commons;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Washington-Centerville Public Library hereby extend their sincere appreciation to the Noon Optimist Club of Centerville;

BE IT FURTHER RESOLVED that plaques acknowledging this contribution will be placed near these elements once they are installed.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

Passed: June 16, 2026

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on June 16, 2026, and in appearing upon the official records of said Board.

President, Board of Trustees

Fiscal Officer



The Fiscal Office of the Washington-Centerville Public Library (Library) is soliciting proposals for banking services from qualified commercial banking institutions, in accordance with Ohio Revised Code 135.03, that maintain a branch office(s) near both Library locations. The selected institution(s) shall be designated as an approved depository for the Library's active funds for a period of five years beginning August 23, 2026.

Distribution of the RFP document will begin on June 19, 2026. To obtain a copy of the RFP, please contact the Fiscal Office by email at JMonteith@wclibrary.info or at 561 Congress Park Drive, Washington Twp., OH 45459



REQUEST FOR PROPOSAL FOR BANKING SERVICES

WASHINGTON-CENTERVILLE PUBLIC LIBRARY, MONTGOMERY COUNTY, OHIO

OBJECTIVE:

The objective of this Request for Proposal (RFP) is to identify various financial institutions that provide the taxpayers of Washington-Centerville Public Library (Library) with the highest quality of banking services at the lowest cost for a 5 year period beginning August 23, 2026. Thereafter, a further renewal may be considered.

INSTRUCTIONS:

Sealed proposals in response to this request will be submitted either electronically or via paper to:

Fiscal Office c/o John Monteith
Washington-Centerville Public Library
561 Congress Park Dr.
Washington Township, OH 45459
937-610-4485
JMonteith@wclibrary.info

This RFP will cover the entire scope of basic banking services with the Library including deposits, disbursements, electronic banking and more. Each financial institution shall submit only one proposal (3 copies). Exhibit A must be completed and submitted with the proposal. Any proposed fees not listed in Exhibit A must be listed on Exhibit B. Failure to complete Exhibit A and Exhibit B may, at the discretion of the Library, disqualify a financial institution.

Questions concerning the information in this RFP must be expressed in writing via regular mail, or electronic mail, to the address listed above. Responses to any questions will be provided to each financial institution.

CRITERIA FOR SELECTION:

- Past experience with banking institution
- Complete and timely response to the Request for Proposal

- Total cost per identified activity
- Availability for deposited items
- Proximity of branch locations to both Library locations
- Investment Services
- Financial Strength
- Ability to provide on-line banking information such as but not limited to:
 1. Search for transactions based on transaction number and or transaction date and or transaction amount.
 2. On-line retrieval of monthly statement the day following the end of the month.
 3. ACH transactions and wire transfers.
 4. Payroll Direct Deposits
 5. On-line access to a list of all cashed checks sorted by check number for all accounts for a five year period or some other access to download all check images either per month or year.

If and when the Library has tentatively selected the successful proposer(s), a meeting may be held to complete negotiations. The Library may at this time choose to change its choice of institution(s).

TIMELINE:

Distribution of request for proposals begin	6/17/2026
Proposals due electronically, or at 561 Congress Park	7/17/2026
Notification to all financial institutions of selected institution	7/22/2026
Implementation date of contract	8/23/2026

TERMS AND CONDITIONS:

The Washington-Centerville Public Library reserves the right to reject any and all proposals in part or in their entirety.

In the event that the selected institution fails to execute an agreement within twenty (20) calendar days after notice of award the Library may give notice of intent to award the agreement to the next most qualified institution or to request new proposals.

The Library assumes no responsibility for the cost of preparing a proposal.

The Library assumes no responsibility for an institution’s failure to receive, examine or comprehend this document.

The volume of transactions represents estimates and in no way guarantees the minimum or maximum number of transactions.

The Library may request that each institution make an oral presentation to the Fiscal Officer and the Library Director.

Either party may terminate the contract by providing written notice to the other party no later than ninety (90) days before the proposed termination date.

The completed Non-Collusion Affidavit must be submitted with the proposal.

BACKGROUND:

US Bank is the Library's current central depository. One general operating account is maintained for accounts payable and all payroll activity is maintained in a zero balance account. Alternative suggestions for banking services will be considered. The general operating account maintains a bank account balance to offset service charges. Please indicate the earnings credit rate in your proposal. See Exhibit A for the estimated annual volume of transactions.

INFORMATION REQUIRED IN RFP RESPONSES:

- **EARNINGS CREDIT RATE:** Please indicate the earnings credit rate in your proposal. See Exhibit A for the estimated annual volume of transactions.
- **ONLINE BANKING SERVICES:** Provide a detailed description of all online banking services, requirements and costs of the services offered.
- **COLLATERALIZATION:** Financial institutions submitting proposals must be insured by the Federal Deposit Insurance Corporation (FDIC) and provide eligible depositories per The Ohio Revised Code. All Library funds on deposit must be fully secured by collateral. The Library would prefer the institution participate in the statewide pooled collateral program.
 - Please indicate if the institution participates in the statewide pooled collateral program.
 - If the institution does not participate in the statewide program, please provide a description on how the institution manages and reports its collateral of public funds deposits as well as the securities used for collateral.
- **DIRECT DEPOSIT PAYROLL SERVICE:** Currently the Library utilizes a two-day submission of the payroll file but has used a one-day submission prior to the payroll date in the past.
 - Confirm that the institution can provide both one-day and two-day options.
 - Confirm that deposits will be made to the employees' account no later than 8:00 am on payday.
 - Please describe the institution's backup plan for data transmissions.
 - The Library requires immediate notification of any changes or problems with the transmission of files. Please describe the process the institution uses to notify customers on problems with the transmission of files.

- **WIRE TRANSFER AGREEMENTS:** A sample of the institution's wire transfer agreement must be included with the proposal.
- **POSITIVE PAY:** The Library currently utilizes Positive Pay to protect our accounts and is a requirement for this RFP. Please provide detailed information regarding the institution's Positive Pay service offerings and process.

PAYMENT FOR SERVICES:

All payment for services are to be in the form of a debit shown on the monthly bank statement. A monthly account analysis statement itemizing the types of transactions, the amount charged per transaction and the number of each type of transaction shall be sent to the Library every month for the previous month.

CANCELLED CHECKS:

Provide a method to access cancelled check images for up to five years or the ability to download check images.

MERCHANT SERVICES:

The Library provides a service to patrons that offer them the ability to use credit cards in each library or online for payment of fines, fees, etc. Please submit the necessary information and related fees charged for these transactions.

DISPUTED ITEMS:

All items disputed by the Library will be researched and resolved to the satisfaction of the Library within thirty days of notification by the Library.

STOP PAYMENT SERVICES:

Please describe the institution's online stop payment services and confirmation requirements.

SCOPE OF SERVICES:

The Library plans to use the banking services on a contractual basis for five years. The Library intends to use the selected financial institution for all banking services. The Library may, however designate more than one institution as an eligible depository.

PURCHASE CARDS:

The Library requests information about the institution's purchase card services. The Library may or may not add this service to the institution but reserves the right to do so. It is not required that the institution make a proposal for these services.

AVAILABILITY OF FUNDS:

State the availability of funds for all deposits, incoming wires, and other credits.

PRICING:

Costs must appear on the attached Exhibit A.

Are the prices guaranteed for the life of the five year contract?

FINANCIAL STRENGTH OF THE PROVIDER:

- Provide a copy of financial statements from the past two years.
- Provide detailed information that identifies key measures of the financial strength of the institution including credit rating from a recognized credit rating agency such as Standard & Poor's, Moody's etc.; capital ratios; asset quality; liquidity; and profitability.
- Describe pending mergers or acquisitions and how these might affect the Library.

MISCELLANEOUS:

1. Please provide your nearest branch locations to the following:

Centerville Library
111 West Spring Valley Road
Centerville, OH 45458

Woodbourne Library
6060 Far Hills Avenue
Centerville, OH 45459

2. If the Library develops a need for additional accounts or services during the term of the depository agreement, those new accounts or services shall be provided with the same conditions as apply to existing accounts. Transfer among all accounts must be available online.
3. The institution will provide deposit and coin bags as well as preprinted deposit slips.
4. Please list other services provided by your financial institution not listed above in Exhibit B of this proposal.

NON-COLLUSION AFFIDAVIT

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership represented by him, entered into any combination, collusion, or agreement with any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation, has had or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Bidder or Agent

For _____
Firm or Corporation

Subscribed and sworn to before me this ____ day of _____, 2026

My Commission Expires

EXHIBIT A

Service	Quantity	Average Price	Total Charge
Depository Services:			
Account Maintenance	2		
Paper Credits	30		
Electronic Credits	12		
Paper Debits	105		
Electronic Debits	15		
Deposited Item	18		
Deposit Coverage	1350		
Account Reconciliation			
Positive Pay Only Maint.	1		
Positive Pay Issue/Cancel Input	1		
Positive Pay Only-Per Item	100		
Issue Maint. Upload-Per	5		
Online Services			
Previous Day Detail-Acct			
First	1		
Next	1		
Previous Day Per Item Detail	1125		
Account Analysis Report	1		
Monthly DDA Statement	2		
ACH Return & NOC Report			
First	1		
Next	1		
ACH Settlement Report	1		
Token Monthly Maintenance	2		
Account Add/Modify/Delete	1		
Account Transfer Monthly Maint			
First	1		
Next	1		
ACH Origination Monthly Maint			
First	1		
Next	1		
ACH Positive Pay Mo Maint	1		
Positive Pay Monthly Maint	1		

Issue Maint Mo Maintenance	1		
Image Access Mo Maint	2		
External Message Mo Maint			
First	1		
Next	1		
Wire Transfers			
Wire Monthly Maint Voice-Pin	1		
Zero Balance Accounts			
ZBA Lead	1		
ZBA Subsidiary	1		
ACH Services			
ACH Originated Addenda Item	1		
ACH Received Item	115		
ACH Received Addenda Item	71		
ACH Filter Monthly Maintenance	1		
Business Echeck Block Mo. Maint.	1		
ACH On-Your Bank's Item	6		
ACH Transit Item	195		
ACH Process Run	6		
Branch Coin/Currency Services			
Cash Deposited-Per \$100	38		
Coin Deposited-Per Roll	3		
Branch Deposit Processing Fee	30		
Loose Mixed Coin Dep-Per Bag	4		
Change Order - per order	3		
Credit Card Services			
Annual Service Fee			
Transaction Fee			
Equipment Fee			
Other Fees:			

EXHIBIT B

Other Services Not Listed Above:

Service:	Volume	Unit Price	Total Charge

Monthly Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
CIRCULATION												
Total Circulation	17,142	32,798	91.3%	56,205	46,655	-17.0%	9	6	-33.3%	121,964	130,306	6.8%
APPLICANT REGISTRATION												
Total Registrations	284	401	41.2%	244	230	-5.7%				528	631	19.5%
LIBRARY CARDHOLDERS												
Total Library Cardholders										63,022	65,001	3.1%
VISITORS												
Building Visitors	2,515	8,496	237.8%	15,976	13,871	-13.2%	1,850	1,301	-29.7%	20,341	23,668	16.4%
Website Visitors										135,657	243,064	79.2%
Total Visitors										155,998	266,732	71.0%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	1,665	3,234	94.2%	4,219	3,810	-9.7%	2,493	405	-83.8%	8,377	7,449	-11.1%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PROGRAMS												
Adult Programs	22	31	40.9%	24	20	-16.7%	3	3	0.0%	49	54	10.2%
Adult Attendees	228	351	53.9%	540	928	71.9%	102	195	91.2%	870	1,474	69.4%
General Programs	1	1	0.0%	2	2	0.0%	0	0	0.0%	3	3	0.0%
General Attendees	33	89	169.7%	1,134	556	-51.0%	0	0	0.0%	1,167	645	-44.7%
Children's (Ages 0-5) Programs	11	5	-54.5%	2	4	100.0%	0	0	0.0%	13	9	-30.8%
Children's (Ages 0-5) Attendees	277	239	-13.7%	39	175	348.7%	0	0	0.0%	316	414	31.0%
Children's (Ages 6-11) Programs	5	5	0.0%	1	0	-100.0%	0	0	0.0%	6	5	-16.7%
Children's (Ages 6-11) Attendees	89	100	12.4%	148	0	-100.0%	0	0	0.0%	237	100	-57.8%
Teen (Ages 12-18) Programs	6	5	-16.7%	3	3	0.0%	0	0	0.0%	9	8	-11.1%
Teen (Ages 12-18) Attendees	80	72	-10.0%	780	709	-9.1%	0	0	0.0%	860	781	-9.2%
Total Library Programs	45	47	4.4%	32	29	-9.4%	3	3	0.0%	80	79	-1.3%
Total Library Program Attendees	707	851	20.4%	2,641	2,368	-10.3%	102	195	91.2%	3,450	3,414	-1.0%

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PRINT CIRCULATION												
Adult Books	2,990	10,139	239.1%	19,107	14,353	-24.9%	6	2	-66.7%	22,103	24,494	10.8%
Juvenile Books	11,398	14,071	23.5%	19,316	16,761	-13.2%	3	2	-33.3%	30,717	30,834	0.4%
Off Line Transactions										7	1	-85.7%
Periodicals	116	596	413.8%	1,373	1,390	1.2%	0	0	0.0%	1,489	1,986	33.4%
Young Adult Books	787	923	17.3%	1,672	1,314	-21.4%	0	2	0.0%	2,459	2,239	-8.9%
Total Print Circulation	15,291	25,729	68.3%	41,468	33,818	-18.4%	9	6	-33.3%	56,775	59,554	4.9%
AV CIRCULATION												
Audiobooks	941	1,341	42.5%	2,482	1,979	-20.3%				3,423	3,320	-3.0%
Movies (DVDs/Blu-rays)	253	4,061	1505.1%	9,652	7,019	-27.3%				9,905	11,080	11.9%
Music (Compact Discs)	N/A	N/A	0.0%	687	884	28.7%				687	884	28.7%
Total AV Circulation	1,194	5,402	352.4%	12,821	9,882	-22.9%				14,015	15,284	9.1%
LIBRARY OF THINGS CIRCULATION												
Board Games	228	393	72.4%	941	1,165	23.8%	0	0	0.0%	1,169	1,558	33.3%
Library Bags	49	71	44.9%	109	123	12.8%				158	194	22.8%
Cultural Passes	23	56	143.5%	67	53	-20.9%	0	0	0.0%	90	109	21.1%
Hotspots	8	10	25.0%	17	16	-5.9%	0	0	0.0%	25	26	4.0%
Kits	78	199	155.1%	205	186	-9.3%	0	0	0.0%	283	385	36.0%
Streaming Devices	54	77	42.6%	92	108	17.4%	0	0	0.0%	146	185	26.7%
Streaming Device+Hotspot Combos	6	7	16.7%	10	10	0.0%	0	0	0.0%	16	17	6.3%
Preloaded Tablets (Launchpads)	204	302	48.0%	475	515	8.4%				679	817	20.3%
Audio Figurines (Tonies)*	N/A	551	0.0%	N/A	779	0.0%				0	1,330	0.0%
Total Library of Things Circulation	650	1,666	156.3%	1,916	2,955	54.2%	0	0	0.0%	2,566	4,621	80.1%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	3,541	14,479	308.9%	30,703	23,675	-22.9%	6	2	-66.7%	34,250	38,156	11.4%
Juvenile Circulation	12,814	17,396	35.8%	23,757	21,533	-9.4%	3	2	-33.3%	36,574	38,931	6.4%
Young Adult Circulation	787	923	17.3%	1,745	1,447	-17.1%	0	2	0.0%	2,532	2,372	-6.3%
Total Physical Circulation	17,142	32,798	91.3%	56,205	46,655	-17.0%	9	6	-33.3%	73,356	79,459	8.3%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed*										1,514	823	-45.6%
DIGITAL CIRCULATION												
eAudiobooks										18,790	21,655	15.2%
eBooks										20,233	20,024	-1.0%
eMusic										403	455	12.9%
eVideo										2,744	2,578	-6.0%
eZines (Digital Magazines)										4,924	5,312	7.9%
Total Digital Circulation										47,094	50,024	6.2%

NOTES:*

Centerville Library - renovation Mar 2025-Mar 2026; most Adult & Teen materials in storage; Juvenile materials in storage between Feb-Mar 2026

SearchOhio temporarily unavailable - starting Aug 2025; Softlaunch Feb 2026

Audio Figurines (Tonies) debuted mid-September 2025

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
CIRCULATION												
Total Circulation	159,516	100,645	-36.9%	249,744	270,105	8.2%	43	45	4.7%	640,703	613,695	-4.2%
APPLICANT REGISTRATION												
Total Registrations	1,478	1,530	3.5%	1,075	1,144	6.4%				2,553	2,674	4.7%
LIBRARY CARDHOLDERS												
Total Library Cardholders										63,022	65,001	3.1%
VISITORS												
Building Visitors	33,835	25,642	-24.2%	74,802	79,719	6.6%	8,838	6,663	-24.6%	117,475	112,024	-4.6%
Website Visitors										993,990	854,592	-14.0%
Total Visitors										1,111,465	966,616	-13.0%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	12,120	11,387	-6.0%	18,769	21,974	17.1%	10,788	2,404	-77.7%	41,677	35,765	-14.2%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PROGRAMS												
Adult Programs	118	118	0.0%	95	95	0.0%	25	21	-16.0%	238	234	-1.7%
Adult Attendees	1,432	1,314	-8.2%	4,035	2,916	-27.7%	1,131	1,290	14.1%	6,598	5,520	-16.3%
General Programs	5	8	60.0%	2	10	400.0%	0	1	0.0%	7	19	171.4%
General Attendees	251	553	120.3%	1,134	1,988	75.3%	0	3,393	0.0%	1,385	5,934	328.4%
Children's (Ages 0-5) Programs	143	120	-16.1%	12	17	41.7%	0	0	0.0%	155	137	-11.6%
Children's (Ages 0-5) Attendees	3,239	3,479	7.4%	460	624	35.7%	0	0	0.0%	3,699	4,103	10.9%
Children's (Ages 6-11) Programs	36	27	-25.0%	16	10	-37.5%	1	1	0.0%	53	38	-28.3%
Children's (Ages 6-11) Attendees	692	593	-14.3%	976	715	-26.7%	148	139	-6.1%	1,816	1,447	-20.3%
Teen (Ages 12-18) Programs	34	28	-17.6%	5	6	20.0%	1	1	0.0%	40	35	-12.5%
Teen (Ages 12-18) Attendees	531	509	-4.1%	838	832	-0.7%	39	46	17.9%	1,408	1,387	-1.5%
Total Library Programs	336	301	-10.4%	130	138	6.2%	27	24	-11.1%	493	463	-6.1%
Total Library Program Attendees	6,145	6,448	4.9%	7,443	7,075	-4.9%	1,318	4,868	269.3%	14,906	18,391	23.4%

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
PRINT CIRCULATION												
Adult Books	44,823	26,681	-40.5%	80,172	84,374	5.2%	30	37	23.3%	125,025	111,092	-11.1%
Juvenile Books	80,396	51,043	-36.5%	88,398	96,968	9.7%	10	4	-60.0%	168,804	148,015	-12.3%
Off Line Transactions										54	40	-25.9%
Periodicals	2,817	1,719	-39.0%	6,627	7,374	11.3%	0	0	0.0%	9,444	9,093	-3.7%
Young Adult Books	5,384	3,324	-38.3%	6,745	6,774	0.4%	3	4	33.3%	12,132	10,102	-16.7%
Total Print Circulation	133,420	82,767	-38.0%	181,942	195,490	7.4%	43	45	4.7%	315,459	278,342	-11.8%
AV CIRCULATION												
Audiobooks	6,233	4,508	-27.7%	10,491	11,108	5.9%				16,724	15,616	-6.6%
Movies (DVDs/Blu-rays)	15,473	8,719	-43.7%	46,673	43,570	-6.6%				62,146	52,289	-15.9%
Music (Compact Discs)	153	0	-100.0%	3,072	3,974	29.4%				3,225	3,974	23.2%
Total AV Circulation	21,859	13,227	-39.5%	60,236	58,652	-2.6%				82,095	71,879	-12.4%
LIBRARY OF THINGS CIRCULATION												
Board Games	1,602	1,201	-25.0%	3,781	6,141	62.4%	0	0	0.0%	5,383	7,342	36.4%
Brary Bags	295	182	-38.3%	438	712	62.6%				733	894	22.0%
Cultural Passes	61	136	123.0%	120	339	182.5%	0	0	0.0%	181	475	162.4%
Hotspots	46	41	-10.9%	105	102	-2.9%	0	0	0.0%	151	143	-5.3%
Kits	418	451	7.9%	755	1,170	55.0%	0	0	0.0%	1,173	1,621	38.2%
Streaming Devices	323	228	-29.4%	341	631	85.0%	0	0	0.0%	664	859	29.4%
Streaming Device+Hotspot Combos	41	19	-53.7%	46	64	39.1%	0	0	0.0%	87	83	-4.6%
Preloaded Tablets (Launchpads)	1,397	1,069	-23.5%	1,980	2,824	42.6%				3,377	3,893	15.3%
Audio Figurines (Tonies)*	0	1,284	0.0%	0	3,980	0.0%				0	5,264	0.0%
Total Library of Things Circulation	4,183	4,611	10.2%	7,566	15,963	111.0%	0	0	0.0%	11,749	20,574	75.1%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	62,711	36,560	-41.7%	134,946	139,216	3.2%	30	37	23.3%	197,687	175,813	-11.1%
Juvenile Circulation	91,421	60,761	-33.5%	107,776	123,302	14.4%	10	4	-60.0%	199,207	184,067	-7.6%
Young Adult Circulation	5,384	3,324	-38.3%	7,022	7,587	8.0%	3	4	33.3%	12,409	10,915	-12.0%
Total Physical Circulation	159,516	100,645	-36.9%	249,744	270,105	8.2%	43	45	4.7%	409,303	370,795	-9.4%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed*										6,884	2,694	-60.9%
DIGITAL CIRCULATION												
eAudiobooks										90,707	102,492	13.0%
eBooks										95,513	96,661	1.2%
eMusic										1,891	1,988	5.1%
eVideo										12,860	12,746	-0.9%
eZines (Digital Magazines)										23,545	26,319	11.8%
Total Digital Circulation										224,516	240,206	7.0%

NOTES:*

Centerville Library - renovation Mar 2025-Mar 2026; most Adult & Teen materials in storage; Juvenile materials in storage between Feb-Mar 2026

SearchOhio temporarily unavailable - starting Aug 2025; Softlaunch Feb 2026

Audio Figurines (Tonies) debuted mid-September 2025