

ATTACHMENTS FOR AUGUST 15, 2023 BOARD OF TRUSTEES MEETING

Washington-Centerville Public Library

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Library Operations

- HVAC – Woodbourne and Centerville Libraries
 - Finalized contracts for projects at both buildings
- Centerville Library renovation
 - Presented information to Board about possible location for Administration building, attended second showing of property, and worked with realtors to submit offer
 - Participated in architect interviews and conducted reference checks
- The Wall That Heals
 - Participated in site manager conference call with VVMF staff
 - Spoke at Optimists 2.0
 - Picked up first round of supplies at Sam's
 - Coordinated motorcycle escort
 - Assisted with set up
 - Spoke at opening ceremony
 - Attended Friday evening bugler
- Arrived early election day to allow access to building
- Met with Fun Squad to prepare for staff cookout to be held at my house
- Participated in Donuts with Director as a Children's Summer Reading Club prize

Communication

- Sent warning letter to patron who called a child a vulgar name
- Discussed ad space and promotional opportunities with Centerville Lifestyle magazine

Community / Professional Involvement

- Attended OLC's Facilities Conference
- Received CPR & First Aid training
- Friends
 - Attended monthly meeting
 - Attended trivia

7/17 – sick day; 7/31 – 8/7 – vacation

July 2023

Board Minutes and
Attachments

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

July 18, 2023

CALL TO ORDER

The regular Board of Trustees meeting for July 2023 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:00 P.M.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Absent**; Mrs. Suttman, **Present**; and Mr. Talda, **Absent**; also Mrs. Fultz, Library Director; and Mr. Monteith, Fiscal Officer; and members of the public.

EXECUTIVE SESSION

Mrs. Suttman moved to enter executive session, pursuant to Ohio Rev. Code § 121.22(G)(2), for the purpose of considering the purchase of property for public purposes. She additionally stated that it was the desire of the Board to invite the Library's representatives from Irongate Realtors, Tom Kretz, Alex Zaharieff and Emily Tith to join the Board during the executive session. Mrs. Cline seconded the motion.

The roll call vote was:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Yes</u>		

The Board entered Executive Session at 7:01 p.m.

At 7:02, Mr. Talda arrived and joined the board in the executive session.

At 7:50 p.m., the Board exited Executive Session and was returned to open session by Board President Mrs. Denison.

Mrs. Herrick moved to authorize Mrs. Fultz, Library Director, to negotiate for the potential purchase of the discussed property, contingent upon five different inspections: Physical, Environmental, Governmental, Legal and Title. Additionally, the purchase of the property requires final board approval of any contract. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

Motion is approved

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public

RESOLUTION NO. 023-014: 2024 BUDGET APPROVAL

Mr. Monteith presented the 2024 Budget Recommendation. For available resources, it was noted that we still do not have information regarding what the Public Library Fund (PLF) will look like going into next year. While the State Legislature permanently set the PLF at 1.7%, they also made cuts to income taxes. As the amount of taxes collected by the state is the source of the funding for the PLF, this will likely result in a reduction in PLF revenue. Additionally, we set the property tax revenue amount based on a 97.5% collection rate, instead of the 95% used by the County Auditor. We anticipate about \$8.6 million in revenue for 2024. The only item of note in the other funds is the transfer of \$3 million to the Building Fund. This is likely more than we will need for the Building project, but we wanted to be prepared for a higher cost on the project.

For expenditures, we have budgeted a slightly lower amount in 2024 than we had as part of the 2023 appropriations. This was due to their being some extra amounts being appropriated during 2023. In refining the budgeting process for these items, we found that these amounts could likely be reduced slightly. An item of note is that the total salaries will increase going into next year as a result of the elimination of the 10% pickup of PERS. While salaries are increasing, the PERS budget for next year will decrease. Insurance expenditures are also budgeted to decrease next year. There were some additional positions that were included in the appropriations for 2023, and there was also a bit of contingency included to allow for changes that could not be anticipated. There is still some of this included in the budget, but the amount are reduced going into next year.

Supplies are budgeted to increase slightly. We are adding vehicle supplies for next year. This addition, plus a slightly higher amount for supplies purchased for resale, results in an \$8,000 increase. It is anticipated that the amount for resale supplies will be reduced in the appropriations to be done later this year.

Contract services are increasing by about \$27,000 for next year. Part of this increase is due to conference/meeting expenses being increased due the Public Library Association conference being held in Columbus. As a result of this, it is our desire to send additional personnel to the conference either for the entire conference or for an individual day. One item that is being included in the contract services is the rent expense which was anticipated for a new home for Creativity Commons. However, as a result of matters discussed earlier in the meeting, this item will likely be eliminated in the appropriations later this year.

For collection development, there is an approximately \$60,000 increase from the 2023 appropriated amount. This is due to the electronic materials cost increasing next year.

In total, excluding transfers and contingency, we are budgeting for a decrease from 2023 appropriations of about \$335,000. Reductions in capital outlay expenditures are a primary reason

for this decrease. Total budget for the General Fund was \$11,403,026, with \$3.1 million of this being transfers and contingency.

In the other funds, the main item of note is that we are budgeting for an additional \$3.75 million for the renovation of the Centerville Library. This would make the total of this project approximately \$6.27 million. This is likely more than we would need, especially given that there will likely not be a need to add on to the Centerville Library.

Finally, the Long-Term Projections were discussed. The 2028 projections showed that the amount available in reserve is less than the operating expenditure amount being budgeted. Mrs. Herrick noted that it has been the standard operating procedure of the Library Board that whenever the amount in reserve is less than the operating expenditure amount, the Board would need to evaluate the need to ask for a new levy. Mr. Bowling stated that we cannot be asking the voters for additional money less than ten years after our last levy. It was agreed that we need to monitor this trend and then evaluate again to determine if this will be the case. If the trends continue toward this, we need to first evaluate if there are areas that we can cut back before asking for additional money.

Mr. Bowling left the meeting at 8:25 p.m.

Mrs. Herrick moved to approve the 2024 Budget Proposal as presented. Mrs. Suttman seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

Resolution No. 023-014 is approved.

APPROVAL OF MINUTES

Mrs. Herrick moved for the approval of the June 20, 2023 Meeting Minutes. Mrs. Suttman seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 1 (Denison)

Motion is approved

DIRECTOR'S REPORT

▪ FACILITIES

❖ Woodbourne Library

- Boiler addition – still waiting on a contract**

- ❖ Centerville Library
 - RFPs from architects received
 - HVAC bids received
- ❖ Creativity Commons
 - MOU extension update
- ❖ Van
 - Hit at the Americana parade
- **PERSONNEL**
 - ❖ Recruiting for Maker Specialist replacement, Outreach Coordinators, and Adult Services Specialists
 - ❖ Intellectual Freedom Committee being formed
- **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Provided copies of books for City's Tea Party With Me
 - ❖ Finding Freedom Summer on exhibit through July at Woodbourne Library
 - ❖ The Wall That Heals – arrives 1 week from today
 - Volunteers are still needed
 - Opening ceremony – Thursday, 7/27 at 10:00
 - Buglers playing taps each evening Thursday – Saturday at sundown
 - Brief closing ceremony – Sunday, 7/30
 - Board member available to speak at closing ceremony?
- **OTHER**
 - ❖ Friends
 - Paperback book sale – sold out within hours
 - Searching for an Events Chair, Volunteer Chair, and Book Sale Chair(s)

FISCAL OFFICER'S REPORT

- a. Mr. Monteith presented the monthly financial report for June 2023, including the financial statements (Cash Position, Revenue Summary, Revenue BVA, Expense Summary, General Fund Expense BVA), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mrs. Suttman seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

- b. Payment of July Expenditures

Mrs. Suttman moved to approve the payment of July expenditures, and Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

The motion is approved.

NEW/OLD BUSINESS

a. Motion to accept the Centerville HVAC Sealed Bid and Negotiate a Contract

Mr. Monteith stated that there was only one sealed bid received for the Centerville Library HVAC project. The bid was included in the packet. The total project cost was bid at \$398,950. Mrs. Suttman moved to authorize Mrs. Fultz to enter negotiations for a contract for the project at up to the bid amount. Mrs. Herrick seconded the motion.

The vote was: **Yes**: 5; **No**: 0; **Abstain**: 0

Motion is approved.

b. Resolution No. 023-015: Resolution to Rescind Resolution No. 099-001 – OPERS Pick-up Plan

Mr. Monteith stated this resolution is necessary to eliminate the Board pickup of pension contributions. In eliminating the pick-up plan, each fully benefitted employee will see an automatic 10% increase in their pay to cover most of the elimination of the pick-up plan. It was asked about whether this was negotiated with the union. Mrs. Fultz stated that this was included in the Collective Bargaining Agreement, so there would be no need to consult with the attorney to make this happen.

Mrs. Suttman moved to approve Resolution No. 023-015: Resolution to Rescind Resolution No. 099-001 – OPERS Pick-up Plan. Mrs. Herrick seconded the resolution.

The roll call vote was as follows:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

The resolution is approved.

ADJOURNMENT

Mrs. Suttman moved to adjourn the meeting at 8:50 P.M.

President

Secretary

Available Resources for Expenditures

Fund 101 - General Fund				
	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Public Library Fund	\$ 2,735,843.83	\$ 3,093,823.56	\$ 3,345,950.00	\$ 3,000,000.00
Property Taxes	\$ 4,706,544.57	\$ 4,802,585.15	\$ 4,717,335.00	\$ 4,717,335.00
Homestead/Rollback	\$ 615,703.14	\$ 616,053.33	\$ 615,000.00	\$ 615,000.00
Other State Grants	\$ -	\$ 3,750.00	\$ -	
Patron Fines, Fees, and Supplies				
Fines and Fees	\$ 47,054.39	\$ 35,090.16	\$ 26,000.00	\$ 26,000.00
Copier, Faxing and Printing	\$ 22,962.98	\$ 27,591.04	\$ 27,600.00	\$ 28,000.00
Program Fees	\$ -	\$ 4,562.65	\$ -	
Passports	\$ 20,965.00	\$ 28,570.00	\$ 25,000.00	\$ 27,500.00
Passport Photos	\$ 4,750.00	\$ 6,680.00	\$ 6,000.00	\$ 7,000.00
Patron Supplies	\$ 1,202.75	\$ 7,750.96	\$ 12,500.00	\$ 20,000.00
Interest Income	\$ 30,307.75	\$ 91,672.89	\$ 75,000.00	\$ 150,000.00
Donations	\$ 29,019.85	\$ 61,866.86	\$ 40,000.00	\$ 30,000.00
Refunds & Reimbursements	\$ 40,867.52	\$ 39,977.80	\$ 2,500.00	\$ 5,000.00
Miscellaneous - Other	\$ 499,275.84	\$ 284.47	\$ 500.00	\$ 500.00
Transfers-In	\$ -	\$ 42.50	\$ -	
 Total Receipts	 \$ 8,754,497.62	 \$ 8,820,301.37	 \$ 8,893,385.00	 \$ 8,626,335.00
 Fund Balance, January 1	 \$ 6,469,478.63	 \$ 9,178,515.24	 \$ 8,173,214.46	 \$ 7,328,948.77
Expenses	\$ 6,045,461.01	\$ 9,825,502.15	\$ 9,737,550.69	\$ 11,403,026.00
Fund Balance, December 31	\$ 9,178,515.24	\$ 8,173,214.46	\$ 7,328,948.77	\$ 4,552,157.77

Fund 205 - Special Operating Fund

	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Total Receipts	\$ -	\$ -	\$ -	\$ -
Fund Balance, January 1	\$ 3,750,186.25	\$ 3,750,186.25	\$ 3,750,186.25	\$ 3,750,186.25
Expenses	\$ -	\$ -	\$ -	\$ -
Fund Balance, December 31	\$ 3,750,186.25	\$ 3,750,186.25	\$ 3,750,186.25	\$ 3,750,186.25
Total General Fund Resources	\$ 12,928,701.49	\$ 11,923,400.71	\$ 11,079,135.02	\$ 8,302,344.02

Fund 401 - Building Fund

	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Transfer In	\$ -	\$ 2,000,000.00	\$ 1,000,000.00	\$ 3,000,000.00
Fund Balance, January 1	\$ 866,729.09	\$ 866,729.09	\$ 2,866,729.09	\$ 1,098,729.09
Expenses	\$ -	\$ -	\$ 2,768,000.00	\$ 3,750,000.00
Fund Balance, December 31	\$ 866,729.09	\$ 2,866,729.09	\$ 1,098,729.09	\$ 348,729.09

Fund 450 - Permanent Improvement - ILS

	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Transfer In	\$ 20,000.00	\$ 500,000.00	\$ -	\$ -
Fund Balance, January 1	\$ 97,120.85	\$ 107,520.85	\$ 606,120.85	\$ 553,316.85
Expenses	\$ 9,600.00	\$ 1,400.00	\$ 52,804.00	\$ 5,000.00
Fund Balance, December 31	\$ 107,520.85	\$ 606,120.85	\$ 553,316.85	\$ 548,316.85

Fund 451 - Permanent Improvement - Reference/Info

	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Transfer In	\$ -	\$ 500,000.00	\$ -	\$ -
Fund Balance, January 1	\$ 241,099.34	\$ 241,099.34	\$ 741,099.34	\$ 686,699.34
Expenses	\$ -	\$ -	\$ 54,400.00	\$ 24,400.00
Fund Balance, December 31	\$ 241,099.34	\$ 741,099.34	\$ 686,699.34	\$ 662,299.34

Fund 898 - Good Life Award

	2021 Actual	2022 Actual	2023 Estimated Receipts	2024 Budgeted
Donations	\$ 4,945.15	\$ 5,090.22	\$ 5,750.00	\$ 4,500.00 ⑥
Fund Balance, January 1	\$ 3,738.54	\$ 3,728.42	\$ 4,208.95	\$ 4,208.95
Expenses	\$ 4,955.27	\$ 4,609.69	\$ 5,750.00	\$ 5,750.00
Fund Balance, December 31	\$ 3,728.42	\$ 4,208.95	\$ 4,208.95	\$ 2,958.95

General Fund Appropriations

			2023	
51100 - Salaries	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 1,674,786.05	\$ 1,896,542.51	\$ 2,189,800.00	\$ 2,234,500.00
Collection Development	\$ 249,179.31	\$ 269,280.04	\$ 262,000.00	\$ 292,500.00
Facilities Operations and Maintenance	\$ 58,804.00	\$ 64,470.32	\$ 67,500.00	\$ 78,000.00
Information Services	\$ 157,790.13	\$ 151,140.14	\$ 288,500.00	\$ 327,000.00
Business Administration	\$ 467,265.32	\$ 496,798.87	\$ 556,000.00	\$ 624,500.00
Total Salaries	\$ 2,607,824.81	\$ 2,878,231.88	\$ 3,363,800.00	\$ 3,556,500.00

			2023	
51400 - OPERS	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 373,958.14	\$ 412,472.98	\$ 490,022.00	\$ 313,120.00
Collection Development	\$ 58,476.67	\$ 62,595.40	\$ 62,880.00	\$ 40,950.00
Facilities Operations and Maintenance	\$ 14,085.65	\$ 15,197.60	\$ 16,200.00	\$ 10,920.00
Information Services	\$ 36,850.78	\$ 34,605.94	\$ 71,520.00	\$ 45,780.00
Business Administration	\$ 106,870.40	\$ 116,912.09	\$ 133,440.00	\$ 87,500.00
Total OPERS	\$ 590,241.64	\$ 641,784.01	\$ 774,062.00	\$ 498,270.00

			2023	
51600 - Insurance Benefits	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 358,648.55	\$ 405,226.95	\$ 498,477.10	\$ 464,375.00
Collection Development	\$ 49,943.68	\$ 55,524.48	\$ 54,449.00	\$ 58,580.00
Facilities Operations and Maintenance	\$ 10,418.79	\$ 10,713.23	\$ 11,198.75	\$ 11,910.00
Information Services	\$ 37,892.75	\$ 32,555.65	\$ 54,596.00	\$ 69,700.00
Business Administration	\$ 97,079.72	\$ 63,576.38	\$ 89,737.00	\$ 82,050.00
Total Insurance Benefits	\$ 553,983.49	\$ 567,596.69	\$ 708,457.85	\$ 686,615.00

			2023	
51900 - Other Benefits	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 75.50	\$ -	\$ -	\$ -
Business Administration	\$ -	\$ 8,157.00	\$ 9,000.00	\$ 5,000.00
Total Other Benefits	\$ 75.50	\$ 8,157.00	\$ 9,000.00	\$ 5,000.00
Total Salaries and Benefits	\$ 3,752,125.44	\$ 4,095,769.58	\$ 4,855,319.85	\$ 4,746,385.00

			2023	
52100 - General/Administrative Supplies	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 23,940.17	\$ 63,403.52	\$ 100,700.00	\$ 93,200.00
Business Administration	\$ 27,689.96	\$ 30,426.47	\$ 35,000.00	\$ 37,500.00
Total General/Administrative Supplies	\$ 51,630.13	\$ 93,829.99	\$ 135,700.00	\$ 130,700.00

			2023	
52200 - Property Maintenance & Repair Suppli	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Facilities Operations and Maintenance	\$ 2,828.09	\$ 2,032.25	\$ 4,000.00	\$ 3,500.00
Total Property Maintenance & Repair Supplies	\$ 2,828.09	\$ 2,032.25	\$ 4,000.00	\$ 3,500.00

			2023	
52300 - Vehicle Supplies	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Facilities Operations and Maintenance	\$ -	\$ -	\$ -	\$ 3,000.00
Total Property Maintenance & Repair Supplies	\$ -	\$ -	\$ -	\$ 3,000.00

			2023	
52500 - Supplies Purchased for Resale	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Supplies Purchased for Resale	\$ 1,000.00	\$ 8,812.25	\$ 25,000.00	\$ 33,000.00
Total Supplies Purchased for Resale	\$ 1,000.00	\$ 8,812.25	\$ 25,000.00	\$ 33,000.00
Total Supplies	\$ 55,458.22	\$ 104,674.49	\$ 164,700.00	\$ 170,200.00

			2023	
53100 - Travel, Meeting and Dues	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 1,517.91	\$ 5,281.62	\$ 9,405.00	\$ 16,340.00
Collection Development	\$ -	\$ 257.13	\$ 400.00	\$ 50.00
Facilities Operations and Maintenance	\$ 314.24	\$ 176.08	\$ 969.66	\$ 2,800.00
Information Services	\$ 1,596.18	\$ 1,687.02	\$ 5,740.34	\$ 8,710.00
Business Administration	\$ 2,740.38	\$ 6,734.43	\$ 11,775.00	\$ 17,349.00
Total Travel & Meeting	\$ 6,168.71	\$ 14,136.28	\$ 28,290.00	\$ 45,249.00

			2023	
53200 - Communication, Printing & Publicity	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 3,296.71	\$ 1,151.85	\$ 3,800.00	\$ 3,600.00
Information Services	\$ 31,462.20	\$ 33,881.11	\$ 50,895.00	\$ 43,800.00
Business Administration	\$ 25,946.74	\$ 22,350.15	\$ 69,400.00	\$ 75,400.00
Total Communication, Printing & Publicity	\$ 60,705.65	\$ 57,383.11	\$ 124,095.00	\$ 122,800.00

			2023	
53300 - Property Maintenance, Repair & Security Services	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Facilities Operations and Maintenance	\$ 316,613.00	\$ 368,229.42	\$ 531,387.00	\$ 526,122.00
Total Property Maintenance, Repair & Security Services	\$ 316,613.00	\$ 368,229.42	\$ 531,387.00	\$ 526,122.00

			2023	
53400 - Insurance	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ 22,357.00	\$ 23,619.00	\$ 32,500.00	\$ 33,875.00
Total Insurance	\$ 22,357.00	\$ 23,619.00	\$ 32,500.00	\$ 33,875.00

			2023	
53500 - Rent	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ -	\$ 5,000.00	\$ 31,500.00	\$ 60,000.00
Total Rent	\$ -	\$ 5,000.00	\$ 31,500.00	\$ 60,000.00

			2023	
53600 - Utilities	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Facilities Operations and Maintenance	\$ 115,779.55	\$ 140,607.19	\$ 189,296.40	\$ 198,500.00
Total Utilities	\$ 115,779.55	\$ 140,607.19	\$ 189,296.40	\$ 198,500.00

			2023	
53700 - Professional Services	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 2,175.00	\$ 4,567.11	\$ 13,000.00	\$ 7,500.00
Business Administration	\$ 102,817.81	\$ 118,585.92	\$ 123,625.00	\$ 112,650.00
Total Professional Services	\$ 104,992.81	\$ 123,153.03	\$ 136,625.00	\$ 120,150.00

			2023	
53800 - Software Maintenance	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Information Services	\$ 130,768.87	\$ 258,848.10	\$ 248,662.44	\$ 259,820.00
Total Software Maintenance	\$ 130,768.87	\$ 258,848.10	\$ 248,662.44	\$ 259,820.00

			2023	
53900 - Other Contract Services	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Public Services & Programs	\$ 48,299.78	\$ 27,875.40	\$ 18,695.55	\$ 10,400.00
Facilities Operations and Maintenance	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Information Services	\$ 61,331.50	\$ 124,872.89	\$ 141,825.00	\$ 140,325.00
Business Administration	\$ 15,258.08	\$ 8,992.20	\$ 15,400.00	\$ 7,900.00
Total Other Contract Services	\$ 124,889.36	\$ 161,740.49	\$ 178,920.55	\$ 161,625.00

Total Contract Services	\$ 882,274.95	\$ 1,152,716.62	\$ 1,501,276.39	\$ 1,528,141.00
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			2023	
54100 - New Books	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 404,426.60	\$ 459,476.30	\$ 510,000.00	\$ 507,000.00
Total New Books	\$ 404,426.60	\$ 459,476.30	\$ 510,000.00	\$ 507,000.00

			2023	
54200 - Periodicals	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 24,580.60	\$ 23,496.87	\$ 25,000.00	\$ 23,750.00
Total Periodicals	\$ 24,580.60	\$ 23,496.87	\$ 25,000.00	\$ 23,750.00

			2023	
54300 - Audiovisual Materials	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 89,394.75	\$ 123,645.57	\$ 158,500.00	\$ 148,500.00
Total Audiovisual Materials	\$ 89,394.75	\$ 123,645.57	\$ 158,500.00	\$ 148,500.00

			2023	
54400 - Collection Development Services	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 5,195.00	\$ 4,845.00	\$ 5,400.00	\$ 6,000.00
Total Collection Development Services	\$ 5,195.00	\$ 4,845.00	\$ 5,400.00	\$ 6,000.00

			2023	
54500 - Online Subscriptions	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 139,636.25	\$ 123,403.75	\$ 129,000.00	\$ 130,000.00
Total Online Subscriptions	\$ 139,636.25	\$ 123,403.75	\$ 129,000.00	\$ 130,000.00

			2023	
54600 - Interlibrary Loan Fees/Charges	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ -	\$ -	\$ 12,204.45	\$ 12,500.00
Total Interlibrary Loan Fees/Charges	\$ -	\$ -	\$ 12,204.45	\$ 12,500.00

			2023	
54700 - Library Material Repair	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 10,899.36	\$ 7,334.22	\$ 15,000.00	\$ 11,000.00
Total Library Material Repair	\$ 10,899.36	\$ 7,334.22	\$ 15,000.00	\$ 11,000.00

			2023	
54800 - Electronic Materials	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 503,691.67	\$ 500,774.11	\$ 585,000.00	\$ 645,800.00
Total Electronic Materials	\$ 503,691.67	\$ 500,774.11	\$ 585,000.00	\$ 645,800.00

			2023	
54900 - Other Library Materials	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Collection Development	\$ 6,043.33	\$ 5,920.63	\$ 35,000.00	\$ 35,000.00
Total Other Library Materials	\$ 6,043.33	\$ 5,920.63	\$ 35,000.00	\$ 35,000.00

Total Library Materials	\$ 1,183,867.56	\$ 1,248,896.45	\$ 1,475,104.45	\$ 1,519,550.00
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			2023	
55200 - Land Improvements	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Capital Outlay	\$ 13,247.26	\$ -	\$ 20,000.00	\$ 20,000.00
Total Land Improvements	\$ 13,247.26	\$ -	\$ 20,000.00	\$ 20,000.00

			2023	
55400 - Building Improvements	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Capital Outlay	\$ 11,393.55	\$ 39,878.50	\$ 37,000.00	\$ 30,000.00
Total Building Improvements	\$ 11,393.55	\$ 39,878.50	\$ 37,000.00	\$ 30,000.00

			2023	
55500 - Furniture & Equipment	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Capital Outlay	\$ 83,379.07	\$ 168,655.83	\$ 490,750.00	\$ 272,050.00
Total Furniture & Equipment	\$ 83,379.07	\$ 168,655.83	\$ 490,750.00	\$ 272,050.00

			2023	
55700 - Vehicles	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Capital Outlay	\$ -	\$ -	\$ 75,000.00	\$ -
Total Vehicles	\$ -	\$ -	\$ 75,000.00	\$ -
Total Capital Outlay	\$ 108,019.88	\$ 208,534.33	\$ 622,750.00	\$ 322,050.00

			2023	
57100 - Organizational Dues & Memberships	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ 12,304.00	\$ 12,514.00	\$ 14,800.00	\$ 12,200.00
Total Organizational Dues & Memberships	\$ 12,304.00	\$ 12,514.00	\$ 14,800.00	\$ 12,200.00

			2023	
57200 - Taxes	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ 151.02	\$ 646.86	\$ 1,500.00	\$ 2,000.00
Total Taxes	\$ 151.02	\$ 646.86	\$ 1,500.00	\$ 2,000.00

			2023	
57500 - Refunds & Reimbursements	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ 754.44	\$ 1,580.32	\$ 2,100.00	\$ 2,500.00
Total Refunds & Reimbursements	\$ 754.44	\$ 1,580.32	\$ 2,100.00	\$ 2,500.00

			2023	
57900 - Miscellaneous Expenses	2021 Actual	2022 Actual	Appropriations	2024 Budgeted
Business Administration	\$ 30,505.50	\$ -	\$ -	\$ -
Total Refunds & Reimbursements	\$ 30,505.50	\$ -	\$ -	\$ -

Total Other Expenses	\$ 43,714.96	\$ 14,741.18	\$ 18,400.00	\$ 16,700.00
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				2023	
58000 - Contingency	2021 Actual	2022 Actual	Appropriations	2024 Budgeted	
Contingency	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	
Total Contingency	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	
Total Contingency	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	
				2023	
58000 - Transfers	2021 Actual	2022 Actual	Appropriations	2024 Budgeted	
Transfers	\$ 20,000.00	\$ 3,000,169.50	\$ 1,000,000.00	\$ 3,000,000.00	
Total Transfers	\$ 20,000.00	\$ 3,000,169.50	\$ 1,000,000.00	\$ 3,000,000.00	
Total Transfers	\$ 20,000.00	\$ 3,000,169.50	\$ 1,000,000.00	\$ 3,000,000.00	
Total General Fund	\$ 6,045,461.01	\$ 9,825,502.15	\$ 9,737,550.69	\$ 11,403,026.00	
Total Less Transfers and Contingency	\$ 6,025,461.01	\$ 6,825,332.65	\$ 8,637,550.69	\$ 8,303,026.00	

2024 Other Fund Budgets

Budget - Building Fund

			2023	
	2021 Actual	2022 Budget	Appropriations	2024 Budget
53000 - Contract Services				
Facilities Operations and Maintenance	\$ -	\$ -	\$ 168,000.00	\$ 250,000.00
	\$ -	\$ -	\$ 168,000.00	\$ 250,000.00
55000 - Capital Outlay				
Capital Outlay	\$ -	\$ -	\$ 2,600,000.00	\$ 3,500,000.00
	\$ -	\$ -	\$ 2,600,000.00	\$ 3,500,000.00
Total Building Fund	\$ -	\$ -	\$ 2,768,000.00	\$ 3,750,000.00

Budget - Permanent Improvement - ILS Fund

			2023	
	2021 Actual	2022 Budget	Appropriations	2024 Budget
55500 - Furniture & Equipment				
Capital Outlay	\$ 9,600.00	\$ 1,400.00	\$ 52,804.00	\$ 5,000.00
	\$ 9,600.00	\$ 1,400.00	\$ 52,804.00	\$ 5,000.00
Total Permanent Improvement - ILS Fund	\$ 9,600.00	\$ 1,400.00	\$ 52,804.00	\$ 5,000.00

2024 Other Fund Budgets

Budget - Permanent Improvement - Technology Fund

53300 - Property Maintenance, Repair & Security Services	2021 Actual	2022 Budget	2023	
			Appropriations	2024 Budget
Information Systems	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
55500 - Furniture & Equipment	2021 Actual	2022 Budget	2023	
			Appropriations	2024 Budget
Capital Outlay	\$ -	\$ -	\$ 50,400.00	\$ 20,400.00
	\$ -	\$ -	\$ 50,400.00	\$ 20,400.00
Total Permanent Improvement - Technology Fund	\$ -	\$ -	\$ 54,400.00	\$ 24,400.00

Budget - Dorothy R. Yeck Good Life Fund

		2023			
52100 - General/Administrative Supplies	2021 Actual	2022 Budget	Appropriations	2024 Budget	
Public Services and Programs	\$ 4,829.95	\$ 4,472.93	\$ 5,500.00	\$ 5,500.00	
	\$ 4,829.95	\$ 4,472.93	\$ 5,500.00	\$ 5,500.00	
		2023			
53200 - Communication, Printing & Publicity	2021 Actual	2022 Budget	Appropriations	2024 Budget	
Public Services and Programs	\$ 125.32	\$ 136.76	\$ 250.00	\$ 250.00	
	\$ 125.32	\$ 136.76	\$ 250.00	\$ 250.00	
Total Dorothy R. Yeck Good Life Fund	\$ 4,955.27	\$ 4,609.69	\$ 5,750.00	\$ 5,750.00	

RESOLUTION TO RESCIND THE OPERS CONTRIBUTION PICK-UP PLAN AND TO
INCREASE PAY RATES BY 10% FOR ALL ELIGIBLE EMPLOYEES EFFECTIVE
JANUARY 1, 2024

RESOLUTION NO. 023-015

WHEREAS, effective December 20, 1998, the Board of Library Trustees resolved to “pick-up” (assume and pay) the statutorily required contributions of such covered employees to the Public Employees Retirement System of Ohio; and

WHEREAS, it is now the desire of the management of the Washington-Centerville Public Library to eliminate this “pick-up” of contributions, and to increase the wages of all covered employees.

NOW THEREFORE BE IT RESOLVED BY BOARD OF LIBRARY TRUSTEES OF THE WASHINGTON-CENTERVILLE PUBLIC LIBRARY, THAT:

SECTION 1: Resolution No. 99-001 is hereby rescinded, effective January 1, 2024.

SECTION 2: Effective January 1, 2024, the pick-up of statutorily required contributions to the Public Employees Retirement System of Ohio shall be eliminated. At that time, the contributions will become the responsibility of each individual employee.

SECTION 3: Resolution No. 99-001 modified the method of payment of salary to employees who are participants in PERS to provide for a salary reduction pick-up of employee contributions to PERS. With the elimination of this pick-up, all fully benefited employees will automatically have their wages increased by 10%.

SECTION 4: The Fiscal Officer is authorized to implement the provisions of this resolution for those individuals noted in Section 3, including the transmitting of this information to the Public Employees Retirement System of Ohio

Adopted July 18, 2023

President

Secretary

EXPENDITURES FOR APPROVAL AT JULY MEETING
July 18, 2023

CURRENT EXPENDITURES

GENERAL FUND:

A.J. Scwab - employee mileage reimbursement	2.10
Adena Brass- band for The Wall That Heals	250.00
Allison Crews - patron refund	22.65
Amazon - books & AV materials	1,729.45
Baker & Taylor - books & AV materials	274.90
Bartlett Tree Experts - tree care @ CV	536.68
Brodart Co. - new books	32,482.26
Buckeye Pro golf Carts -golf cart rental for The Wall That Heals	500.00
Caroline Kane - patron refund	17.99
Centerville Landscaping - groundskeeping	2,500.00
Chard Snyder - Cobra admin fee	125.00
Charter Communications - utilities	815.54
Chelsea Volpenhein - patron refund	12.99
Christy Ott - employee mileage reimbursement	23.97
Cintas Corp- supplies	562.40
Coleen Pitzer - employee mileage reimbursement	8.38
Creative Impressions - time sheets	135.00
Deanna Abraham - patron refund	17.99
Darrilynn Brewster- employee mileage reimbursement	43.10
Dave Kent - employee mileage reimbursement	57.77
Dell - TBS server replacement	3,620.69
Digital Fringe - graphics	28.57
Donnellon McCarthy Enterprises - copier maintenance	1,549.07
DSS - parking lot sweeping	203.46
Gabriel Moberg - patron refund	14.96
Gleason Property Services - monthly cleaning service	12,200.00
Jenelle Allen - employee mileage reimbursement	12.05
Julie Noeth Walling Photography - photos for The Wall That Heals	250.00
June Bullock - employee mileage reimbursement	24.89
Kalina Phebus - patron refund	54.98
Kanopy - av materials	1,603.00
Kyle Knepp - employee mileage reimbursement	18.60
Kosins - chair rental for The Wall That Heals	278.05
Level 3 Communications, LLC - phone service	394.83
Library Ideas - VOX books	715.46
Marcia Wilson - patron refund	11.59
Midwest Tape - AV materials	5,554.29
Overdrive - ebooks	4,798.83

Playaway - books	1,715.07
Rieck - humidifier repairs	225.00
Robert Gurry - patron refund	14.00
Ronald Ballard - patron refund	19.95
Rumpke - waste hauling	748.24
Rush Transportation-daily delivery service	1,011.96
Shelly Peresie - employee mileage reimbursement	9.50
South Community - fees for employee assistance	202.50
Staples - office supplies	944.75
Structured Employee Benefits of Ohio - group life insurance premiums	284.89
Trigon Imaging Systems - CC consumables	327.41
Unique Management - collection service	284.30
William Menker - employee mileage reimbursement	47.82
WYSO - advertising	240.00
TOTAL CURRENT EXPENDITURES—GENERAL FUND	77,526.88

EXPENDITURES SINCE LAST BOARD MEETING

PAYROLL:

Payroll #13	119,481.70
Payroll #14	115,672.82
TOTAL PAYROLL	\$ 235,154.52

MISCELLANEOUS:

AES Ohio – utilities	6,922.74
Amazon - books & AV materials	3,354.68
AT&T – telephone service	284.63
Captain Squeegee - exterior & interior window cleaning @ WB	4,775.00
CenterPoint Energy – utilities	3,046.17
Centerville City Schools - June health insurance premium	38,806.42
Charles E. Harris & Associates - audit fees	9,600.00
Charter Communications - utilities	157.97
CoCard Marketing Group – credit card service fees	236.35
Cody Clark - program speaker	450.00
Delta Dental – July dental insurance premiums	1,561.88
Demco - book mending supplies	81.52
Digital Fringe - graphics	197.02
Health Equity – July HSA contribution	7,416.81
HomeDepot - facilities repairs	312.48
Innovative - Vega Discover and Implementation	34,366.55
Kroger - program supplies	382.52
Lowes - supplies	120.43
Mango - database subscription	2,850.00
Mike Major - speaker for Wall that Heals	100.00

Minutemen Press -shirts for Americana parade	316.94
Ohio Business Gateway - sales tax	1,112.20
Ohio Library Council - registration for library facilities conference	300.00
Ohio Newspapers - HVAC legal ad	1,889.28
OPERS – employer pick-up & match	54,286.70
Silco - fire/security alarm monitoring/backflow/smoke detector	1,099.00
Susan Cannavino - speaker stipend	125.00
The New York Times - periodical & database renewal	2,100.80
ThinkTv Network - PBS streaming services	60.00
T-Mobile - hotspots	619.86
Today's Business Solutions - annual maintenance	4,046.00
Transformations Plus - carpet cleaning service	2,530.90
United Parcel Service - shipping	30.82
U. S. Bank—employer share of Medicare	3,342.54
U. S. Bank – banking fees	304.28
U.S. Bank – program supplies, books, cataloging supplies	3,929.61
TOTAL MISCELLANEOUS	<hr/> \$ 191,117.10
GRAND TOTAL JULY MEETING	<hr/> \$ 503,798.50 <hr/>

July 2023

Fiscal Officer Report

Washington-Centerville Public Library
Monthly Cash Position And Reconciled Balances
For The Month Of July 2023

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$9,115,457.72	\$2,103,504.54	\$462,197.89	\$10,756,764.37
Unclaimed Funds	\$310.07	\$0.00	\$0.00	\$310.07
"The Wall That Heals" Fund	\$5,937.00	\$2,000.00	\$2,251.07	\$5,685.93
Special Operating Fund	\$3,750,186.25	\$0.00	\$0.00	\$3,750,186.25
Building Fund	\$2,847,759.59	\$0.00	\$2,500.00	\$2,845,259.59
Perm. Imp. Fund-Ils	\$603,316.85	\$0.00	\$34,366.55	\$568,950.30
Perm. Imp. Fund-Reference/Info	\$741,099.34	\$0.00	\$0.00	\$741,099.34
Dorothy R. Yeck Good Life End	\$4,018.97	\$0.00	\$0.00	\$4,018.97
Payroll Clearing Fund	\$4,231.54	\$62,383.21	\$63,764.96	\$2,849.79
	\$17,072,317.33	\$2,167,887.75	\$565,080.47	\$18,675,124.61

Reconciled Balances

US Bank:	
Checking/Payroll	\$1,615,492.69
Investment	\$7,050,062.44
Dayton Foundation - TWTH	\$5,470.00
STAR Ohio	\$8,665,967.73 ¹
PNC Capital - Investments	\$1,091,717.41
PNC Capital - Money Market	\$267,960.50
Paypal	\$483.82
Petty Cash	\$550.00
Total Bank Balances	\$18,697,704.59
Outstanding Checks	(\$22,907.80)
Deposit in Transit	\$290.99
Receipts to be posted	\$0.00
Fees to be posted	\$36.83
Reconciled Balance	\$18,675,124.61

1 - Additional \$1.5 million moved to STAR Ohio in July. Average daily rate was 5.31% for the month
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Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of July 2023 And Year-to-Date

101 - GENERAL FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
PUBLIC LIBRARY FUND	\$ 3,345,950.00	\$ 283,975.51	\$ 1,791,771.68	53.55%
GENERAL PROPERTY TAXES	4,580,609.00	1,771,085.75	4,528,197.07	98.86%
PROPERTY TAX ROLLBACK	615,000.00	-	308,747.84	50.20%
PATRON FINES & FEES	26,000.00	2,775.34	18,174.21	69.90%
COPIER INCOME	27,600.00	2,319.50	17,531.35	63.52%
PASSPORT EXECUTION FEES	25,000.00	1,575.00	14,980.00	59.92%
PASSPORT PHOTOS	6,000.00	310.00	3,590.00	59.83%
PATRON SUPPLIES	12,500.00	1,854.25	13,515.64	108.13%
INTEREST INCOME	75,000.00	39,428.22	245,868.16	327.82%
UNRESTRICTED DONATIONS	10,000.00	191.95	2,704.24	27.04%
DONATIONS-RESTRICTED	30,000.00	-	20,150.00	67.17%
REFUNDS & REIMBURSEMENTS	2,500.00	-	11,751.91	470.08%
MISCELLANEOUS-OTHER	500.00	(10.98)	279.83	55.97%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-GENERAL FUND	\$ 8,756,659.00	\$ 2,103,504.54	\$ 6,977,261.93	79.68%

102 - UNCLAIMED FUNDS				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ 183.07	0.00%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ 183.07	0.00%

203 - "THE WALL THAT HEALS" FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DONATIONS-RESTRICTED	\$ 9,000.00	\$ 2,000.00	\$ 9,000.00	100.00%
TRANSFER IN	10,000.00	-	10,000.00	100.00%
TOTAL RECEIPTS-TWTH FUND	\$ 19,000.00	\$ 2,000.00	\$ 19,000.00	100.00%

205 - SPECIAL OPERATING FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	0.00%

401 - BUILDING FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ 1,000,000.00	\$ -	\$ -	0.00%
TOTAL RECEIPTS-BUILDING FUND	\$ 1,000,000.00	\$ -	\$ -	0.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of July 2023 And Year-to-Date

450 - PERMANENT IMPROVEMENT - ILS FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	0.00%

451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$ -	\$ -	\$ -	0.00%

898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DONATIONS-RESTRICTED	\$ 5,750.00	\$ -	\$ -	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$ 5,750.00	\$ -	\$ -	0.00%

999 - PAYROLL CLEARING FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DEFAULT REVENUE	\$ -	\$ 50,152.68	\$ 374,697.78	0.00%
UNUM REVENUE	-	463.24	3,733.08	0.00%
DELTA REVENUE	-	943.91	7,854.56	0.00%
ANTHEM REVENUE	-	10,823.38	85,230.03	0.00%
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 62,383.21	\$ 471,515.45	0.00%
GRAND TOTAL RECEIPTS	\$ 9,781,409.00	\$ 2,167,887.75	\$ 7,467,960.45	76.35%

Washington-Centerville Public Library
Revenue Budget Statement
For The Month Of July 2023 And Year-to-Date

101 - GENERAL FUND						
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
PUBLIC LIBRARY FUND	\$ 298,351.87	\$ 283,975.51	\$ (14,376.36)	\$ 1,998,239.18	\$ 1,791,771.68	\$ (206,467.50) 1
GENERAL PROPERTY TAXES	1,717,728.38	1,771,085.75	53,357.38	4,237,063.33	4,528,197.07	\$ 291,133.75 2
PROPERTY TAX ROLLBACK	-	-	-	307,500.00	308,747.84	\$ 1,247.84
PATRON FINES & FEES	2,166.67	2,775.34	608.67	15,166.67	18,174.21	\$ 3,007.54
COPIER INCOME	2,300.00	2,319.50	19.50	16,100.00	17,531.35	\$ 1,431.35
PASSPORT EXECUTION FEES	2,083.33	1,575.00	(508.33)	14,583.33	14,980.00	\$ 396.67
PASSPORT PHOTOS	500.00	310.00	(190.00)	3,500.00	3,590.00	\$ 90.00
PATRON SUPPLIES	1,041.67	1,854.25	812.58	7,291.67	13,515.64	\$ 6,223.97 3
INTEREST INCOME	5,002.50	39,428.22	34,425.72	47,670.00	245,868.16	\$ 198,198.16 4
UNRESTRICTED DONATIONS	720.00	191.95	(528.05)	5,040.00	2,704.24	\$ (2,335.76)
DONATIONS-RESTRICTED	2,046.75	-	(2,046.75)	18,005.56	20,150.00	\$ 2,144.44
REFUNDS & REIMBURSEMENTS	546.60	-	(546.60)	1,417.54	11,751.91	\$ 10,334.37
MISCELLANEOUS-OTHER	22.66	(10.98)	(33.64)	293.80	279.83	\$ (13.97)
TRANSFER IN	-	-	-	-	-	\$ -
TOTAL GENERAL FUND	\$ 2,032,510.43	\$ 2,103,504.54	\$ 70,994.11	\$ 6,671,871.07	\$ 6,977,261.93	\$ 305,390.86

102 - UNCLAIMED FUNDS						
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 183.07	\$ 183.07
TRANSFER IN	-	-	-	-	-	\$ -
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 183.07	\$ 183.07

203 - "THE WALL THAT HEALS" FUND						
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
DONATIONS-RESTRICTED	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 9,000.00	\$ 9,000.00 5
TRANSFER IN	-	-	-	-	10,000.00	10,000.00
TOTAL - "THE WALL THAT HEALS" FUND	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 19,000.00	\$ 19,000.00

205 - SPECIAL OPERATING FUND						
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

401 - BUILDING FUND						
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS-BUILDING FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

450 - PERMANENT IMPROVEMENT - ILS FUND						
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Washington-Centerville Public Library
Revenue Budget Statement
For The Month Of July 2023 And Year-to-Date

451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PERM. IMP. FUND- TECHNOLOGY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
DONATIONS-RESTRICTED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL YECK GOOD LIFE ENDOWMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

999 - PAYROLL CLEARING FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
DEFAULT REVENUE	\$ -	\$ 50,152.68	\$ 50,152.68	\$ -	\$ 374,697.78	\$ 374,697.78
UNUM REVENUE	-	463.24	463.24	-	3,733.08	3,733.08
DELTA REVENUE	-	943.91	943.91	-	7,854.56	7,854.56
ANTHEM REVENUE	-	10,823.38	10,823.38	-	85,230.03	85,230.03
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 62,383.21	\$ 62,383.21	\$ -	\$ 471,515.45	\$ 471,515.45
GRAND TOTAL RECEIPTS	\$ 2,032,510.43	\$ 2,167,887.75	\$ 135,377.32	\$ 6,671,871.07	\$ 7,467,960.45	\$ 796,089.38

1 - Public Library Fund has fallen behind estimated amounts by almost 9% for the year. June and July are typically on the higher end of estimated amounts. Using the December 2022 estimates would have actually had us receiving more than the estimated amounts

2 - Total of six advances have been received so far. Amounts are up 6.9% over the same period last year. Final settlement was received in early September last year.

3 - Patron supplies continue to be very strong, amounts are almost double the initial estimates

4 - Interest income continues to be strong. STAR Ohio continues to trade at nearly 5.3% which has resulted in over \$20,000 in interest income each month, including over \$30,000 in July

5- Donations from Centerville Rotary, American Legion Post 200 and Wright-Patt Credit Union

Washington-Centerville Public Library
Expense Account Summary
For the Month of July 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
101 - GENERAL FUND						
1000 SALARIES & BENEFITS						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	580,000.00	43,878.98	317,082.07	0.00	262,917.93	54.67%
Library Specialist	1,293,500.00	90,761.42	709,014.70	0.00	584,485.30	54.81%
Technician	195,000.00	14,849.60	109,947.60	0.00	85,052.40	56.38%
Public Services Assistant	383,300.00	26,417.67	204,918.58	0.00	178,381.42	53.46%
Substitute	83,000.00	3,972.22	23,177.43	0.00	59,822.57	27.92%
Fiscal Officer	92,000.00	7,022.40	52,668.00	0.00	39,332.00	57.25%
Administrative Support	400,500.00	21,355.73	159,465.25	0.00	241,034.75	39.82%
Facilities	67,500.00	5,230.40	38,544.21	0.00	28,955.79	57.10%
Library Aides	150,000.00	9,318.96	66,092.43	0.00	83,907.57	44.06%
Shelving Assistants	119,000.00	9,039.87	63,622.37	0.00	55,377.63	53.46%
TOTAL SALARIES & LEAVE BENEFITS	3,363,800.00	231,847.25	1,744,532.64	0.00	1,619,267.36	51.86%
1400 - RETIREMENT-OPERS						
OPERS	774,062.00	54,350.07	402,599.56	0.00	371,462.44	52.01%
1600 - INSURANCE BENEFITS						
Health Insurance	545,010.36	38,806.42	274,922.34	199,831.36	70,256.66	87.11%
Health Savings Account	104,600.00	7,416.81	51,209.32	45,690.68	7,700.00	92.64%
Dental Insurance	23,325.00	1,598.98	11,326.06	11,794.52	204.42	99.12%
Medicare	48,912.85	3,295.52	24,787.46	0.00	24,125.39	50.68%
Life Insurance	4,100.98	284.89	1,890.46	1,462.39	748.13	81.76%
Workers' Compensation	5,000.00	0.00	84.00	0.00	4,916.00	1.68%
TOTAL INSURANCE BENEFITS	730,949.19	51,402.62	364,219.64	258,778.95	107,950.60	49.83%
1900 - OTHER EMPLOYEE BENEFITS						
Membership Dues	3,905.00	120.00	1,352.00	1,242.00	1,311.00	66.43%
Other Employee Benefits	4,000.00	0.00	2,647.14	1,352.86	0.00	100.00%
TOTAL OTHER EMPLOYEE BENEFITS	7,905.00	120.00	3,999.14	2,594.86	1,311.00	50.59%
TOTAL SALARIES & BENEFITS	4,876,716.19	337,719.94	2,515,350.98	261,373.81	2,099,991.40	51.58%
2000 - SUPPLIES						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	41,503.11	5,501.61	20,701.91	16,275.79	4,525.41	89.10%
Program Supplies	127,828.78	7,610.07	33,444.90	41,054.80	53,329.08	58.28%
Cataloging/Processing Supplies	15,660.09	0.00	3,715.61	4,058.52	7,885.96	49.64%
Postage	17,010.00	0.00	3,500.00	0.00	13,510.00	20.58%
Small Tools/Equipment	3,000.00	88.58	88.58	0.00	2,911.42	2.95%
TOTAL GENERAL ADMIN SUPPLIES	205,001.98	13,200.26	61,451.00	61,389.11	82,161.87	29.98%
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	1,100.00	0.00	0.00	0.00	1,100.00	0.00%
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	30,362.75	2,077.74	12,238.62	9,970.48	8,153.65	73.15%
TOTAL SUPPLIES	236,464.73	15,278.00	73,689.62	71,359.59	91,415.52	31.16%
3000 - PURCHASED & CONTRACTED SERVICES						
3100 - TRAVEL EXPENSES						
Mileage	9,927.04	248.18	3,302.38	2,593.76	4,030.90	59.39%
In-House Seminars	3,750.00	0.00	40.03	2,874.97	835.00	77.73%
Conference/Meetings	15,093.82	983.54	5,713.04	1,228.13	8,152.65	45.99%
TOTAL TRAVEL EXPENSES	28,770.86	1,231.72	9,055.45	6,696.86	13,018.55	31.47%

Washington-Centerville Public Library
Expense Account Summary
For the Month of July 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
3200 - COMMUNICATION / PRINTING / PUBLICITY						
Telephone	8,640.77	288.16	2,002.56	3,653.41	2,984.80	65.46%
Computer Data Line	52,843.35	2,108.18	14,290.37	24,971.95	13,581.03	74.30%
Security Alarm	7,500.00	0.00	1,980.00	20.00	5,500.00	26.67%
Legal Ads	2,054.40	0.00	963.04	0.00	1,091.36	46.88%
Marketing & Advertising	13,109.40	439.60	2,289.60	10,819.80	0.00	100.00%
Printing/Publications	42,327.50	353.93	8,769.97	5,042.42	28,515.11	32.63%
TOTAL COMMUNICATION/PRINT/PUBLICITY	126,475.42	3,189.87	30,295.54	44,507.58	51,672.30	23.95%
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	132,990.37	6,390.87	34,660.78	20,490.51	77,839.08	41.47%
Equipment Maintenance	36,034.95	1,549.07	11,626.59	12,364.86	12,043.50	66.58%
Grounds & Snow Removal	128,167.00	3,036.68	27,073.43	39,715.00	61,378.57	52.11%
Janitorial Services	251,239.11	15,496.76	109,571.13	77,011.07	64,656.91	74.26%
Trash Services	9,218.26	748.24	5,098.19	3,509.11	610.96	93.37%
TOTAL PROPERTY MAINT/REPAIR/SECURITY	557,649.69	27,221.62	188,030.12	153,090.55	216,529.02	61.17%
3400 - INSURANCE						
Property Insurance	32,500.00	23.50	15,879.75	8,274.25	8,346.00	74.32%
3500 - RENTS & LEASES						
Rents & Leases	31,500.00	0.00	0.00	0.00	31,500.00	0.00%
3600 - UTILITIES						
Electricity	150,723.37	4,833.24	41,473.53	66,257.00	42,992.84	71.48%
Gas	63,587.13	3,046.17	33,256.37	17,804.31	12,526.45	80.30%
Water/Sewer	13,200.84	0.00	3,822.46	6,549.04	2,829.34	78.57%
TOTAL UTILITIES	227,511.34	7,879.41	78,552.36	90,610.35	58,348.63	74.35%
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	16,187.89	575.00	2,575.00	8,225.00	5,387.89	66.72%
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	
Auditing & Accounting Services	12,527.44	0.00	9,642.39	2,400.00	485.05	96.13%
Legal Services	27,847.50	1,430.00	23,275.00	1,122.50	3,450.00	87.61%
Tax Collection Fees	76,109.93	0.00	40,225.34	35,774.66	109.93	99.86%
Banking Fees	9,329.44	626.91	4,442.40	3,072.26	1,814.78	80.55%
TOTAL PROFESSIONAL SERVICES	142,002.20	2,631.91	80,160.13	50,594.42	11,247.65	92.08%
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	253,137.44	4,070.53	172,066.31	2,904.47	78,166.66	69.12%
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	43,656.65	1,682.55	15,373.35	8,632.83	19,650.47	54.99%
Online Services	138,225.12	449.70	75,572.96	1,410.48	61,241.68	55.69%
Collection Development Services	5,800.00	0.00	4,089.50	1,400.00	310.50	94.65%
TOTAL OTHER CONTRACTED SERVICES	187,681.77	2,132.25	95,035.81	11,443.31	81,202.65	56.73%
TOTAL PURCHASED/CONTRACT SERVICES	1,587,228.72	48,380.81	669,075.47	368,121.79	550,031.46	65.35%
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	612,095.69	33,907.51	244,918.42	267,911.35	99,265.92	83.78%
Standing Orders/Continuations	29,004.83	274.90	9,637.28	9,713.87	9,653.68	66.72%
Book Rentals	66,629.15	218.40	60,284.91	1,054.25	5,289.99	92.06%
TOTAL NEW BOOKS	707,729.67	34,400.81	314,840.61	278,679.47	114,209.59	44.49%
4200 - PERIODICALS						
Periodicals	25,258.35	0.00	924.06	22,838.46	1,495.83	94.08%

Washington-Centerville Public Library
Expense Account Summary
For the Month of July 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	128,015.29	4,900.75	42,851.65	40,872.03	44,291.61	65.40%
Read Along Audiobooks	23,462.34	2,355.54	9,527.17	6,266.20	7,668.97	67.31%
CD-Rom	14,828.43	74.99	6,276.10	4,375.15	4,177.18	71.83%
Books On CD	47,227.14	653.54	11,366.93	19,432.82	16,427.39	65.22%
Compact Discs	85.95	0.00	85.95	0.00	0.00	100.00%
Brary Bags	1,718.79	377.62	1,085.74	633.05	0.00	100.00%
TOTAL AUDIO-VISUAL MATERIALS	215,337.94	8,362.44	71,193.54	71,579.25	72,565.15	66.30%
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	120,000.00	5,010.80	84,636.36	15,837.00	19,526.64	83.73%
Online Subscriptions - Youth	11,103.82	0.00	2,108.82	1,150.00	7,845.00	29.35%
TOTAL ONLINE LIBRARY DATABASES	131,103.82	5,010.80	86,745.18	16,987.00	27,371.64	66.17%
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	12,204.45	0.00	12,204.45	0.00	0.00	100.00%
4800 - eMATERIALS						
eBOOKS	395,242.71	6,401.83	351,160.39	30,187.48	13,894.84	96.48%
Digital Music Services	40,000.00	0.00	39,735.00	0.00	265.00	99.34%
Digital Video Services	166,412.70	0.00	50,000.00	0.00	116,412.70	30.05%
TOTAL E-MATERIALS	601,655.41	6,401.83	440,895.39	30,187.48	130,572.54	73.28%
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	38,752.71	1,434.85	5,017.03	25,111.71	8,623.97	77.75%
Board Game Collection	3,011.86	254.95	1,256.15	1,004.96	750.75	75.07%
TOTAL LIBRARY MATERIALS - OTHER	41,764.57	1,689.80	6,273.18	26,116.67	9,374.72	15.02%
TOTAL LIBRARY MATERIALS	1,735,054.21	55,865.68	933,076.41	446,388.33	355,589.47	79.51%
5000 - CAPITAL OUTLAY						
Land Improvements	21,226.99	0.00	1,226.99	0.00	20,000.00	5.78%
Building Improvements	37,130.00	0.00	0.00	0.00	37,130.00	0.00%
Hardware	296,072.00	3,654.16	83,016.21	12,556.02	215,599.77	32.28%
Software	71,450.00	0.00	6,289.52	950.36	64,210.12	10.13%
Office Furniture	18,675.60	0.00	3,364.23	2,887.52	12,423.85	33.48%
Library Furniture	102,585.23	0.00	7,085.23	1,313.96	94,186.04	8.19%
Library Vehicle	75,000.00	0.00	74,823.57	7.68	168.75	99.78%
TOTAL CAPITAL OUTLAY	622,139.82	3,654.16	175,805.75	17,715.54	443,718.53	28.26%
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	2,800.00	0.00	2,000.00	175.00	625.00	77.68%
Trustees Dues	12,000.00	0.00	11,802.00	198.00	0.00	100.00%
TOTAL DUES & MEMBERSHIPS	14,800.00	0.00	13,802.00	373.00	625.00	93.26%
7200 - TAXES AND ASSESSMENTS						
State Sales Tax	2,162.28	1,112.20	1,822.57	339.71	0.00	100.00%
TOTAL TAXES AND ASSESSMENTS	2,162.28	1,112.20	1,822.57	339.71	0.00	84.29%
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	2,680.24	187.10	1,089.22	540.25	1,050.77	60.80%
TOTAL REFUNDS & REIMBURSEMENTS	2,680.24	187.10	1,089.22	540.25	1,050.77	40.64%
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER OBJECTS	19,642.52	1,299.30	16,713.79	1,252.96	1,675.77	91.47%
8900 - CONTINGENCY						
Contingency	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
TOTAL CONTINGENCY	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	1,000,000.00	0.00	10,000.00	0.00	990,000.00	1.00%
TOTAL INTERFUND	1,000,000.00	0.00	10,000.00	0.00	990,000.00	1.00%
TOTAL GENERAL FUND	10,177,246.19	462,197.89	4,393,712.02	1,166,212.02	4,632,422.15	54.63%

Washington-Centerville Public Library
Expense Account Summary
For the Month of July 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
102 - UNCLAIMED FUNDS						
Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	
TOTAL INTERFUND	0.00	0.00	0.00	0.00	0.00	
203 - "THE WALL THAT HEALS" FUND						
Program Supplies	3,200.00	901.07	901.07	906.46	1,392.47	56.49%
Postage	100.00	0.00	63.00	0.00	37.00	63.00%
Marketing & Advertising	600.00	0.00	0.00	500.00	100.00	83.33%
Printing/Publications	600.00	0.00	0.00	0.00	600.00	0.00%
Equipment Rental	900.00	750.00	750.00	150.00	0.00	100.00%
Speaker Stipends	100.00	100.00	100.00	0.00	0.00	100.00%
Other Professional Services	2,500.00	500.00	500.00	0.00	2,000.00	20.00%
Site Fee	11,000.00	0.00	11,000.00	0.00	0.00	100.00%
	19,000.00	2,251.07	13,314.07	1,556.46	4,129.47	78.27%
401 - BUILDING FUND						
Buildings	500,000.00	2,500.00	2,500.00	0.00	497,500.00	0.50%
Legal Advertisements	5,000.00	0.00	3,951.36	0.00	1,048.64	79.03%
Architect/Engineering	163,000.00	0.00	15,018.14	37,981.86	110,000.00	32.52%
Land Improvements	0.00	0.00	0.00	0.00	0.00	
Building Improvements	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.00%
Furniture & Equipment	500,000.00	0.00	0.00	0.00	500,000.00	0.00%
TOTAL BUILDING FUND	2,768,000.00	2,500.00	21,469.50	37,981.86	2,708,548.64	2.15%
450 - PERMANENT IMPROVEMENT FUND--ILS						
Software	52,804.00	34,366.55	37,170.55	10,633.45	5,000.00	90.53%
TOTAL PERMANENT IMPROVEMENT FUND-ILS	52,804.00	34,366.55	37,170.55	10,633.45	5,000.00	90.53%
451 - PERMANENT IMPROVEMENT FUND--TECHNOLOGY						
Site Preparation	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Hardware	46,400.00	0.00	0.00	0.00	46,400.00	0.00%
Software	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
TOTAL PERMANENT IMPROVEMENT FUND-TECHNOLOGY	54,400.00	0.00	0.00	0.00	54,400.00	0.00%
898-GOOD LIFE PRIVATE PURPOSE FUND						
Office & Program Supplies	0.00	0.00	0.00	0.00	0.00	
Program Supplies	9,705.97	0.00	189.98	0.00	9,515.99	1.96%
Printing / Publications	253.24	0.00	0.00	0.00	253.24	0.00%
TOTAL GOOD LIFE PRIVATE PURPOSE FUND	9,959.21	0.00	189.98	0.00	9,769.23	1.91%
999 PAYROLL CLEARING FUND						
Default Expense	0.00	49,897.42	374,294.84	0.00	-374,294.84	
Unum Expense	0.00	500.75	3,495.25	0.00	-3,495.25	
Delta Expense	0.00	1,063.88	8,015.42	0.00	-8,015.42	
Anthem Expense	0.00	12,302.91	86,707.17	0.00	-86,707.17	
TOTAL PAYROLL CLEARING FUND	0.00	63,764.96	472,512.68	0.00	(472,512.68)	
GRAND TOTAL ALL APPROPRIATIONS	\$13,081,409.40	\$565,080.47	\$4,938,368.80	\$1,216,383.79	\$6,941,756.81	47.05%

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of July 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)	
101 - GENERAL FUND							
1000 SALARIES & BENEFITS							
1100 - SALARIES & LEAVE BENEFITS							
Director/Managers	44,615.38	43,878.98	736.40	334,615.38	317,082.07	17,533.31	
Library Specialist	99,500.00	90,761.42	8,738.58	746,250.00	709,014.70	37,235.30	
Technician	15,000.00	14,849.60	150.40	112,500.00	109,947.60	2,552.40	
Public Services Assistant	29,484.62	26,417.67	3,066.95	221,134.62	204,918.58	16,216.04	
Substitute	6,384.62	3,972.22	2,412.40	47,884.62	23,177.43	24,707.19	
Fiscal Officer	7,076.92	7,022.40	54.52	53,076.92	52,668.00	408.92	
Administrative Support	30,807.69	21,355.73	9,451.96	234,346.15	159,465.25	74,880.90	
Facilities	5,192.31	5,230.40	(38.09)	38,942.31	38,544.21	398.10	
Library Aides	11,538.46	9,318.96	2,219.50	86,538.46	66,092.43	20,446.03	
Shelving Assistants	9,153.85	9,039.87	113.98	68,653.85	63,622.37	5,031.48	
TOTAL SALARIES & LEAVE BENEFITS	258,753.85	231,847.25	26,906.60	1,943,942.31	1,744,532.64	199,409.67	1
1400 - RETIREMENT-OPERS							
OPERS	59,543.23	54,350.07	5,193.16	476,048.13	402,599.56	73,448.57	2
1600 - INSURANCE BENEFITS							
Health Insurance	45,417.53	38,806.42	6,611.11	318,256.04	274,922.34	43,333.70	
Health Savings Account	8,716.67	7,416.81	1,299.86	61,016.67	51,209.32	9,807.35	
Dental Insurance	1,943.75	1,598.98	344.77	13,606.25	11,326.06	2,280.19	
Medicare	3,762.53	3,295.52	467.01	28,218.95	24,787.46	3,431.49	
Life Insurance	341.75	284.89	56.86	2,392.24	1,890.46	501.78	
Workers' Compensation	0.00	0.00	0.00	0.00	84.00	-84.00	
TOTAL INSURANCE BENEFITS	60,182.22	51,402.62	8,779.60	423,490.15	364,219.64	59,270.51	3
1900 - OTHER EMPLOYEE BENEFITS							
Membership Dues	59.58	120.00	(60.42)	1,684.43	1,352.00	332.43	
Other Employee Benefits	0.00	0.00	0.00	2,700.00	2,647.14	52.86	
TOTAL OTHER EMPLOYEE BENEFITS	59.58	120.00	(60.42)	4,384.43	3,999.14	385.29	
TOTAL SALARIES & BENEFITS	378,538.88	337,719.94	40,818.94	2,847,865.02	2,515,350.98	332,514.04	
2000 - SUPPLIES							
2100 - GENERAL ADMINISTRATIVE SUPPLIES							
Office Supplies	3,458.59	5,501.61	(2,043.02)	24,210.15	20,701.91	3,508.24	
Program Supplies	9,280.62	7,610.07	1,670.55	75,673.52	33,444.90	42,228.62	4
Cataloging/Processing Supplies	626.40	0.00	626.40	11,431.87	3,715.61	7,716.26	
Postage	4,252.50	0.00	4,252.50	13,357.50	3,500.00	9,857.50	
Small Tools/Equipment	250.00	88.58	161.42	1,750.00	88.58	1,661.42	
TOTAL GENERAL ADMIN SUPPLIES	17,868.12	13,200.26	4,667.86	126,423.03	61,451.00	64,972.03	
2200 - PROPERTY MAINTENANCE / REPAIR							
Property Maintenance & Repair	91.67	0.00	91.67	641.67	0.00	641.67	
2500 - SUPPLIES PURCHASED FOR RESALE							
Supplies for Resale	2,111.86	2,077.74	34.12	17,283.00	12,238.62	5,044.38	5
TOTAL SUPPLIES	20,071.64	15,278.00	4,793.64	144,347.70	73,689.62	70,658.08	
3000 - PURCHASED & CONTRACTED SERVICES							
3100 - TRAVEL EXPENSES							
Mileage	1,379.90	248.18	1,131.72	6,256.60	3,302.38	2,954.22	6
In-House Seminars	0.00	0.00	0.00	0.00	40.03	-40.03	
Conference/Meetings	1,011.00	983.54	27.46	7,724.67	5,713.04	2,011.63	
TOTAL TRAVEL EXPENSES	2,390.90	1,231.72	1,159.18	13,981.26	9,055.45	4,925.81	
3200 - COMMUNICATION / PRINTING / PUBLICITY							
Telephone	720.06	288.16	431.90	5,040.45	2,002.56	3,037.89	
Computer Data Line	4,003.61	2,108.18	1,895.43	28,025.29	14,290.37	13,734.92	
Security Alarm	625.00	0.00	625.00	4,375.00	1,980.00	2,395.00	
Legal Ads	171.20	0.00	171.20	1,198.40	963.04	235.36	
Marketing & Advertising	1,048.75	439.60	609.15	3,919.15	2,289.60	1,629.55	
Printing/Publications	146.47	353.93	(207.46)	25,737.93	8,769.97	16,967.96	
TOTAL							
COMMUNICATION/PRINT/PUBLICITY	6,715.10	3,189.87	3,525.23	68,296.22	30,295.54	38,000.68	7

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of July 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	11,082.53	6,390.87	4,691.66	77,577.72	34,660.78	42,916.94
Equipment Maintenance	3,002.91	1,549.07	1,453.84	21,020.39	11,626.59	9,393.80
Grounds & Snow Removal	10,680.58	3,036.68	7,643.90	74,764.08	27,073.43	47,690.65
Janitorial Services	23,186.59	15,496.76	7,689.83	135,306.15	109,571.13	25,735.02
Trash Services	768.19	748.24	19.95	5,377.32	5,098.19	279.13
TOTAL PROPERTY MAINT/REPAIR/SECURITY	48,720.81	27,221.62	21,499.19	314,045.65	188,030.12	126,015.53
3400 - INSURANCE						
Property Insurance	1,583.33	23.50	1,559.83	24,583.33	15,879.75	8,703.58
3500 - RENTS & LEASES						
Rents & Leases	5,250.00	0.00	5,250.00	5,250.00	0.00	5,250.00
3600 - UTILITIES						
Electricity	15,102.34	4,833.24	10,269.10	82,281.86	41,473.53	40,808.33
Gas	3,148.89	3,046.17	102.72	42,862.06	33,256.37	9,605.69
Water/Sewer	0.00	0.00	0.00	6,281.63	3,822.46	2,459.17
TOTAL UTILITIES	18,251.23	7,879.41	10,371.82	131,425.56	78,552.36	52,873.20
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	1,428.45	575.00	853.45	9,798.45	2,575.00	7,223.45
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
Auditing & Accounting Services	0.00	0.00	0.00	12,527.44	9,642.39	2,885.05
Legal Services	696.19	1,430.00	(733.81)	22,366.56	23,275.00	-908.44
Tax Collection Fees	0.00	0.00	0.00	38,054.97	40,225.34	-2,170.38
Banking Fees	764.95	626.91	138.04	5,504.67	4,442.40	1,062.27
TOTAL PROFESSIONAL SERVICES	2,889.59	2,631.91	257.68	88,252.09	80,160.13	8,091.96
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	9,552.79	4,070.53	5,482.26	205,456.73	172,066.31	33,390.42
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	5,801.50	1,682.55	4,118.95	26,768.51	15,373.35	11,395.16
Online Services	5,529.00	449.70	5,079.30	103,668.84	75,572.96	28,095.88
Collection Development Services	483.33	0.00	483.33	3,383.33	4,089.50	-706.17
TOTAL OTHER CONTRACTED SERVICES	11,813.84	2,132.25	9,681.59	133,820.68	95,035.81	38,784.87
TOTAL PURCHASED/CONTRACT SERVICES	107,167.59	48,380.81	58,786.78	985,111.52	669,075.47	316,036.05
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	30,604.78	33,907.51	(3,302.73)	330,531.67	244,918.42	85,613.25
Standing Orders/Continuations	2,417.07	274.90	2,142.17	16,919.48	9,637.28	7,282.20
Book Rentals	166.57	218.40	(51.83)	65,796.29	60,284.91	5,511.38
TOTAL NEW BOOKS	33,188.43	34,400.81	(1,212.38)	413,247.44	314,840.61	98,406.83
4200 - PERIODICALS						
Periodicals	63.15	0.00	63.15	1,515.50	924.06	591.44
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	10,667.94	4,900.75	5,767.19	74,675.59	42,851.65	31,823.94
Read Along Audiobooks	1,955.20	2,355.54	(400.35)	13,686.37	9,527.17	4,159.20
CD-Rom	1,235.70	74.99	1,160.71	8,649.92	6,276.10	2,373.82
Books On CD	3,935.60	653.54	3,282.06	27,549.17	11,366.93	16,182.24
Compact Discs	7.16	0.00	7.16	159.53	85.95	73.58
Brary Bags	143.23	377.62	(234.39)	893.23	1,085.74	-192.51
TOTAL AUDIO-VISUAL MATERIALS	17,944.83	8,362.44	9,582.39	125,613.80	71,193.54	54,420.26
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	1,800.00	5,010.80	(3,210.80)	85,800.00	84,636.36	1,163.64
Online Subscriptions - Youth	1,387.98	0.00	1,387.98	5,052.24	2,108.82	2,943.42
TOTAL ONLINE LIBRARY DATABASES	3,187.98	5,010.80	(1,822.82)	90,852.24	86,745.18	4,107.06
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	0.00	0.00	0.00	12,204.45	12,204.45	0.00
4800 - eMATERIALS						
eBOOKS	5,928.64	6,401.83	(473.19)	365,443.08	351,160.39	14,282.69
Digital Music Services	0.00	0.00	0.00	40,000.00	39,735.00	265.00
Digital Video Services	0.00	0.00	0.00	61,905.52	50,000.00	11,905.52
TOTAL E-MATERIALS	5,928.64	6,401.83	(473.19)	467,348.60	440,895.39	26,453.21

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of July 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	2,962.78	1,434.85	1,527.93	23,938.83	5,017.03	18,921.80
Board Game Collection	250.99	254.95	(3.96)	1,756.92	1,256.15	500.77
TOTAL LIBRARY MATERIALS - OTHER	3,213.76	1,689.80	1,523.96	25,695.75	6,273.18	19,422.57
TOTAL LIBRARY MATERIALS	63,526.78	55,865.68	7,661.10	1,136,477.79	933,076.41	203,401.38
5000 - CAPITAL OUTLAY						
Land Improvements	1,768.92	0.00	1,768.92	12,382.41	1,226.99	11,155.42
Building Improvements	18,510.83	0.00	18,510.83	18,575.83	0.00	18,575.83
Hardware	45,725.17	3,654.16	42,071.01	193,547.00	83,016.21	110,530.79
Software	4,287.00	0.00	4,287.00	64,305.00	6,289.52	58,015.48
Office Furniture	1,139.63	0.00	1,139.63	7,977.43	3,364.23	4,613.20
Library Furniture	8,548.77	0.00	8,548.77	59,841.38	7,085.23	52,756.15
Library Vehicle	0.00	0.00	0.00	75,000.00	74,823.57	176.43
TOTAL CAPITAL OUTLAY	79,980.32	3,654.16	76,326.16	431,629.06	175,805.75	255,823.31
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	233.33	0.00	233.33	1,633.33	2,000.00	-366.67
Trustees Dues	60.00	0.00	60.00	11,700.00	11,802.00	-102.00
TOTAL DUES & MEMBERSHIPS	293.33	0.00	293.33	13,333.33	13,802.00	-468.67
7200 - TAXES AND ASSESSMENTS						
State Sales Tax	1,081.14	1,112.20	(31.06)	2,162.28	1,822.57	339.71
TOTAL TAXES AND ASSESSMENTS	1,081.14	1,112.20	(31.06)	2,162.28	1,822.57	339.71
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	223.35	187.10	36.25	1,563.47	1,089.22	474.25
TOTAL REFUNDS & REIMBURSEMENTS	223.35	187.10	36.25	1,563.47	1,089.22	474.25
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER OBJECTS	1,597.83	1,299.30	298.53	17,059.09	16,713.79	345.30
8900 - CONTINGENCY						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
TOTAL INTERFUND	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
TOTAL GENERAL FUND	650,883.04	462,197.89	188,685.15	5,562,490.17	4,393,712.02	1,168,778.15

**Washington-Centerville Public Library
Expense Budget Summary
For the Month of July 2023 and Year-to-Date**

FOOTNOTES

1 - Through the first seven months, salary expenditures are just over 10% less than budgeted amounts. There are several factors at play here. First, the raises were budgeted over the entire year, but only effected Quarters 2 through 4. This resulted in significant overages in Quarter 1. Over half of the overage was from Quarter 1. Second, the open and unfilled positions are causing additional overages from the anticipated amounts. There is a total of about \$75,000 for Administrative Support positions that have not been paid for Human Resources, Systems and Community Relations positions that have not been filled yet.

2 - OPERS expenditures are coming in lower than anticipated due to the open positions that were noted in Footnote #1

3 - Insurance benefit expenditures were nearly \$8,800 less than budgeted for the month. Part of this is related to the open positions previously noted. There was also some additional budgeted amounts to account for changes in coverage types. I have begun to look at whether we can either reallocate some of these amounts or if it would be appropriate to reduce the appropriated amounts to better reflect the actual activity

4 - Program Supplies are significantly under budgeted amounts due to a couple of factors. First, the amounts initially paid from Public Services program supplies for "The Wall That Heals" site fee was moved out of the General Fund. Second, Adult Services, Community Relations and Creativity Commons Program Supplies appear to have been significantly over-budgeted. Creativity Commons could be the result of these items being combined with Supplies Purchased for Resale. Community Relations could be the result of some of the costs related to "The Wall That Heals" being initially budgeted in the General Fund but ultimately being paid out of the separate fund

5 - Supplies purchase for resale are nearly 33% under budgeted amounts, which points to a lot of unknowns about the needs of Creativity Commons. As we get past the year point of being open, this gives us the opportunity to further revise these amounts. I anticipate that these amounts will be reduced in the final appropriations

6 - Mileage expenditures for the month were less than anticipated amounts. Most departments did not have any mileage for the month. It is anticipated that this will slowly regulate into a more predictable pattern due to reports being due monthly.

7 - Communications, Printing and Publicity is pretty significantly under budget for the year. There are two major items that are causing this. First, the computer data line charges have been significantly under the budgeted amounts in each quarter. Second, the initial budget included the costs to print the calendar of events on a quarterly basis. This has not occurred so far this year. We did just reallocate a portion of this balance to Marketing and Advertising

8 - Library materials as a whole have been behind estimated spending amounts. This is due largely to items that are ordered, but not delivered yet.

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For The Month Of July 2023 And Year-To-Date

Year-to-Date - Last Three Years

GENERAL FUND:	Year to Date				Year to Date			
	2023	2022	\$ Change	% Change	2022	2021	\$ Change	% Change
REVENUE								
Public Library Fund	1,791,772	1,846,864	(55,092)	-3.0%	1,846,864	1,614,391	232,472	14.4%
Operating Levy	4,836,945	4,754,682	82,263	1.7%	4,754,682	4,723,271	31,411	0.7%
Federal, State and Local Grants	-	-	-		-	-	-	
Patron Fines, Fees, Patron Supplies	67,791	66,230	1,562	2.4%	66,230	50,310	15,920	31.6%
Interest Income	245,868	22,735	223,133	981.4%	22,735	17,254	5,482	31.8%
Donations	22,854	33,529	(10,675)	-31.8%	33,529	21,248	12,281	57.8%
Refunds/Reimbursements	11,752	1,612	10,140	628.8%	1,612	40,344	(38,732)	-96.0%
Miscellaneous	280	219	61	28.0%	219	(933)	1,152	-123.4%
Total Revenue	6,977,262	6,725,871	251,391	3.7%	6,725,871	6,465,885	259,986	4.0%
EXPENDITURES								
Salaries	1,744,533	1,631,326	113,207	6.9%	1,631,326	1,042,261	589,065	56.5%
Retirement	402,600	357,976	44,624	12.5%	357,976	236,258	121,718	51.5%
Insurance & Other Benefits	368,219	331,430	36,789	11.1%	331,430	223,370	108,061	48.4%
Supplies	73,690	69,824	3,865	5.5%	69,824	25,097	44,727	178.2%
Purchased / Contract Services	669,075	723,267	(54,191)	-7.5%	723,267	443,555	279,711	63.1%
Library Materials	933,076	860,233	72,843	8.5%	860,233	699,837	160,396	22.9%
Capital Outlay	175,806	188,677	(12,871)	-6.8%	188,677	66,473	122,204	183.8%
Other Expenditures	16,714	14,023	2,691	19.2%	14,023	10,264	3,758	36.6%
Transfers to Other Funds	10,000	3,000,000	(2,990,000)	-99.7%	3,000,000	0	3,000,000	
Total Expenditures	4,393,712	7,176,755	(2,783,043)	-38.8%	7,176,755	2,747,115	4,429,640	161.2%
Net Change in Fund Balance	2,583,550	(450,884)	3,034,434		-450,884	3,718,770	(4,169,654)	

Budget versus Actual - Month and Year-to-Date

	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	298,352	283,976	(14,376)	-4.8%	1,998,239	1,791,772	(206,467)	-10.3%
Operating Levy	1,717,728	1,771,086	53,357	3.1%	4,544,563	4,836,945	292,382	6.4%
Patron Fines, Fees, Patron Supplies	8,092	8,834	742	9.2%	56,642	67,791	11,150	19.7%
Interest Income	5,003	39,428	34,426	688.2%	47,670	245,868	198,198	415.8%
Donations	2,767	192	(2,575)	-93.1%	23,046	22,854	(191)	-0.8%
Refunds/Reimbursements	547	0	(547)		1,418	11,752	10,334	729.0%
Miscellaneous	23	-11	(34)	-148.4%	294	280	(14)	-4.8%
Total Revenue	2,032,510	2,103,505	70,994	3.5%	6,671,871	6,977,262	305,391	4.6%
EXPENDITURES								
Salaries	258,754	231,847	26,907	10.4%	1,943,942	1,744,533	199,410	10.3%
Retirement	59,543	54,350	5,193	8.7%	476,048	402,600	73,449	15.4%
Insurance & Other Benefits	60,242	51,523	8,719	14.5%	427,875	368,219	59,656	13.9%
Supplies	20,072	15,278	4,794	23.9%	144,348	73,690	70,658	48.9%
Purchased / Contract Services	107,168	48,381	58,787	54.9%	985,112	669,075	316,036	32.1%
Library Materials	63,527	55,866	7,661	12.1%	1,136,478	933,076	203,401	17.9%
Capital Outlay	79,980	3,654	76,326	95.4%	431,629	175,806	255,823	59.3%
Other Expenditures	1,598	1,299	299	18.7%	17,059	16,714	345	2.0%
Transfers to Other Funds	0	0	0		0	10,000	(10,000)	
Total Expenditures	650,883	462,198	188,685	-29.0%	5,562,490	4,393,712	1,168,778	21.0%
Net Change in Fund Balance	1,381,627	1,641,307	259,679		1,109,381	2,583,550	1,474,169	

Washington-Centerville Public Library
Listing of Investments
For the Month Ended July 31, 2023

US BANK INVESTMENTS						
CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income	
Federal Farm Credit Bank						
3133EMKW1	\$ 200,000.00	0.21%	12/21/2023	\$ 200,000.00	\$	210.00
Fannie Mae						
3135GAC25	\$ 300,000.00	0.31%	6/24/2024	\$ 300,000.00	\$	930.00
3135G0V34	\$ 408,000.00	2.50%	2/5/2024	\$ 399,993.00	\$	10,200.00
Federal Home Loan Bank						
3130ANDU1	\$ 300,000.00	0.30%	11/16/2023	\$ 300,000.00	\$	450.00
3130ALES9	\$ 600,000.00	0.33%	8/26/2024	\$ 600,000.00	\$	1,980.00
3130ALTL8	\$ 500,000.00	0.30%	1/23/2024	\$ 500,000.00	\$	750.00
3130ALD92	\$ 800,000.00	0.25%	3/15/2024	\$ 800,000.00	\$	2,000.00
3130ALD92	\$ 400,000.00	0.25%	3/15/2024	\$ 400,000.00	\$	1,000.00
3130ANHL7	\$ 800,000.00	0.40%	5/24/2024	\$ 800,000.00	\$	3,200.00
3130ASYG8	\$ 250,000.00	3.50%	8/28/2024	\$ 250,000.00	\$	8,750.00
3130AKWM4	\$ 300,000.00	0.30%	11/26/2024	\$ 300,000.00	\$	900.00
3130AUEZ3	\$ 200,000.00	5.22%	1/27/2025	\$ 200,000.00	\$	10,440.00
3130AS2V0	\$ 500,000.00	3.33%	5/23/2025	\$ 500,000.00	\$	16,650.00
3130ASXZ7	\$ 500,000.00	3.60%	8/28/2025	\$ 500,000.00	\$	18,000.00
3130AW3Z1	\$ 500,000.00	5.00%	5/22/2026	\$ 500,069.44	\$	25,000.00
3130ASY94	\$ 250,000.00	4.20%	8/25/2027	\$ 250,000.00	\$	10,500.00
3130ASZ77	\$ 250,000.00	4.00%	8/25/2027	\$ 250,000.00	\$	10,000.00
	<u>\$ 7,058,000.00</u>			<u>\$ 7,050,062.44</u>	\$	<u>120,960.00</u>
PNC CAPITAL						
CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income	
Federal Farm Credit Bank						
3133EMKW1	\$ 240,000.00	0.21%	12/21/2023	\$ 240,061.60	\$	504.00
3133EMTD4	\$ 250,000.00	0.37%	3/15/2024	\$ 250,411.11	\$	925.00
Freddie Mac						
3134GXDZ4	\$ 600,000.00	0.45%	11/25/2024	\$ 601,244.70	\$	2,700.00
Total PNC	<u>\$ 1,090,000.00</u>			<u>\$ 1,091,717.41</u>	\$	<u>4,129.00</u>
Total	\$ 8,148,000.00			\$ 8,141,779.85	\$	125,089.00

Washington-Centerville Public Library
Investment Schedules
For the Month Ended July 30, 2023

Interest Income - Year-to-Date

	US Bank	PNC	STAR	Total
2023	\$ 59,748.40	\$ 8,979.96	\$ 177,139.22	\$ 245,867.58
2022	\$ 11,587.50	\$ 2,257.79	\$ 8,890.14	\$ 22,735.43
Change - YTD	\$ 48,160.90	\$ 6,722.17	\$ 168,249.08	\$ 223,132.15

Interest Income Schedule - Next Twelve Months

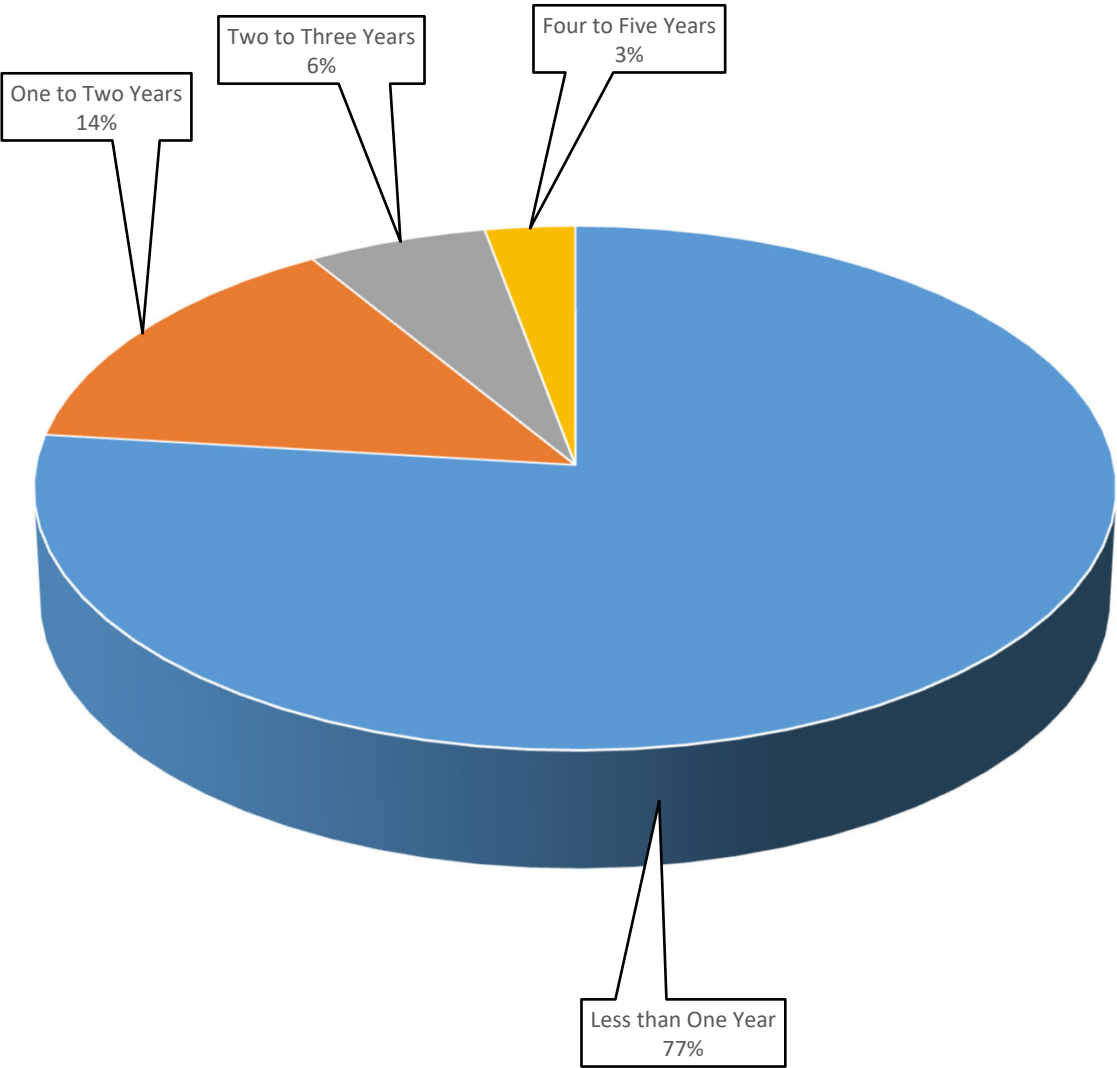
	US Bank	PNC	STAR (1)	Total
August	\$ 31,765.00	\$ -	\$ 37,913.61	\$ 69,678.61
September	\$ 1,500.00	\$ 462.50	\$ 38,079.48	\$ 40,041.98
October	\$ -	\$ -	\$ 38,246.08	\$ 38,246.08
November	\$ 21,275.00	\$ 1,350.00	\$ 38,413.41	\$ 61,038.41
December	\$ 675.00	\$ 252.00	\$ 38,581.47	\$ 39,508.47
January	\$ 5,970.00	\$ -	\$ 35,059.76	\$ 41,029.76
February	\$ 31,765.00	\$ -	\$ 35,198.54	\$ 66,963.54
March	\$ 1,500.00	\$ 462.50	\$ 35,337.86	\$ 37,300.36
April	\$ -	\$ -	\$ 35,477.74	\$ 35,477.74
May	\$ 20,825.00	\$ 1,350.00	\$ 35,618.18	\$ 57,793.18
June	\$ 465.00	\$ -	\$ 35,759.16	\$ 36,224.16
July	\$ 5,220.00	\$ -	\$ 35,900.71	\$ 41,120.71
	\$ 120,960.00	\$ 3,877.00	\$ 439,586.00	\$ 564,423.00

1 - STAR Ohio Interest rates projected at 5.25% through December, 4.75% for January through July 2024

Investment Maturity Summary

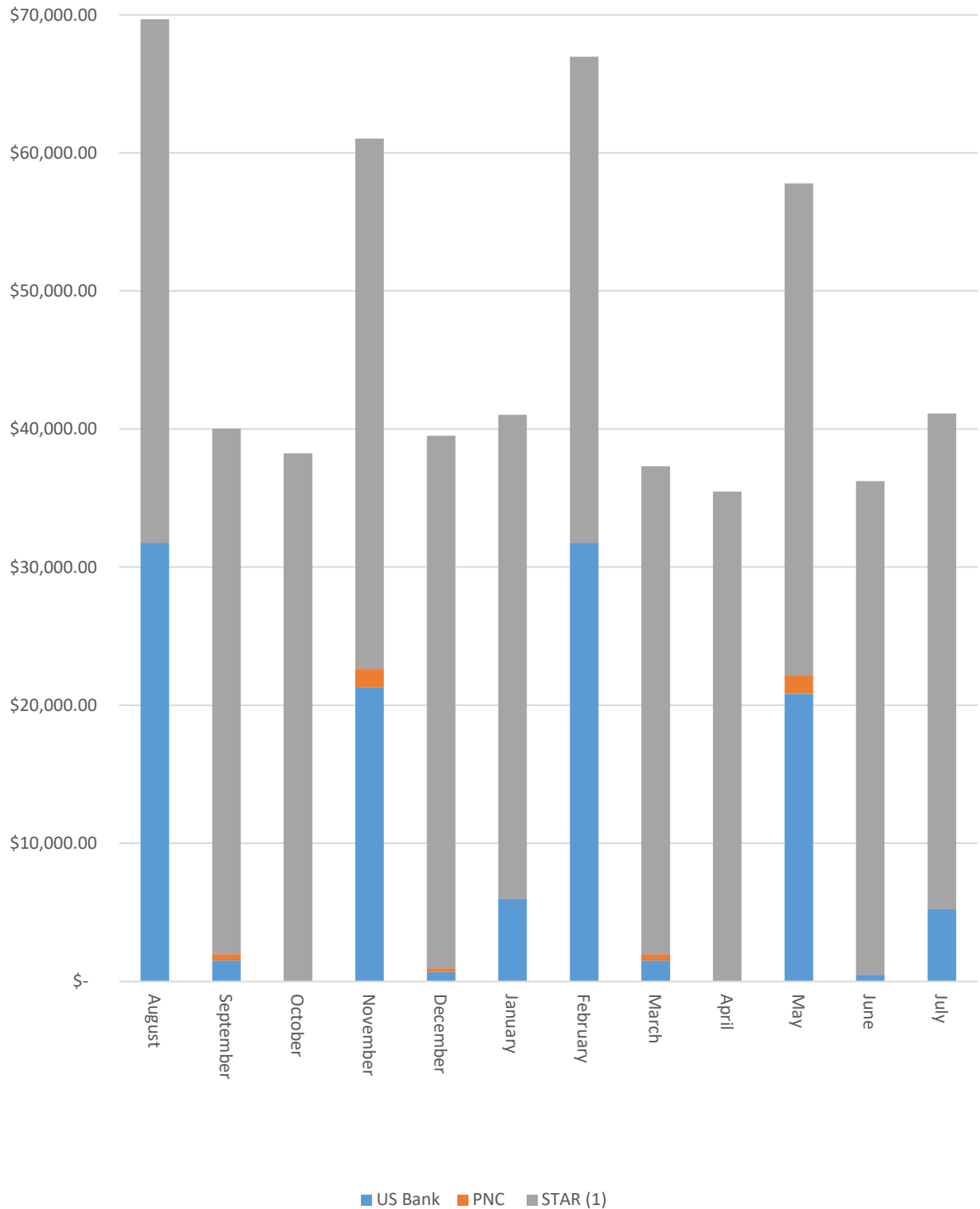
Agency	Less than One Year	One to Two Years	Two to Three Years	Four to Five Years	Total
STAR Ohio	\$ 8,665,968	\$ -	\$ -	\$ -	\$ 8,665,968
Money Market	\$ 267,961	\$ -	\$ -	\$ -	\$ 267,961
Fannie Mae	\$ 708,000	\$ -	\$ -	\$ -	\$ 708,000
Federal Farm Credit Bank	\$ 690,000	\$ -	\$ -	\$ -	\$ 690,000
Federal Home Loan Bank	\$ 2,800,000	\$ 1,850,000	\$ 1,000,000	\$ 500,000	\$ 6,150,000
Freddie Mac	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000
Total	\$ 13,131,928	\$ 2,450,000	\$ 1,000,000	\$ 500,000	\$ 17,081,928

Investment Laddering - Including STAR Ohio and PNC Money Market



■ Less than One Year ■ One to Two Years ■ Two to Three Years ■ Four to Five Years

Monthly Projected Investment Income - Next Twelve Months



APPENDED TO AUGUST 15, 2023 FINANCIAL REPORT
Washington-Centerville Public Library

ITEM A: Personnel Actions:

Hiring

- Rachael Ward, Outreach Coordinator, 7/24/23, \$19.07 per hour, 30 hours per week
- Katherine Watson, Outreach Coordinator, 8/22/23, \$17.77 per hour, 30 hours per week

Promotions

- Laura Fitzpatrick, Makerspace Specialist, 8/13/23, \$21.19 per hour, 30 hours per week, from Public Services Assistant
- Allie Wood, Adult Services Specialist, 8/13/23, \$17.64 per hour, 40 hours per week, from Adult Services Library Aide

End of Provisionary

- Tammy Simpson, Makerspace Specialist, 8/13/23

Change in Status

- None

Retirement

- None

Resignation/Termination

- Mahala Covey, Summer Reading Club Assistant, 7/29/23
- Anna Rohal, Summer Reading Club Assistant, 7/29/23
- Denise Orton, Public Services Library Aide, 8/12/23

EXPENDITURES FOR APPROVAL AT AUGUST MEETING

August 15, 2023

CURRENT EXPENDITURES

GENERAL FUND:

A.J. Scwab - employee mileage reimbursement	\$ 4.19
Alexis Ward - Patron Refund	27.07
Amazon - AV materials & books	4,448.18
American City Business Journals - periodical renewal	135.00
Andrea Marshall - Patron Refund	19.99
Anne Wachs - employee mileage reimbursement	10.87
Barbara Moon - Patron Refund	12.99
Baker & Taylor Books – books & AV materials	1,418.90
Brodart – books	30,058.28
Catlin Spratt - employee mileage reimbursement	37.73
CenterPoint Energy – utilities	628.08
Centerville Landscaping - landscape maintenance	1,066.23
Centerville Rotary Club - dues	206.00
Chard Snyder - Cobra admin fee	125.00
Charter Communications – utilities	1,779.69
Christy Ott - employee mileage reimbursement	20.44
Cintas Corp- supplies	824.90
Darrilynn Brewster - employee mileage reimbursement	85.15
Debe Dockins - employee mileage reimbursement	12.38
Diane Mehling - Patron Refund	16.99
Digital Fringe - printing services	161.89
Donnellon McCarthy - copier maintenance agreement	1,231.85
DSS - parking lot sweeping	159.00
Gleason Property Services LLC - August cleaning services for CV&WB	12,200.00
Gregg McCullough - reimbursment for ALA conference	260.37
Gregg McCullough - employee mileage reimbursment	23.45
Jamie Garica - employee mileage reimbursment	13.62
Jenelle Allen - employee mileage reimbursment	12.31
Jenny Catri - employee mileage reimbursment	18.80
Jessoca Rakushin- employee mileage reimbursement	4.20
John Monteith- employee mileage reimbursement	119.21
Joshua Weinstein - Patron Refund	18.98
Kanopy - electronic materials fees	1,811.00
Kyle Knepp - employee mileage reimbursement	17.29
Lauren Rura - employee mileage reimbursement	33.54
Level 3 Communications, LLC - phone service	395.20
Library Ideas - VOX books	501.33
Lowes - facilities supplies	67.59
Marianne Farmer - patron refund	15.99

Michelle Hill - Patron Refund	39.93
Midwest Tape – AV materials	6,614.25
OverDrive - Great Courses Library	32.89
Playaway - launch pads	509.64
Rachael Ward - employee mileage reimbursement	13.17
Rumpke - waste removal	751.43
Rush Transportation – contracted delivery services	776.92
Scott Royal - employee mileage reimbursement	14.93
Shelly Peresie - employee mileage reimbursement	10.35
Staples - office supplies	607.17
Structured Employee Benefits of Ohio - group life insurance premiums	284.89
Taft, Stettinius & Hollister - labor legal fees	390.00
Taryn Filer - employee mileage reimbursement	21.03
T-Mobile - hotspots	335.06
Trigon - consumables for Creative Commons	1,556.46
Unique - recovery & collection fees	318.35
United Art & Education - maker kit supplies	90.83
UPS - delivery services	18.61
William Menker - employee mileage reimbursement	51.48
WYSO - advertising	1,680.00
TOTAL CURRENT EXPENDITURES—GENERAL FUND	\$ 72,121.07

EXPENDITURES SINCE LAST BOARD MEETING

PAYROLL:

Payroll #15	\$ 116,174.43
Payroll #16	116,815.44
TOTAL PAYROLL	\$ 232,989.87

MISCELLANEOUS - GENERAL FUND:

Able Card - adult library cards	\$ 3,388.16
AES Ohio – utilities	7,664.84
Amazon - AV materials & books	2,850.26
Asphalt Sealcoaters of Dayton - restripe CV & WB parking lots	1,930.00
AT&T – telephone service	288.16
CenterPoint Energy – utilities	1,324.97
Centerville City Schools - July health insurance premium	38,806.42
Centerville Florists - wreath for Wall that Heals	120.00
Charter Communications - utilities	277.95
CoCard Marketing Group – credit card service fee	323.48
Connor Smith - speaker stipend	100.00
Delta Dental – August dental insurance premiums	1,598.98
Far Hills Florist - Air Force wreath for Wall that Heals	93.00
Fidelity Lawyers Title Agency - earnest money on property purchase	2,500.00
Fleet Graphics - yard signs for Wall that Heals	138.49

Garber - security camera maintenance @ WB	1,059.50
Glen Helen Raptor Center - youth program speaker	100.00
Health Equity – Aug HSA contribution	7,416.81
Home Depot - facilities supplies	486.23
Korreck - plumbing service call	167.00
Kosins -additional charis for Wall That Heals	96.52
Kroger - program supplies	945.02
Lifestyle Publications - ads in CV Lifestyle magazine	8,499.96
Liftoff Entertainment - sound system for Wall That Heals ceremony	150.00
Meredith Doench - speaker stipend	125.00
Moses Mabarak - speaker stipend	100.00
Noah Ramirez - speaker stipend	100.00
Ohio Library Council - facilities conference	150.00
OPERS – employer pick-up & match	54,350.07
McCutcheon Music -youth maker kits	386.31
Paypal - processing fee	39.90
Rieck - maintenance agreement billing	3,746.00
Rosemarie Wourms - Artist-in-Residence payment	3,800.00
Sam's Club - program supplies	88.58
Scot Stone - legal fees	412.50
Silco - dry system air leakage test/ backflow test	914.00
Sinclair - room rental	50.00
Taft - legal fees	1,430.00
Transformations Plus - carpet cleaning service	1,873.00
U. S. Bank—employer share of Medicare	3,307.77
U. S. Bank - credit card	4,266.64
U. S. Bank – banking fees	272.53
TOTAL MISCELLANEOUS GENERAL & BUILDING FUND	<u>\$ 155,738.05</u>
GRAND TOTAL AUGUST MEETING	<u><u>\$ 460,848.99</u></u>

August 2023

New Business

APPROPRIATION TRANSFER
YOUTH SERVICES – PROGRAM SUPPLIES

This transfer has been requested by the Youth Services department. In their original appropriations, they did not take into account that they needed to appropriate for the money that they had requested from the Friends of WCPL.

In order to accommodate this transfer, they have proposed to reduce their printing/publications budget by \$1,000. They have only spent and/or encumbered about \$1,000 of the \$3,500 they budgeted for the year. They do not anticipate needing any more than \$1,000 for the remainder of the year/

The summary of the transfer is:

101.12.53290 – Printing/Publications	\$(1,000.00)
101.12.52120 – Program Supplies	\$ 1,000.00

We are asking the board to approve this transfer.

RESOLUTION #023-016

ACCEPTANCE OF THE MONTGOMERY COUNTY PUBLIC LIBRARY FUND
DISTRIBUTION FORMULA FOR 2024

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on August 15, 2023 at 7:00 P.M. at the Woodbourne Library with the following members present:

Mr. Bowling	_____	Mr. Nunna	_____
Mrs. Cline	_____	Mrs. Suttman	_____
Mrs. Denison	_____	Mr. Talda	_____
Mrs. Herrick	_____		

_____ moved, _____ seconded of the following resolution:

WHEREAS, the Montgomery County Budget Commission, recognized that the Montgomery County Public Library Fund Distribution Formula, as agreed to by the four libraries and adopted by the Budget Commission in 1998, needed clarification and adjustment, and

WHEREAS, the Commission, at its meeting on August 29, 2019, instructed the four libraries to meet with staff representatives of the Commission to develop a revised the Funding Distribution Formula for the Public Library Fund, and

WHEREAS, the libraries met on several occasions, discussed new strategies for a principled, fair, and equitable distribution of the Public Library Fund, and

WHEREAS, the representatives of the Library Boards of the four public libraries in Montgomery County have agreed to adopt the new Public Library Fund Distribution Formula as distributed to each of the Library Boards, and

WHEREAS, the Library Boards of all four libraries endorsed the adoption of the agreed to formula commencing with calendar year 2021, and

WHEREAS, the Funding Distribution Formula will to serve the citizens of Montgomery County in a principled, fair, and equitable manner, now

THEREFORE BE IT RESOLVED, that the Board of Library Trustees of the Washington-Centerville Public Library accepts the Funding Distribution Formula for the allocation of the 2024 Public Library Fund by the Montgomery County Budget Commission.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	_____	Mr. Nunna	_____
Mrs. Cline	_____	Mrs. Suttman	_____
Mrs. Denison	_____	Mr. Talda	_____
Mrs. Herrick	_____		

Passed: August 15, 2023

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Secretary of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on August 15, 2023 and in appearing upon the official records of said Board.

President, Board of Trustees

Secretary, Board of Trustees

July 2023

Monthly
Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
CIRCULATION												
Physical Circulation	65,545	69,041	5.3%	46,885	47,541	1.4%	6	7	16.7%	112,438	116,598	3.7%
Digital Circulation										33,492	60,391	80.3%
SearchOhio Borrowed										1,438	1,216	-15.4%
Total Circulation										147,368	178,205	20.9%
APPLICANT REGISTRATION												
Total Registrations	435	380	-12.6%	228	227	-0.4%	3	16	433.3%	666	623	-6.5%
LIBRARY CARDHOLDERS												
Centerville / Washington Township										34,460	33,624	-2.4%
Montgomery County										21,385	19,490	-8.9%
Other County										11,144	11,056	-0.8%
Other										60	59	-1.7%
Total Library Cardholders										67,049	64,229	-4.2%
VISITORS												
Building Visitors	19,160	20,178	5.3%	12,677	14,239	12.3%	1,074	1,614	50.3%	32,911	36,031	9.5%
Website Visitors										65,133	91,237	40.1%
Total Building / Website Visitors										98,044	127,268	29.8%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	3,967	4,657	17.4%	3,009	3,544	17.8%	1,142	1,149	0.6%	8,118	9,350	15.2%
PROGRAMS												
Adult/General Programs	4	5	25.0%	13	14	7.7%	6	6	0.0%	37	32	-13.5%
Adult/General Program Attendees	30	46	53.3%	140	10,932	7708.6%	59	117	98.3%	898	11,729	1206.1%
Children's Programs	12	24	100.0%	13	21	61.5%	0	0	#DIV/0!	37	62	67.6%
Children's Program Attendees	436	764	75.2%	378	826	118.5%	0	0	#DIV/0!	3,532	4,252	20.4%
Teen Programs	10	5	-50.0%	2	4	100.0%	0	0	#DIV/0!	13	10	-23.1%
Teen Program Attendees	224	125	-44.2%	21	31	47.6%	0	0	#DIV/0!	1,681	714	-57.5%
Total Library Programs	26	34	30.8%	28	39	39.3%	6	6	0.0%	87	104	19.5%
Total Library Program Attendees	690	935	35.5%	539	11,789	2087.2%	59	117	98.3%	6,111	16,695	173.2%
ELECTRONIC DATABASE USAGE												
	Users/Month			Queries/Month								
Library-Owned Databases*	1,875	1,411	-24.7%	2,846	996	-65.0%						
OPLIN Databases*				2,497	119	-95.2%						
Total All Databases	1,875	1,411	-24.7%	5,343	1,115	-79.1%						

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
PRINT CIRCULATION												
Adult Books	18,458	19,324	4.7%	13,682	14,310	4.6%	3	4	33.3%	32,143	33,638	4.7%
Juvenile Books	27,648	29,772	7.7%	18,603	18,044	-3.0%	2	3	50.0%	46,253	47,819	3.4%
Off Line Transactions										14	9	-35.7%
Periodicals	2,428	2,341	-3.6%	1,215	1,513	24.5%	0	0	#DIV/0!	3,643	3,854	5.8%
Young Adult Books	2,466	2,429	-1.5%	1,718	1,610	-6.3%	0	0	#DIV/0!	4,184	4,039	-3.5%
Total Print Circulation	51,000	53,866	5.6%	35,218	35,477	0.7%	5	7	40.0%	86,237	89,359	3.6%
AV CIRCULATION												
Audiobooks	2,232	2,485	11.3%	1,887	1,936	2.6%				4,119	4,421	7.3%
Movies (DVDs/Blu-rays)	11,401	11,421	0.2%	8,991	8,954	-0.4%				20,392	20,375	-0.1%
Music (Compact Discs)	362	451	24.6%	403	482	19.6%				765	933	22.0%
Juvenile Tablets	335	404	20.6%	270	393	45.6%				605	797	31.7%
Total AV Circulation	14,330	14,761	3.0%	11,551	11,765	1.9%				25,881	26,526	2.5%
SPECIAL COLLECTIONS CIRCULATION												
Board Games (added July 2022)	36	161	347.2%	5	134	2580.0%	0	0	#DIV/0!	41	295	619.5%
Brary Bags	84	87	3.6%	48	50	4.2%				132	137	3.8%
Hotspots	11	14	27.3%	19	15	-21.1%	0	0	#DIV/0!	30	29	-3.3%
Maker Kits	72	113	56.9%	44	65	47.7%	1	0	-100.0%	117	178	52.1%
Streaming Devices (added Sept 2022)	0	39	#DIV/0!	0	35	#DIV/0!	0	0	#DIV/0!	0	74	#DIV/0!
Total Special Collections Circulation	203	414	103.9%	116	299	157.8%	1	0	-100.0%	320	713	122.8%
PHYSICAL CIRCULATION (PRINT + AV)												
Adult Circulation	31,130	31,863	2.4%	23,003	24,021	4.4%	4	4	0.0%	54,137	55,888	3.2%
Juvenile Circulation	31,893	34,673	8.7%	22,125	21,862	-1.2%	2	3	50.0%	54,020	56,538	4.7%
Young Adult Circulation	2,524	2,514	-0.4%	1,757	1,658	-5.6%	0	0	#DIV/0!	4,281	4,172	-2.5%
Total Physical Circulation	65,547	69,050	5.3%	46,885	47,541	1.4%	6	7	16.7%	112,438	116,598	3.7%
DIGITAL CIRCULATION												
eAudiobooks										10,597	36,496	244.4%
eBooks										19,963	20,100	0.7%
eMusic										265	276	4.2%
eVideo										1,651	2,259	36.8%
eZines (Digital Magazines)										1,016	1,260	24.0%
Total Digital Circulation										33,492	60,391	80.3%

*NOTES: ELECTRONIC DATABASES: Some database statistical reporting is delayed. Full reporting is available the following month.

CREATIVITY COMMONS: May 25, 2022 - Soft Opening; June 16, 2022 - Grand Opening

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
CIRCULATION												
Physical Circulation	396,175	424,688	7.2%	281,619	299,374	6.3%	8	36	350.0%	677,802	724,098	6.8%
Digital Circulation										220,538	277,509	25.8%
SearchOhio Borrowed										8,189	9,309	13.7%
Total Circulation										906,529	1,010,916	11.5%
APPLICANT REGISTRATION												
Total Registrations	2,232	2,514	12.6%	1,253	1,454	16.0%	15	69	360.0%	3,500	4,037	15.3%
LIBRARY CARDHOLDERS												
Centerville / Washington Township										34,460	33,624	-2.4%
Montgomery County										21,385	19,490	-8.9%
Other County										11,144	11,056	-0.8%
Other										60	59	-1.7%
Total Library Cardholders										67,049	64,229	-4.2%
VISITORS												
Building Visitors	114,769	129,124	12.5%	76,446	89,164	16.6%	2,840	9,128	221.4%	194,055	227,416	17.2%
Website Visitors										465,488	468,821	0.7%
Total Building / Website Visitors										659,543	696,237	5.6%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	21,711	23,149	6.6%	17,112	19,373	13.2%	1,912	6,608	245.6%	40,735	49,130	20.6%
PROGRAMS												
Adult/General Programs	40	46	15.0%	127	122	-3.9%	13	53	307.7%	286	323	12.9%
Adult/General Program Attendees	262	30,607	#####	32,840	69,958	113.0%	654	757	15.7%	36,193	104,265	188.1%
Children's Programs	38	187	392.1%	37	134	262.2%	0	0	#DIV/0!	169	482	185.2%
Children's Program Attendees	1,028	4,570	344.6%	871	3,661	320.3%	0	0	#DIV/0!	6,737	14,358	113.1%
Teen Programs	37	42	13.5%	14	19	35.7%	0	0	#DIV/0!	53	66	24.5%
Teen Program Attendees	831	735	-11.6%	107	177	65.4%	0	0	#DIV/0!	2,499	1,648	-34.1%
Total Library Programs	115	275	139.1%	178	275	54.5%	13	53	307.7%	508	871	71.5%
Total Library Program Attendees	2,121	35,912	1593.2%	33,818	73,796	118.2%	654	757	15.7%	45,429	120,271	164.7%
ELECTRONIC DATABASE USAGE	Users/Year-to-Date			Queries/Year-to-Date								
Library-Owned Databases	12,618	12,505	-0.9%	22,028	20,998	-4.7%						
OPLIN Databases				23,804	15,877	-33.3%						
Total All Databases	12,618	12,505	-0.9%	45,832	36,875	-19.5%						

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
PRINT CIRCULATION												
Adult Books	116,193	122,266	5.2%	83,066	89,572	7.8%	3	27	800.0%	199,262	211,865	6.3%
Juvenile Books	162,762	182,603	12.2%	110,188	119,313	8.3%	2	9	350.0%	272,952	301,925	10.6%
Off Line Transactions										107	45	-57.9%
Periodicals	14,724	13,233	-10.1%	8,407	8,835	5.1%	0	0	#DIV/0!	23,131	22,068	-4.6%
Young Adult Books	13,044	13,271	1.7%	8,353	9,291	11.2%	0	0	#DIV/0!	21,397	22,562	5.4%
Total Print Circulation	306,723	331,373	8.0%	210,014	227,011	8.1%	5	36	620.0%	516,849	558,465	8.1%
AV CIRCULATION												
Audiobooks	12,351	14,431	16.8%	11,576	12,211	5.5%				23,927	26,642	11.3%
Movies (DVDs/Blu-rays)	70,606	71,052	0.6%	55,078	52,987	-3.8%				125,684	124,039	-1.3%
Music (Compact Discs)	3,470	2,959	-14.7%	2,836	3,168	11.7%				6,306	6,127	-2.8%
Juvenile Tablets	1,841	2,342	27.2%	1,342	2,174	62.0%				3,183	4,516	41.9%
Total AV Circulation	88,268	90,784	2.9%	70,832	70,540	-0.4%				159,100	161,324	1.4%
SPECIAL COLLECTIONS CIRCULATION												
Board Games (added July 2022)	36	1,049	2813.9%	5	693	#####	0	0	#DIV/0!	41	1,742	4148.8%
Brary Bags	495	557	12.5%	323	367	13.6%				818	924	13.0%
Hotspots	111	116	4.5%	137	109	-20.4%	0	0	#DIV/0!	248	225	-9.3%
Maker Kits	437	565	29.3%	308	440	42.9%	3	0	-100.0%	748	1,005	34.4%
Streaming Devices (added Sept 2022)	0	244	#DIV/0!	0	214	#DIV/0!	0	0	#DIV/0!	0	458	#DIV/0!
Total Special Collections Circulation	1,079	2,531	134.6%	773	1,823	135.8%	3	0	-100.0%	1,855	4,354	134.7%
PHYSICAL CIRCULATION (PRINT + AV)												
Adult Circulation	198,836	201,930	1.6%	145,124	149,450	3.0%	6	27	350.0%	343,966	351,407	2.2%
Juvenile Circulation	184,045	209,175	13.7%	127,902	140,344	9.7%	2	9	350.0%	311,949	349,528	12.0%
Young Adult Circulation	13,296	13,628	2.5%	8,593	9,580	11.5%	0	0	#DIV/0!	21,889	23,208	6.0%
Total Physical Circulation	396,177	424,733	7.2%	281,619	299,374	6.3%	8	36	350.0%	677,804	724,143	6.8%
DIGITAL CIRCULATION												
eAudiobooks										68,952	118,645	72.1%
eBooks										129,564	133,894	3.3%
eMusic										2,083	2,021	-3.0%
eVideo										12,823	14,307	11.6%
eZines (Digital Magazines)										7,116	8,642	21.4%
Total Digital Circulation										220,538	277,509	25.8%