

# ATTACHMENTS FOR AUGUST 20, 2024 BOARD OF TRUSTEES MEETING

Washington-Centerville Public Library

	<u>Page #</u>
• <b>Director's Activities</b>	1
• <b>Minutes:</b>	
○ July 16, 2024, Meeting Minutes	3-5
• <b>Fiscal Officer's Report:</b>	
○ Monthly Cash Position	7
○ Monthly Revenue Statement	8-10
○ Monthly Expense Account Summary	11-14
○ Monthly Summary Statements	15-20
○ Monthly Investment Report	21-24
○ The Dayton Foundation Summary Report	
▪ Dorothy R. Yeck Endowment Fund for the Arts at Woodbourne Library (2946)	25-26
▪ WCPL Foundation Fund (2461)	27-28
○ Personnel Action Appendix	29
○ Monthly Bill List	30-32
• <b>New Business</b>	
○ Appropriation Transfer – Unemployment Benefits	34
• <b>Monthly Statistics</b>	36-37

**Library Operations**

- Centerville Library renovation
  - Met and communicated with LWC to provide suggestions to schematic design
  - Evaluated collection sizes in proposed layout
- Met with MidPointe Library Director to discuss staffing models
- Met with employee who had resigned to discuss last day
- Participated in Donuts with the Director as Children’s Summer Reading Club prize
- Met with new hires
- Attended Safety Breakfast by Dayton Safety Council
- Drafted Naming Rights Policy

**Communication**

- Communicated Trustee vacancy and timeline requirements to Centerville Schools Superintendent
- Prompted communication to staff about upcoming election and political attire and discussions with patrons, and shared guidelines
- Discussed response to unfavorable Google review
- Posed questions to Board of Elections about election day security with regards to weapons

**Community / Professional Involvement**

- Friends
  - Attended Friends meeting
  - Attended Friends trivia
  - Communicated about logistics of moving donations and discards to Congress Park

Vacation – 7/18 – 7/19 and 7/22 – 7/26

# **Board Minutes and Attachments**

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
BOARD MEETING MINUTES**

July 16, 2024

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**CALL TO ORDER**

The regular Board of Trustees meeting for July 2024 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:00 P.M.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Absent**; Mrs. Denison, **Present**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; Mrs. Suttman, **Present**; and Mr. Talda, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

**HEARING OF THE PUBLIC**

Mr. Monteith stated that there was no hearing of the public.

**APPROVAL OF MINUTES**

Mrs. Herrick moved for the approval of the June 18, 2024 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

**DIRECTOR'S REPORT**

- **FACILITIES**
  - Congress Park
  - Woodbourne Library
  - Centerville Library
    - Renovation
      - Still working on schematic design
      - LWC met with teens
      - Collections – nonfiction & CD formats
- **COLLECTIONS/SERVICES/PROGRAMS**
  - Summer reading club ends July 31
  - Wright Brothers Then and Now exhibit begins July 26
  - Working on mailing quarterly postcards highlighting program offerings
  - AED/Narcan boxes to be installed in public areas
- **OTHER**
  - City of Centerville using the library to gain community input
  - PLF formula – reporting at Budget Commission meeting on 8/29

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
BOARD MEETING MINUTES**

July 16, 2024

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**FISCAL OFFICER’S REPORT**

- a. Mr. Monteith presented the monthly financial report for June 2024, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mrs. Herrick moved to approve the monthly financial report, and Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of July 2024 Expenditures

Mr. Talda moved to approve the payment of June expenditures, and Mrs. Herrick seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Cline	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Yes</u>
Mrs. Herrick	<u>Yes</u>		

The motion is approved.

**NEW/OLD BUSINESS**

- a. **Follow-up on RedTree Investments**

Mr. Monteith stated that he was still looking into the fees that we are charged on our investments with U.S. Bank and PNC Capital. He has looked through the information that we have and has not been able to discern what the fees are for these accounts. It is likely due to the fees being buried in the overall costs we are paying for the securities. He is hopeful that he will be able to find additional information before the meeting next month.

**OTHER**

Mr. Talda announced that he intends to resign his position as Trustee effective August 15, 2024. A discussion regarding the timeline on the vacancy followed this news. In order to meet the deadlines for getting this approved by the Board of Education several changes we necessary.

- a. Based on Board Policy, the vacancy is required to be advertised for a period of thirty (30) days. This creates some issues with the timing necessary to have the

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
BOARD MEETING MINUTES**

July 16, 2024

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board approve the replacement and then send to the Board of Education. As a result, Mrs. Herrick moved to amend the board policy to require the advertisement of the vacancy twice in a twenty (20) day period. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

- b. Additionally, due to previously scheduled vacations and other conflicts, the Trustee Interview Committee would not have a quorum for any interviews. As a result, Board President Barbara Denison decided to re-appoint the Trustee Interview Committee. She decided that the committee would consist of:

- Randy Bowling
- Ram Nunna
- Barbara Denison

- c. Approval of the Placement of Legal Advertisement

Mrs. Suttman moved to approve the placement of the legal advertisement in the Dayton Daily News twice in a period of twenty (20) days. The advertisement will close on August 5, 2024. Mrs. Herrick seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

**ADJOURNMENT**

Mr. Nunna moved to adjourn the meeting at 8:10 P.M. Mrs. Herrick seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

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**President**

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**Fiscal Officer**

# **Fiscal Officer's Report**

**Washington-Centerville Public Library**  
**Monthly Cash Position And Reconciled Balances**  
**For The Month Of July 2024**

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 9,845,006.14	\$ 2,103,314.23	\$ 575,287.21	\$ 11,373,033.16
Unclaimed Funds	578.00	0.00	0.00	578.00
"The Wall That Heals" Fund	0.00	0.00	0.00	0.00
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	2,887,057.91	0.00	14,050.28	2,873,007.63
Perm. Imp. Fund-IIs	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	726,336.34	0.00	0.00	726,336.34
Dorothy R. Yeck Good Life End	189.17	0.00	0.00	189.17
Payroll Clearing Fund	27,723.14	89,290.32	101,926.83	15,086.63
	<b>\$17,806,027.25</b>	<b>\$2,192,604.55</b>	<b>\$691,264.32</b>	<b>\$19,307,367.48</b>

<b>Reconciled Balances</b>	
US Bank:	
Checking/Payroll	\$2,517,867.97
Investment	\$5,453,833.61 <sup>1</sup>
Dayton Foundation - TWTH	\$5,470.00
STAR Ohio	\$10,043,246.23 <sup>2</sup>
PNC Capital - Investments	\$1,355,644.77
PNC Capital - Money Market	\$34,179.08
Paypal	\$388.90
Petty Cash	\$550.00
<b>Total Bank Balances</b>	<b>\$19,411,180.56</b>
Outstanding Checks	(\$104,496.97)
Deposit in Transit	\$672.19
Adjustments	\$11.70
<b>Reconciled Balance</b>	<b>\$19,307,367.48</b>

**Footnotes:**

**1 - \$500,000 in Federal Home Loan Bank (FHLB) securities, that was earning 6.05%, was called during July. Replaced with \$500,410 in FHLB earning 5.4%**

**2 - Average daily rate remained at 5.43% for the month of July. Daily rates have been over 5% for over 500 days**



**Washington-Centerville Public Library**  
**Monthly Revenue Statement**  
**For The Month Of July 2024 And Year-to-Date**

<b>101 - GENERAL FUND</b>				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
PUBLIC LIBRARY FUND	\$ 2,866,382.00	\$ 264,032.19	\$ 1,619,798.40	56.51%
GENERAL PROPERTY TAXES	4,580,609.00	1,750,250.54	4,509,004.60	98.44%
PROPERTY TAX ROLLBACK	615,000.00	-	302,586.48	49.20%
GRANTS - FEDERAL, STATE & LOCAL	-	-	656.92	0.00%
PATRON FINES & FEES	29,000.00	2,634.33	18,216.72	62.82%
COPIER INCOME	28,750.00	2,855.50	20,700.66	72.00%
PROGRAM FEES	6,500.00	-	9,009.44	138.61%
PASSPORT EXECUTION FEES	25,000.00	2,065.00	14,520.00	58.08%
PASSPORT PHOTOS	5,400.00	460.00	3,380.00	62.59%
PATRON SUPPLIES	20,350.00	2,792.39	16,909.75	83.09%
INTEREST INCOME	250,000.00	77,251.61	434,749.15	173.90%
DONATIONS	25,950.00	136.51	20,301.55	78.23%
REFUNDS & REIMBURSEMENTS	9,000.00	835.25	8,946.20	99.40%
MISCELLANEOUS-OTHER	50.00	0.91	150.15	300.30%
TRANSFER IN	-	-	-	0.00%
<b>TOTAL RECEIPTS-GENERAL FUND</b>	<b>\$ 8,461,991.00</b>	<b>\$ 2,103,314.23</b>	<b>\$ 6,978,930.02</b>	<b>82.47%</b>

<b>102 - UNCLAIMED FUNDS</b>				
	Estimated Revenue	Actual Revenue	Revenue	Percent
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ 267.93	0.00%
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
<b>TOTAL RECEIPTS-UNCLAIMED FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 267.93</b>	<b>0.00%</b>

<b>205 - SPECIAL OPERATING FUND</b>				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
<b>FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

<b>401 - BUILDING FUND</b>				
	Estimated Revenue	Actual Revenue	Revenue	Percent
TRANSFERS IN	\$ 2,000,000.00	\$ -	\$ -	0.00%
<b>TOTAL RECEIPTS-BUILDING FUND</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

<b>450 - PERMANENT IMPROVEMENT - ILS FUND</b>				
	Estimated Revenue	Actual Revenue	Revenue	Percent

**Washington-Centerville Public Library**  
**Monthly Revenue Statement**  
**For The Month Of July 2024 And Year-to-Date**

TRANSFERS IN	\$	-	\$	-	\$	-	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$	-	\$	-	\$	-	0.00%

**451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND**

	Estimated Revenue	Actual Revenue	Revenue	Percent	
TRANSFERS IN	\$	-	\$	-	0.00%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$	-	\$	-	0.00%

**898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT**

	Estimated Revenue	Actual Revenue	Revenue	Percent	
DONATIONS-RESTRICTED	\$	4,800.00	\$	-	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$	<b>4,800.00</b>	\$	-	0.00%

**999 - PAYROLL CLEARING FUND**

	Estimated Revenue	Actual Revenue	Revenue	Percent			
REVENUE	\$	-	\$	89,290.32	\$	655,448.02	0.00%
TOTAL PAYROLL CLEARING FUND	\$	-	\$	<b>89,290.32</b>	\$	<b>655,448.02</b>	0.00%

<b>GRAND TOTAL RECEIPTS</b>	<b>\$</b>	<b>10,466,791.00</b>	<b>\$</b>	<b>2,192,604.55</b>	<b>\$</b>	<b>7,634,645.97</b>	<b>72.94%</b>
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**Washington-Centerville Public Library  
Revenue Budget Statement - General Fund  
For The Month Of July 2024 And Year-to-Date**

<b>101 - GENERAL FUND</b>						
	<b>Monthly Estimated Revenue</b>	<b>Monthly Revenue</b>	<b>Favorable/ (Unfavorable)</b>	<b>YTD Estimated Revenue</b>	<b>YTD Revenue</b>	<b>Favorable/ (Unfavorable)</b>
Public Library Fund	\$ 269,390.08	\$ 264,032.19	\$ (5,357.89)	\$ 1,694,242.48	\$ 1,619,798.40	\$ (74,444.08) <b>1</b>
General Property Taxes	1,740,631.42	1,750,250.54	9,619.12	4,328,675.51	4,509,004.60	180,329.09 <b>2</b>
Property Tax Rollback	-	-	-	307,500.00	302,586.48	-
Federal Grants	-	-	-	-	656.92	656.92
Local Grants	-	-	-	-	-	-
Patron Fines & Fees	2,416.67	2,634.33	217.66	16,916.67	18,216.72	1,300.05
Copier, Fax and Printing	2,395.83	2,855.50	459.67	16,770.83	20,700.66	3,929.83
Program Fees	-	-	-	6,500.00	9,009.44	2,509.44
Passport Execution Fees	2,083.33	2,065.00	(18.33)	14,583.33	14,520.00	(63.33)
Passport Photos	450.00	460.00	10.00	3,150.00	3,380.00	230.00
Patron Supplies	1,695.83	2,792.39	1,096.56	11,870.83	16,909.75	5,038.92
Interest Income	22,500.00	77,251.61	54,751.61	152,500.00	434,749.15	282,249.15
Donations	696.59	136.51	(560.08)	22,467.05	20,301.55	(2,165.50)
Refunds & Reimbursements	300.00	835.25	535.25	7,500.00	8,946.20	1,446.20
Miscellaneous-Other	4.17	0.91	(3.26)	29.17	150.15	120.98
Transfer In	-	-	-	-	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,042,563.92</b>	<b>\$ 2,103,314.23</b>	<b>\$ 60,750.31</b>	<b>\$ 6,582,705.86</b>	<b>\$ 6,978,930.02</b>	<b>\$ 401,137.68 <b>3</b></b>

**1 - July amount was 2.02% less than original estimates.**

**2 - 4 advances were received during July. An additional advance was received in early August. Including this August advance, we have collected over 102% of budgeted amount. Final settlement will likely occur during September**

**3 - Revenue as a whole is above expected amounts, largely as a result of property tax receipts and strong investment earnings. Based on current estimates, we should end up over 6% over estimated amounts for revenue for the year.**

**Washington-Centerville Public Library  
Expense Account Summary  
For the Month of July 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
<b>101 - GENERAL FUND</b>						
<b>1000 SALARIES &amp; BENEFITS</b>						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	656,000.00	50,055.24	350,082.77	0.00	305,917.23	53.37%
Library Specialist	1,481,000.00	111,148.86	807,558.00	0.00	673,442.00	54.53%
Technician	216,500.00	11,110.40	119,168.92	0.00	97,331.08	55.04%
Public Services Assistant	403,500.00	28,866.07	222,520.35	0.00	180,979.65	55.15%
Substitute	67,000.00	3,622.75	22,935.60	0.00	44,064.40	34.23%
Fiscal Officer	106,000.00	8,110.86	60,287.34	0.00	45,712.66	56.87%
Administrative Support	465,500.00	32,174.71	235,411.31	0.00	230,088.69	50.57%
Facilities	80,000.00	5,969.60	48,703.84	0.00	31,296.16	60.88%
Library Aides	144,500.00	8,680.86	66,696.97	0.00	77,803.03	46.16%
Shelving Assistants	105,000.00	8,821.07	60,122.15	0.00	44,877.85	57.26%
TOTAL SALARIES & LEAVE BENEFITS	3,725,000.00	268,560.42	1,993,487.25	0.00	1,731,512.75	53.52%
1400 - RETIREMENT-OPERS						
OPERS	522,430.00	54,353.28	323,342.17	0.00	199,087.83	61.89%
1600 - INSURANCE BENEFITS						
Health Insurance	532,863.04	39,454.72	281,260.61	226,439.39	25,163.04	95.28%
Health Savings Account	105,891.65	6,866.80	47,967.57	49,065.90	8,858.18	91.63%
Dental Insurance	26,152.77	1,638.82	12,488.24	9,911.76	3,752.77	85.65%
Medicare	54,295.00	3,557.30	26,275.35	0.00	28,019.65	48.39%
Life Insurance	4,622.54	479.90	2,021.80	1,603.20	997.54	78.42%
Workers' Compensation	9,500.00	0.00	915.00	0.00	8,585.00	9.63%
TOTAL INSURANCE BENEFITS	733,325.00	51,997.54	370,928.57	287,020.25	75,376.18	50.58%
1900 - OTHER EMPLOYEE BENEFITS						
Other Employee Benefits	5,352.86	0.00	734.60	618.26	4,000.00	25.27%
TOTAL OTHER EMPLOYEE BENEFITS	5,352.86	0.00	734.60	618.26	4,000.00	13.72%
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>4,986,107.86</b>	<b>374,911.24</b>	<b>2,688,492.59</b>	<b>287,638.51</b>	<b>2,009,976.76</b>	<b>53.92%</b>
<b>2000 - SUPPLIES</b>						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	44,880.04	1,578.10	16,018.47	11,684.53	17,177.04	61.73%
Program Supplies	106,800.34	5,752.71	44,033.17	28,574.14	34,193.03	67.98%
Cataloging/Processing Supplies	13,665.28	1,050.51	4,046.47	2,000.00	7,618.81	44.25%
Postage	20,000.00	3,412.88	7,963.46	1,120.94	10,915.60	45.42%
Janitorial Supplies	3,750.00	0.00	664.36	377.65	2,707.99	
TOTAL GENERAL ADMIN SUPPLIES	189,095.66	11,794.20	72,725.93	43,757.26	72,612.47	38.46%
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	15,200.00	1,238.31	10,716.58	4,378.37	105.05	99.31%
2300 - VEHICLE FUEL AND SUPPLIES						
Vehicle Fuel	4,000.00	0.00	68.00	2,932.00	1,000.00	75.00%
Vehicle Supplies	1,000.00	0.00	809.16	0.00	190.84	80.92%
	5,000.00	0.00	877.16	2,932.00	1,190.84	76.18%
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	48,644.20	5,034.44	22,222.44	11,691.44	14,730.32	69.72%
<b>TOTAL SUPPLIES</b>	<b>257,939.86</b>	<b>18,066.95</b>	<b>106,542.11</b>	<b>62,759.07</b>	<b>88,638.68</b>	<b>41.31%</b>
<b>3000 - PURCHASED &amp; CONTRACTED SERVICES</b>						
3100 - TRAVEL EXPENSES						
Mileage	12,129.40	529.17	3,802.67	6,997.81	1,328.92	89.04%
In-House Seminars	13,000.00	0.00	5,200.00	0.00	7,800.00	40.00%
Conference/Meetings	35,300.81	1,054.45	19,229.46	3,316.61	12,754.74	63.87%
Membership Dues	5,358.00	318.00	2,101.00	601.00	2,656.00	50.43%
TOTAL TRAVEL EXPENSES	65,788.21	1,901.62	30,333.13	10,915.42	24,539.66	46.11%

**Washington-Centerville Public Library**  
**Expense Account Summary**  
**For the Month of July 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
<b>3200 - COMMUNICATION / PRINTING / PUBLICITY</b>						
Telephone	8,284.42	1,006.80	3,645.08	2,359.34	2,280.00	72.48%
Computer Data Line	58,581.66	2,323.10	16,042.84	30,747.64	11,791.18	79.87%
Postage Machine Rental	3,000.00	0.00	977.40	1,772.60	250.00	91.67%
Security Alarm	8,414.33	0.00	4,418.99	2,263.34	1,732.00	79.42%
Legal Ads	2,000.00	0.00	63.36	397.44	1,539.20	23.04%
Marketing & Advertising	8,580.00	0.00	3,095.00	4,689.00	796.00	90.72%
Printing/Publications	57,926.15	7,256.20	17,582.96	3,488.51	36,854.68	36.38%
<b>TOTAL COMMUNICATION/PRINT/PUBLICITY</b>	<b>146,786.56</b>	<b>10,586.10</b>	<b>45,825.63</b>	<b>45,717.87</b>	<b>55,243.06</b>	<b>31.22%</b>
<b>3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY</b>						
Building & Site Repairs	198,604.66	10,454.72	163,777.93	13,048.00	21,778.73	89.03%
Equipment Maintenance	27,087.61	3,796.21	14,849.89	6,911.42	5,326.30	80.34%
Grounds & Snow Removal	147,069.64	0.00	9,268.60	61,169.20	76,631.84	47.89%
Janitorial Services	245,548.20	16,616.72	108,650.34	88,719.27	48,178.59	80.38%
Trash Services	13,558.37	1,011.49	6,709.89	6,823.35	25.13	99.81%
<b>TOTAL PROPERTY MAINT/REPAIR/SECURITY</b>	<b>631,868.48</b>	<b>31,879.14</b>	<b>303,256.65</b>	<b>176,671.24</b>	<b>151,940.59</b>	<b>75.95%</b>
<b>3400 - INSURANCE</b>						
Property Insurance	33,875.00	0.00	17,166.00	10,386.50	6,322.50	81.34%
<b>3500 - RENTS &amp; LEASES</b>						
Rents & Leases	0.00	0.00	0.00	0.00	0.00	
<b>3600 - UTILITIES</b>						
Electricity	171,901.84	9,083.57	57,214.58	54,234.99	60,452.27	64.83%
Gas	77,307.74	478.04	21,102.32	42,447.89	13,757.53	82.20%
Water/Sewer	13,850.09	0.00	4,406.47	8,045.92	1,397.70	89.91%
<b>TOTAL UTILITIES</b>	<b>263,059.67</b>	<b>9,561.61</b>	<b>82,723.37</b>	<b>104,728.80</b>	<b>75,607.50</b>	<b>71.26%</b>
<b>3700 - PROFESSIONAL SERVICES</b>						
Speakers/Program Stipends	12,765.00	275.00	3,435.00	4,365.00	4,965.00	61.10%
Art and Other Exhibits	12,000.00	0.00	826.53	593.57	10,579.90	11.83%
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	
Auditing & Accounting Services	500.00	0.00	29.40	0.00	470.60	5.88%
General Legal Services	20,506.25	0.00	300.00	4,700.00	15,506.25	24.38%
Labor Legal Services	5,000.00	0.00	2,900.00	2,100.00	0.00	100.00%
Tax Collection Fees	80,000.00	0.00	40,997.11	35,002.89	4,000.00	95.00%
Banking Fees	8,736.72	1,650.44	6,000.17	2,721.72	14.83	99.83%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>139,507.97</b>	<b>1,925.44</b>	<b>54,488.21</b>	<b>49,483.18</b>	<b>35,536.58</b>	<b>74.53%</b>
<b>3800 - SOFTWARE MAINTENANCE</b>						
Software Maintenance	245,611.03	49.06	161,298.94	2,363.62	81,948.47	66.63%
<b>3900 - OTHER CONTRACTED SERVICES</b>						
Temporary Contract Services	53,491.47	15,441.29	27,659.16	13,923.01	11,909.30	77.74%
Online Services	159,423.12	159.90	115,266.79	8,008.05	36,148.28	77.33%
Collection Development Services	6,600.00	200.00	4,089.50	1,710.50	800.00	87.88%
<b>TOTAL OTHER CONTRACTED SERVICES</b>	<b>219,514.59</b>	<b>15,801.19</b>	<b>147,015.45</b>	<b>23,641.56</b>	<b>48,857.58</b>	<b>77.74%</b>
<b>TOTAL PURCHASED/CONTRACT SERVICES</b>	<b>1,746,011.51</b>	<b>71,704.16</b>	<b>842,107.38</b>	<b>423,908.19</b>	<b>479,995.94</b>	<b>72.51%</b>
<b>4000 - LIBRARY MATERIALS</b>						
<b>4100 - NEW BOOKS</b>						
New Books	614,000.46	66,746.61	304,651.40	179,175.36	130,173.70	78.80%
Standing Orders/Continuations	29,544.57	1,662.00	8,844.53	11,374.31	9,325.73	68.44%
Book Rentals	65,917.65	220.35	62,118.24	2,621.56	1,177.85	98.21%
<b>TOTAL NEW BOOKS</b>	<b>709,462.68</b>	<b>68,628.96</b>	<b>375,614.17</b>	<b>193,171.23</b>	<b>140,677.28</b>	<b>52.94%</b>
<b>4200 - PERIODICALS</b>						
Periodicals	24,000.00	0.00	1,473.21	1,344.79	21,182.00	11.74%

**Washington-Centerville Public Library**  
**Expense Account Summary**  
**For the Month of July 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
<b>4300 - AUDIO-VISUAL MATERIALS</b>						
Dvd Movies	56,481.12	1,548.99	11,963.15	18,599.70	25,918.27	54.11%
Blu-Ray Movies	64,643.58	3,815.07	19,776.96	16,303.66	28,562.96	55.81%
Read Along Audiobooks	37,820.71	2,176.96	19,723.95	11,253.17	6,843.59	81.91%
Pre-Loaded Learning Tablets	22,355.56	0.00	10,144.00	6,081.00	6,130.56	72.58%
Books On CD	17,669.84	90.90	1,937.88	859.39	14,872.57	15.83%
Playaways	18,559.56	0.00	3,406.87	388.23	14,764.46	20.45%
'Brary Bags	3,654.46	176.36	1,164.54	2,411.45	78.47	97.85%
<b>TOTAL AUDIO-VISUAL MATERIALS</b>	<b>221,184.83</b>	<b>7,808.28</b>	<b>68,117.35</b>	<b>55,896.60</b>	<b>97,170.88</b>	<b>56.07%</b>
<b>4500 - ONLINE LIBRARY DATABASES</b>						
Online Subscriptions - Adult	117,536.06	2,204.80	70,837.26	15,581.66	31,117.14	73.53%
Online Subscriptions - Youth	6,485.00	1,150.00	3,258.82	985.00	2,241.18	65.44%
<b>TOTAL ONLINE LIBRARY DATABASES</b>	<b>124,021.06</b>	<b>3,354.80</b>	<b>74,096.08</b>	<b>16,566.66</b>	<b>33,358.32</b>	<b>59.74%</b>
<b>4600 - COLLECTION DELIVERY SERVICES</b>						
Search Ohio Delivery	13,000.00	0.00	11,079.47	0.00	1,920.53	85.23%
<b>4800 - eMATERIALS</b>						
eBOOKS	408,816.80	6,116.25	341,957.10	48,372.05	18,487.65	95.48%
Digital Music Services	42,000.00	0.00	39,735.00	0.00	2,265.00	94.61%
Digital Video Services	151,192.97	13,362.32	83,980.98	51,534.77	15,677.22	89.63%
Roku Subscription Services	23,000.00	0.00	18,902.79	0.00	4,097.21	82.19%
<b>TOTAL E-MATERIALS</b>	<b>625,009.77</b>	<b>19,478.57</b>	<b>484,575.87</b>	<b>99,906.82</b>	<b>40,527.08</b>	<b>77.53%</b>
<b>4900 - LIBRARY MATERIALS-OTHER</b>						
Special Learning Kits	50,072.67	853.51	13,772.49	13,545.65	22,754.53	54.56%
Board Game Collection	7,500.00	530.08	3,674.74	3,825.26	0.00	100.00%
<b>TOTAL LIBRARY MATERIALS - OTHER</b>	<b>57,572.67</b>	<b>1,383.59</b>	<b>17,447.23</b>	<b>17,370.91</b>	<b>22,754.53</b>	<b>30.30%</b>
<b>TOTAL LIBRARY MATERIALS</b>	<b>1,774,251.01</b>	<b>100,654.20</b>	<b>1,032,403.38</b>	<b>384,257.01</b>	<b>357,590.62</b>	<b>79.85%</b>
<b>5000 - CAPITAL OUTLAY</b>						
Land Improvements	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Building Improvements	83,500.00	0.00	67,594.53	2,088.47	13,817.00	83.45%
Hardware	145,012.36	8,318.69	44,137.70	7,245.98	93,628.68	35.43%
Software	71,600.00	0.00	1,439.52	0.00	70,160.48	2.01%
Office Furniture	16,800.00	0.00	2,227.77	401.62	14,170.61	15.65%
Library Furniture	66,209.00	272.79	1,781.04	14,217.69	50,210.27	24.16%
Library Vehicle	132.54	0.00	132.54	0.00	0.00	100.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>408,253.90</b>	<b>8,591.48</b>	<b>117,313.10</b>	<b>23,953.76</b>	<b>266,987.04</b>	<b>28.74%</b>
<b>7000 - OTHER OBJECTS</b>						
<b>7100 - DUES &amp; MEMBERSHIPS</b>						
Organizational Dues	200.00	0.00	0.00	175.00	25.00	87.50%
Trustees Dues	12,000.00	0.00	11,353.00	647.00	0.00	100.00%
<b>TOTAL DUES &amp; MEMBERSHIPS</b>	<b>12,200.00</b>	<b>0.00</b>	<b>11,353.00</b>	<b>822.00</b>	<b>25.00</b>	<b>93.06%</b>
<b>7200 - TAXES AND ASSESSMENTS</b>						
Real Estate Taxes	9,233.26	0.00	9,233.26	0.00	0.00	100.00%
State Sales Tax	2,839.71	1,268.22	2,365.93	2.00	471.78	83.39%
<b>TOTAL TAXES AND ASSESSMENTS</b>	<b>12,072.97</b>	<b>1,268.22</b>	<b>11,599.19</b>	<b>2.00</b>	<b>471.78</b>	<b>96.08%</b>
<b>7500 - REFUNDS &amp; REIMBURSEMENTS</b>						
Patron Refunds	3,434.86	90.96	745.08	1,989.78	700.00	79.62%
<b>TOTAL REFUNDS &amp; REIMBURSEMENTS</b>	<b>3,434.86</b>	<b>90.96</b>	<b>745.08</b>	<b>1,989.78</b>	<b>700.00</b>	<b>21.69%</b>
<b>7900 - MISCELLANEOUS EXPENDITURES</b>						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL MISCELLANEOUS EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL OTHER OBJECTS</b>	<b>27,707.83</b>	<b>1,359.18</b>	<b>23,697.27</b>	<b>2,813.78</b>	<b>1,196.78</b>	<b>95.68%</b>
<b>8900 - CONTINGENCY</b>						
Contingency	90,766.74	0.00	0.00	0.00	90,766.74	0.00%
<b>TOTAL CONTINGENCY</b>	<b>90,766.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,766.74</b>	<b>0.00%</b>

**Washington-Centerville Public Library**  
**Expense Account Summary**  
**For the Month of July 2024 and Year-to-Date**

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
<b>9000 - INTERFUND TRANSFERS OUT</b>						
Transfers To Other Funds	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.00%
<b>TOTAL INTERFUND</b>	<b>2,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>0.00%</b>
<b>TOTAL GENERAL FUND</b>	<b>11,291,038.71</b>	<b>575,287.21</b>	<b>4,810,555.83</b>	<b>1,185,330.32</b>	<b>5,295,152.56</b>	<b>53.10%</b>
<b>102 - UNCLAIMED FUNDS</b>						
Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL INTERFUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>401 - BUILDING FUND</b>						
Legal Services	21,787.50	0.00	4,357.50	17,430.00	0.00	100.00%
Legal Advertisements	5,000.00	0.00	276.48	0.00	4,723.52	5.53%
Architect/Engineering	378,896.86	0.00	10,913.60	90,333.26	277,650.00	26.72%
Land Improvements	0.00	0.00	0.00	0.00	0.00	
Buildings	0.00	0.00	0.00	0.00	0.00	
Building Improvements - CV	3,734,589.31	14,050.28	179,799.52	0.00	3,554,789.79	4.81%
Building Improvements - WB	81,584.00	0.00	81,584.00	0.00	0.00	100.00%
Office Furniture	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
Library Furniture	400,000.00	0.00	0.00	0.00	400,000.00	0.00%
<b>TOTAL BUILDING FUND</b>	<b>4,721,857.67</b>	<b>14,050.28</b>	<b>276,931.10</b>	<b>107,763.26</b>	<b>4,337,163.31</b>	<b>8.15%</b>
<b>450 - PERMANENT IMPROVEMENT FUND-ILS</b>						
Software	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
<b>TOTAL PERMANENT IMPROVEMENT FUND-ILS</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00%</b>
<b>451 - PERMANENT IMPROVEMENT FUND-TECHNOLOGY</b>						
Site Preparation	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Hardware	32,900.00	0.00	14,763.00	237.00	17,900.00	45.59%
Software	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
<b>TOTAL PERMANENT IMPROVEMENT FUND-TECHNOLOGY</b>	<b>40,900.00</b>	<b>0.00</b>	<b>14,763.00</b>	<b>237.00</b>	<b>25,900.00</b>	<b>36.67%</b>
<b>898-GOOD LIFE PRIVATE PURPOSE FUND</b>						
Office & Program Supplies	0.00	0.00	0.00	0.00	0.00	
Program Supplies	4,720.20	0.00	0.00	4,660.00	60.20	98.72%
Printing / Publications	250.00	0.00	0.00	250.00	0.00	100.00%
<b>TOTAL GOOD LIFE PRIVATE PURPOSE FUND</b>	<b>4,970.20</b>	<b>0.00</b>	<b>0.00</b>	<b>4,910.00</b>	<b>60.20</b>	<b>98.79%</b>
<b>999 PAYROLL CLEARING FUND</b>						
Default Expense	0.00	87,531.72	541,808.88	0.00	-541,808.88	
Unum Expense	0.00	545.95	3,849.35	0.00	-3,849.35	
Delta Expense	0.00	1,232.60	9,117.97	0.00	-9,117.97	
Anthem Expense	0.00	12,616.56	89,359.92	0.00	-89,359.92	
<b>TOTAL PAYROLL CLEARING FUND</b>	<b>0.00</b>	<b>101,926.83</b>	<b>644,136.12</b>	<b>0.00</b>	<b>(644,136.12)</b>	
<b>GRAND TOTAL ALL APPROPRIATIONS</b>	<b>\$16,063,766.58</b>	<b>\$691,264.32</b>	<b>\$5,746,386.05</b>	<b>\$1,298,240.58</b>	<b>\$9,019,139.95</b>	<b>43.85%</b>

**Washington-Centerville Public Library  
Expense Budget Summary - General Fund  
For the Month of July 2024 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
<b>101 - GENERAL FUND</b>						
<b>1000 SALARIES &amp; BENEFITS</b>						
<b>1100 - SALARIES &amp; LEAVE BENEFITS</b>						
Director/Managers	50,461.54	50,055.24	406.30	378,461.54	350,082.77	28,378.77
Library Specialist	113,923.08	111,148.86	2,774.22	854,423.08	807,558.00	46,865.08
Technician	16,653.85	11,110.40	5,543.45	124,903.85	119,168.92	5,734.93
Public Services Assistant	31,038.46	28,866.07	2,172.39	232,788.46	222,520.35	10,268.11
Substitute	5,153.85	3,622.75	1,531.10	38,653.85	22,935.60	15,718.25
Fiscal Officer	8,153.85	8,110.86	42.99	61,153.85	60,287.34	866.51
Administrative Support	35,807.69	32,174.71	3,632.98	268,557.69	235,411.31	33,146.38
Facilities	6,153.85	5,969.60	184.25	46,153.85	48,703.84	(2,549.99)
Library Aides	11,115.38	8,680.86	2,434.52	83,365.38	66,696.97	16,668.41
Shelving Assistants	8,076.92	8,821.07	(744.15)	60,576.92	60,122.15	454.77
<b>TOTAL SALARIES &amp; LEAVE BENEFITS</b>	<b>286,538.46</b>	<b>268,560.42</b>	<b>17,978.04</b>	<b>2,149,038.46</b>	<b>1,993,487.25</b>	<b>155,551.21</b>
<b>1400 - RETIREMENT-OPERS</b>						
OPERS	54,724.54	54,353.28	371.26	321,773.34	323,342.17	(1,568.83)
<b>1600 - INSURANCE BENEFITS</b>						
Health Insurance	44,405.25	39,454.72	4,950.53	310,836.77	281,260.61	29,576.16
Health Savings Account	8,824.30	6,866.80	1,957.50	61,770.13	47,967.57	13,802.56
Dental Insurance	2,179.40	1,638.82	540.58	15,255.78	12,488.24	2,767.54
Medicare	4,176.54	3,557.30	619.24	31,324.04	26,275.35	5,048.69
Life Insurance	385.21	479.90	(94.69)	2,696.48	2,021.80	674.68
Workers' Compensation	0.00	0.00	0.00	950.00	915.00	35.00
<b>TOTAL INSURANCE BENEFITS</b>	<b>59,970.71</b>	<b>51,997.54</b>	<b>7,973.17</b>	<b>422,833.21</b>	<b>370,928.57</b>	<b>51,904.64</b>
<b>1900 - OTHER EMPLOYEE BENEFITS</b>						
Other Employee Benefits	0.00	0.00	0.00	2,676.43	734.60	1,941.83
<b>TOTAL OTHER EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,676.43</b>	<b>734.60</b>	<b>1,941.83</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>401,233.71</b>	<b>374,911.24</b>	<b>26,322.47</b>	<b>2,896,321.44</b>	<b>2,688,492.59</b>	<b>207,828.85</b>
<b>2000 - SUPPLIES</b>						
<b>2100 - GENERAL ADMINISTRATIVE SUPPLIES</b>						
Office Supplies	3,740.00	1,578.10	2,161.90	26,180.02	16,018.47	10,161.55
Program Supplies	8,311.73	5,752.71	2,559.02	66,016.99	44,033.17	21,983.82
Cataloging/Processing Supplies	1,138.77	1,050.51	88.26	7,971.41	4,046.47	3,924.94
Postage	0.00	3,412.88	(3,412.88)	10,336.53	7,963.46	2,373.07
Janitorial Supplies	395.83	0.00	395.83	2,020.83	664.36	1,356.47
<b>TOTAL GENERAL ADMIN SUPPLIES</b>	<b>13,586.34</b>	<b>11,794.20</b>	<b>1,792.14</b>	<b>112,525.79</b>	<b>72,725.93</b>	<b>39,799.86</b>
<b>2200 - PROPERTY MAINTENANCE / REPAIR</b>						
Property Maintenance & Repair	1,266.67	1,238.31	28.36	8,866.67	10,716.58	(1,849.91)
<b>2300 - Vehicle Fuel &amp; Supplies</b>						
Vehicle Fuel	333.33	0.00	333.33	2,333.33	68.00	2,265.33
Vehicle Supplies	17.27	0.00	17.27	913.64	809.16	104.48
<b>TOTAL VEHICLE FUEL &amp; SUPPLIES</b>	<b>350.61</b>	<b>0.00</b>	<b>350.61</b>	<b>3,246.97</b>	<b>877.16</b>	<b>2,369.81</b>
<b>2500 - SUPPLIES PURCHASED FOR RESALE</b>						
Supplies for Resale	4,053.68	5,034.44	(980.76)	28,375.78	22,222.44	6,153.34
<b>TOTAL SUPPLIES</b>	<b>19,257.29</b>	<b>18,066.95</b>	<b>1,190.34</b>	<b>153,015.21</b>	<b>106,542.11</b>	<b>46,473.10</b>
<b>3000 - PURCHASED &amp; CONTRACTED SERVICES</b>						
<b>3100 - TRAVEL EXPENSES</b>						
Mileage	1,010.78	529.17	481.61	7,075.48	3,802.67	3,272.81
In-House Seminars	0.00	0.00	0.00	5,200.00	5,200.00	0.00
Conference/Meetings	2,480.53	1,054.45	1,426.08	22,816.67	19,229.46	3,587.21
Membership Dues	379.90	318.00	61.90	3,458.49	2,101.00	1,357.49
<b>TOTAL TRAVEL EXPENSES</b>	<b>3,871.22</b>	<b>1,901.62</b>	<b>1,969.60</b>	<b>38,550.64</b>	<b>30,333.13</b>	<b>8,217.51</b>



**Washington-Centerville Public Library  
Expense Budget Summary - General Fund  
For the Month of July 2024 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
<b>3200 - COMMUNICATION / PRINTING / PUBLICITY</b>						
Telephone	679.32	1,006.80	(327.48)	4,887.81	3,645.08	1,242.73
Computer Data Line	4,881.81	2,323.10	2,558.71	34,172.64	16,042.84	18,129.80
Postage Machine Rental	250.00	0.00	250.00	1,500.00	977.40	522.60
Security Alarm	468.14	0.00	468.14	6,278.35	4,418.99	1,859.36
Legal Ads	50.00	0.00	50.00	400.00	63.36	336.64
Marketing & Advertising	617.76	0.00	617.76	5,491.20	3,095.00	2,396.20
Printing/Publications	1,737.78	7,256.20	(5,518.42)	33,597.17	17,582.96	16,014.21
<b>TOTAL</b>						
COMMUNICATION/PRINT/PUBLICITY	8,684.81	10,586.10	-1,901.29	86,327.16	45,825.63	40,501.53
<b>3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY</b>						
Building & Site Repairs	11,406.03	10,454.72	951.31	141,574.52	163,777.93	(22,203.41)
Equipment Maintenance	2,257.30	3,796.21	(1,538.91)	15,801.11	14,849.89	951.22
Grounds & Snow Removal	12,255.80	0.00	12,255.80	85,790.62	9,268.60	76,522.02
Janitorial Services	20,462.35	16,616.72	3,845.63	143,236.45	108,650.34	34,586.11
Trash Services	1,129.86	1,011.49	118.37	7,909.05	6,709.89	1,199.16
<b>TOTAL PROPERTY</b>						
MAINT/REPAIR/SECURITY	47,511.35	31,879.14	15,632.21	394,311.75	303,256.65	91,055.10
<b>3400 - INSURANCE</b>						
Property Insurance	0.00	0.00	0.00	22,696.25	17,166.00	5,530.25
<b>3500 - RENTS &amp; LEASES</b>						
Rents & Leases	0.00	0.00	0.00	0.00	0.00	0.00
<b>3600 - UTILITIES</b>						
Electricity	11,253.66	9,083.57	2,170.09	96,566.47	57,214.58	39,351.89
Gas	5,382.32	478.04	4,904.28	58,761.19	21,102.32	37,658.87
Water/Sewer	0.00	0.00	0.00	6,744.03	4,406.47	2,337.56
<b>TOTAL UTILITIES</b>	16,635.98	9,561.61	7,074.37	162,071.70	82,723.37	79,348.33
<b>3700 - PROFESSIONAL SERVICES</b>						
Speakers/Program Stipends	1,602.06	275.00	1,327.06	5,197.02	3,435.00	1,762.02
Art and Other Exhibits	1,000.00	0.00	1,000.00	7,000.00	826.53	6,173.47
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
Auditing & Accounting Services	0.00	0.00	0.00	80.00	29.40	50.60
General Legal Services	2,197.10	0.00	2,197.10	9,520.76	300.00	9,220.76
Labor Legal Services	450.00	0.00	450.00	2,750.00	2,900.00	(150.00)
Tax Collection Fees	0.00	0.00	0.00	44,800.00	40,997.11	3,802.89
Banking Fees	647.92	1,650.44	(1,002.52)	5,497.13	6,000.17	(503.04)
<b>TOTAL PROFESSIONAL SERVICES</b>	5,897.07	1,925.44	3,971.63	74,844.91	54,488.21	20,356.70
<b>3800 - SOFTWARE MAINTENANCE</b>						
Software Maintenance	3,625.51	49.06	3,576.45	156,581.37	161,298.94	(4,717.57)
<b>3900 - OTHER CONTRACTED SERVICES</b>						
Temporary Contract Services	4,457.62	15,441.29	(10,983.67)	31,203.36	27,659.16	3,544.20
Online Services	933.97	159.90	774.07	156,955.30	115,266.79	41,688.51
Collection Development Services	0.00	200.00	(200.00)	5,346.00	4,089.50	1,256.50
<b>TOTAL OTHER CONTRACTED SERVICES</b>	5,391.59	15,801.19	(10,409.60)	193,504.66	147,015.45	46,489.21
<b>TOTAL PURCHASED/CONTRACT SERVICES</b>	<b>91,617.53</b>	<b>71,704.16</b>	<b>19,913.37</b>	<b>1,128,888.43</b>	<b>842,107.38</b>	<b>286,781.05</b>
<b>4000 - LIBRARY MATERIALS</b>						
<b>4100 - NEW BOOKS</b>						
New Books	51,166.71	66,746.61	(15,579.91)	358,166.94	304,651.40	53,515.54
Standing Orders/Continuations	2,462.05	1,662.00	800.05	17,234.33	8,844.53	8,389.80
Book Rentals	63,940.12	220.35	63,719.77	64,928.89	62,118.24	2,810.65
<b>TOTAL NEW BOOKS</b>	117,568.87	68,628.96	48,939.91	440,330.15	375,614.17	64,715.98
<b>4200 - PERIODICALS</b>						
Periodicals	0.00	0.00	0.00	1,440.00	1,473.21	(33.21)

**Washington-Centerville Public Library  
Expense Budget Summary - General Fund  
For the Month of July 2024 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
<b>4300 - AUDIO-VISUAL MATERIALS</b>						
Dvd Movies	5,252.74	1,548.99	3,703.75	30,217.40	11,963.15	18,254.25
Blu-Ray Movies	5,947.21	3,815.07	2,132.14	34,907.53	19,776.96	15,130.57
Read Along Audiobooks	2,815.54	2,176.96	638.58	23,743.00	19,723.95	4,019.05
Pre-Loaded Learning Tablets	1,788.44	0.00	1,788.44	13,413.34	10,144.00	3,269.34
Books On CD	1,696.30	90.90	1,605.40	9,188.32	1,937.88	7,250.44
Playaways	1,818.84	0.00	1,818.84	9,465.38	3,406.87	6,058.51
Brary Bags	321.59	176.36	145.23	2,046.50	1,164.54	881.96
<b>TOTAL AUDIO-VISUAL MATERIALS</b>	<b>19,640.67</b>	<b>7,808.28</b>	<b>11,832.39</b>	<b>122,981.46</b>	<b>68,117.35</b>	<b>54,864.11</b>
<b>4500 - ONLINE LIBRARY DATABASES</b>						
Online Subscriptions - Adult	8,697.67	2,204.80	6,492.87	74,165.25	70,837.26	3,327.99
Online Subscriptions - Youth	0.00	1,150.00	(1,150.00)	3,923.43	3,258.82	664.61
<b>TOTAL ONLINE LIBRARY DATABASES</b>	<b>8,697.67</b>	<b>3,354.80</b>	<b>5,342.87</b>	<b>78,088.68</b>	<b>74,096.08</b>	<b>3,992.60</b>
<b>4600 - COLLECTION DELIVERY SERVICES</b>						
Search Ohio Delivery	0.00	0.00	0.00	13,000.00	11,079.47	1,920.53
<b>4800 - eMATERIALS</b>						
eBOOKS	8,585.88	6,116.25	2,469.63	365,887.41	341,957.10	23,930.31
Digital Music Services	0.00	0.00	0.00	39,900.00	39,735.00	165.00
Digital Video Services	12,599.41	13,362.32	(762.91)	88,195.90	83,980.98	4,214.92
Roku Subscription Services	575.00	0.00	575.00	20,125.00	18,902.79	1,222.21
<b>TOTAL E-MATERIALS</b>	<b>21,760.29</b>	<b>19,478.57</b>	<b>2,281.72</b>	<b>514,108.31</b>	<b>484,575.87</b>	<b>29,532.44</b>
<b>4900 - LIBRARY MATERIALS-OTHER</b>						
Special Learning Kits	4,251.12	853.51	3,397.61	28,817.09	13,772.49	15,044.60
Board Game Collection	833.33	530.08	303.25	3,333.33	3,674.74	(341.41)
<b>TOTAL LIBRARY MATERIALS - OTHER</b>	<b>5,084.45</b>	<b>1,383.59</b>	<b>3,700.86</b>	<b>32,150.42</b>	<b>17,447.23</b>	<b>14,703.19</b>
<b>TOTAL LIBRARY MATERIALS</b>	<b>172,751.96</b>	<b>100,654.20</b>	<b>72,097.76</b>	<b>1,202,099.02</b>	<b>1,032,403.38</b>	<b>169,695.64</b>
<b>5000 - CAPITAL OUTLAY</b>						
Land Improvements	2,083.33	0.00	2,083.33	14,583.33	0.00	14,583.33
Building Improvements	3,399.64	0.00	3,399.64	66,501.79	67,594.53	(1,092.74)
Hardware	2,547.33	8,318.69	(5,771.36)	120,921.67	44,137.70	76,783.97
Software	7,093.60	0.00	7,093.60	36,166.13	1,439.52	34,726.61
Office Furniture	1,627.08	0.00	1,627.08	8,664.58	2,227.77	6,436.81
Library Furniture	7,161.80	272.79	6,889.01	30,060.02	1,781.04	28,278.98
Library Vehicle	0.00	0.00	0.00	132.54	132.54	0.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>23,912.78</b>	<b>8,591.48</b>	<b>15,321.30</b>	<b>277,030.06</b>	<b>117,313.10</b>	<b>159,716.96</b>
<b>7000 - OTHER OBJECTS</b>						
<b>7100 - DUES &amp; MEMBERSHIPS</b>						
Organizational Dues	0.00	0.00	0.00	184.00	0.00	184.00
Trustees Dues	0.00	0.00	0.00	12,000.00	11,353.00	647.00
<b>TOTAL DUES &amp; MEMBERSHIPS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,184.00</b>	<b>11,353.00</b>	<b>831.00</b>
<b>7200 - TAXES AND ASSESSMENTS</b>						
Real Estate Taxes	0.00	0.00	0.00	9,233.26	9,233.26	0.00
State Sales Tax	1,732.22	1,268.22	464.00	2,839.71	2,365.93	473.78
<b>TOTAL TAXES AND ASSESSMENTS</b>	<b>1,732.22</b>	<b>1,268.22</b>	<b>464.00</b>	<b>12,072.97</b>	<b>11,599.19</b>	<b>473.78</b>
<b>7500 - REFUNDS &amp; REIMBURSEMENTS</b>						
Patron Refunds	286.24	90.96	195.28	2,003.67	745.08	1,258.59
<b>TOTAL REFUNDS &amp; REIMBURSEMENTS</b>	<b>286.24</b>	<b>90.96</b>	<b>195.28</b>	<b>2,003.67</b>	<b>745.08</b>	<b>1,258.59</b>
<b>7900 - MISCELLANEOUS EXPENDITURES</b>						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OTHER OBJECTS</b>	<b>2,018.46</b>	<b>1,359.18</b>	<b>659.28</b>	<b>26,260.64</b>	<b>23,697.27</b>	<b>2,563.37</b>

**Washington-Centerville Public Library  
Expense Budget Summary - General Fund  
For the Month of July 2024 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
<b>8900 - CONTINGENCY</b>						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CONTINGENCY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9000 - INTERFUND TRANSFERS OUT</b>						
Transfers To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INTERFUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL GENERAL FUND</b>	<b>710,791.73</b>	<b>575,287.21</b>	<b>135,504.52</b>	<b>5,683,614.80</b>	<b>4,810,555.83</b>	<b>873,058.97</b>

**Washington-Centerville Public Library  
Expense Budget Summary  
For the Month of July 2024 and Year-to-Date**

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**FOOTNOTES**

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**1 - Salaries are about 7.5% under budget for the year. Factors contributing to this are unfilled positions for Library Specialists and Administrative Support (Outreach, Community Relations and Human Resources).**

**OPERS is slightly over the budgeted amounts for the year. While salaries are under budget, this is not exactly following due to the January payment being made on the December salaries, and the February payment, for January salaries, including one pay period with the pickup and the second being under the new method.**

**Insurance benefits are about 12% under budget for the year. Several factors contribute to this. First, the unfilled positions contribute a large portion of this. Second, we have several employees still in their provisional periods and not yet eligible for the library contribution to their Health Savings accounts and library-paid life insurance.**

**2 - Supplies is nearly 34% under budgeted amounts for the year. While property maintenance/repair has been over the budgeted amounts for the year, all other categories have been under the budgeted amounts. One area of note is program supplies, which in several departments is consistently and significantly under budget. As we move into next year's appropriations, it will be an area of focus.**

**3 - Purchased services are over 25% under budget for the year. Utilities is the most significant part of this, being nearly 50% under budget. This may point to needing to re-evaluate how these lines are budgeted next year. Another item that is significantly under budget is Communication, Printing and Publicity. Over half of this amount is related to printing/publications. As you can note, there were some significant expenditures in this area last month. As we prepare to send the Annual Report to the community, this may continue to come in line with budgeted amounts. Finally, within property maintenance, we see that Grounds Maintenance is far under budget for the year. This is due to Centerville Landscaping not sending us invoices. We received several months of invoices recently and these will be reflected in next month's financials. These expenditures, additionally, are weighted heavily toward snow events. Based on few significant events this past winter, it is likely that these amounts will end up well under budget.**

**4 - Library Materials are about 11.5% under budget for the year. New books are 19% under budgeted amounts. These items are largely based on when the books are shipped to us, and could have already been ordered. Audio-Visual materials are nearly 45% under budgeted amounts. This can be the result of changes in the ways that these items are viewed and is subject to materials availability.**

**Washington-Centerville Public Library**  
**Footnotes To The Monthly Financial Statements**  
**For The Month Of July 2024 And Year-To-Date**

**Year-to-Date - Last Three Years**

	Year to Date		\$ Change	% Change	Year to Date		\$ Change	% Change
	2024	2023			2023	2022		
<b>GENERAL FUND:</b>								
<b>REVENUE</b>								
Public Library Fund	1,619,798	1,791,772	(171,974)	-9.6%	1,791,772	1,846,864	(55,092)	-3.0%
Operating Levy	4,811,591	4,836,945	(25,354)	-0.5%	4,836,945	4,754,682	82,263	1.7%
Federal, State and Local Grants	657	-	657		-	-	-	
Patron Fines, Fees, Patron Supplies	82,737	67,791	14,946	22.0%	67,791	66,230	1,561	2.4%
Interest Income	434,749	245,868	188,881	76.8%	245,868	22,735	223,133	981.5%
Donations	20,302	22,854	(2,552)	-11.2%	22,854	33,529	(10,675)	-31.8%
Refunds/Reimbursements	8,946	11,752	(2,806)	-23.9%	11,752	1,612	10,140	629.0%
Miscellaneous	150	280	(130)	-46.4%	280	219	61	27.9%
<b>Total Revenue</b>	<b>6,978,930</b>	<b>6,977,262</b>	<b>1,668</b>	<b>0.0%</b>	<b>6,977,262</b>	<b>6,725,871</b>	<b>251,391</b>	<b>3.7%</b>
<b>EXPENDITURES</b>								
Salaries	1,993,487	1,744,533	248,954	14.3%	1,744,533	1,631,326	113,207	6.9%
Retirement	323,342	402,600	(79,258)	-19.7%	402,600	357,976	44,624	12.5%
Insurance & Other Benefits	371,663	368,219	3,444	0.9%	368,219	331,430	36,789	11.1%
Supplies	106,542	73,690	32,852	44.6%	73,690	69,824	3,866	5.5%
Purchased / Contract Services	842,107	669,075	173,032	25.9%	669,075	723,267	(54,192)	-7.5%
Library Materials	1,032,403	933,076	99,327	10.6%	933,076	860,233	72,843	8.5%
Capital Outlay	117,313	175,806	(58,493)	-33.3%	175,806	188,677	(12,871)	-6.8%
Other Expenditures	23,697	16,714	6,983	41.8%	16,714	14,023	2,691	19.2%
Transfers to Other Funds	-	10,000	(10,000)	-100.0%	10,000	3,000,000	(2,990,000)	-99.7%
<b>Total Expenditures</b>	<b>4,810,556</b>	<b>4,393,713</b>	<b>416,843</b>	<b>9.5%</b>	<b>4,393,713</b>	<b>7,176,756</b>	<b>(2,783,043)</b>	<b>-38.8%</b>
<b>Net Change in Fund Balance</b>	<b>2,168,374</b>	<b>2,583,549</b>	<b>(415,175)</b>		<b>2,583,549</b>	<b>(450,885)</b>	<b>3,034,434</b>	

**Budget versus Actual - Month and Year-to-Date**

	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
<b>GENERAL FUND:</b>								
<b>REVENUE</b>								
Public Library Fund	269,390	264,032	(5,358)	-2.0%	1,694,242	1,619,798	(74,444)	-4.4%
Operating Levy	1,740,631	1,750,251	9,619	0.6%	4,328,676	4,509,662	180,986	4.2%
Federal, State and Local Grants	0	0	0		307,500	302,586	(4,914)	-1.6%
Patron Fines, Fees, Patron Supplies	9,042	10,807	1,766	19.5%	69,792	82,737	12,945	18.5%
Interest Income	22,500	77,252	54,752	243.3%	152,500	434,749	282,249	185.1%
Donations	697	137	(560)	-80.4%	22,467	20,302	(2,165)	-9.6%
Refunds/Reimbursements	300	835	535	178.4%	7,500	8,946	1,446	19.3%
Miscellaneous	4	1	(3)	-78.2%	29	150	121	414.8%
<b>Total Revenue</b>	<b>2,042,564</b>	<b>2,103,314</b>	<b>60,750</b>	<b>3.0%</b>	<b>6,582,706</b>	<b>6,978,930</b>	<b>396,224</b>	<b>6.0%</b>
<b>EXPENDITURES</b>								
Salaries	286,538	268,560	17,978	6.3%	2,149,038	1,993,487	155,551	7.2%
Retirement	54,725	54,353	371	0.7%	321,773	323,342	(1,569)	-0.5%
Insurance & Other Benefits	59,971	51,998	7,973	13.3%	425,510	371,663	53,846	12.7%
Supplies	19,257	18,067	1,190	6.2%	153,015	106,542	46,473	30.4%
Purchased / Contract Services	91,618	71,704	19,913	21.7%	1,128,888	842,107	286,781	25.4%
Library Materials	172,752	100,654	72,098	41.7%	1,202,099	1,032,403	169,696	14.1%
Capital Outlay	23,913	8,591	15,321	64.1%	277,030	117,313	159,717	57.7%
Other Expenditures	2,018	1,359	659	32.7%	26,261	23,697	2,563	9.8%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	0	0	0		0	0	0	
<b>Total Expenditures</b>	<b>710,792</b>	<b>575,287</b>	<b>135,505</b>	<b>-19.1%</b>	<b>5,683,615</b>	<b>4,810,556</b>	<b>873,059</b>	<b>15.4%</b>
<b>Net Change in Fund Balance</b>	<b>1,331,772</b>	<b>1,528,027</b>	<b>196,255</b>		<b>899,091</b>	<b>2,168,374</b>	<b>1,269,283</b>	

**Washington-Centerville Public Library  
Listing of Investments  
For the Month Ended July 31, 2024**

**US BANK INVESTMENTS**

CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income
<b>Federal Farm Credit Bank</b>					
3133EPY74	\$ 500,000.00	5.35%	1/26/2027	\$ 500,000.00	\$ 26,750.00
<b>Federal Home Loan Bank</b>					
3130ALES9	\$ 600,000.00	0.33%	8/26/2024	\$ 600,000.00	\$ 990.00
3130ASYG8	\$ 250,000.00	3.50%	8/28/2024	\$ 250,000.00	\$ 8,750.00
3130AKWM4	\$ 300,000.00	0.30%	11/26/2024	\$ 300,000.00	\$ 1,125.00
3130AUEZ3	\$ 200,000.00	5.22%	1/27/2025	\$ 200,000.00	\$ 10,440.00
3130AS2V0	\$ 500,000.00	3.33%	5/23/2025	\$ 500,000.00	\$ 16,650.00
3130ASXZ7	\$ 500,000.00	3.60%	8/28/2025	\$ 500,000.00	\$ 18,000.00
3130AW3Z1	\$ 500,000.00	5.00%	5/22/2026	\$ 500,069.44	\$ 25,000.00
3130B1CV7	\$ 400,000.00	5.13%	8/13/2026	\$ 401,354.17	\$ 15,375.00
3135GAKB6	\$ 300,000.00	5.63%	11/24/2026	\$ 300,000.00	\$ 16,734.38
3130B1ZE0	\$ 500,000.00	5.40%	7/16/2027	\$ 501,385.00	\$ 26,925.00
3130ASY94	\$ 250,000.00	4.20%	8/25/2027	\$ 250,000.00	\$ 10,500.00
3130ASZ77	\$ 250,000.00	4.00%	8/25/2027	\$ 250,000.00	\$ 10,000.00
3130B1CP0	\$ 400,000.00	5.13%	11/10/2027	\$ 401,025.00	\$ 20,500.00
	<u>\$ 5,450,000.00</u>			<u>\$ 5,453,833.61</u>	<u>\$ 207,739.38</u>

**PNC CAPITAL**

CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income
<b>Freddie Mac</b>					
3134GXDZ4	\$ 600,000.00	0.45%	11/25/2024	\$ 601,244.70	\$ 2,700.00
<b>US Treasury Notes</b>					
91282CGD7	\$ 150,000.00	4.25%	12/31/2024	\$ 152,264.27	\$ 6,375.00
91282CGN5	\$ 150,000.00	4.63%	2/28/2025	\$ 151,984.62	\$ 6,937.50
91282CHD6	\$ 200,000.00	4.25%	5/31/2025	\$ 199,550.20	\$ 8,500.00
91282CJS1	\$ 250,000.00	4.25%	12/31/2025	\$ 250,600.98	\$ 10,625.00
<b>Total PNC</b>	<u>\$ 1,350,000.00</u>			<u>\$ 1,355,644.77</u>	<u>\$ 35,137.50</u>

<b>Total</b>	<b>\$ 6,800,000.00</b>			<b>\$ 6,809,478.38</b>	<b>\$ 242,876.88</b>
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**Washington-Centerville Public Library  
Investment Schedules  
For the Month Ended July 31, 2024**

**Interest Income - Year-to-Date**

	US Bank	PNC	STAR	Total
2024	\$ 138,411.38	\$ 22,265.51	\$ 274,159.34	\$ 434,836.23
2023	\$ 59,748.40	\$ 8,979.96	\$ 177,139.80	\$ 245,868.16
Change - YTD	\$ 78,662.98	\$ 13,285.55	\$ 97,019.54	\$ 188,968.07

**Interest Income Schedule - Next Twelve Months**

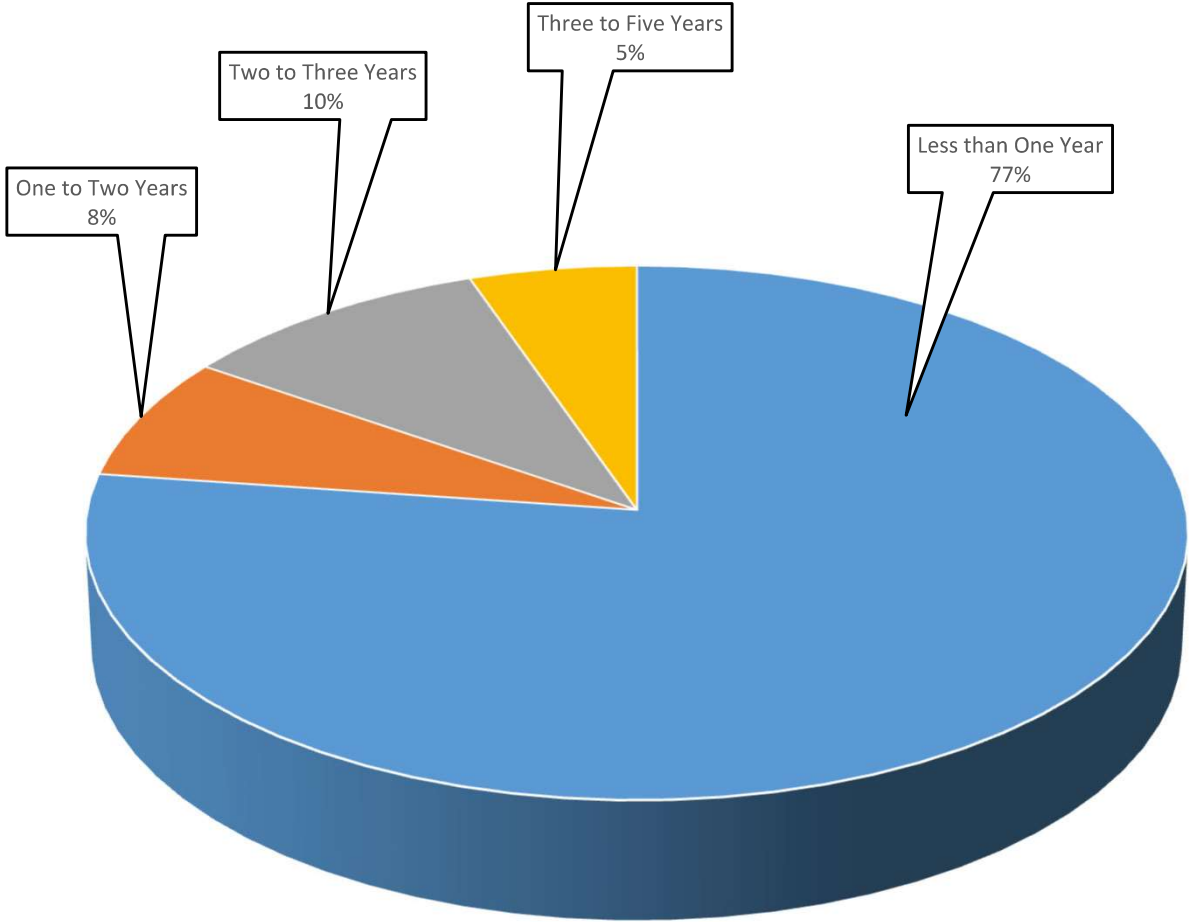
	US Bank	PNC	STAR (1)	Total
August	\$ 29,200.00	\$ 3,468.75	\$ 45,194.61	\$ 77,863.36
September	\$ -	\$ -	\$ 44,136.93	\$ 44,136.93
October	\$ -	\$ -	\$ 44,330.03	\$ 44,330.03
November	\$ 39,737.50	\$ 5,600.00	\$ 44,523.97	\$ 89,861.47
December	\$ -	\$ 5,312.50	\$ 44,718.76	\$ 50,031.26
January	\$ 32,020.00	\$ 3,187.50	\$ 40,636.85	\$ 75,844.35
February	\$ 35,315.00	\$ 3,468.75	\$ 40,797.70	\$ 79,581.45
March	\$ -	\$ -	\$ 40,959.19	\$ 40,959.19
April	\$ -	\$ -	\$ 41,121.32	\$ 41,121.32
May	\$ 39,371.88	\$ 5,600.00	\$ 41,284.09	\$ 86,255.97
June	\$ -	\$ 5,312.50	\$ 41,447.51	\$ 46,760.01
July	\$ 32,095.00	\$ 3,187.50	\$ 41,611.57	\$ 76,894.07
	<b>\$ 207,739.38</b>	<b>\$ 35,137.50</b>	<b>\$ 510,762.53</b>	<b>\$ 753,639.41</b>

1 - Federal Reserve is now forecasting only one interest rate cut during 2024. As a result, projections were changed to reflect 5.4% interest rate into September, 5.25% until January 2025, and 4.75% thereafter

**Investment Maturity Summary**

Agency	Less than One Year	One to Two Years	Two to Three Years	Three to Five Years	Total
STAR Ohio	\$ 10,043,246	\$ -	\$ -	\$ -	\$ 10,043,246
Money Market	\$ 34,179	\$ -	\$ -	\$ -	\$ 34,179
Federal Farm Credit Bank	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Federal Home Loan Bank	\$ 1,850,000	\$ 1,000,000	\$ 1,200,000	\$ 900,000	\$ 4,950,000
Freddie Mac	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000
US Treasury Notes	\$ 500,000	\$ 250,000	\$ -	\$ -	\$ 750,000
<b>Total</b>	<b>\$ 13,027,425</b>	<b>\$ 1,250,000</b>	<b>\$ 1,700,000</b>	<b>\$ 900,000</b>	<b>\$ 16,877,425</b>

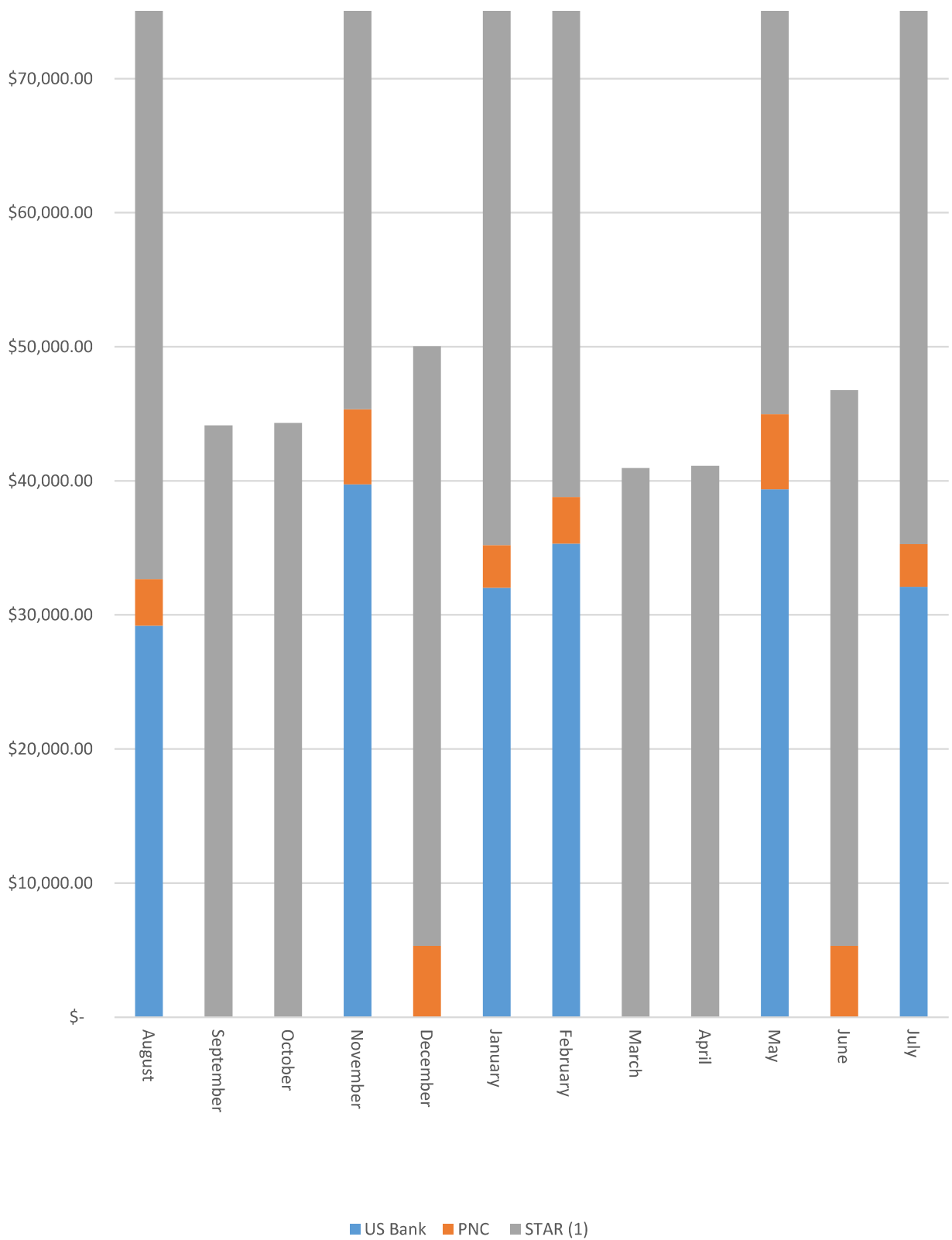
Investment Laddering - Including STAR Ohio and PNC Money Market



■ Less than One Year   ■ One to Two Years   ■ Two to Three Years   ■ Three to Five Years



## Monthly Projected Investment Income - Next Twelve Months





THE DAYTON FOUNDATION  
 Summary Report  
 For the Two Quarters Ended 06/30/2024  
 Dorothy R. Yeck Endowment Fund for the Arts at Woodbourne Library  
 (2946)

The Regional Community  
Foundation

Specially Prepared for Advisor

Opening Balance as of January 1	\$394,476.94
Investment Income	3,192.25
Change in Market Value	23,124.09
Gifts Received	0.00
Interfund Transfers	0.00
Broker Fees / Commissions/ Credit Card Fees	0.00
Community Investment Fee*	(2,207.84)
Investment Manager's Fee	(524.35)
Grants Paid	0.00
Program Expenses	0.00
Ending Balance for Second Quarter	\$418,061.09

With stock market levels at or near all-time highs, now is a good time to load your Charitable Checking Account or fund. By contributing securities with unrealized long-term capital gains directly to your fund or CCA instead of selling the assets and donating the proceeds, you can give more to charity and secure valuable tax benefits. To learn more, contact Nakia Lipscomb at (937) 225-9954.

If you have any questions about this statement or your fund, please contact:

Casey Hubbell, Donor Services Associate  
 Direct: (937) 225-9936, [chubbell@daytonfoundation.org](mailto:chubbell@daytonfoundation.org)  
 Toll Free: (877) 222-0410, Fax: (937) 222-0636

\* This previously was titled "Foundation Fees." This enables The Dayton Foundation to operate and to help our Greater Dayton community by growing philanthropy, serving donors and nonprofit organizations and undertaking special community projects and initiatives that enhance our community today and in the future.

THE DAYTON FOUNDATION  
Summary Report  
For the Two Quarters Ended 06/30/2024  
Dorothy R. Yeck Endowment Fund for the Arts at Woodbourne Library  
(2946)

Date	Transactions by Quarter Description	Amount
	Opening Balance	\$394,476.94
01/31/2024	Change In Market Value	(339.55)
01/31/2024	Investment Income Earned	244.09
01/31/2024	Investment Manager's Fee	(85.62)
02/29/2024	Change In Market Value	9,673.97
02/29/2024	Investment Income Earned	364.56
02/29/2024	Investment Manager's Fee	(124.77)
03/31/2024	Change In Market Value	9,141.42
03/31/2024	Community Investment Fee Paid for Quarter	(1,103.92)
03/31/2024	Investment Income Earned	661.22
03/31/2024	Investment Manager's Fee	(88.20)
	Ending Balance For First Quarter	\$412,820.14
04/30/2024	Change In Market Value	(13,682.49)
04/30/2024	Investment Income Earned	656.92
04/30/2024	Investment Manager's Fee	(90.44)
05/31/2024	Change In Market Value	12,758.45
05/31/2024	Investment Income Earned	395.04
05/31/2024	Investment Manager's Fee	(129.79)
06/30/2024	Change In Market Value	5,572.29
06/30/2024	Community Investment Fee Paid for Quarter	(1,103.92)
06/30/2024	Investment Income Earned	870.42
06/30/2024	Investment Manager's Fee	(5.53)
	Ending Balance For Second Quarter	\$418,061.09



THE DAYTON FOUNDATION  
 Summary Report  
 For the Two Quarters Ended 06/30/2024  
 Washington-Centerville Public Library Foundation Fund (2461)

The Regional Community  
Foundation

Specially Prepared for Advisor

Opening Balance as of January 1	\$171,639.92
Investment Income	1,458.74
Change in Market Value	11,930.92
Gifts Received	600.00
Interfund Transfers	0.00
Broker Fees / Commissions/ Credit Card Fees	(15.00)
Community Investment Fee*	(495.86)
Investment Manager's Fee	(340.94)
Grants Paid	0.00
Program Expenses	0.00
	\$184,777.78
Ending Balance for Second Quarter	\$184,777.78

With stock market levels at or near all-time highs, now is a good time to load your Charitable Checking Account or fund. By contributing securities with unrealized long-term capital gains directly to your fund or CCA instead of selling the assets and donating the proceeds, you can give more to charity and secure valuable tax benefits. To learn more, contact Nakia Lipscomb at (937) 225-9954.

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THE DAYTON FOUNDATION  
 Summary Report  
 For the Two Quarters Ended 06/30/2024  
 Washington-Centerville Public Library Foundation Fund (2461)

Date	Transactions by Quarter Description	Amount
	Opening Balance	\$171,639.92
01/31/2024	Change In Market Value	(305.57)
01/31/2024	Investment Income Earned	215.54
01/31/2024	Investment Manager's Fee	(50.14)
02/29/2024	Change In Market Value	5,812.91
02/29/2024	Investment Income Earned	159.71
02/29/2024	Investment Manager's Fee	(65.69)
03/31/2024	Change In Market Value	4,956.01
03/31/2024	Community Investment Fee Paid for Quarter	(247.93)
03/31/2024	Investment Income Earned	341.65
03/31/2024	Investment Manager's Fee	(51.64)
	Ending Balance For First Quarter	\$182,404.77
04/30/2024	Change In Market Value	(6,273.47)
04/30/2024	Investment Income Earned	135.34
04/30/2024	Investment Manager's Fee	(53.16)
05/31/2024	Change In Market Value	6,308.37
05/31/2024	Investment Income Earned	169.42
05/31/2024	Investment Manager's Fee	(67.12)
06/03/2024	Credit Card Processing Fees	(15.00)
06/03/2024	Gift Received from Mr. and Mrs. Eric Braaten In Memory of Robert G. Thobaben	500.00
06/10/2024	Gift Received from Peter Adams and Pamela Kerr Adams In Memory of Robert G. Thobaben	100.00
06/30/2024	Change In Market Value	1,432.67
06/30/2024	Community Investment Fee Paid for Quarter	(247.93)
06/30/2024	Investment Income Earned	437.08
06/30/2024	Investment Manager's Fee	(53.19)
	Ending Balance For Second Quarter	\$184,777.78

APPENDED TO AUGUST 20, 2024 FINANCIAL REPORT  
Washington-Centerville Public Library

**ITEM A: Personnel Actions:**

**Hiring**

- Tim Carroll, Driver, CS 2, 7/17/24, \$14.70 per hour, 20 hours per week
- Daniel Dorney, Makerspace Aide, CS 4, 7/30/24, \$17.21 per hour, 15 hours per week
- Chris Eddington, Adult Services Specialist, LS 2, 8/12/24, \$22.85 per hour, 40 hours per week
- Alyssa Frazier, Youth Services Specialist, LS 1, 7/29/24, \$19.92 per hour, 40 hours per week
- Katie Goetz, Youth Services Specialist, LS 2, 7/29/24, \$26.96 per hour, 40 hours per week

**Promotions**

- None

**End of Provisionary**

- Graham Dostal, Systems Administrator, 8/12/24, \$31.47 per hour

**Change in Status**

- None

**Retirement**

- None

**Resignation/Termination**

- Catherine Betz, Summer Reading Club Assistant, 7/26/24
- Kristine Konicki, Summer Reading Club Assistant, 7/26/24
- Sarah Honious, Summer Reading Club Assistant, 7/27/24
- Christy Ott, Youth Services Specialist, 8/6/24
- Mathias Hahn, Shelving Assistant, 8/8/24
- Lorelei Gibson, Summer Shelving Assistant, 8/9/24
- Maria Morales-Cortes, Summer Shelving Assistant, 8/9/24
- Annie Cohea, Summer Shelving Assistant, 8/10/24
- Aaron Huff, Summer Shelving Assistant, 8/10/24

## Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
45650	7/19/2024	AES Ohio	Check	\$1,622.72
45651	7/19/2024	CENTERVILLE ROTARY CLUB	Check	258.00
45652	7/19/2024	CHARTER COMMUNICATIONS	Check	133.93
45653	7/19/2024	CREATIVE IMPRESSIONS, INC.	Check	7,811.95
45654	7/19/2024	GLEN HELEN RAPTOR CTR.	Check	150.00
45655	7/19/2024	LEVEL 3 COMMUNICATIONS LLC	Check	410.53
45656	7/19/2024	Lizard Apparel & Promotions	Check	295.26
45657	7/19/2024	ODP BUSINESS SOLUTIONS LLC	Check	642.50
45658	7/19/2024	RIECK MECHANICAL	Check	4,455.36
45659	7/19/2024	RUSH TRANSPORTATION & LOGISTIC	Check	2,786.12
45660	7/19/2024	SAM'S CLUB	Check	272.79
45661	7/19/2024	STAPLES BUSINESS ADVANTAGE	Check	205.76
45662	7/29/2024	Amazon Capital Services, Inc.	Check	5,175.55
45663	7/29/2024	AT&T	Check	502.20
45664	7/29/2024	CADRE COMPUTER RESOURCES CO.	Check	11,600.00
45665	7/29/2024	CDW-G INC.	Check	5,086.17
45666	7/29/2024	CENTERVILLE CITY SCHOOLS	Check	39,454.72
45667	7/29/2024	CHARTER COMMUNICATIONS	Check	159.98
45668	7/29/2024	DELTA DENTAL	Check	1,638.82
45669	7/29/2024	DIGITAL FRINGE	Check	88.52
45670	7/29/2024	IGS Energy	Check	5,798.89
45671	7/29/2024	KROGER CO.	Check	1,016.84
45672	7/29/2024	One America	Check	238.37
45673	7/29/2024	RIECK MECHANICAL	Check	4,860.32
45674	7/29/2024	RUSH TRANSPORTATION & LOGISTIC	Check	361.42
45675	7/29/2024	Trigon Imaging Solutions	Check	116.39
45676	7/29/2024	ULINE INC	Check	262.35
45677	8/2/2024	AES Ohio	Check	37.52
45678	8/2/2024	AES Ohio	Check	1,367.38
45679	8/2/2024	CENTERVILLE LANDSCAPING, INC.	Check	7,700.00
45680	8/2/2024	CHARD SNYDER & ASSOCIATES	Check	125.00
45681	8/2/2024	DELL MARKETING L.P.	Check	1,539.89
45682	8/2/2024	DEMCO, INC.	Check	297.08
45683	8/2/2024	DONNELSON MCCARTHY	Check	311.53
45684	8/2/2024	TRANSFORMATIONS PLUS	Check	2,000.00
45685	8/9/2024	A to Z DATABASES	Check	4,400.00
45686	8/9/2024	AES Ohio	Check	418.89
45687	8/9/2024	Amazon Capital Services, Inc.	Check	1,600.15
45688	8/9/2024	CenterPoint Energy	Check	1,305.11
45689	8/9/2024	CenterPoint Energy	Check	451.05
45690	8/9/2024	CenterPoint Energy	Check	60.75
45691	8/9/2024	CINTAS CORPORATION	Check	1,876.22
45692	8/9/2024	DIGITAL FRINGE	Check	112.30
45693	8/9/2024	DONNELSON MCCARTHY	Check	1,167.39
45694	8/9/2024	DSS SWEEPING SERVICE	Check	159.00

Check Number	Check Date	Vendor Name	Check Type	Amount
45695	8/9/2024	FP MAILING SOLUTIONS	Check	221.85
45696	8/9/2024	LOWES BUSINESS ACCOUNT	Check	206.40
45697	8/9/2024	ODP BUSINESS SOLUTIONS LLC	Check	1,486.08
45698	8/9/2024	RUMPKE OF OHIO, INC.	Check	1,015.39
45699	8/9/2024	RUSH TRANSPORTATION & LOGISTIC	Check	239.92
45700	8/9/2024	SILCO FIRE PROTECTION COMPANY	Check	6,095.00
45701	8/9/2024	STAPLES BUSINESS ADVANTAGE	Check	240.62
45702	8/9/2024	TAFT, STETTINIUS & HOLLISTER	Check	3,282.50
45703	8/9/2024	T-Mobile	Check	1,015.02
45704	8/9/2024	U.S. BANK	Check	3,744.55
45705	8/16/2024	AES Ohio	Check	1,837.87
45706	8/16/2024	CHARTER COMMUNICATIONS	Check	1,755.73
45707	8/16/2024	Instruction & Design Concepts	Check	1,000.00
45708	8/16/2024	MONTGOMERY COUNTY	Check	531.55
45709	8/16/2024	SAM'S CLUB	Check	488.71
45710	8/20/2024	A.J. SCHWAB	Check	43.48
45711	8/20/2024	ALISON WIKE	Check	24.99
45712	8/20/2024	ALLEN BURKES	Check	17.99
45713	8/20/2024	BAKER & TAYLOR, INC	Check	4,264.24
45714	8/20/2024	BRODART CO.	Check	44,305.72
45715	8/20/2024	Caitlin Spratt	Check	10.05
45716	8/20/2024	CENTERVILLE LANDSCAPING, INC.	Check	1,040.00
45717	8/20/2024	CHRISTY OTT	Check	12.19
45718	8/20/2024	CINTAS CORPORATION	Check	517.81
45719	8/20/2024	DARLENE BRAUNSCHWEIGER	Check	26.99
45720	8/20/2024	DARRILYNN BREWSTER	Check	56.72
45721	8/20/2024	DAVE KENT	Check	43.56
45722	8/20/2024	DEBE DOCKINS	Check	34.04
45723	8/20/2024	GARBER CONNECT	Check	1,470.00
45724	8/20/2024	GLEASON PROPERTY SERVICES, LLC	Check	13,605.00
45725	8/20/2024	GRAHAM DOSTAL	Check	53.83
45726	8/20/2024	Gregg McCullough	Check	7.92
45727	8/20/2024	Hannah Thirey	Check	37.90
45728	8/20/2024	JAMIE GARCIA	Check	21.16
45729	8/20/2024	JENELLE ALLEN	Check	8.98
45730	8/20/2024	KANOPY, INC.	Check	1,487.00
45731	8/20/2024	KATHERINE MCCOLLUM	Check	3.48
45732	8/20/2024	Katherine Watson	Check	67.68
45733	8/20/2024	KEVIN RISNER	Check	9.07
45734	8/20/2024	LAUREN COLLEY	Check	18.00
45735	8/20/2024	LAUREN RURA	Check	66.04
45736	8/20/2024	Marianne Farmer	Check	11.99
45737	8/20/2024	Mary Hafenbrack	Check	27.50
45738	8/20/2024	MIDWEST TAPE	Check	19,275.32
45739	8/20/2024	Ohio Newspapers	Check	334.08
45740	8/20/2024	OVERDRIVE, INC.	Check	32.89
45741	8/20/2024	PLAYAWAY PRODUCTS, LLC	Check	113.97
45742	8/20/2024	Rachel Knight	Check	20.28



Check Number	Check Date	Vendor Name	Check Type	Amount
45743	8/20/2024	RUTH ANNE ATTALLA	Check	4.29
45744	8/20/2024	SAMANTHA HAY	Check	45.31
45745	8/20/2024	SCOTT ROYAL	Check	14.72
45746	8/20/2024	SHELLY PERESIE	Check	38.52
45747	8/20/2024	SOUTH COMMUNITY	Check	202.50
45748	8/20/2024	TAMMY SIMPSON	Check	6.65
45749	8/20/2024	TARYN FILER	Check	15.12
45750	8/20/2024	Teri Herbstreit	Check	10.70
45751	8/20/2024	TODAY'S BUSINESS SOLUTIONS	Check	1,095.00
45752	8/20/2024	UNIQUE MANAGEMENT SERVICES INC	Check	347.75
45753	8/20/2024	WILLIAM MENKER	Check	40.41
45754	8/20/2024	WYSO	Check	180.00
2021000452	7/22/2024	OPERS	EFT	54,353.28
2021000458	7/19/2024	INTERNAL REVENUE SERVICE	EFT	1,799.03
2021000459	7/29/2024	U.S. BANK	EFT	185.72
2021000460	7/29/2024	U.S. BANK	EFT	1,096.18
2021000461	7/29/2024	PAYPAL, INC	EFT	19.95
2021000462	8/1/2024	HealthEquity	EFT	6,583.46
2021000463	8/2/2024	INTERNAL REVENUE SERVICE	EFT	1,805.88
2021000464	8/16/2024	U.S. BANK	EFT	340.89
2021000465	8/16/2024	Gary Berry	EFT	64.38
	7/19/2024	Payroll #15	ACH	135,626.93
	8/2/2024	Payroll #16	ACH	135,854.82
				<u><u>\$570,297.27</u></u>

# **New Business**

**Appropriation Transfer Information**  
**August 17, 2024**

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**GENERAL FUND – UNEMPLOYMENT INSURANCE**

When we filed our most recent unemployment quarterly report, we became aware of a balance being due. We are currently in the process of contesting this amount as it is related to charges from 2020 and should have been eligible for credit. However, this amount is still showing on our account. To avoid any late fees, penalties or interest being charged, we need to go ahead and pay this amount. We are hopeful that this amount will ultimately be credited back to us.

To pay this amount, an appropriation transfer will be required. As we did not appropriate any funds for unemployment insurance due to not having to make a payment in nearly four years, I am proposing the following transfer:

Account Code	Description	Increase/ (Decrease)
101.00.51930	Unemployment Benefits	\$ 4,444.00
101.10.51610	Health Insurance – Public Services	\$ (4,444.00)

I am asking the board to approve this transfer to allow us to pay this outstanding invoice.

# Monthly Statistics

## MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
<b>CIRCULATION</b>												
<b>Total Circulation</b>	69,050	64,080	-7.2%	47,541	46,430	-2.3%	7	3	-57.1%	156,905	154,995	-1.2%
<b>APPLICANT REGISTRATION</b>												
<b>Total Registrations</b>	396	377	-4.8%	227	264	16.3%				623	641	2.9%
<b>LIBRARY CARDHOLDERS</b>												
<b>Total Library Cardholders</b>										64,229	67,203	4.6%
<b>VISITORS</b>												
Building Visitors	20,178	19,069	-5.5%	14,239	14,313	0.5%	1,614	1,793	11.1%	36,031	35,175	-2.4%
Website Visitors										91,237	126,081	38.2%
<b>Total Visitors</b>										127,268	161,256	26.7%
<b>PATRON ASSISTANCE--ALL DEPT.</b>												
<b>Total Patron Assistance</b>	4,657	4,649	-0.2%	3,544	4,180	17.9%	1,149	1,567	36.4%	9,350	10,396	11.2%
<b>PROGRAMS</b>												
Adult/General Programs	5	4	-20.0%	13	11	-15.4%	6	8	33.3%	47	50	6.4%
Adult/General Program Attendees	46	38	-17.4%	106	108	1.9%	117	171	46.2%	71,981	72,116	0.2%
Children's Programs	24	23	-4.2%	21	21	0.0%	0	0	0.0%	62	67	8.1%
Children's Program Attendees	764	716	-6.3%	826	814	-1.5%	0	0	0.0%	4,252	3,588	-15.6%
Teen Programs	5	8	60.0%	4	0	-100.0%	0	0	0.0%	10	9	-10.0%
Teen Program Attendees	125	118	-5.6%	31	0	-100.0%	0	0	0.0%	714	671	-6.0%
<b>Total Library Programs</b>	34	35	2.9%	38	32	-15.8%	6	8	33.3%	119	126	5.9%
<b>Total Library Program Attendees</b>	935	872	-6.7%	963	922	-4.3%	117	171	46.2%	76,947	76,375	-0.7%
<b>ELECTRONIC DATABASE USAGE</b>												
	Users/Month			Queries/Month								
Library-Owned Databases*	2,120	1,132	-46.6%	5,320	2,121	-60.1%						
OPLIN Databases*				2,771	1,990	-28.2%						
<b>Total All Databases</b>	2,120	1,132	-46.6%	8,091	4,111	-49.2%						

## MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
<b>PRINT CIRCULATION</b>												
Adult Books	19,324	19,017	-1.6%	14,310	13,997	-2.2%	4	3	-25.0%	33,638	33,017	-1.8%
Juvenile Books	29,772	26,232	-11.9%	18,044	18,102	0.3%	3	0	-100.0%	47,819	44,334	-7.3%
Off Line Transactions										9	5	-44.4%
Periodicals	2,341	2,147	-8.3%	1,513	1,352	-10.6%	0	0	0.0%	3,854	3,499	-9.2%
Young Adult Books	2,429	2,324	-4.3%	1,610	1,770	9.9%	0	0	0.0%	4,039	4,094	1.4%
<b>Total Print Circulation</b>	53,866	49,720	-7.7%	35,477	35,221	-0.7%	7	3	-57.1%	89,359	84,949	-4.9%
<b>AV CIRCULATION</b>												
Audiobooks	2,485	2,598	4.5%	1,936	2,028	4.8%				4,421	4,626	4.6%
Movies (DVDs/Blu-rays)	11,421	10,210	-10.6%	8,954	7,786	-13.0%				20,375	17,996	-11.7%
Music (Compact Discs)	451	532	18.0%	482	506	5.0%				933	1,038	11.3%
<b>Total AV Circulation</b>	14,357	13,340	-7.1%	11,372	10,320	-9.3%				25,729	23,660	-8.0%
<b>LIBRARY OF THINGS CIRCULATION</b>												
Board Games	161	222	37.9%	134	163	21.6%	0	0	0.0%	295	385	30.5%
Library Bags	87	92	5.7%	50	58	16.0%				137	150	9.5%
Cultural Passes**	N/A	9	0.0%	N/A	9	0.0%	N/A	0	0.0%	0	18	0.0%
Hotspots	14	13	-7.1%	15	13	-13.3%	0	0	0.0%	29	26	-10.3%
Maker Kits	113	133	17.7%	65	82	26.2%	0	0	0.0%	178	215	20.8%
Streaming Devices	39	72	84.6%	35	53	51.4%	0	0	0.0%	74	125	68.9%
Streaming Device+Hotspot Combos**	N/A	10	0.0%	N/A	7	0.0%	N/A	0	0.0%	0	17	0.0%
Juvenile Tablets	404	464	14.9%	393	504	28.2%				797	968	21.5%
<b>Total Library of Things Circulation</b>	818	1,015	24.1%	692	889	28.5%	0	0	0.0%	1,510	1,904	26.1%
<b>TOTAL PHYSICAL CIRCULATION</b>												
Adult Circulation	31,863	30,655	-3.8%	24,021	22,740	-5.3%	4	3	-25.0%	55,888	53,398	-4.5%
Juvenile Circulation	34,673	31,037	-10.5%	21,862	21,871	0.0%	3	0	-100.0%	56,538	52,908	-6.4%
Young Adult Circulation	2,514	2,388	-5.0%	1,658	1,819	9.7%	0	0	0.0%	4,172	4,207	0.8%
<b>Total Physical Circulation</b>	69,050	64,080	-7.2%	47,541	46,430	-2.3%	7	3	-57.1%	116,598	110,513	-5.2%
<b>SEARCHOHIO/OHIOLINK CIRCULATION</b>												
SearchOhio/OhioLink Borrowed										1,216	1,273	4.7%
<b>DIGITAL CIRCULATION</b>												
eAudiobooks										15,196	17,168	13.0%
eBooks										20,100	19,911	-0.9%
eMusic										276	356	29.0%
eVideo										2,259	2,334	3.3%
eZines (Digital Magazines)										1,260	3,440	173.0%
<b>Total Digital Circulation</b>										39,091	43,209	10.5%

\*NOTES: ELECTRONIC DATABASES: Some database statistical reporting is delayed. Full reporting is available the following month.

\*\*Cultural Passes & Streaming Device+Hotspot Combos debuted April 2024

### YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
<b>CIRCULATION</b>												
<b>Total Circulation</b>	424,733	403,133	-5.1%	299,374	285,542	-4.6%	36	51	41.7%	<b>989,661</b>	<b>992,378</b>	0.3%
<b>APPLICANT REGISTRATION</b>												
<b>Total Registrations</b>	<b>2,583</b>	<b>2,522</b>	-2.4%	<b>1,454</b>	<b>1,404</b>	-3.4%				<b>4,037</b>	<b>3,926</b>	-2.7%
<b>LIBRARY CARDHOLDERS</b>												
<b>Total Library Cardholders</b>										<b>64,229</b>	<b>67,203</b>	4.6%
<b>VISITORS</b>												
Building Visitors	129,124	118,257	-8.4%	89,164	88,551	-0.7%	9,128	11,228	23.0%	227,416	218,036	-4.1%
Website Visitors										468,731	899,352	91.9%
<b>Total Visitors</b>										<b>696,147</b>	<b>1,117,388</b>	60.5%
<b>PATRON ASSISTANCE--ALL DEPT.</b>												
<b>Total Patron Assistance</b>	<b>23,152</b>	<b>26,024</b>	12.4%	<b>19,373</b>	<b>22,176</b>	14.5%	<b>6,608</b>	<b>9,056</b>	37.0%	<b>49,133</b>	<b>57,256</b>	16.5%
<b>PROGRAMS</b>												
Adult/General Programs	44	47	6.8%	114	92	-19.3%	53	110	107.5%	329	382	16.1%
Adult/General Program Attendees	511	693	35.6%	1,171	1,122	-4.2%	757	2,610	244.8%	76,460	79,300	3.7%
Children's Programs	187	160	-14.4%	134	141	5.2%	0	0	0.0%	482	450	-6.6%
Children's Program Attendees	4,570	3,866	-15.4%	3,661	3,748	2.4%	0	0	0.0%	14,358	12,491	-13.0%
Teen Programs	42	38	-9.5%	19	12	-36.8%	0	0	0.0%	66	60	-9.1%
Teen Program Attendees	735	579	-21.2%	177	98	-44.6%	0	0	0.0%	1,648	1,510	-8.4%
<b>Total Library Programs</b>	<b>273</b>	<b>245</b>	-10.3%	<b>267</b>	<b>245</b>	-8.2%	<b>53</b>	<b>110</b>	107.5%	<b>877</b>	<b>892</b>	1.7%
<b>Total Library Program Attendees</b>	<b>5,816</b>	<b>5,138</b>	-11.7%	<b>5,009</b>	<b>4,968</b>	-0.8%	<b>757</b>	<b>2,610</b>	244.8%	<b>92,466</b>	<b>93,301</b>	0.9%
<b>ELECTRONIC DATABASE USAGE</b>	<b>Users/Year-to-Date</b>			<b>Queries/Year-to-Date</b>								
Library-Owned Databases	13,675	14,031	2.6%	25,322	23,689	-6.4%						
OPLIN Databases				18,529	24,886	34.3%						
<b>Total All Databases</b>	<b>13,675</b>	<b>14,031</b>	2.6%	<b>43,851</b>	<b>48,575</b>	10.8%						

### YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)	2023	2024	%(+/-)
<b>PRINT CIRCULATION</b>												
Adult Books	122,266	124,199	1.6%	89,572	88,851	-0.8%	27	41	51.9%	211,865	213,091	0.6%
Juvenile Books	182,603	164,274	-10.0%	119,313	111,154	-6.8%	9	10	11.1%	301,925	275,438	-8.8%
Off Line Transactions										45	25	-44.4%
Periodicals	13,233	13,197	-0.3%	8,835	8,014	-9.3%	0	0	0.0%	22,068	21,211	-3.9%
Young Adult Books	13,271	13,378	0.8%	9,291	9,112	-1.9%	0	0	0.0%	22,562	22,490	-0.3%
<b>Total Print Circulation</b>	<b>331,373</b>	<b>315,048</b>	-4.9%	<b>227,011</b>	<b>217,131</b>	-4.4%	<b>36</b>	<b>51</b>	41.7%	<b>558,465</b>	<b>532,255</b>	-4.7%
<b>AV CIRCULATION</b>												
Audiobooks	14,431	15,018	4.1%	12,211	12,361	1.2%				26,642	27,379	2.8%
Movies (DVDs/Blu-rays)	71,052	64,316	-9.5%	52,987	47,985	-9.4%				124,039	112,301	-9.5%
Music (Compact Discs)	2,959	3,055	3.2%	3,168	3,467	9.4%				6,127	6,522	6.4%
<b>Total AV Circulation</b>	<b>88,442</b>	<b>82,389</b>	-6.8%	<b>68,366</b>	<b>63,813</b>	-6.7%				<b>156,808</b>	<b>146,202</b>	-6.8%
<b>LIBRARY OF THINGS CIRCULATION</b>												
Board Games	1,049	1,230	17.3%	693	1,097	58.3%	0	0	0.0%	1,742	2,327	33.6%
Library Bags	557	547	-1.8%	367	430	17.2%				924	977	5.7%
Cultural Passes**	0	40	0.0%	0	21	0.0%	0	0	0.0%	0	61	0.0%
Hotspots	116	86	-25.9%	109	130	19.3%	0	0	0.0%	225	216	-4.0%
Maker Kits	565	789	39.6%	440	522	18.6%	0	0	0.0%	1,005	1,311	30.4%
Streaming Devices	244	366	50.0%	214	253	18.2%	0	0	0.0%	458	619	35.2%
Streaming Device+Hotspot Combos**	0	46	0.0%	0	35	0.0%	0	0	0.0%	0	81	0.0%
Juvenile Tablets	2,342	2,567	9.6%	2,174	2,110	-2.9%				4,516	4,677	3.6%
<b>Total Library of Things Circulation</b>	<b>4,873</b>	<b>5,671</b>	16.4%	<b>3,997</b>	<b>4,598</b>	15.0%	<b>0</b>	<b>0</b>	0.0%	<b>8,870</b>	<b>10,269</b>	15.8%
<b>TOTAL PHYSICAL CIRCULATION</b>												
Adult Circulation	201,930	198,761	-1.6%	149,450	144,127	-3.6%	27	41	51.9%	351,407	342,929	-2.4%
Juvenile Circulation	209,175	190,699	-8.8%	140,344	132,070	-5.9%	9	10	11.1%	349,528	322,779	-7.7%
Young Adult Circulation	13,628	13,673	0.3%	9,580	9,345	-2.5%	0	0	0.0%	23,208	23,018	-0.8%
<b>Total Physical Circulation</b>	<b>424,733</b>	<b>403,133</b>	-5.1%	<b>299,374</b>	<b>285,542</b>	-4.6%	<b>36</b>	<b>51</b>	41.7%	<b>724,143</b>	<b>688,726</b>	-4.9%
<b>SEARCHOHIO/OHIOLINK CIRCULATION</b>												
SearchOhio/OhioLink Borrowed										<b>9,309</b>	<b>8,916</b>	-4.2%
<b>DIGITAL CIRCULATION</b>												
eAudiobooks										97,345	113,601	16.7%
eBooks										133,894	135,579	1.3%
eMusic										2,021	2,197	8.7%
eVideo										14,307	17,056	19.2%
eZines (Digital Magazines)										8,642	26,303	204.4%
<b>Total Digital Circulation</b>										<b>256,209</b>	<b>294,736</b>	15.0%

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